

# Canterbury Policy Forum

## MEETING PACK

for

## Canterbury Policy Forum

Monday, 18 March 2024

10:30 am (NZDT)

Held at:

Te Ara Ātea

56 Tennyson Street, Rolleston

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# AGENDA

## CANTERBURY POLICY FORUM

<b>Name:</b>	Canterbury Policy Forum
<b>Date:</b>	Monday, 18 March 2024
<b>Time:</b>	10:30 am to 12:30 pm (NZDT)
<b>Location:</b>	Te Ara Ātea, 56 Tennyson Street, Rolleston
<b>Committee Members:</b>	Hamish Dobbie (Committee Chair), Aaron Hakkaart, Bronwyn Larkins, David Griffiths, Hamish Barrell, James Thompson, Judith Batchelor, Katherine Trought, Mark Low, Mark Maxwell, Matt Hoggard, Robert Love, Tim Davie, Victoria van der Spek, Brendan Madley, Shey Taylor
<b>Attendees:</b>	Maree McNeilly, Ann Fitzgerald
<b>Apologies:</b>	Carolyn Johns

### 1. Open meeting

#### 1.1 Welcome, introductions and apologies 10:30 am (5 min)

Hamish Dobbie

##### Whakataka te hau

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia mākinakina ki uta

Kia mātaratara ki tai

E hī ake ana te atakura

He tio, he huka, he hauhū

Tihei mauri ora!

#### 1.2 Confirmation of agenda 10:35 am (5 min)

Hamish Dobbie

#### 1.3 Confirmation of minutes 10:40 am (5 min)

Hamish Dobbie

Supporting Documents:

1.3.a Minutes : Canterbury Policy Forum - 15 Dec 2023	6
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#### 1.4 Actions 10:45 am (5 min)

Hamish Dobbie

Supporting Documents:

1.4.a Action List	10
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## 2. Discussion items

### 2.1 Roundtable - council updates and top-of-mind issues 10:50 am (45 min)

Hamish Dobbie

Supporting Documents:

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2.1.a	CPF Roundtable - council updates and top-of-mind issues Mar 2024.docx	11
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### 2.2 Policy Forum 2024 draft work programme 11:35 am (20 min)

Hamish Dobbie

Supporting Documents:

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2.2.a	CPF Policy Forum 2024 draft work programme Mar 2024.docx	12
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2.2.b	CPF Policy Forum 2024 draft work programme - Attachment 1.docx	14
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### 2.3 Regional forums update 11:55 am (10 min)

Maree McNeilly

Supporting Documents:

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2.3.a	CPF Regional forums update Mar 2024.docx	15
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2.3.b	CPF Regional Forums update Mar 2024 - Attachment 1.pdf	20
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## 3. Working group updates

### 3.1 Working group updates 12:05 pm (20 min)

Supporting Documents:

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3.1.a	CPF Working Group Updates March 2024.docx	24
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## 4. General business

### 4.1 General business 12:25 pm (5 min)

## 5. Close meeting

### 5.1 Karakia whakakapi

**Unuhia**

Unuhia, unuhia

Unuhia ki te urutapu nui

Kia wātea, kia māmā

me te wairua i te ara takatū

Koia rā e Rongo

Whakairi ake ki runga

Tūturu whakamaua kia tina, tina

Haumi ē, hui ē, tāiki ē!

## **5.2 Close the meeting**

**Next meeting:** Canterbury Policy Forum - 17 Jun 2024, 10:30 am

# MINUTES (in Review)

## CANTERBURY POLICY FORUM

<b>Name:</b>	Canterbury Policy Forum
<b>Date:</b>	Friday, 15 December 2023
<b>Time:</b>	1:00 pm to 3:00 pm (NZDT)
<b>Location:</b>	MS Teams, N/a
<b>Committee Members:</b>	Hamish Dobbie (Committee Chair), David Griffiths, Hamish Barrell, Judith Batchelor, Mark Low, Robert Love, Brendan Madley, Shey Taylor
<b>Attendees:</b>	Amanda Wall
<b>Apologies:</b>	Bronwyn Larkins, Katherine Trought, James Thompson, Victoria van der Spek, Tim Davie, Aaron Hakkaart, Matt Hoggard, Mark Maxwell, Carolyn Johns
<b>Guests/Notes:</b>	Brendan Madley (Timaru, replacing Bronwyn Larkins); Emma Davis (Environment Canterbury) attending for Katherine Trought

### 1. Open meeting

#### 1.1 Welcome, introductions and apologies

The Chair welcomed everyone to the meeting, noting it was the Forum's last for 2024, and opened with the karakia.

