

# Canterbury Chief Executives Forum

## MEETING PACK

for

## Canterbury Chief Executives Forum

Monday, 31 October 2022

9:00 am (NZDT)

Held at:

Selwyn District Council

2 Norman Kirk Drive, Rolleston

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# AGENDA

## CANTERBURY CHIEF EXECUTIVES FORUM

<b>Name:</b>	Canterbury Chief Executives Forum
<b>Date:</b>	Monday, 31 October 2022
<b>Time:</b>	9:00 am to 12:00 pm (NZDT)
<b>Location:</b>	Selwyn District Council, 2 Norman Kirk Drive, Rolleston
<b>Committee Members:</b>	Hamish Riach (Committee Chair), Angela Oosthuizen, Bede Carran, David Ward, Dawn Baxendale, Jeff Millward, Hamish Dobbie, Stefanie Rixecker, Stuart Duncan
<b>Attendees:</b>	Amanda Wall, Maree McNeilly, Rosa Wakefield
<b>Apologies:</b>	Alex Parmley, Will Doughty
<b>Guests/Notes:</b>	Teresa Wooding, DIA Three Waters National Transition Unit; for item 2.1

### 1. Open Meeting

#### 1.1 Welcome, introductions and apologies

9:00 am (2 min)

Hamish Riach

Opening karakia:

Whakataka te hau

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia mākinakina ki uta

Kia mātaratara ki tai

E hī ake ana te atakura

He tio, he huka, he hau hū

Tīhei mauri ora!

Cease the winds from the west

Cease the winds from the south

Let the breeze blow over the land

Let the breeze blow over the ocean

Let the red-tipped dawn come

with a sharpened air.

A touch of frost,

a promise of a glorious day.

It is the breath of life!

#### 1.2 Confirmation of Agenda

9:02 am (2 min)

Hamish Riach



**1.3 Confirm minutes**

9:04 am (2 min)

Hamish Riach

Supporting Documents:

1.3.a	Minutes : Canterbury Chief Executives Forum - 1 Aug 2022	8
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**1.4 Action list**

9:06 am (4 min)

Hamish Riach

Supporting Documents:

1.4.a	Action List	17
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**2. For discussion and decision****2.1 Three Waters Transition**

9:10 am (30 min)

Teresa Wooding

Supporting Documents:

2.1.a	CEF Three Waters Transition Oct 2022.docx	19
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**2.2 Mayoral Forum's Plan for Canterbury**

9:40 am (20 min)

Hamish Riach

Supporting Documents:

2.2.a	CEF Mayoral Forum's Plan for Canterbury Oct 2022.docx	20
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**3. Morning tea****3.1 Morning tea**

10:00 am (15 min)

**4. CE discussion time****4.1 Discussion**

10:15 am (60 min)

**5. For discussion and decision****5.1 Communications and Engagement Forum**

11:15 am (5 min)

Stefanie Rixecker

Supporting Documents:

5.1.a	CEF Communications and Engagement Forum Oct 2022.docx	26
5.1.b	CEF Communications and Engagement Forum Oct 2022 Attachment 1 Comms and Engagement Forum ToR.docx	30

**5.2 Regional forums arrangements 2023**

11:20 am (10 min)

Hamish Riach

Supporting Documents:

5.2.a	CEF Regional forums arrangements 2023 Oct 2022.docx	33
5.2.b	CEF Regional forum arrangements 2023 Oct 2022 Attachment 1 Chief Executives Forum TOR.docx	39
5.2.c	CEF Regional forums arrangements 2023 Oct 2022 Attachment 2 Corporate Forum TOR.docx	41
5.2.d	CEF Regional forum arrangements 2023 Oct 2022 Attachment 3 Operations Forum TOR.docx	43
5.2.e	CEF Regional forums arrangements 2023 Oct 2022 Attachment 4 Policy Forum TOR.docx	45
5.2.f	CEF Regional forum arrangements 2023 Oct 2022 Attachment 5 Economic Development Forum TOR.docx	47
5.2.g	CEF Regional forums arrangements 2023 Oct 2022 Attachment 6 2023 calendar.pdf	49

**5.3 Regional climate change action planning**

11:30 am (10 min)

