

Canterbury Policy Forum

MEETING PACK

for

Canterbury Policy Forum

Friday, 16 December 2022

1:00 pm (NZDT)

Held at:

MS Teams

N/a

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AGENDA

CANTERBURY POLICY FORUM

Name:	Canterbury Policy Forum
Date:	Friday, 16 December 2022
Time:	1:00 pm to 3:00 pm (NZDT)
Location:	MS Teams, N/a https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTRkYWNhMDAtMzEyYy00NzVjLTlhODMtNDI1MjkyMWY3NjIh%40thread.v2/0?context=%7b%22Tid%22%3a%22984bfe4a-c12e-454e-9111-7b8d8da5e7e1%22%2c%22Oid%22%3a%220d4c9580-bfae-49e5-8ce3-177a95ba9804%22%7d Remote Meeting only - Please join this meeting via the link above.
Committee Members:	Hamish Dobbie (Committee Chair), Aaron Hakkaart, Carolyn Johns, David Griffiths, Hamish Barrell, James Thompson, Judith Batchelor, Mark Low, Matt Hoggard, Simon Hart, Toni Durham, Victoria van der Spek
Attendees:	Maree McNeilly, Rosa Wakefield
Apologies:	Katherine Trought, Murray Washington, Tim Davie, Amanda Wall

1. Opening meeting

1.1 Welcome, introductions and apologies 1:00 pm (5 min)

Hamish Dobbie

1.2 Confirmation of agenda 1:05 pm (2 min)

Hamish Dobbie

1.3 Confirmation of minutes 1:07 pm (3 min)

Hamish Dobbie

Supporting Documents:

1.3.a Minutes : Canterbury Policy Forum - 30 Sep 2022	6
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1.4 Actions 1:10 pm (5 min)

Hamish Dobbie

2. For discussion and decision

2.1 Reform updates 1:15 pm (10 min)

Hamish Dobbie

There is no paper for this item. This is an opportunity for members to share information on anything related to the various government reform programmes that their councils are working/focused on at this time

2.2 Future for Local Government submission

1:25 pm (20 min)

Hamish Dobbie

Supporting Documents:

2.2.a	CPF Future for Local Government submission Dec 2022.docx	13
2.2.b	CPF Future for Local Government submission Dec 2022 attachment 1.docx	16

2.3 Regional Strategy 2022-2025 (Mayoral Forum's Plan for Canterbury)

1:45 pm (10 min)

Hamish Dobbie

Supporting Documents:

2.3.a	CPF Regional Strategy 2022-2025 (Mayoral Forum's Plan for Canterbury) Dec 2022.docx	25
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2.4 Combined regional forums meeting

1:55 pm (5 min)

Maree McNeilly

Supporting Documents:

2.4.a	CPF Combined regional forums meeting Dec 2022.docx	29
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2.5 Regional forums update and three-year work programme

2:00 pm (5 min)

Maree McNeilly

Supporting Documents:

2.5.a	CPF Regional Forums update and work programme Dec 2022.docx	32
2.5.b	CPF Regional Forums update and work programme Dec 2022 attachment 1 - Canterbury Policy Forum ToR.docx	38
2.5.c	CPF Regional Forums update and work programme Dec 2022 attachment 2 - Regional Forums Three Year Work Programme.pdf	40

3. Working group updates**3.1 Working group updates**

2:05 pm (15 min)

Supporting Documents:

3.1.a	CPF working group updates Dec 2022.docx	43
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4. General business**4.1 General business**

2:20 pm (5 min)

5. Close meeting**5.1 Close the meeting****Next meeting:** Canterbury Policy Forum - 17 Mar 2023, 10:00 am

MINUTES (in Review)

CANTERBURY POLICY FORUM

Name:	Canterbury Policy Forum
Date:	Friday, 30 September 2022
Time:	11:00 am to 1:05 pm (NZDT)
Location:	Selwyn District Council, 2 Norman Kirk Drive, Rolleston
Committee Members:	Aaron Hakkaart, David Ward (Committee Chair), Carolyn Johns, Hamish Barrell, James Thompson, Judith Batchelor, Katherine Trought, Tim Davie, Toni Durham, Victoria van der Spek
Attendees:	Amanda Wall, Maree McNeilly, Rosa Wakefield
Apologies:	David Griffiths, Mark Low, Matt Hoggard, Murray Washington, Simon Hart
Guests/Notes:	Brendan Madly (Timaru District Council, for Mark Low) Libby Elvidge (Christchurch City Council, for David Griffiths)

1. Opening meeting

1.1 Welcome, introductions and apologies

The Chair welcomed everyone to the meeting, noting apologies and guests as above. Julian Phillips would be joining to present item 4.

Katherine Trought and Tim Davie noted their apologies from 12.30pm onward.

1.2 Confirmation of agenda

The agenda was confirmed with no items of general business.

1.3 Confirmation of minutes

Canterbury Policy Forum 1 Jul 2022, the minutes were confirmed as presented.

1.4 Actions

There are no outstanding actions.

2. For discussion and decision

2.1 Reform updates

Members shared information and discussed opportunities to work together in relation to the various government reform programmes that their councils are working or focused on, including:

- noting how busy everyone is
- resource pressures, including losing staff to central government and IS staff to high paying vendors

- expected challenges around bringing new councillors up to speed very quickly for all the legislative change which is due, particularly where there are expected to be a high proportion of new councillors
- three waters:
 - technical challenges with Better Off funding applications
 - that several councils have applied for Better Off funding, while some have applied for extensions for their applications
 - some councils are consulting on Better Off funding projects and some are using projects that have already been consulted with communities
 - that some councils have applied for transition funding, and others are looking at this, noting the challenge of where to apply transition funding in small councils with only a couple of people in certain departments
 - issues with political perspectives on three waters and relationships with papatipu rūnanga
 - council staff still trying to ensure the right information is provided to DIA in a timely fashion
 - regional councils are looking to work together as much as possible on compliance approach to three waters, particularly within the South Island. Mainly focused on wastewater currently, beginning work on stormwater; there is also a focus on drinking water source protection
 - regional councils across the country have agreed to do a piece of work on regulatory best practice for three waters and how best to work in partnership with Taumata Arowai
 - outcome of three waters court case is expected imminently.
- RM reform
 - councils are waiting for legislation, expected before Christmas 2022, and continuing to progress district plans in the meantime
 - frustration around the lack of information. At a recent conference the Minister said there would be a point where existing plans would all stop and new plan would take effect, but there is no information on the transition of plans. It is understood that the reform will be rolled out region by region but there is no indication of sequence or timing or clarity around what this means for plan reviews and for the last regions to transition. Minister expected spatial plans to be taken into account in new regime
 - regional sector is working closely with MfE, trying to have as much influence as possible
 - Canterbury has a chief executive rep and a mayor on the Local Government Steering Group. Resource management expert from ECan is also on the national planning advisory group and resource management advisory group.
- NPS Indigenous Biodiversity
 - expected before the end of the year; ECan will then start looking at the biodiversity strategy.
 - expected to have a disproportionate effect on a small number of ratepayers in Mackenzie basin.
- Future for Local Government report is expected at the end of October; there was a question about whether the Mayoral Forum will want a regional submission or whether councils may prefer to do individual submissions
- there are some concerns that the recently published NPS Highly Productive Land is not well understood

- Waimate has been dealing with high nitrate levels in one of its water schemes. Nitrate levels not going down as quickly as usual, and the council is providing tankwater to people in that community
- legislation for emergency management reforms is expected in November but may be later. This will involve a rewrite of the national plan and then a roadmap to deliver the National Disaster Response System (DRS). The legislation may also include a push for more collaborative work. The reforms will be a key focus for the National Hazards Risk Reduction Group.

2.2 Reflections & Advice to CE Forum

The Chair informed the group that the purpose of this item was to reflect on this term and the value of this forum and discuss how the region can make the best use of connections.

The Chair noted the key purpose of this forum according to its terms of reference, which is delivering a programme aligned with the Chief Executives Forum, which in turn aligns with Mayoral Forum. Other purposes are:

- to reduce duplication of policy effort and support smaller councils
- facilitate communication and engagement with Ngāi Tahu on strategy and policy
- build local government policy capability within Canterbury.