Members noted the above apologies, and the Chair welcomed Emma (attending for Katherine (Environment Canterbury)), Brendan (attending for Timaru District Council), and Shey (attending for Carolyn (Waimate)).

#### 1.2 Confirmation of agenda

The agenda was confirmed as distributed.

#### 1.3 Confirmation of minutes

Canterbury Policy Forum 22 Sept 2023, the minutes were confirmed as presented.



#### Decision

The minutes of the meeting on 22 September were confirmed.

<b>Decision Date:</b>	15 Dec 2023
<b>Mover:</b>	David Griffiths
<b>Seconder:</b>	Mark Low
<b>Outcome:</b>	Approved

#### 1.4 Actions

Members noted there was one outstanding action. Amanda is following up with Martin on this and will provide an update at the next meeting.

## 2. Discussion items

### 2.1 Roundtable - council updates and top-of-mind issues

Members discussed current issues and what was top-of-mind for their councils as 2023 draws to a close. Key discussion matters included:

- LTPs remain the focus for everyone, and the hard current or upcoming conversations with elected members about what must be done compared with 'nice-to-haves', and associated potential rate rises (and impact on debt headroom) that come with decisions about what is in or out of an LTP
- some councils are starting to think about the prospect of city/regional deals and what this might mean regionally, subregionally and locally
- Ashburton District Council's move in the new year to its new civic offices
- Waimate, Timaru and Mackenzie have completed hearings on their joint Local Alcohol Policy, which may result in some changes
- new government policy with regard to three waters – conversation is ongoing though some information was provided by the Minister in a recent letter to councils
- the importance of Canterbury being cohesive, and proactive, as it responds to the various new policies being implemented by the Government in the coming months
- Environment Canterbury is continuing on with its work on the Regional Policy Statement while navigating the impact of new resource management policy as this develops
- some councils are working on biodiversity strategies and noted the challenges with regard to uncertainty about the National Policy Statement on Indigenous Biodiversity. Emma noted Environment Canterbury would be keen to engage with councils as they work through this.

### 2.2 Reflections on 2023 and Policy Forum priorities for 2024

The Chair introduced the paper, noting it was drafted to support a discussion on the successes and challenges of 2023, and look ahead to 2024.

Members discussed the following:

- the Policy Forum's role in developing or reviewing regional submissions is beneficial
- there was an overarching sense of uncertainty in 2023
- the information-sharing aspect of the forum is very valuable, as is the opportunity it provides to build policy connections across councils
- whether there are opportunities to better collaborate on particular issues impacting the region – eg coastal adaptation
- there is a need to think about how the region can engage proactively on the new resource management approach the Government is developing
- how can the Policy Forum be more proactive in providing thought leadership to the Mayoral Forum – there is a challenge around feeding into Forum due to the timing of the meetings
- the Policy Forum could take topics that impact the whole region, such as an aging population, and be proactive on developing policy to benefit developing LTPs and annual plans
- how can the Policy Forum feed into the Mayoral Forum's work on city/regional deals so it can better support these discussions?

- the importance of sharing council engagement with rūnanga at Policy Forum meetings so that all can learn from each other in this space
- in-person meetings provide much better flow of conversation and member engagement than online meetings; if there is a significant or meaty issue to discuss then in-person is preferred.

The Chair noted the next steps following this discussion are for the secretariat to develop a work programme for consideration at the March 2024 meeting.



### Decision

The Canterbury Policy Forum:

1. reflected on the successes and challenges of the Policy Forum in 2023
2. considered where the Forum might wish to focus its work programme for 2024.

**Decision Date:** 15 Dec 2023  
**Mover:** David Griffiths  
**Seconder:** Brendan Madley  
**Outcome:** Approved



### Action

Secretariat to incorporate discussion on this item into a draft work programme for consideration at the March Policy Forum.

**Due Date:** 22 Mar 2024  
**Owner:** Amanda Wall

## 2.3 Regional forums update

Amanda presented the report, highlighting the discussion at the workshop the Mayoral Forum held on engaging with the new government and the prospect of city/regional deals.



### Decision

The Canterbury Policy Forum:

1. received the quarterly reports on September-November 2023 regional forum meetings and update on the workstream tracker.