Dr Tim Davie

Supporting Documents:

5.3.a	CEF Regional climate change action planning Oct 2022.docx	51
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**5.4 Canterbury Water Management Strategy update**

11:40 am (5 min)

Stefanie Rixecker

Supporting Documents:

5.4.a	CEF Canterbury Water Management Strategy update Oct 2022.docx	57
5.4.b	CEF Canterbury Water Management Strategy update Oct 2022 Attachment 1 Zone Committee Action Plans 2021-2024.pdf	70
5.4.c	CEF Canterbury Water Management Strategy update Oct 2022 Attachment 2.docx	88

**5.5 Regional forums update and work programme**

11:45 am (5 min)

Bede Carran; Hamish Dobbie; David Ward

Supporting Documents:

5.5.a	CEF Regional forums update and work programme Oct 2022.docx	92
5.5.b	CEF Regional forums update and work programme Oct 2022 Attachment 3 Regional Forums Three Year Work Programme.pdf	103

**5.6 Future for Local Government review**

11:50 am (5 min)

Consideration of preparation of a regional submission - no paper for this item.

## 6. For information

### 6.1 Regional Public Service Commissioner update

Paper only

Supporting Documents:

6.1.a	CEF Regional Public Service Commissioner update Oct 2022.docx	106
6.1.b	CEF Regional Public Service Commissioner update Oct 2022 Attachment 1.docx	107

### 6.2 Draft Mayoral Forum agenda

11:55 am (5 min)

Hamish Riach

Supporting Documents:

6.2.a	2022-11-25 Draft Agenda Canterbury Mayoral Forum (1).pdf	109
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## 7. General business

### 7.1 General business

12:00 pm (5 min)

## 8. Close Meeting

### 8.1 Meeting debrief

12:05 pm (5 min)

### 8.2 Closing karakia

12:10 pm (2 min)

Kia tau te rangimarie ki runga I nga Iwi o te ao

Haumi e

hui e

Taiki e

Let peace reign on all the people of the world

Fixed

Bound as one

### 8.3 Close the meeting

**Next meeting:** Canterbury Chief Executives Forum - 30 Jan 2023, 9:00 am

**Other upcoming meetings:**

- Mayoral Forum – Friday 25th November 2022 8.30am-2.30pm at Commodore Hotel

# MINUTES (in Review)

## CANTERBURY CHIEF EXECUTIVES FORUM

<b>Name:</b>	Canterbury Chief Executives Forum
<b>Date:</b>	Monday, 1 August 2022
<b>Time:</b>	9:00 am to 12:27 pm (NZST)
<b>Location:</b>	Selwyn District Council, 2 Norman Kirk Drive, Rolleston
<b>Committee Members:</b>	Hamish Riach (Committee Chair), Angela Oosthuizen, David Ward, Alex Parmley, Bede Carran, Dawn Baxendale, Hamish Dobbie, Stefanie Rixecker, Will Doughty
<b>Attendees:</b>	Amanda Wall, Maree McNeilly, Rosa Wakefield
<b>Apologies:</b>	Jeff Millward, Stuart Duncan
<b>Guests/Notes:</b>	Stephen Walker, Executive Director; and Mark Maloney, Assistant Auditor General Local Government; Audit New Zealand Dianne McDermott, Acting Regional Public Service Commissioner Teresa Wooding, Entity D Council Interface Manager, National Transition Unit; and Liz Smith, Local People and Workforce Lead, National Transition Unit, DIA

### 1. Opening Meeting

#### 1.1 Welcome, introductions and apologies

The chair welcomed everyone to the meeting and members joined in karakia.

Apologies from Jeff Millward and Stuart Duncan were noted.

#### 1.2 Confirm minutes

**Canterbury Chief Executives Forum 2 May 2022**, the minutes were confirmed as presented.

Matters arising from the minutes were noted.

Item 6.1 included a suggestion to establish a communications and engagement working group. Members discussed the possibility of establishing a communications and engagement working group reporting to the Corporate Forum.

Item 7.1 was to debrief on how things are going for this Forum, but there was not enough time to do this. One member provided email feedback following the meeting and members will have the opportunity to discuss their views on how the Forum is functioning at the strategy day on 2 August.