The Chair noted for context that Canterbury CEs have had two strategy days in the past few months and have considered what their priorities might be for the upcoming local government term. These are likely to include:

- climate change adaptation
- iwi relationships
- reform of governance – rather than local government
- funding challenges – noting dependence on rates
- RM and FfLG reforms.

The secretariat also raised the idea, which was discussed at recent Operations and Corporate Forum meetings, that the first regional forums meetings of 2023 could be combined. This would be late March 2023 and would run from around midday one day to midday the next so there is plenty of opportunities for engagement and getting to know each other better. The Operations and Corporate Forums are keen for CEs to also attend, but this is still to go to the CEs for their consideration. The CEs will also discuss the value in these Forums and the value of getting everyone together as we launch into the new triennium.

Members discussed the value of the forum and the above proposal. Comments included:

- support for a joint meeting of the Operations, Corporate and Policy Forums in March
- the value of networks and relationships
- helpful to have a mix of in-person and online meetings for the members that have to travel
- the importance of a better-defined work programme, including priorities and timeframes, and delivering on the terms of reference
- the value of having a process at each council for discussing what happened at the forums, and the potential for CEs to take a lead on this
- the importance of information flowing from the Mayoral Forum through the Chief Executives Forum and then to these forums
- that extra time to discuss policies should be built into agendas
- the benefit to all councils, and especially the smaller ones, with regard to information sharing, particularly with the volume of government reforms

- the benefits of this forum to raise issues and make progress – for example, since raising the issue of the Climate Change Working Group's membership with this group, it now has the right people and is working well
- the importance of Ngāi Tahu representation
- the value of collaborative submissions, noting the secretariat's efforts on these
- the potential overlap between the Policy Forum and the Planning Managers Group, which gets a lot of work done and gets into the detail
- the opportunities to leverage the knowledge and experience around the table on important policy issues and key matters before councils and working groups
- the benefit this forum provides to take a wider perspective and better understand the lay of the land and the range of intricacies, as well as horizon scanning
- it can be difficult to keep track of which group is looking at what – for example, three waters cuts across everything

The secretariat noted the Mayoral Forum website has meeting agendas and activity highlights available for anyone to read to keep up to date with what's top of mind for CEs and mayors. Members were encouraged to subscribe to the website so they will receive a notification when new content is added. The secretariat also noted that in 2020 the Policy Forum set up a Teams channel where members could collaborate, add relevant or interesting documents, and horizon scan. Members were encouraged to make use of this channel.



Action

Secretariat to circulate link to MS teams site and Mayoral Forum website

Due Date: 10 Oct 2022

Owner: Maree McNeilly

2.3 Climate Change Action Planning

Tim Davie spoke to the paper. Tim noted the working group's focus on working together across Canterbury to ensure that councils with less climate change capability are supported, while still allowing resourced councils to continue with their own climate action planning work. Agreed path is a framework that has been adopted from international literature. Action from councils will be done separately but collaboratively, noting that the working group can't dictate councils' LTPs. The Steering Group has endorsed this approach.

Tim also informed the Forum that ECan has been thinking about the structure of climate change more generally, given the interest in climate change across the region and the number of groups and committees that are looking at the issues. It may be wise to bring these groups together through a formalised regional joint committee. ECan will continue to think about the issues associated with this and may raise with the Mayoral Forum if the idea is further advanced.

Members discussed the role of local government in climate change and whether this should be more focused on adaptation (coastal hazards, flooding, drought, water storage and so on) than mitigation. ECan is very much in that adaptation space, but may be moving into the mitigation space, particularly in how the regional council operates. Members also noted that some parts of councils are better educated on climate change than others, which can impact on the development of a long term plan (for example, on property portfolios). It was noted that perhaps the forum has a role to play on the education front, as part of its terms of reference is to build policy capability.



Decision

The Forum:

1. noted the scope and approach for collaboration on climate action planning in Canterbury endorsed by the Climate Change Steering Group
2. provided feedback on any pertinent matters to resource the approach to integrate climate action planning into 2024-34 Long-Term Plans

Decision Date: 30 Sep 2022
Outcome: Approved

2.4 Regional forums update and three-year work programme

The paper was taken as read. Maree noted that the work programme will be updated for the new triennium.

Members discussed the CEs Forum's engagement with the Office of the Auditor General and Audit NZ, and ongoing issues with delays to audits, which are significant for some councils and will impact annual and long term plans.



Decision

The Forum agreed to:

1. receive the report on regional forum meetings between June and September 2022.

Decision Date: 30 Sep 2022
Outcome: Approved

3. Working group updates

3.1 Working group updates

Natural Hazards Risk Reduction working group

James Thompson provided a verbal update:

- the working group is looking to hold a forum in December, which could include guest speakers from govt, including DIA who are doing a project around consistency of LIMs.
- EQC is putting together a portal of hazard information searchable by property. If these going ahead they will meet objectives of the Natural Hazards Risk Reduction Group
- a lot more interest from FENZ on wildfire relating with climate change and whether this might fit in with council planning processes.

Canterbury Planning Managers Group

Hamish Barrell spoke to the report:

- the working group is continuing to meet regularly, the next meeting is planned for 25 November; by then councils should know much more about resource management reform legislation. The working group will need to decide how to tackle this as a group; it may have subgroups to look at different aspects of the legislation given how large the bills are likely to be. Mark Geddes is contracting to assist with submissions.
- the group has noted that there are concerns with the MfE national monitoring system, which requires councils to provide significant levels of data. The system changes each year which is placing a lot of stress on council IT services in how data is recorded and reported. The CPMG is seeking CE support to feed these concerns back to MfE.
- the group might look at NPS-Highly Productive Land at its next meeting, and the impact of this on district plans.

The Chair noted his council has sought legal advice on the interpretation of this NPS and will then ensure this matches with developers' interpretations. There was some concern about the short timeframes in the NPS, and the importance of ensuring clear communications to the community reflect the implications was noted.



Decision

The Forum agreed to:

1. note the working group updates from the Canterbury Planning Managers and Natural Hazards working groups.

Decision Date: 30 Sep 2022

Outcome: Approved

4. Guest Speaker

4.1 Canterbury Regional Council (Ngāi Tahu Representation) Act 2022

Katherine Trought introduced Julian Phillips, who leads the Tuia team in ECan's Strategy and Planning, to give a presentation and discussion on the passage of the Canterbury Regional Council (Ngāi Tahu Representation) Act 2022.

Katherine noted Julian's involvement in getting this legislation through.

Julian thanked the forum for the opportunity to present. He noted that the legislation was a legacy piece of work, arising from the journey ECan has been on with the 10 papatipu rūnanga in the region, and reflects the council's aspiration to move toward a more te tiriti-based society.

Julian spoke to his presentation, noting:

- the history of Ngāi Tahu involvement at the council table since commissioners were brought in to replace councillors in 2010. One of the requirements of the commissioners was to improve the relationship between the regional council and Papatipu rūnanga so that it was meaningful rather than transactional
- Te Rūnanga o Ngāi Tahu committed to reviewing nature of relationship, working with all papatipu rūnanga, and came back with recommendations resulting in an MoU which established the Tuia Relationship in 2012. Included quarterly meetings between chairs of rūnanga and councillors, and had programme of work to give effect to the relationship including resources
- in 2016, there were two tikanga representatives; but in 2019 with the return to a fully elected council there was no ability to keep a Ngai Tahu representative at the table
- a first attempt at the bill commenced in 2018 but this failed at the first reading
- in 2019 the council employed a consultant to look at next steps to get governance-level advice, in the absence of getting Ngāi Tahu as full voting members. The advice was to have two Tumu Taiao advisors
- after the two-year stand down, the council made a second attempt at the bill, which was successful. ECan can now have two Ngai Tahu representatives, appointed by mana whenua, that will have full membership and voting ability.
- Māori wards remain an option in the future
- the Act was a bespoke solution for Canterbury, noting there is a special context here with only one iwi unlike most other regions

- Council covers costs for the Ngāi Tahu-appointed councillors. Remuneration Authority will set remuneration for all councillors and the Ngāi Tahu appointments will be indexed against this
- one key argument was that it was inconsistent with bill of rights. Attorney General reported on this and advised it was consistent as no one else can do what Ngāi Tahu can do in Waitaha
- the Act is a testament to those that have gone before, noting that having Ngai Tahu representatives at the governance table has only improved the functioning of the council

In response to questions, Julian noted:

- that Ngai Tahu are running an appropriately robust process with the papatipu rūnanga to select their candidates and a number of very good people have put their hand up. The two selected people will be announced the day after the election.
- that the accountability of Ngai Tahu candidates is likely to be more stringent than general seats, and Te Runanga o Ngai Tahu will manage this
- the opposition has advised they will repeal the Act if they get into government next year, but whether or not they will actually do this remains to be seen
- capacity is always an issue for iwi, but the governance seats are a strategic opportunity as the Act reflects an aspiration of how partnerships are represented

James Thompson noted that the emergency management reforms will enable Ngāi Tahu representation in the Joint Committee, and these positions will be paid for by central government.