**Decision Date:** 15 Dec 2023  
**Mover:** Robert Love  
**Seconder:** Shey Taylor  
**Outcome:** Approved

## 3. Working group updates

### 3.1 Regional working group updates

The Chair invited Hamish Barrell to speak to his written update on the activities of the Planning Managers Group. Hamish Barrell advised members that the Planning Managers Group met in November following the General Election; at that time not much was known about the incoming government or its 100-day plan. The Planning Managers Group continues to discuss the National Monitoring System as a live issue.

As Tim was an apology, the Climate Change Working Group report was taken as read. Members noted that the Mayoral Forum had agreed to a joint funding approach for regional climate actions in the Canterbury Climate Partnership Plan, and that this was now subject to council LTP decisions.





**Decision**

The Canterbury Policy Forum:

- 1. noted the attached written updates from the:
  - Canterbury Climate Change Working Group
  - Canterbury Planning Managers Group

**Decision Date:** 15 Dec 2023  
**Mover:** Judith Batchelor  
**Seconder:** Brendan Madley  
**Outcome:** Approved

4. General business

**4.1 General business**

There were no items of general business.

5. Close meeting

**5.1 Karakia whakakapi**

**5.2 Close the meeting**

**Next meeting:** Canterbury Policy Forum - 18 Mar 2024, 10:30 am

The Chair thanked everyone for coming and closed the meeting with the karakia.

Members noted the Forum’s next scheduled meeting is 22 March, and this will be in-person at Selwyn District Council.

The meeting closed at 1.59pm.

<b>Signature:</b> _____	<b>Date:</b> _____
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# Action List

## Canterbury Policy Forum

*As of: 8 Mar 2024*

### Action

### In Progress

Martin (Cancer Society) to ask his colleague Bronwyn McEndoe to share her work around shade mapping with James Thompson.

Update: Awaiting update from Cancer Society. Martin suggested the Society may host a webinar for councils on its shade provision in public places work to share the findings more widely.

8 March 2024 - Secretariat has requested update from Martin

**Due Date:** 22 Mar 2024

**Owner:** Amanda Wall

**Meeting:** 22 Sept 2023 Canterbury Policy Forum, 2.2 Healthy Public Policy - Cancer Prevention

# Canterbury Policy Forum

**Date:** 18 March 2024

**Presented by:** Hamish Dobbie, Chair

## **Roundtable – council updates and top-of-mind issues**

### **Purpose**

1. There is no paper for this item.
2. This item is an opportunity for each council to share key updates and top-of-mind issues for members and councils. This may include:
  - Long-Term-Plan progress
  - Central Government policy and legislative reform
  - upcoming policy related challenges and opportunities
  - identifying and sharing emerging issues that may impact the region.

# Canterbury Policy Forum

**Date:** 18 March 2024

**Presented by:** Hamish Dobbie, Chair

## Policy Forum 2024 draft work programme

### Purpose

1. The purpose of this paper is to provide the Forum's draft work programme and priorities for 2024 for discussion and confirmation.

### Recommendation

**That the Canterbury Policy Forum:**

1. provide feedback on the draft Policy Forum 2024 work programme.
2. confirm the Policy Forum 2024 work programme.

### Background

2. At the December 2023 Forum meeting members discussed the successes and challenges of 2023 and priorities for the work programme for 2024. A draft work programme has been prepared based on this discussion.

### Work programme

3. The purpose of the work programme is to help ensure the Forum provides value for its members and councils. It is based on the terms of reference.
4. The draft 2024 work programme, based on the December 2023 meeting discussion, is attached.
5. Prior to confirming the work programme members may wish to consider the following:
  - how does this work programme contribute to the Mayoral Forum's Plan for Canterbury 2022-2025 priorities and actions (see item 2.3)
  - is the draft work programme fit for purpose?
  - are there any items members wish to add or remove from the programme?