#### Action

Secretariat to investigate the establishment of a communications and engagement working group.

17 August - meeting scheduled with Taff to discuss options

7/09: Draft paper with Taff

29/09: draft paper prepared for 31 October meeting

**Due Date:** 31 Oct 2022  
**Owner:** Maree McNeilly

### 1.3 Action list

Due Date	Action Title	Owner
25 Feb 2022	Share Christchurch City Council's systems planning for BCP <b>Status:</b> Completed on 17 Aug 2022	Dawn Baxendale
31 May 2022	Mayors Taskforce for Jobs <b>Status:</b> Completed on 3 Aug 2022	Maree McNeilly
17 Oct 2022	Scenario planning session <b>Status:</b> In Progress	Hamish McKinnon

The action on the Mayors Taskforce for Jobs funding can be closed. Up to \$450k, more than initially proposed, is being provided to each council in the programme.

## 2. CE discussion time

### 2.1 Discussion

Members discussed a range of current issues facing councils and chief executives at this time.



#### Action

Members to send details of mental health supports for staff to the secretariat. The secretariat will collate and circulate these.

**Due Date:** 12 Aug 2022  
**Owner:** Maree McNeilly

## 3. Morning tea

### 3.1 Morning tea

## 4. For discussion and decision

### 4.1 Audit New Zealand

David Ward welcomed Stephen Walker, Mark Maloney, Julian Tan and Chantelle Gernetzky to the meeting, noting that this discussion has been ongoing for some time.

Stephen noted current challenges around the audit process and auditors and advised that Audit New Zealand are heavily recruiting internationally now and that a large number of new staff have started and are starting over the next few months. He noted that the current audit round will have focus areas and challenge areas, including issues around valuations, and ensuring entities have robust, good quality valuations of their full asset base.

In the performance reporting space the auditor general has continued to reinforce that for entities in the public sector, services provided are more important than financial performance. Regulated services are a focus due to regulatory requirements. Reporting around greenhouse gas emissions will now become an area of significant focus. He noted challenges around consenting and reporting in this space.

Mark spoke to three waters challenges, and noted that answers to a number of the questions being posed are accounting policy questions that they expect DIA to provide direction on. The sector needs to work closely with DIA to ensure these issues are resolved. The first communication to the sector on three waters is due out this month.

Areas of focus for 2022 audits will be:

- progress on capital spend in relation to annual plan, to get a sense whether there are any enhanced areas of risk in things which may be transferred to new water services entities, and from a financial performance perspective
- project planning for transition
- the human and economic impact of COVID-19
- the labour market, supply chain, capital spend, inflation and interest rates
- LTP planning and the impact of three waters reform on this.

Members discussed issues with audit, including:

- the focus on valuations in the public sector where the value of assets seems less impactful and time spent on reporting these seems disproportionate, noting this is likely driven by regulatory requirements
- that the working relationship has improved but that audits still seem very transactional in nature, whereas internationally audit has moved beyond this to be much more future-focused and strategic
- the need for discussion between DIA, the audit sector, and officers to resolve outstanding issues, and encouragement to the audit sector to make this happen
- noting that capital and renewal programmes have been hit by workforce shortages
- the need to understand valuations, balance sheets and the ability to borrow for each entity in order to create LTPs
- how to prepare for the three waters transition when the assets will no longer be council responsibility, and how this should be reflected for audit purposes.
- Stephen agreed that audit should not be purely transactional, and noted that the pressure of the last couple of years has made it more transactional, but that the sector is now rebuilding capacity and capability.

Forum members agreed to write to Paul James to urge DIA and OAG and Audit NZ to engage and resolve policy matters on three waters issues.

DIA met with Audit NZ last week and is looking at roles now.

David and Bede will continue working with Mark, Stephen, Chantelle and Julian to ensure audits add the greatest level of value for our communities. Mark and Stephen are keen to meet with the Forum again. They met with the Finance Managers Group in May and will continue to meet with that group.

Stephen and Mark encouraged the Forum to continue communicating concerns and noted the importance of councils' relationships with Chantelle and Julian.

The chair thanked the guests for attending.