The Chair thanked Julian for attending and for the discussion.

5. General business

5.1 General business

There were no items of general business.

6. Close meeting

6.1 Close the meeting

Next meeting: Canterbury Policy Forum - 16 Dec 2022, 1:00 pm

The Chair thanked everyone for their attendance and noted the value of meeting in person. The Chair also thanked the secretariat for their support. The meeting closed at 1.05pm and was followed by a shared lunch.

Signature: _____

Date: _____

Canterbury Policy Forum

Date: 16 December 2022

Presented by: Hamish Dobbie

Future for Local Government submission

Purpose

1. The purpose of this paper is to agree to the process for the development of the key submission points for a Mayoral Forum regional submission to Review into the Future for Local Government (2022) *He mata whāriki, he matawhānui: Draft report*.

Recommendations

That the Canterbury Policy Forum:

1. **nominate a member to hold the pen on the development of a Mayoral Forum regional submission to the review into the Future for Local Government (2022) *He mata whāriki, he matawhānui: Draft report***
2. **agree to all members of the Forum providing key submission points for the Mayoral Forum submission by 10 January, or sooner.**

Key points

2. The Review into the Future for Local Government was established by the Minister for Local Government in April 2021.
3. The review panel released an interim report, *Ārewa ake te Kaupapa Raising the platform, in September 2021* which set out the broad direction and priority questions for consideration by the panel and through the engagement processes.
4. The Canterbury Mayoral Forum did not make a regional submission on the Panel's interim report.
5. The review panel has now released their draft report *He mata whāriki, he matawhānui* and is seeking submissions by 28 February 2023.
6. The Mayoral Forum has agreed to develop a regional submission to the review panel and that the Policy Forum develop key submission points for this submission.

Background

7. The review was established by the Minister in the context of significant reform programme and the traditional roles and functions of local government changing, noting

that the last substantive change had been in 1989, although there have been numerous reviews and multiple ad-hoc legislation changes since then.

8. The Minister is seeking recommendations from the Future for Local Government Review Panel that achieve:
 - a resilient and sustainable local government system
 - public trust in local authorities and the local regulatory system
 - effective partnerships between mana whenua, and central and local government
 - a local government system that actively embodies the Treaty partnership.

Review into the Future for Local Government (2022) *He mata whāriki, he matawhānui: Draft report*

9. The draft report has 29 recommendations and poses 13 questions over nine different topic areas. The recommendations and questions are provided at attachment 1 and cover the following topic areas:
 - revitalising citizen-led democracy
 - a Tiriti-based partnership between Māori and local government
 - allocating roles and functions in a way that enhances wellbeing
 - local government as champion and activator of wellbeing
 - a stronger relationship between central and local government
 - replenishing and building on representative democracy
 - building an equitable, sustainable funding and financing system
 - designing the local government system to enable the change we need
 - system stewardship and support.
10. Some of the recommendations proposed could be implemented by local government immediately, should there be the funding and appetite to do so, while others would potentially require major reform (see attachment 1).

Proposed CMF regional submission

11. The review is independent of government, but subject to a government response. If change is to occur a strong case from the local government sector will be required to influence central government
12. To help inform this case the Mayoral Forum wish to make a submission on all, or part of, the draft report prepared by the Review Panel.
13. The attached table sets out the Panel recommendations and questions posed, including a section on who would be responsible for specific recommendations (local/central

government), along with notes on the level of reform (major/minor) and whether legislative change is required.

14. The Mayoral Forum wish to progress a regional submission and the following approach is proposed:

- review the attached table and indicate those recommendations that it is considered would benefit from a regional submission
- provide feedback on particular detail to be included in any submission
- review and develop key submission points
- Final submission reviewed at February Mayoral Forum meeting

Next steps

15. The Policy Forum to nominate a person to hold the pen on a regional submission.

16. All Policy Forum members to review and develop key submission points, to be provided to the person holding the pen.

17. The secretariat will assist the member holding the pen on completing the draft submission.

18. A draft submission will be socialised through the Chief Executives Forum, before being finalised for the Mayoral Forum.

19. The final submission will be reviewed and agreed at the February Mayoral Forum meeting.

Attachments

- Attachment 1: Future for Local Government draft report recommendations and questions for feedback

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
Chapter 2 (pg. 40-61) - REVITALISING CITIZEN-LED DEMOCRACY			
1. That local government adopts greater use of deliberative and participatory democracy in local decision-making.	Local Govt	Could be implemented without legislative change/ major reform	
2. That local government, supported by central government, reviews the legislative provisions relating to engagement, consultation, and decision-making to ensure they provide a comprehensive, meaningful, and flexible platform for revitalising community participation and engagement.	Local Govt + Central Govt	Further review led by Local Govt	
3. That central government leads a comprehensive review of requirements for engaging with Māori across local government related legislation, considering opportunities to streamline or align those requirements.	Central Govt	Further review led by Central Govt	
4. That councils develop and invest in their internal systems for managing and promoting good quality engagement with Māori.	Local Govt	Could be implemented without major reform (question of funding)	
5. That central government provides a statutory obligation for councils to give due consideration to an agreed, local expression of tikanga whakahaere in their standing orders and engagement practices, and for chief executives to be required to promote the incorporation of tikanga in organisational systems.	Central Govt	Could be implemented to some degree without legislative change?	
<i>Q. What might we do more of to increase community understanding about the role of local government, and therefore lead to greater civic participation?</i>		<i>Dependent on final recommendation - some action could be taken without reform</i>	

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
Chapter 3 (pg. 62-98) - TIRITI-BASED PARTNERSHIP BETWEEN MĀORI AND LOCAL GOVERNMENT			
6. That central government leads an inclusive process to develop a new legislative framework for Tiriti-related provisions in the Local Government Act that drives a genuine partnership in the exercise of kāwanatanga and rangatiratanga in a local context and explicitly recognises te ao Māori values and conceptions of wellbeing.	Central Govt	Further review by Central Govt	
7. That councils develop with hapū/iwi and significant Māori organisations within a local authority area, a partnership framework that complements existing co-governance arrangements by ensuring all groups in a council area are involved in local governance in a meaningful way.	Local Govt	Could be implemented without major reform	
8. That central government introduces a statutory requirement for local government chief executives to develop and maintain the capacity and capability of council staff to grow understanding and knowledge of Te Tiriti, the whakapapa of local government, and te ao Māori values.	Central Govt	Could be implemented without major reform and local govt could go some way without legislative change (question of co-investment)	
9. That central government explores a stronger statutory requirement on councils to foster Māori capacity to participate in local government.	Central Govt	Could be implemented to some degree without legislative change? (question of co-investment)	
10. That local government leads the development of coordinated organisational and workforce development plans to enhance the capability of local government to partner and engage with Māori.	Local Govt	Further work by LG, major reform not required (question of co-investment)	
11. That central government provides a transitional fund to subsidise the cost of building both Māori and council capability and capacity for a Tiriti-based partnership in local governance.	Central Govt	Dependent on Central Govt	