### Next steps

6. The secretariat will finalise the 2024 Work Programme.

7. The secretariat will record progress against the work programme and report to members at each meeting of this Forum.

## **Attachment**

- Draft Policy Forum 2024 work programme

### Canterbury Policy Forum work programme and priorities 2024 - DRAFT

Item	Current actions	Timeframe	Status
Monitor the progress of central government regulation and identify opportunities to influence policy making	<p>Consider how to support the Mayoral Forum in its consideration of new government policies, particularly resource management and regional/city deals</p> <p>Discuss as part of roundtable discussion at each meeting</p>	Ongoing	Ongoing
Identify emerging issues impacting on the region	<p>Consider opportunities to collaborate on issues affecting the whole region; eg coastal adaptation; impact of ageing population</p> <p>Discuss as part of roundtable discussion at each meeting</p>	Ongoing	Ongoing
Test agreement between councils on key regional policy positions and develop or commission the development of submissions for consideration by the Canterbury Mayoral Forum	Develop/review submissions as needed as per the Mayoral Forum submissions policy	As required	Ongoing
Identify training and development needs to build policy capability in Canterbury councils	Raise as part of roundtable discussion at each meeting	Ongoing	Ongoing
Share learnings from their council's engagement with Papatipu Rūnanga on policy issues at each meeting	Raise as part of roundtable discussion at each meeting	Ongoing	Ongoing

# Canterbury Policy Forum

**Date:** 18 March 2024

**Presented by:** Secretariat

## Regional Forums update

### Purpose

1. This report summarises activities of and outcomes from the regional forums since the December quarterly meetings and provides an update on the workstream tracker.

### Recommendations

**That the Canterbury Policy Forum:**

1. **receive the quarterly reports on December 2023 - February 2024 regional forum meetings and update on the workstream tracker.**

### Background

2. The Mayoral Forum met on 23 February 2024.
3. The Chief Executives Forum met on 29 January 2024.
4. The regional forums held regular quarterly meetings in December 2023:
  - the Communications and Engagement Forum met on 8 December
  - the Operations and Corporate Forums met on 11 December
  - the Policy Forum met on 15 December
  - the Economic Development Forum did not meet in December.

### Mayoral Forum

5. At the 23 February Mayoral Forum, members:
  - received an address from Dr Rod Carr, Chair of the Climate Change Commission, on his perspective on Canterbury's challenges and opportunities
  - confirmed the refreshed Mayoral Forum's Plan for Canterbury 2023-2025
  - confirmed the approach to engaging with the new government via providing a CMF briefing paper to ministers and requesting to meet
  - received an update on the Canterbury Water Management Strategy
  - received an update on water reform legislation and Canterbury discussions on next steps

- received an update on the regional climate action planning and the development of the Canterbury Climate Action Plan
- received an update on the status of the resource management reforms
- received an update from the Regional Public Service Commissioner
- received a report from the Chief Executives Forum on its recent meeting, and a report on the Mayoral Forum's activities and engagements since the November meeting.

## Chief Executives Forum

6. At the 29 January Chief Executives Forum, members:

- discussed progress on Long Term Plans – particularly each Councils positions on water infrastructure, roading and NZTA subsidies, and debt levels, approved terms of reference for the regional forums, and the Mayoral Forum media release on LTP key messaging
- received an update from the Regional Public Service Commissioner, noting the funding is in place for the role until June 2024, but is unclear beyond this
- provided feedback on the draft refreshed Mayoral Forum's Plan for Canterbury 2022-2025
- reviewed the draft Ministerial briefings and discussed options for engagement with Canterbury Coalition MPs
- agreed to keep each other informed of each Councils position on water reform options, and to review the PWC report
- noted that the Policy Forum and Planning Managers Working Group are keeping a watching brief on the Resource Management reform process and will provide timely updates to the Chief Executives Forum
- noted existing shared services and the vulnerability some back office and delivery functions for smaller councils
- received an update on the Canterbury Water Management Strategy
- received updates on the December 2023 meetings of the Corporate, Operations, Communications and Engagement, and Policy Forums
- agreed to retain the \$35,000 funding set aside for three waters related projects, and advise the Canterbury Records and Information Management Support Group to prepare a business case for funding an information management maturity assessment for the region and a new workplan for the Group, including noting if this work is a legal requirement
- requested that the Draft Housing Strategy scope of works to be sent to CEs
- confirmed Sharon Mason as the new chair for the Economic Development Forum
- noted the Councils yet to respond with nominees for MahiTahi
- discussed member councils likely position on representation reviews
- discussed the draft Mayoral Forum agenda for the January meeting.



## Operations Forum

7. The Operations Forum met via Teams on 11 December. Members discussed:

- wastewater discharge consents and renewal timeframes
- Taumata Arowai – concerns about the timeframes for upgrades to water treatment plants to address protozoa cryptosporidium
- the release of the 2024-2027 National Land Transport Programme in August 2024, and the ramifications for LTPs
- a new government policy statement on transport is to be released, and requested that the Forum has the opportunity to input into any submission on this
- safety camera management and revenue returning to NZTA from the police; NZTA to end blanket speed restrictions – councils may wish to delay speed restriction processes until detail is provided from NZTA.
- progress on Long Term Plans
- opportunities for collaborative work across a range of services, and potential centres of excellence.