### Action

Send letters to Paul James, DIA on the importance of connecting with OAG and Audit NZ to resolve policy matters on three waters and copy to Taituarā, reinforcing the need for audit to run as smoothly as possible.

**Due Date:** 19 Aug 2022

**Owner:** Maree McNeilly

## 4.2 Regional Public Service Commissioner update

Dianne McDermott joined the meeting to speak to her update, noting current work on refining the five identified priorities. There is a meeting on 9 August on how these can be further refined, and

to put actions and accountability in place. Dawn will represent council CEs on 9 August as Hamish is unable to attend.

Members discussed the number of COVID-19 cases beginning to reduce but noted issues with reduced reporting of cases, and that it would be useful to get wastewater treatment data regularly.

It was also noted that the housing priority should cover social and affordable housing. Dianne intends for this to include access to housing across the board, including transitional housing, private rentals, affordability and financial advice to people entering into mortgages.



## Decision

The Forum agreed to note the update from Dianne McDermott, Acting Regional Public Service Commissioner.

**Decision Date:** 1 Aug 2022

**Outcome:** Approved

## 4.3 Three Waters Transition Unit

Teresa Wooding and Liz Smith joined the meeting. Teresa's role is Entity D Council Interface Manager at the National Transition Unit and is responsible for ensuring local council voices are heard.

Concerns were raised with Marlon at the last Mayoral Forum meeting around the 30 September deadline for 'better off' funds. Teresa noted that councils should advise DIA if this timing poses a challenge. Advice has been provided to Ministers on the 'no worse off' funds.

Councils should have received information on transition funds. These are a response to councils not having funding or support to be involved in transition and have been put together in a way intended to provide as much autonomy as possible. Further information will be provided on tranche 2, and this will cover activities at an entity or workstream level that councils might get involved with.

The asset management, operations and stormwater workstream has been providing updates to key people in councils over the past couple of weeks. Information sharing sessions are being planned for Canterbury in the next couple of weeks, to ensure all councils have full information to effectively engage in the process.

The data and digital workstream has provided a business case to the Minister for the system of record, with an outcome expected in the next few weeks. A roadshow is being planned for late August. Teresa is keen to understand the best location for this in Canterbury.

The finance and commercial workstream, which includes legal, is under development. There is no further information to share currently but the due diligence RFI will be released. Charter principles are also likely to be released over the next few months.

Teresa is meeting with councils to build a local transition team. She has met with the West Coast councils, who collectively have engaged Tonkin & Taylor to support them with responses. She has met with a number of Canterbury councils already, with the remainder over the next couple of weeks. Southland and Otago have put together a CE/GM group which has provided an easy way for Teresa to provide updates to them. They are the people who will be included in the local transition team and have a programme director. She is keen to use opportunities where there are existing forums to meet in person, and wants to work with councils to ensure they have a level of engagement and involvement as much as possible.

Members noted that there is a lack of financial information, and that the Finance and Commercial Working Group has not yet met. This information is critical from local authority perspective. Councils would also like to see a forward programme of updates and meeting dates over the next six to 12 months.

The Forum is interested in understanding the minimum viable product for day one and what can be deferred so that councils can cope. Teresa advised that the NTU has been reconsidering

programme planning and looking at what is possible for councils. Heather will provide this information soon.

#### 4.4 2022-2025 Triennium discussion

Hamish Riach spoke to the paper. It was noted that October 25 may be too early for a Mayoral Forum briefing, as members likely won't be sworn in yet and the Environment Canterbury chair may not yet have been elected.

It was noted that the updated Canterbury 2022: An Overview is fantastic, and thanks was noted to all those involved.



##### Action

Secretariat to check date for sending CMF Briefing Packs to Mayoral Forum members following the election

**Due Date:** 19 Aug 2022

**Owner:** Maree McNeilly



##### Decision

The Forum agreed to:

1. provide feedback on the draft triennial agreement and briefing documents that accompany this report
2. note that the draft documents, with any changes requested by Chief Executives, will be presented to the outgoing Mayoral Forum on 26 August 2022.

**Decision Date:** 1 Aug 2022

**Mover:** Bede Carran

**Seconder:** Will Doughty

**Outcome:** Approved

#### 4.5 CMF Economic Development Group

The paper was taken as read.