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
Chapter 4 (pg. 102-114) - ALLOCATING ROLES AND FUNCTIONS IN A WAY THAT ENHANCES WELLBEING			
12. That central and local government note that the allocation of the roles and functions is not a binary decision between being delivered centrally or locally.	Local Govt + Central Govt	Not a recommendation (how would this be achieved) refer questions	
13. That local and central government, in a Tiriti-consistent manner, review the future allocations of roles and functions by applying the proposed approach, which includes three core principles: <ul style="list-style-type: none"> the concept of subsidiarity local government's capacity to influence the conditions for wellbeing is recognised and supported te ao Māori values underpin decision-making. 	Local Govt + Central Govt	Further review required (who leads/) feedback sought on process design	
<i>Q: What process would need to be created to support and agree on the allocation of roles and functions across central government, local government, and communities?</i>			
<i>Q: What conditions will need to be in place to ensure the flexibility of the approach proposed does not create confusion or unnecessary uncertainty?</i>			
<i>Q: What additional principles, if any, need to be considered?</i>			
Chapter 5 (pg 115-132) LOCAL GOVERNMENT AS CHAMPION AND ACTIVATOR OF WELLBEING			
14. That local government, in partnership with central government, explores funding and resources that enable and encourage councils to: <ul style="list-style-type: none"> a. lead, facilitate, and support innovation and experimentation in achieving greater social, economic, cultural, and environmental wellbeing outcomes 	Local Govt + Central Govt	Further review required – CG and LG	

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
<ul style="list-style-type: none"> b. build relational, partnering, innovation, and co-design capability and capacity across their whole organisation c. embed social/progressive procurement and supplier diversity as standard practice in local government with nationally supported organisational infrastructure and capability and capacity building d. review their levers and assets from an equity and wellbeing perspective and identify opportunities for strategic and transformational initiatives e. take on the anchor institution role, initially through demonstration initiatives with targeted resources and peer support f. share the learning and emerging practice from innovation and experimentation of their enhanced wellbeing role. 			
<i>Q. What feedback do you have on the roles councils can play to enhance intergenerational wellbeing?</i>			
<i>Q. What changes would support councils to utilise their existing assets, enablers, and levers to generate more local wellbeing?</i>			
Chapter 6 (pg. 134-158) A STRONGER RELATIONSHIP BETWEEN CENTRAL AND LOCAL GOVERNMENT			
<i>Q. To create a collaborative relationship between central and local government that builds on current strengths and resources, what are:</i> <ul style="list-style-type: none"> a. the conditions for success and the barriers that are preventing strong relationships? b. the factors in place now that support genuine partnership? c. the elements needed to build and support a new system? 			

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
<p>d. the best options to get there?</p> <p>e. potential pathways to move in that direction and where to start?</p> <p>f. the opportunities to trial and innovate now?</p>			
<p>Q. How can central and local government explore options that empower and enable a role for hapū/iwi in local governance in partnership with local and central government? These options should recognise the contribution of hapū/iwi rangatiratanga, kaitiakitanga, and other roles.</p>			
Chapter 7 (pg 161-184) REPLENISHING AND BUILDING ON REPRESENTATIVE DEMOCRACY			
15. That the Electoral Commission be responsible for overseeing the administration of local body elections.	Electoral Commission	Legislative and administrative change required	
<p>16. That central government undertakes a review of the legislation to:</p> <p>a. adopt Single Transferrable Vote as the voting method for council elections</p> <p>b. lower the eligible voting age in local body elections to the age of 16</p> <p>c. provide for a 4-year local electoral term</p> <p>d. amend the employment provisions of chief executives to match those in the wider public sector and include mechanisms to assist in managing the employment relationship.</p>	Central Govt	Further review and legislative change required (note electoral review too)	
17. That central and local government, in conjunction with the Remuneration Authority, review the criteria for setting elected member remuneration to recognise the increasing complexity of the role and enable a more diverse range of people to consider standing for election.	Local Govt + Central Govt	Further review required (who leads?)	

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
18. That local government develops a mandatory professional development and support programme for elected members; and local and central government develop a shared executive professional development and secondment programme to achieve greater integration across the two sectors.	Local Govt	Could be implemented without reform – question of funding	
19 That central and local government: <ul style="list-style-type: none"> a. support and enable councils to undertake regular health checks of their democratic performance b. develop guidance and mechanisms to support councils resolving complaints under their code of conduct and explore a specific option for local government to refer complaints to an independent investigation process, conducted and led by a national organisation c. subject to the findings of current relevant ombudsman's investigations, assess whether the provisions of the Local Government Official Information and Meetings Act 1987, and how it is being applied, support high standards of openness and transparency. 	Local Govt + Central Govt	Some could be implemented no/ others require further work on how and who this would be done by	
20. That central government retain the Māori wards and constituencies mechanism (subject to amendment in current policy processes), but consider additional options that provide for a Tiriti-based partnership at the council table	Central Govt	Further review by CG (and legislative change)	
<i>Q. How can local government enhance its capability to undertake representation reviews and, in particular, should the Local Government Commission play a more proactive role in leading or advising councils about representation reviews?</i>			

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
<i>Q. To support a differentiated liberal citizenship, what are the essential key steps, parameters, and considerations that would enable both Tiriti- and capability-based appointments to be made to supplement elected members?</i>			
Chapter 8 (pg187-204) EQUITABLE FUNDING AND FINANCE			
21. That central government expands its regulatory impact statement assessments to include the impacts on local government; and that it undertakes an assessment of regulation currently in force that is likely to have significant future funding impacts for local government and makes funding provision to reflect the national public-good benefits that accrue from those regulations.	Central Govt	Dependent on CG	
22. That central and local government agree on arrangements and mechanisms for them to co-invest to meet community wellbeing priorities, and that central government makes funding provisions accordingly.	Local Govt + Central Govt	How to agree? What change required?	
23. That central government develops an intergenerational fund for climate change, with the application of the fund requiring appropriate regional and local decision-making input.	Central Govt	Dependent on CG	
24. That central government reviews relevant legislation to: <ul style="list-style-type: none"> a. enable councils to introduce new funding mechanisms b. retain rating as the principal mechanism for funding local government, while redesigning long-term planning and rating provisions to allow a more simplified and streamlined process. 	Central Govt	Further review by CG	
25. That central government agencies pay local government rates and charges on all properties.	Central Govt	Dependent on CG	

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission
<i>Q: What is the most appropriate basis and process for allocating central government funding to meet community priorities?</i>			
Chapter 9 (pg. 206-220) - SYSTEM DESIGN			
26. That central and local government explore and agree to a new Tiriti-consistent structural and system design that will give effect to the design principles.	Local Govt + Central Govt	Further work by central and local govt (who leads/how)	
27. That local government, supported by central government, invests in a programme that identifies and implements the opportunities for greater shared services collaboration.	Local Govt + Central Govt	Local govt could implement, depending on support/appetite	
28. That local government establishes a Local Government Digital Partnership to develop a digital transformation roadmap for local government.	Local Govt	Local govt could implement, depending on support/appetite	
<i>Q. What other design principles, if any, need to be considered?</i>			
<i>Q. What feedback have you got on the structural examples presented in the report?</i>			
Chapter 10 (pg. 227-233) SYSTEM STEWARDSHIP AND SUPPORT			
29. That central and local government considers the best model of stewardship and which entities are best placed to play system stewardship roles in a revised system of local government.	Local Govt + Central Govt	Further work required by Central and Local Govt	
<i>Q. How can system stewardship be reimagined so that it is led across local government, hapū/iwi, and central government?</i>			

Future for Local Government draft report recommendations and questions for feedback

PANEL DRAFT RECOMMENDATIONS and QUESTIONS	WHO	ABILITY TO IMPLEMENT	Regional submission	
<i>Q. How do we embed Te Tiriti in local government system stewardship?</i>				
<i>Q. How should the roles and responsibilities of 'stewardship' organisations (including the Secretary of Local Government (Department of Internal Affairs), the Local Government Commission, LGNZ, and Taituarā) evolve and change?</i>				
Chapter 11 (pg. 236) THE PATHWAY FORWARD				
What is missing from the report? <ul style="list-style-type: none"> Measuring wellbeing outcomes Cost implications of reforms 				
Next steps				

KEY
<ul style="list-style-type: none"> Further review required Potentially major reform Dependant on Central Govt decision
<ul style="list-style-type: none"> Legislative change required Could be implemented to certain degree Unlikely to be major reform
<ul style="list-style-type: none"> Local Govt could implement independent of Central Govt (subject to appetite/funding) Not major reform

Canterbury Policy Forum

Date: 12 December 2022

Presented by: Hamish Dobbie, Chair

Regional Strategy 2022-2025 (Mayoral Forum's Plan for Canterbury)

Purpose

1. The purpose of this paper is to update the Canterbury Policy Forum on the development of the Mayoral Forum's regional strategy for the 2022-2025 triennium and seek its feedback on proposed priority areas and actions.