### Next meeting

8. The Operations Forum met on 11 March 2024. The agenda covered water reform, council updates, an update on the process for a combined RTC/CMF GPS Transport submission, council updates and a presentation from ECan on the Onsite Wastewater Management System – GIS tool.

## Corporate Forum

9. The Corporate Forum met on 11 December. Members discussed:

- the Mahi Tahi Collaboration Portal, with each Council invited to provide details of staff to be given access to the portal, noting that the subscription runs from 1 January 2024
- the impact of the new government agenda and new ministers
- the recent Ombudsman’s report into council workshops, and what changes councils were making to their workshops and briefings as a result
- the Future for Local Government Review report recommendations consensus process being run by LGNZ
- progress on Long Term Plans, and regional messaging opportunities
- collaborative procurement opportunities
- updates from the CIO Group, including efforts to get updates on Snap Send Solve; and from the joint CPRAES/CRIMS working group
- Council carbon footprint assessments and noted that information from Rhys Taylor (Timaru District Council) would be circulated to members
- received an update on the activities of the other regional forums over the last quarter.

### **Next meeting**

10. The Corporate Forum met on 11 March. The agenda included discussions on Long-term planning, council updates, strategic procurement and an update on the MahiTahi Collaboration Portal.

### **Economic Development Forum**

11. The Economic Development Forum did not meet in December.

### **Next meeting**

12. The next Economic Development Forum meeting is on Monday 18 March. The agenda includes the groups terms of reference, a draft work plan, updates on the skills and immigration workstream and regional housing strategy, along with updates from around the region.

### **Communications and Engagement Forum**

13. The Communications and Engagement Forum met on 8 December. At the meeting, the Forum:

- received an update on civil defence public information management (PIM), noting a 2024 focus on building PIM capability across the region, the work of the Public Education Public Information (PEPI) group regarding multi-agency collaboration in the communications space, the development of the Non-geographical Communities Working Group
- discussed LTP key messages and the regional messaging opportunities
- held a roundtable to discuss top-of-mind issues for each council
- agreed to update the consultation calendar early in 2024 with member Councils consultations
- discussed the 2024 work programme and agreed to add regional alignment on the next Long Term Plan, particularly consultation and advertising, and mana whenua engagement
- received the report on the activities of the regional forums over the last quarter.

### **Next meeting**

14. The Communications and Engagement Forum met on Friday 15 March. The agenda covered a Civil Defence PIM update, and a Canterbury Climate Partnership Plan update, a roundtable discussion including discussion on an Opinion Piece re the new government, LTP updates, the regional view of Canterbury council consultations and the 2024 calendar, the Forum work programme and priorities for 2024.