Members agreed to establish an economic development forum, reporting directly to the Mayoral Forum. The chair can be elected in October along with other Forum chairs. Members noted the need to ensure connection to reduce duplication of effort.

The timing of resource management reform in October/November and the impact of this on strategic planning, critical assets, regional assets, resilience was also noted, and that this increases the need for a regional approach.



##### Action

CEs to nominate representatives from their councils for the Economic Development group by 27 August.

7/09: Follow up late September as the group will not meet until the new triennium.

29/09: CE Forum 31 Oct to confirm draft TOR

18 Oct: Email sent to CEs seeking names for Economic Development group

**Due Date:** 28 Oct 2022

**Owner:** Maree McNeilly



**Action**

Prepare terms of reference in preparation for establishment of the Economic Development Forum in October.

7/09: Draft ToR with Simon Worthington for feedback.

29/09: Draft ToR prepared for upcoming CE Forum meeting for sign off

**Due Date:** 31 Oct 2022

**Owner:** Maree McNeilly

**Decision**

The Forum agreed to:

1. note the update on the Mayoral Forum Economic Development Group
2. agree to the establishment of a regional economic development forum to support the Mayoral Forum.

**Decision Date:** 1 Aug 2022

**Mover:** David Ward

**Seconder:** Dawn Baxendale

**Outcome:** Approved

## 4.6 Regional forums 2022-2023 budget

The paper was taken as read.

**Action**

Send invoices for the 2022/23 levy to all councils.

**Due Date:** 12 Aug 2022

**Owner:** Rosa Wakefield

**Decision**

The Forum agreed to:

1. approve the regional forums 2021-2022 income and expenditure report
2. approve the regional forums 2022-2023 budget.

**Decision Date:** 1 Aug 2022

**Mover:** Will Doughty

**Seconder:** David Ward

**Outcome:** Approved

## 4.7 Funding application – Information and Records Management – 3 Water Matrix

Members agreed to fund this work from the regional forums budget.

Members discussed whether there is a wider scope of work to look at for Canterbury, and whether this would be a worthwhile use of transition funds. Members agreed to meet in the next few weeks to discuss what would be valuable in a joint up piece of work.

**Action**

Schedule a two-hour session within the next two weeks to discuss whether it would be valuable for Canterbury to do a joined-up piece of work around the three waters transition.

**Due Date:** 9 Aug 2022

**Owner:** Maree McNeilly

**Decision**

The Forum agreed to approve \$35,000 of funding from the regional forums budget for the Information and Records Management – 3 Waters Matrix (regional information management transfer project).

**Decision Date:** 1 Aug 2022  
**Mover:** Hamish Riach  
**Seconded:** Hamish Dobbie  
**Outcome:** Approved

## 4.8 Local Government Election 2022 - member induction

The paper was taken as read. Members discussed the significance of reforms over the next three years, and agreed that a further paper highlighting significant issues would be valuable in helping prepare elected members for their term. This could help support members to understand the pace required, intentions and expectations on the Forum. Pre-election reports already published by councils can help form the basis for this paper.

**Action**

Prepare a paper highlighting the significance of the next triennium, noting areas of change and work underway, intention and expectations on the Mayoral Forum.

17 August - development of paper initiated

7/09: Draft paper discussed with Dawn, work progressing

29/09: paper still draft, to be completed as draft to be circulated for wider comment.

18 Oct: draft paper sent to Hamish R & Dawn for comment

**Due Date:** 28 Oct 2022  
**Owner:** Maree McNeilly

**Decision**

The Forum agreed to:

1. note the information provided for member induction following the local government election to be held on Saturday 8 October 2022
2. consider ways in which Chief Executives can support each other with the induction processes.

**Decision Date:** 1 Aug 2022  
**Outcome:** Approved

## 5. For information

### 5.1 Regional forums update and work programme

The update was taken as read. It was noted that this Forum has not yet provided the direction the Operations Forum has sought for their work programme.

**Provide direction to Operations Forum on their work programme**

CEs to provide direction to Operations Forum around their work programme.

29/09 options to be discussed 31 Oct meeting.