Recommendations

That the Canterbury Policy Forum:

1. **provide feedback on possible areas of action for the regional strategy for the 2022-2025 triennium to support the Mayoral Forum's vision of 'sustainable development with shared prosperity, resilient communities and proud identity'.**

Key points

2. The Canterbury local authorities' triennial agreement notes that the Mayoral Forum will develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2022-2025.
3. The *Mayoral Forum's Plan for Canterbury 2020-2022* (the Plan) fulfilled this requirement for the previous triennium and it is considered that the Plan is fundamentally sound as the basis for a sustainable development strategy for the 2022-2025 triennium.
4. Updating the Plan is an opportunity to demonstrate the Mayoral Forum's leadership, influence, advocacy and collaboration across the region.

Background

5. The Mayoral Forum has initiated the review of the Plan for this triennium.
6. They have agreed on the 2022-2025 vision for Canterbury – *sustainable development with shared prosperity, resilient communities and proud identity*. To expand on this the Plan further articulates the vision as, all of us together:
 - care for our natural resources to secure both present and future opportunities
 - create shared economic and social prosperity so no one is left behind

- nurture caring, hope and kindness, standing strong together to withstand and adapt to challenges and change
 - celebrate our diverse identities – and take pride in our common identity as Cantabrians.
7. The proposed strategic priority areas for the Plan are:
 - climate change
 - sustainable environmental management
 - shared economic and social prosperity.
 8. The Plan will be further developed at a Mayoral Forum workshop in January, before finalisation at the February Mayoral Forum meeting.
 9. Feedback from today will be considered by the Mayoral Forum at its workshop in January.

Proposed Plan structure

10. The Mayoral Forum has agreed that the Plan for 2022-2025 would set out the Forum's vision and strategic direction, supported by a separate annual action plan.
11. An annual action plan will give the Forum greater flexibility to determine where it puts its energy and focus across the triennium and the ability to respond in a more agile way to uncertain and changing times.

Context

12. The central government reform programme, climate change and the Forum's relationship with mana whenua are all areas of context to be taken into consideration as the Forum considers and develops the 2022-2025 strategy.

Proposed strategic priority areas

13. To start the conversation with the Mayoral Forum the following draft priority areas have been considered for the new strategy, based on the current Plan and discussions with chief executives. Also included are possible areas of action to address the draft priority areas. It should be noted that a number of these actions may address multiple priorities.

Climate change

14. Climate change represents significant challenges, risks and opportunities to Canterbury. These impacts are already being seen in more frequent droughts, extreme weather events and flooding, coastal erosion, increased fire risk and a longer fire season, and increasing threats to biodiversity and biosecurity. Opportunities from warmer

temperatures, a longer growing season and fewer frosts could result in new crops and markets.

15. Responding to climate change will have impacts on shared economic and social prosperity, sustainable environmental management.

Sustainable environmental management

16. Canterbury is New Zealand's largest region by land area and has 21% of New Zealand's highest quality soils; 19% of the total area farmed in New Zealand (around 2.6 million hectares); around 70% of New Zealand's groundwater; 64% of the country's irrigated land area and more than 4,700 lakes and tarns and over 78,000 km of rivers and streams; 800 km of coastline and 11,620 km² of coastal marine area.
17. Land use decisions, agricultural intensification and increased urbanisation increases pressures on the regions rivers, streams, groundwater aquifers, indigenous biodiversity and coasts.

Shared economic and social prosperity

18. Canterbury's GDP (March 2021) was \$41 billion, which represents 13% of national GDP (compared with 17% of land area and 13% of national population). GDP per person was just below the national GDP per capita.
19. In the year ended March 2020 manufacturing contributed 11% of Canterbury's GDP (9.8% nationally) and of this, primary manufacturing contributed 64%, other manufacturing 36%.
20. Agriculture contributed 6.7% of regional GDP (4.3% nationally). An analysis of the Canterbury economy (excluding Christchurch) notes that agriculture and manufacturing are responsible for approximately 32% of employment.
21. Social prosperity is often more difficult to measure. Treasury's Living Standards Framework¹ provides a number of indicators that measure wellbeing outcomes that the Forum could elect to include in the new strategy, particularly those where local government has a significant ability to influence.

Possible areas of action

22. Actions that support the draft priority areas, and allow the Mayoral Forum to demonstrate their leadership, advocacy, influence and collaboration could include:
 - partnering with mana whenua to develop a regional committee with a structure that works for the region, as proposed under the resource management reforms
 - continued oversight of the Canterbury Water Management Strategy
 - advocating for central government co-investment in river management for flood protection

- oversight of regional climate change action planning
- advocating for investment in research and development on opportunities for diversifying land use
- working across agencies to increase the level of innovation in the primary sector
- review of funding for roading and transport
- attracting new investment and businesses to the region to support our communities.

23. Other areas to explore for inclusion in the action plan include work to enhance regional wellbeing and social prosperity in those areas that local government has the ability to influence.

Questions to consider

24. Is there anything missing from the proposed strategic priority areas?
25. What other actions could/should be included to address the priority areas?
26. Local authorities do significant work in the wellbeing/social prosperity space, but what would that look like regionally? Would social prosperity be connected and cohesive communities? Can the Forum take a leadership role in challenging aspects of society (social media etc.) that are trying to undermine cohesion, and what would that look like?

Communication

27. Given the short time frame to develop and finalise the new regional strategy, communication will be more inform than consult. A communications plan is still to be developed and finalised.

Next steps

28. Feedback from today will be compiled, along with feedback from the Communications and Engagement, Corporate, Operations and Economic Development Forums, and presented to the Mayoral Forum at its January 2023 workshop.

Canterbury Policy Forum

Date: 16 December 2022

Presented by: Secretariat

Combined regional forums meeting

Purpose

1. The purpose of this paper is to update the Forum on the proposed arrangements for the March 2023 combined regional forums meeting.

Recommendations

That the Canterbury Policy Forum:

1. **provide feedback on the proposed draft programme for the March 2023 combined regional forums meeting.**

Background

2. At its 31 October meeting, the Forum agreed to host a combined regional forums meeting in early 2023. The purpose of the combined meeting is to build connections amongst the forums and councils, set the scene for the triennium, and hear from relevant guest speakers.
3. The event will commence at 12pm on Thursday 16 March and end at 12pm on Friday 17 March.

Event programme

4. The secretariat has developed a draft programme in consultation with some of the regional forum members and chief executives.
5. The programme aims to strike a balance between opportunities to network, providing more clarity on the proposed work programme for the triennium, and hearing from relevant and thought-provoking guest speakers. It also allows for the regular quarterly forum meetings to be held as part of the two-day event.
6. Chief executives would lead the introductory session of the event to set the scene and discuss the Mayoral Forum's priorities and how outcomes might be achieved by the regional forums. Chief executives would also lead the wrap-up session.
7. We intend the guest speaker sessions would cover an array of topics, including:

- partnering and collaborating with Ngāi Tahu and Papatipu Rūnanga
 - improving collaboration in times of constant change and stress
 - Canterbury's economic outlook
 - climate change
 - insights into the local and central government landscape this triennium.
8. We have made some initial approaches to guest speakers. We have tried to choose topics and speakers that are relevant to, and interesting for, all four regional forums:
- Rod Carr (Climate Change Commission): Rod met with the Mayoral Forum a couple of times in the last triennium and was very well-received by members. We consider his knowledge on climate change, its impacts, challenges and opportunities would be very much worth sharing with the regional forums.
 - Raymond Horan (Taituarā): Raymond is well-known and well-respected by forum members and has an excellent understanding of the local and central government landscape. He would be able to engage members on a discussion about the next three years, and offer some valuable insights on the triennium ahead.
 - Brad Olsen (Infometrics): Brad is a regular speaker at Zone 5 and 6 meetings on the South Island's economic situation and outlook. Feedback from attendees on his presentations is always positive, and he is able to explain economics well to a wide range of audiences. A Canterbury-focused session on the region's economic outlook would offer useful context for the triennium and be of value to members of all forums.
 - Carl Davidson (Research First): Carl is the founder of and Head of Insight at Research First and an adjunct senior fellow at the University of Canterbury's School of Business. He has been the Chief Commissioner at the Families Commission, on the board of the Canterbury Employers' Chamber of Commerce, and a lecturer at both Massey and Canterbury Universities. Carl is a social scientist, author, and facilitator. We have reached out to him to be the guest speaker at the dinner, to lead a thought-provoking talk/discussion about how we can all work more collaboratively together (at the forum level and between councils in the region more generally) to get the most out of the next few years, particularly in light of all the change that is occurring.
9. We have not yet approached Te Rūnanga o Ngāi Tahu, but consider that hearing from a representative about engaging, collaborating and partnering with the rūnanga would be very useful for all members. Councils across the region have varying levels of engagement with Ngāi Tahu and the Papatipu Rūnanga at a staff level, but most are keen to keep learning and this combined event is a good opportunity for everyone to do so together.
10. We would welcome feedback from the Forum on the proposed topics/speakers.

Other arrangements

11. For ease of travel for members coming from both north and south, the venue will be in Christchurch. The secretariat is currently working through a range of options and will confirm the venue as soon as possible.
12. The event will be covered by the existing regional forums budget. As with Mayoral Forum arrangements, we propose that councils pay for their staff to attend the dinner, and travel and accommodation costs.

Next steps

13. Subject to feedback from the regional forums, the secretariat will continue to progress the planning and preparation for the event.

Canterbury Policy Forum

Date: 12 December 2022

Presented by: Secretariat

Regional Forums update and three-year work programme

Purpose

1. This report summarises outcomes from the regional forum meetings from September to November 2022 and provides the quarterly update on the three-year work programme.

Recommendations

That the Canterbury Policy Forum:

1. **receive the report on regional forum meetings between September and December 2022**
2. **note terms of reference as agreed by the Chief Executives Forum on 31 October 2022**
3. **select a deputy chair as provided for in the updated terms of reference.**

Key points

2. The Mayoral Forum met for the first time this local government term on 25 November.
3. The Chief Executives Forum met on 31 October.
4. The Communications and Engagement Forum met for the first time on 2 December.
5. The Policy Forum met on 30 September.
6. The Operations and Corporate Forums met on 19 September.

Canterbury Mayoral Forum

7. The Forum held its first meeting of the term on Friday 25 November. Key items on the agenda included:
 - selecting a chair (Nigel Bowen, Timaru) and deputy chair (Marie Black, Hurunui)
 - endorsement of a draft Triennial Agreement for ratification by member councils
 - agreement to establish a climate change action planning reference group, to be chaired by Mayor Dan Gordon, Waimakariri Council, to support and provide governance input into regional climate change adaptation planning, led by the Climate Change Working Group

- agreement to endorse the Biodiversity Champions councillor group being restarted this term, and agreement that Mayor Anne Munro would join the group to provide a stronger link to the Forum
 - discussion and agreement on a process to develop a regional strategy for the term, including a facilitated workshop to be held in January to help determine priorities and key actions for the term
 - receiving an update and presentation on regional councils' business case for co-investment on flood management in the region
 - consideration of how the CWMS can be repositioned to respond to climate change, support our communities to deliver on the Essential Freshwater Package and how the CWMS can support Te Mana o te Wai.
 - agreement to develop a regional submission on the Review into the Future for Local Government draft report
 - an update from the Regional Public Service Commissioner on the regional leadership group's COVID-19 response, and work on regional priorities
 - discussion on the model regions project and resource management reform more widely with the Ministry for the Environment
 - agreement to write to the Environment Committee requesting an extended timeframe for making submissions on the resource management reform legislation
8. The Forum also received updates on the three-year work programme, an update from the Chief Executives Forum and received a report bringing together their activities, submissions and correspondence since the last meeting.
9. Because of the election period, the Forum held two additional meetings in the last quarter. This included:
- meeting with Crown Research Institute representatives to learn more about genetic modification tools to respond to agricultural emissions and climate change
 - meeting with the Public Service Commissioner to discuss concerns about the impact of central government and its agencies' ongoing recruitment of large numbers of council staff.
10. The Forum also made a submission on the Self-contained Motor Vehicles Legislation Bill, a copy of which is available on www.canterburymayors.org.nz.

Chief Executives Forum

11. At its meeting on 31 October, key items on the agenda for the Chief Executives Forum included:
- considering a proposed process to refresh the Plan for Canterbury, for recommendation to the Mayoral Forum

- discussing ongoing concerns about the audit process, and how some of these concerns might be mitigated by Audit New Zealand and the Office of the Auditor-General
- discussing a proposal for collaborative climate change action planning in Canterbury
- noting the recommendations and questions for feedback in the Review into the Future for Local Government's draft report
- agreeing to establish an officer-level Communications and Engagement Forum
- selecting regional forum chairs for 2023
- agreeing to a joint meeting of the regional forums in March 2023
- discussing a draft Mayoral Forum agenda for the November meeting.

12. The Forum also reviewed terms of reference for each of the regional forums. A change was made to each to allow the forums to select a deputy chair. The purpose of this change is to improve support for the chair. Updated terms of reference are appended as attachment 1.

Other agenda items

13. The agenda for the meeting also covered the following matters:

- updates on September meetings of the regional forums
- an update on the CWMS strategy
- a review of the three-year work programme.

Communications and Engagement Forum

14. The Communications and Engagement Forum, chaired by Will Doughty, held their inaugural meeting on Friday 2 December.

15. At its meeting the Forum:

- confirmed the groups terms of reference
- selected Alistair Gray, from Waimakariri District Council as Deputy Chair
- discussed the range of consultation and engagement work happening and agreed to share details through to the secretariat to compile a regional overview
- received an update on regional forums and the combined forum proposed for March 2023.

Next meeting

16. The next meeting is scheduled for Friday 17 March 2023.

Operations Forum

17. At its meeting on 19 September, the Operations Forum discussed:
18. the implications of Court of Appeal decision in *Aotearoa Water Action Inc v Canterbury Regional Council* for consenting water take and use
- the current range of reforms and the impacts on councils, particularly three waters reform. Engagement with the NTU and its ongoing information requests was a key topic, as was applications for Better Off funding
 - audit issues following the Chief Executives Forum's meeting with Audit NZ and the Office of the Auditor-General
 - the Mayoral Forum's three-year work programme.
19. In addition, the Operations Forum received updates on recent activities of the Engineering Managers Group, Drinking Water Reference Group, Wastewater Working Group, Stormwater Forum and Canterbury Joint Waste Committee.
20. The Forum also discussed the proposal initially raised at the June meeting to look at whether a joint meeting between the regional forums would be valuable.

Next meeting

21. Key agenda items for its meeting on 12 December include:
- a discussion about initial thinking of the Mayoral Forum on a regional strategy for this local government term
 - updates on the recent activities of the Stormwater Forum, Drinking Water Reference Group, Joint Waste Committee, Canterbury Engineering Managers Group and Canterbury Regulatory Managers Group
 - the proposed agenda for the combined regional forums meeting in March 2023.

Corporate Forum

22. At its meeting on 19 September, the Corporate Forum:
- discussed progress with the collaborative procurement project and agreed to focus next steps on identifying those procurements councils find particularly challenging or complex, where a collaborative regional approach may offer benefit. Work is still continuing on ensuring councils are also making the most of All-of-Government contracts
 - discussed the range of government reforms impacting councils, noting continued concerns about the NTU process and the volume and timing of information requests
 - endorsed terms of reference for the Chief Information Officers Group
 - discussed the Mayoral Forum's three-year work programme

- discussed the value of this Forum for members, noting that
 - there are still some ongoing issues with attendance
 - the forum will be more useful in the future than perhaps it had been in the past in terms of preparing for the future for local government reforms
 - it would be valuable to understand where chief executives see the direction of the forum

23. The Forum also received updates on the activities of the People and Capability Working Group, Health and Safety Advisors Group, Chief Information Officers Group, Finance Managers Group, CPRAES and CRIMS.