### **Workstream tracker**

15. The latest version of the workstream tracker is provided at Attachment 1.

## **Next meetings**

16. Scheduled forum meetings for the upcoming quarter are:

18 March	Economic Development Forum
6 May	Chief Executives Forum
31 May	Mayoral Forum

## **Attachments**

- Attachment 1 – workstream tracker

## Canterbury Regional Forums workstream tracker 2023-2025

Updated 4 March 2024  
Refreshed Plan for Canterbury 23 February 2024

#	Workstream	Reports to	Delivery lead	Update	Status	Due	Budget	Budget status	Outcomes
Continued support of the Te Uru Kahika - Regional and Unitary Councils Aotearoa business case for permanent co-investment from the Government in river management for flood protection									Government provides permanent co-investment for flood protection
1a	Discuss with Ministers as part of Wellington visit	Mayoral Forum	Secretariat	Included in briefings with Ministers in Wellington on 11 May 2023	Completed	11 May 2023	\$ -	N/a	
1b	Include in briefings to new Ministers following 2023 general election	Mayoral Forum	Secretariat	Included in briefings to Ministers 1 March 2024	On track	1 March 2024	\$ -	N/a	
Advocate with the Government for immigration and skills policies that work for Canterbury									Government adopts a more regional approach to immigration policies
2a	Discuss with Ministers as part of Wellington visit	Mayoral Forum	Secretariat	Included in briefing packs for meeting with Ministers in Wellington on 11 May 2023	Completed	11 May 2023	\$ -	N/a	
2b	Develop the evidence base on the current state of the labour market in the region, including skills and labour shortages now, and explore growth challenges	Mayoral Forum	Economic Development Forum	Initial budget approved by CEs Forum 1 May. Draft scope to be developed by the Economic Development Forum.	Not started	TBC	\$ 1,000.00	Approved by CEs Forum	
2c	Include in briefings to new Ministers following 2023 general election	Mayoral Forum	Secretariat	Included in briefings to Ministers 1 March 2024	On track	1 March 2024			
Advocate with Government to review transport funding legislation to better empower local authorities to develop local funding solutions									Future funding/investment distribution reflects the contribution of Waitaha/Canterbury to NZ's GDP
3a	Discuss with Ministers as part of Wellington visit	Mayoral Forum	Secretariat	Included in briefing packs for meeting with Ministers in Wellington on 11 May 2023	Completed	11 May 2023	\$ -	N/a	
3b	include in briefings to new Ministers following 2023 general election	Mayoral Forum	Secretariat	Included in briefings to Ministers 1 March 2024	On track	1-Mar-24			
Continue oversight of the Canterbury Water Management Strategy									CWMS remains fit for purpose and the region retains a shared understanding of water management issues
4a	Continue providing regular reporting to the Mayoral Forum and Chief Executives Forum	Mayoral Forum	Environment Canterbury		On track	Ongoing	\$ -	N/a	
Support the Biodiversity Champions as the key conduit for a shared regional approach to biodiversity, facilitating work across the region on the revitalisation of the Canterbury Biodiversity Strategy, and the development of a regional biodiversity monitoring framework									A new (refreshed/updated) Canterbury Biodiversity Strategy, including the regional biodiversity monitoring framework
5a	Biodiversity Champions Group established	Mayoral Forum	Environment Canterbury	Biodiversity Champions Terms of Reference confirmed and group established.	Completed	20 July 2023	\$ -	N/a	
5b	Continue providing regular reporting to the Mayoral Forum	Mayoral Forum	Environment Canterbury	Meetings scheduled throughout 2024. Leading discussions on the implementation of the National Policy Statement for Indigenous Biodiversity and updating the Canterbury Biodiversity Strategy. Report to CMF in May. Included in briefings to Ministers 1 March 2024	On track	Ongoing	\$ -	N/a	

## Canterbury Regional Forums workstream tracker 2023-2025

Updated 4 March 2024  
Refreshed Plan for Canterbury 23 February 2024

#	Workstream	Reports to	Delivery lead	Update	Status	Due	Budget	Budget status	Outcomes
Continue to encourage, support and advocate for research and investment in diversifying and adding value to our agricultural production									Investment in research and technology for the pastoral sector reflects the sector's importance to Canterbury and New Zealand's economy
6a	Discuss with Ministers as part of Wellington visit	Mayoral Forum	Secretariat	Included in briefing packs for meeting with Ministers in Wellington on 11 May 2023	Completed	11 May 2023	\$ -	N/a	
6b	Include in briefings to new Ministers following 2023 general election	Mayoral Forum	Secretariat	Included in briefings to Ministers 1 March 2024	On track				
Develop a regional housing strategy that will identify the range of housing issues affecting communities across the region and a pathway forward to improve them									The Forum has clarity on housing issues affecting communities in Waitaha/Canterbury and understands pathways for improvement
7a	Investment logic mapping process to clearly identify and articulate the issue that a regional housing strategy will address	Mayoral Forum	Economic Development Forum	ILM workshop held 1 September; outputs from this are being finalised	Completed	30 September 2023	\$ 10,000.00	Approved by CEs Forum	
7b	Undertake a stocktake of current housing strategies across the motu	Mayoral Forum	Economic Development Forum	To be progressed alongside ILM process	On hold	29 February 2024	TBC	N/a	
7b	Develop full scope for Regional Housing Strategy, including budget for CE approval	Mayoral Forum	Economic Development Forum	Following ILM and stocktake	On track	4 April 2024	TBC	N/a	
Oversee a Canterbury-wide climate change partnership plan, which will confirm a collaborative vision for regional adaptation planning, an 'urgency assessment' to support prioritising climate actions, and a funding plan laying out a regional/aligned approach for accessing finance for climate actions in Canterbury									Completion of the Climate Change partnership plan and agreement on action planning
8a	Establish Climate Change reference group	Mayoral Forum	Climate Change Working Group	Climate change reference group established, chair Dan Gordon, Mayor Waimakariri District Council.	Completed	1 February 2023	\$ -	N/a	
8b	Deliver Canterbury-wide climate change partnership plan	Mayoral Forum	Climate Change Working Group	Indicative actions and funding discussed at Nov Mayoral Forum. Members endorsed approach to collectively fund regional actions in the plan	On track	30 August 2024	TBC	Councils inserting bids into LTPs	
Support the region to foster partnerships to investigate barriers and harness opportunities to improve our energy security and systems in ways that maximise benefits for our community, economy, and environment									
9a	TBC through Economic Development Forum	Mayoral Forum	Economic Development Forum	Details still TBC	Not started		TBC		
Encourage all Canterbury local authorities to complete carbon footprint assessments, to inform action plans for reductions									All Canterbury councils able to understand and report on their emissions
10a	All Canterbury local authorities undertake carbon footprint assessments	Policy Forum	Corporate Forum	All councils have agreed to adopt ISO:14064. A working party, reporting to the Corporate Forum, was reconvened in mid-2021 to collaborate on reporting of data. The Corporate Forum continues to keep a watching brief on this item.	Delayed	31 December 2020	\$ -	N/a	