24. The Forum also discussed and supported the proposal by the Operations Forum to meet jointly next year.

Next meeting

25. Key agenda items for the 12 December meeting include:

- an update on the collaborative procurement project
- a discussion about initial thinking of the Mayoral Forum on a regional strategy for this local government term
- an opportunity for members to share information about the various reform programmes and any key pieces of work resulting from these that councils may be focused on
- the proposed agenda for the combined regional forums meeting in March 2023

Three-year work programme

26. The three-year work programme was updated for the November Mayoral Forum. The updated programme is attached.

27. These updates reflect actions from the *Mayoral Forum's Plan for Canterbury* and other changes responding to central and local government initiatives.

28. The work programme will be refreshed following the Mayoral Forum's consideration of key priorities and actions for the term.

Next meetings

29. Scheduled forum meetings for the upcoming quarter are:

23 January	Mayoral Forum facilitated workshop on regional strategy
30 January	Chief Executives Forum
23 February	Mayoral Forum

16-17 March Joint regional forums meeting

Attachments

- Attachment 1 – Policy Forum terms of reference
- Attachment 2 – Regional forums three-year work programme

CANTERBURY Mayoral Forum

A strong regional economy with resilient, connected communities and a better quality of life, for all.

Canterbury Policy Forum: Terms of reference (October 2022)

Background

1. These terms of reference replace terms of reference approved by the Chief Executives Forum in January 2021.

Purpose

2. The purpose of the Forum is to:
 - 2.1. align the work programmes of strategy, policy and planning working groups with the priorities and work programme of the Canterbury Chief Executives Forum
 - 2.2. provide analysis and advice to support the Canterbury Mayoral Forum's advocacy on issues affecting Canterbury
 - 2.3. reduce duplication of policy effort and support smaller councils when assessing national and regional policy initiatives
 - 2.4. facilitate communication and engagement with Ngāi Tahu on strategy and policy
 - 2.5. build local government policy capability in Canterbury.
3. The Forum reports to the Canterbury Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

Membership and operation

4. The members of the Forum are a strategy/policy manager from each of the 11 local authorities in Canterbury region and the chairs/convenors of the:
 - 4.1. Canterbury Planning Managers Group
 - 4.2. Canterbury Climate Change Working Group
 - 4.3. Canterbury Natural Hazards Working Group.
5. The Forum will actively engage with Te Rūnanga o Ngāi Tahu's Strategy & Influence team, sharing agendas and extending an open invitation to attend meetings of the Forum.

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
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Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council

6. The Forum may invite other agencies to present and participate in its consideration of local government strategy and policy issues, as the Forum considers appropriate.
7. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.
8. The forum may elect a deputy chair from its members to support the Chair.

Work programme

9. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
10. The Forum's work programme will include but not be limited to the following:
 - 10.1. monitor the progress of central government regulation and identify opportunities to influence policy making
 - 10.2. identify emerging issues impacting on the region
 - 10.3. test agreement between councils on key regional policy positions and develop or commission the development of submissions for consideration by the Canterbury Mayoral Forum
 - 10.4. identify training and development needs to build policy capability in Canterbury councils.
11. From time to time, Forum members may be called upon to present findings and submissions to the Chief Executives Forum and/or Mayoral Forum or other decision-making bodies.
12. The Forum will meet virtually or in person at least quarterly.

Review and amendment of these terms of reference

13. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.
14. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum 31 October 2022 (to be confirmed).

Three-year work programme 2020–22

as at 17 November 2022

WHAT	TASK	PLAN FOR CANTERBURY PRIORITY	REPORTING TO	LEAD	ACTION	DUE	STATUS	UPDATE
Canterbury Water Management Strategy	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Sustainable environmental management of our habitats	Mayoral Forum	Jenny Hughey	Request the Regional Committee to work with CWMS partners to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region in order to maintain and nurture commitment to the delivery of the CWMS	30/09/2022	Complete	Updated Zone Committee terms of reference approved at the Mayoral Forum 27 November 2020
	Renew community acceptance and commitment to the Canterbury Water Management Strategy				CWMS Regional Committee reports on progress towards the 2025 and 2030 goals	30/06/2022	Complete	Work in progress with CWMS team
Build capacity and influence to understand climate impacts, risks and opportunities and incorporate these into regional planning documents and community awareness.	Complete our first regional climate change risk assessment, aligned with the national climate change assessment, and identify critical gaps in our adaptation planning	Climate change mitigation and adaptation	Mayoral Forum	Climate Change Working Group	Progress Stage 3 of the Climate Change Risk Assessment	30/09/2022	On track	Climate Change Risk Assessment published February 2022. Project scope and approach for regional adaptation planning to be discussed at October CE Forum and November CMF
	Encourage all Canterbury local authorities to complete carbon footprint assessments, to inform action plans for reductions		Policy Forum	Corporate Forum	All Canterbury local authorities are encouraged and supported to commission council carbon footprint assessments	31/12/2020	Delayed	All councils have agreed to adopt ISO:14064. A working party, reporting to the Corporate Forum, was reconvened in mid-2021 to collaborate on reporting of data. CCC has offered to collate data from other councils for reporting. The Corporate Forum continues to keep a watching brief on this item.
CREDS 2016–2019 continuing work programmes	Food, Fibre and Innovation	Shared economic prosperity	Mayoral Forum	Secretariat	High value manufacturing Value added production	30/06/2023	On track	Work on industry roadmaps is nearing completion, industry clusters continue to be supported, and final report preparation is underway and due to be delivered in December.
Freshwater Package investments	Advocate with Government for the region's interests to be addressed in the investment decisions to support the Government's Freshwater Package	Sustainable environmental management of our habitats	Mayoral Forum		Add to the agenda for the Mayoral Forum meetings with Ministers.	30/09/2022	Complete	Essential Freshwater Steering Group established in March 2021. Hon David Parker met with the Mayoral Forum in October 2021. Ashburton DC has prepared economic and social impact reports on the new Essential Freshwater regulations for the Ashburton district, which have been shared with CMF.
Education Forum	Facilitate a forum of key tertiary education and training providers to enable the exchange of ideas and information and support collaboration Advocate for transition of secondary students to further study and training or work	Shared economic prosperity	Mayoral Forum	Dan Gordon	Forum meets at least twice each year	30/09/2022	Complete	The Education and Training Governance Group was wound up on 5 September 2022 with the work was doing now fully covered by the Regional Skills Leadership Group. The Regional Skills Leadership Group will engage with the Mayoral Forum directly going forward.
Skilled Workforce	Advocate with Government for education and immigration policies that deliver a skilled workforce now and into the future	Shared economic prosperity	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington	30/09/2022	On track	A submission has been made on the Productivity Commission's review of immigration settings.

Better freight options	Collaborate with South Island chairs of RLTC to drive multi-modal transport planning investment	Better freight transport options	Mayoral Forum			30/09/2022	On track	Regional Transport Committee and Mayoral Forum members travelled around some of Kiwirail's network on 15 August to gain understanding of issues and
	Advocate with Government for investment in multi-modal transport outcomes, especially moving more long-distance freight by rail				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington	30/09/2022	On track	Met with Minister Wood 27 May 2021. The Forum has written to Minister Wood to raise issues with funding for the RLTP, and in particular resilience, maintenance and timing of NLTP decisions. Working with RTC to continue to advocate with Ministers, Ministry and NZTA.
Three Waters	Support councils with Three Waters transitions	Three Waters services					On track	Details for this activity are to be developed. The CEs Forum will lead, with aspects of relevance to be handled by the relevant forums as they arise.
Update Canterbury Biodiversity Strategy	Oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity	Sustainable environmental management of our habitats	Policy Forum		Agenda	30/09/2022	Complete	A Canterbury Regional Biodiversity Champions Group has been established by Environment Canterbury. In July 2022 the Mayoral Forum submitted on the Ministry for the Environment's exposure draft of the National Policy Statement for Indigenous Biodiversity.
IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year		Corporate Forum	Chief Information Officers Group (CIOs)	Conduct a stocktake of where everyone is at	13/12/2022	On track	CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030. Information collated for DIA is to be sent to the CIOs to analyse; they will then report back to the Corporate Forum.
	Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles					30/06/2023	On track	Once the stocktake is complete this will proceed.
Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning Develop a proposal for consideration by member councils		Corporate Forum	Canterbury Finance Managers Group		30/03/2023	On track	In late 2020 Deloitte were contracted to analyse third-party expenditure by Canterbury councils, to inform collaborative procurement options. In August 2021 the CEs Forum approved funding to engage a consultant to evaluate collaborative procurement options. The Corporate Forum agreed to a three-phase approach in March 2022; the third phase of this will incorporate the consultant to advise on the most appropriate model going forward for Canterbury. This will be a key agenda item for discussion at the December Corporate Forum.
Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region		Operations Forum	Drinking Water Reference Group		15/11/2022	Complete	15th Nov 2022 (a year after Taumata Arowai became the regulator) is the target date when all currently registered water safety plans need to have been submitted to Taumata Arowai through their Hinekorako portal. All councils are working towards this date to have all their WSPs and newly required source risk management plans submitted.

Resource Management Reform	Engage with central government on the resource management reforms through participation in the Local Government Forum of Chief Executives for resource management reform, reviewing and preparing submissions on new legislation, participating in Select Committte processes		Chief Executives Forum	David Ward	Jim Harland nominated for Local Government Forum of Chief Executives for resource management reform Policy Forum (through CPMG) keep watching brief on exposure drafts of the Natural and Built Environment Act and prepare to draft a regional submission when released	30/09/2022	On track	Continuous engagement with Minister Parker and Ministry for the Environment on resource management reforms. Submissions made on Inquiry on the Natural and Built Environments Bill: Parliamentary Paper and MfE engagement discussion document Feb 2022. Meeting with Minister Parker and Ministry staff on the Model Regions Project August 2022.
				Policy Forum	Policy Forum (with Climate Change Working Group & Canterbury Planning Managers Group) keep watching brief on drafts of Spatial Planning Act and Climate Change Adaptation Act	30/09/2022	On track	Spatial Planning Bill and Natural and Built Environment Bill introduced into Parliament Nov 2022 - Canterbury Planning Managers leading the development of a regional submission.
Future for Local Government	Engage with central government on the future for local government by supporting development of a regional approach and participating in the Future for Local Government Review		Mayoral Forum	Chief Executives Forum	Progress actions from the Future for Local Government Workshop (April 2021) and actively participate in engagement with central government's Future for Local Government Review	01/04/2023	On track	Workshops were held with papatipu rūnanga chairs and central government regional directors in March and May 2021. The May session also included the chair and executive director of the Local Government Review Panel. A health workshop was held in July 2021.

A highlighted cell indicates that this item has recently been updated.

Canterbury Policy Forum

Date: 16 December 2022

Presented by: Working group chairs

Regional working group updates

Purpose

1. This paper provides a written update from the working groups that report to the Canterbury Policy Forum.

Recommendation

That the Canterbury Policy Forum:

1. note the attached written updates from the:

- Canterbury Planning Managers Group
- Natural Hazards Risk Reduction Group
- Climate Change Working Group.

Working group updates

2. Written updates are attached from the Climate Change Working Group and Natural Hazards Risk Reduction Group.
3. The Canterbury Planning Managers chair will provide a verbal update at the meeting.
4. Working group chairs will verbally highlight any matters within their reports for the Forum's information.

Attachments

Written updates from

- Climate Change Working Group
- Natural Hazards Risk Reduction Group

Canterbury Climate Change Working group

Chair	Tim Davie
Purpose	To develop a shared understanding of the likely implications of climate change for the region, and strategies to manage the associated threats and opportunities. The working group will also support the provision of consistent information and advice to the community.
Significant activities in this quarter	<ul style="list-style-type: none"> The CCWG, at their August 2022 meeting, unanimously agreed on a framework based on best practice climate action planning. The framework includes collaborating on a strategic front-end (including vision, outcomes and objectives), and back-end (including a funding plan and monitoring and evaluation plan) while enabling individual councils in developing their own climate goals, targets and actions for 2023-34 Long-Term Plans, if they have not already done so. This collaboration will deliver a Canterbury Climate Partnership Plan (working title) laying out how Canterbury councils intend to partner to reduce the causes of and impacts of climate change on Canterbury's communities and ecosystems. The final Canterbury Climate Partnership Plan will be brought to the Chief Executives and Mayoral Forums for final approval and endorsement. The newly established Climate Action Planning Reference Group will provide support and governance-level input into the work of the Climate Change Working Group on regional action planning. The CCWG met for a climate action planning kick-off workshop early Dec to draft a vision for the Canterbury Climate Partnership Plan and discuss deliverables and next steps for 2023.
Issues / risks / opportunities	<ul style="list-style-type: none"> The resource management system reform, review into the future for Local Government and three waters reform may cause scope changes to extents currently unknown. The project demands, in terms of time, on council staff and other stakeholders might be an added burden on already stretched capacity. The regional collaboration on the climate action planning project provides the opportunity to support Canterbury councils to identify climate actions to incorporate into individual councils 2023-34 Long-Term Plans.

Work programme 2020–21

Regional Forums three-year work programme				
What	Who	By when	Measures of success	Status
Build a common understanding of where each member organisation is at in their response to climate change (mitigation & adaptation) and	CCWG	End of July 2022	Overview of local authorities' climate change response achieved and next steps in	Complete

build this into regional climate action planning.			regional climate action planning identified and agreed.	
Canterbury Climate Change work programme				
What	Who	By when	Measures of success	Status
Objective A: Capacity & capability building Priority Initiative A1: Continue to share information and expertise about climate change amongst partners and with our communities.	CCWG	Ongoing	Common understanding achieved.	Work in progress
Objective B: Adaptation Priority Initiative B1: Identify critical gaps in understanding of impact / risk or adaptation planning and develop a prioritised programme to address these	CCWG	Ongoing	Regional climate action planning project implementation completed (by July 2022). Prioritisation and urgency assessment of risk identified in the Canterbury Climate Change Risk Assessment completed.	Work in progress
Objective C: Transition & mitigation Initiative C2: Identify key threats and opportunities associated with transition and opportunities for partners to support a just and equitable transition for Canterbury.	CCWG	Ongoing	Key threats and opportunities from climate change identified and incorporated in the Canterbury Climate Partnership Plan (working title).	Work in progress

Canterbury Natural Hazards Risk Reduction Group Report

Chair	James Thompson
Purpose	The development and implementation of a regional approach to managing natural hazard risk in Canterbury, which meets an objective of the current Canterbury Civil Defence Emergency Management Group Plan.
Significant activities in this quarter	<p>A Natural Hazards Risk Reduction Forum was held on the 16th of November. The forum had three key updates / presentations:</p> <ol style="list-style-type: none"> 1. FENZ presented on the wildfire research they have done for the Tekapo township. This has resulted in community engagement on the risk and some interest in looking at way to reduce this risk within the community. FENZ will be doing a similar piece of work for Twizel. 2. EQC presented an update on the National Natural Hazards Portal that they are developing. This will provide a single place where property owners will be able to see what hazards impact on their property. This aligns with on the Natural Hazards Approach milestones and so is supported by the Working Group. 3. ECAN provided an update on the Resilience Stocktake (desktop based) that will help identify strengths and gaps in Community Resilience initiatives across the region.
Issues / risks / opportunities	The Natural Hazards Approach was released in 2016 and has achieved or partly achieved about 6 of its 17 milestones. Some milestones have also been superseded by other national work. As such it is recommended that the Approach be reviewed in 2023 with a following work programme and budget developed for it. No timings for doing this work have been set or discussed yet.

Work programme 2020–21

Regional Forums three-year work programme				
What	Who	By when	Measures of success	Status
Working Group work programme				
What	Who	By when	Measures of success	Status
Review of the Canterbury Natural Hazards Approach	Natural Hazards Risk Reduction Working group	TBC		Not started yet