## Canterbury Regional Forums workstream tracker 2023-2025

Updated 4 March 2024  
Refreshed Plan for Canterbury 23 February 2024

#	Workstream	Reports to	Delivery lead	Update	Status	Due	Budget	Budget status	Outcomes
Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan									
11a	Conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030. Information collated for DIA is to be sent to the CIOs to analyse; they will then report back to the Corporate Forum.	Corporate Forum	Chief Information Officers Group (CIOs)	This action was paused to allow the Forum to complete its project on collaborative procurement. Now that the project is complete, the CIOs will consider the value in continuing with this work and report through to the Forum.	On hold		N/A	N/A	
11b	Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles for IT systems and digital services	Corporate Forum	Chief Information Officers Group (CIOs)	As above.	Not started		N/A	N/A	
Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning									Achieve efficiencies in procurement across Canterbury councils in terms of both effort and savings
12	Collaborative procurement project	Corporate Forum	Canterbury Finance Managers Group	Next steps were agreed by the CEs Forum on 31 July, including to join the MahiTahi collaboration portal. A sub-group of CEs are exploring potential opportunities for shared services. Arrangements to join the MahiTahi collaboration portal are underway.	On track	30 November 2023	\$ 11,000.00	Approved by CEs Forum	
Align renewal of waste minimisation plans to provide a consistent approach to waste management across the region and improve efficiencies									
13a	Align renewal of waste minimisation plans	Operations Forum	Andrew Dixon	Andrew Dixon to work with Canterbury Joint Waste Committee on this.	Not started	30 June 2024	\$ -	N/a	
Engage with central government on the resource management reforms through participation in the Local Government Forum of Chief Executives for resource management reform, reviewing and preparing submissions on new legislation, participating in Select Committee processes									Waitaha/Canterbury views are clearly articulated through the reform process
14a	Engage with Minister Parker and Ministry for the Environment on resource management reforms as appropriate	Chief Executives Forum	Canterbury Planning Managers Group	Submissions made to Natural and Built Environments and Spatial Planning Bills Canterbury has agreed not to engage with Tranche 1 of the RM reforms and has written to the Minister to communicate this.	Completed	Ongoing	\$ -	N/a	
14b	Include in briefings to new Ministers following 2023 general election	Mayoral Forum	Secretariat	Included in briefings to Ministers 1 March 2024	On track				

## Canterbury Regional Forums workstream tracker 2023-2025

Updated 4 March 2024  
Refreshed Plan for Canterbury 23 February 2024

#	Workstream	Reports to	Delivery lead	Update	Status	Due	Budget	Budget status	Outcomes
Engage with central government on the future for local government by supporting development of a regional approach and participating in the Future for Local Government Review									Waitaha/Canterbury views are clearly articulated through the reform process
15a	Progress actions from the Future for Local Government Workshop (April 2021) and actively participate in engagement with central government's Future for Local Government Review	Mayoral Forum	Chief Executives Forum	Workshops were held with papatipu rūnanga chairs and central government regional directors in March and May 2021. The May session also included the chair and executive director of the Local Government Review Panel. A health workshop was held in July 2021.	Completed	1 April 2023			
15b	Following completion of survey of CMF members, formulate a CMF response to recommendations and include in briefings to new Ministers following 2023 general election	Mayoral Forum	Secretariat	Members surveyed on report's recommendations. Agreement at Nov Mayoral Forum to determine next steps once the LGNZ process is finalised. Funding and financing of local government topic included in briefings ministers 1 March 2024	On track				
Support regional collaboration as opportunities arise									Waitaha/Canterbury continues to have strong collaboration across councils
16a	Review forums ToRs three-yearly	Chief Executives Forum	Secretariat	Terms of reference reviewed and approved at 6 Nov Chief Executives Forum. Annual review in Nov 2024.	On track	1 November 2024	\$ -	N/a	
16b	Collaborate on LTPs	Policy Forum			Not started		\$ -	N/a	
16c	Hold regional training workshops	Policy Forum			Not started		\$ 1,000.00	Approved by CEs Forum	
16d	Supporting councils with affordable water transitions	Chief Executives Forum	Operations Forum	Action required will be dependent on actions from new government	Delayed		\$ -	N/a	

# Canterbury Policy Forum

**Date:** 18 March 2024

**Presented by:** Working Group Chairs

## Regional Working Group Updates

### Purpose

1. The purpose of this paper is to provide an opportunity for working group chairs to provide updates to the Policy Forum.

### Recommendation

**That the Canterbury Policy Forum note:**

1. the attached written update from the:
  - Canterbury Climate Change Working Group

### Working group updates

2. A written update is attached from the Climate Change Working Group. Working group chairs will verbally highlight any matters within their reports for the Forum's information.
3. A verbal update can be provided by the chair of the Planning Manager working group.
4. The Natural Hazards Risk Reduction working group is currently in recession due to staff time being prioritised elsewhere (particularly ECAN and CDEM). The Chair will be able to provide a verbal update on next steps.

### Attachment

- Climate Change Working Group update



## Attachment 1 – Climate Change Working Group update

<b>Convener</b>	Tim Davie
<b>Purpose</b>	To develop a shared understanding of the likely implications of climate change for the region, and strategies to manage the associated threats and opportunities. The working group will also support the provision of consistent information and advice to the community.
<b>Significant activities in this quarter</b>	<ul style="list-style-type: none"> <li>• The Climate Change Working Group is progressing with regional climate action planning and the development of the Canterbury Climate Partnership Plan.</li> <li>• Council funding for climate action was discussed at the September 2023 CPF. The CEF and CMF then endorsed the recommended total investment of \$1.5m for regional climate action over years 1-3 (2024-2027). This funding is currently being sought through councils' Long-Term Plan budgeting processes.</li> <li>• In parallel, the Climate Change Working Group has refined and agreed on 10 key climate actions, and associated sub-actions, which were brought to the Reference Group for discussion in February 2024.</li> <li>• The Reference Group supported the work to continue and noted that Partnership Plan actions will be brought to Canterbury councils in April, seeking feedback and support.</li> <li>• The Climate Change Working Group is meeting monthly over the next months, to progress the development of the Partnership Plan, with focus on briefing Canterbury councils on actions, developing a communications plan and drafting the Plan.</li> </ul>
<b>Issues / risks / opportunities</b>	<p>Opportunities/Benefits</p> <ul style="list-style-type: none"> <li>• The Canterbury Climate Partnership Plan aims to outline how Canterbury councils will partner on climate actions to reduce the impacts of climate change on Canterbury's communities and ecosystems.</li> <li>• The actions are focused on addressing key gaps, priority risks, and opportunities, i.e. improving our evidence base, strengthening decision-making tools, promoting partnerships and ensuring a Te Tiriti approach.</li> <li>• The current financial pressures faced by local government have been top of mind while developing the Plan. The Plan offers a pragmatic financial advantage, particularly for the less resourced councils, by working together and leveraging collective funding.</li> <li>• The proposed climate actions are critical collaborative steps in the journey toward our agreed-upon vision of a thriving, climate-resilient, low-emissions Canterbury.</li> </ul>

**Issues/Risks**

- Rūnanga capacity to be involved in the project runs the risk of not meeting Rūnanga expectations and not honouring our agreed principle of a Te Tiriti approach.
- Insufficient funding, due to councils not approving LTP bids for identified regional climate actions, risks successful implementation of the plan and would not match the agreed principle of bold climate action.
- Risk of limited capacity of some councils to participate fully in the process and support implementation of actions.