**Due Date:** 17 Oct 2022  
**Owner:** Hamish Riach

**Action**

CES to review council representation on Canterbury Public Records Act Executive Sponsors Group and the People and Capability Group and advise secretariat of any changes in membership.

**Due Date:** 19 Aug 2022

**Owner:** Hamish Riach

**Decision**

The Forum agreed to:

1. receive the report on regional forums meetings between May and July 2022
2. agree to review council representation on the Canterbury Public Records Act Executive Sponsors Group and the People and Capability Working Group and advise any changes in membership to the secretariat
3. note updates to the three-year work programme since these were last presented to the Chief Executives Forum in May 2022.

**Decision Date:** 1 Aug 2022

**Outcome:** Approved

## 5.2 Canterbury Water Management Strategy update

The paper was taken as read. Stefanie highlighted points 10 and 11 around the Ashburton Lakes and noted that a cross-agency response is proving valuable here. She also noted that Environment Canterbury is having a kōrero with Ngāi Tahu around the integrated plan, and will then be able to determine the next steps from science and community perspectives.

**Decision**

The Forum agreed to:

1. receive the CWMS update report
2. notes the work underway to develop a new integrated planning framework.

**Decision Date:** 1 Aug 2022

**Outcome:** Approved

## 5.3 Draft Mayoral Forum agenda

Minister McAnulty has been invited to the working dinner and are still waiting to hear from his office if he is available. If he is not available we will invite Megan Woods.

Paul Stocks has expressed an interest in attending but is yet to confirm.

The agenda has been drafted to allow more time for discussion on key items.

Members discussed planning dinner guests for next year in advance.

## 6. General business

### 6.1 General business

There was no general business.

## 7. Close Meeting

### 7.1 Meeting debrief

There was not enough time to debrief but it was noted that the discussion time in the first hour was good, and that there was not enough time for key discussion items.

### 7.2 Closing karakia

### 7.3 Close the meeting

**Next meeting:** Canterbury Chief Executives Forum - 31 Oct 2022, 9:00 am

**Other upcoming meetings:**

- Mayoral Forum – Friday 27th May 8.30am-2.30pm at Clearwater Resort

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_

# Action List

## Canterbury Chief Executives Forum

As of: 2 Nov 2022

### Scenario planning session

**In Progress**

Plan a scenario testing session in August for CEs across RM reform, three waters and the future for local government. Dawn and Stefanie to advise on how to frame this conversation; potentially with planners and water people. Assess for different scenarios; expected positives, crunch points and potential problem areas. Looking at this collectively will help us see what we are looking at as a region. Stefanie will ask Environment Canterbury staff to support this with their information once it is able to be shared.

25/5: Met with Hamish, secretariat to discuss approach with Dawn

17/8: Maree spoke to Dawn & Stefanie - action on hold for update to October CE Forum meeting.

**Due Date:** 17 Oct 2022

**Owner:** Hamish McKinnon

**Meeting:** 2 May 2022 Canterbury Chief Executives Forum, 2.1 Discussion

### Provide direction to Operations Forum on their work programme

**In Progress**

CEs to provide direction to Operations Forum around their work programme.

29/09 options to be discussed 31 Oct meeting.

**Due Date:** 17 Oct 2022

**Owner:** Hamish Riach

**Meeting:** 1 Aug 2022 Canterbury Chief Executives Forum, 5.1 Regional forums update and work programme

### Action

**In Progress**

CEs to nominate representatives from their councils for the Economic Development group by 27 August.

7/09: Follow up late September as the group will not meet until the new triennium.

29/09: CE Forum 31 Oct to confirm draft TOR

18 Oct: Email sent to CEs seeking names for Economic Development group

**Due Date:** 28 Oct 2022

**Owner:** Maree McNeilly

**Meeting:** 1 Aug 2022 Canterbury Chief Executives Forum, 4.5 CMF Economic Development Group

### Action

**In Progress**

Prepare a paper highlighting the significance of the next triennium, noting areas of change and work underway, intention and expectations on the Mayoral Forum.

17 August - development of paper initiated

7/09: Draft paper discussed with Dawn, work progressing

29/09: paper still draft, to be completed as draft to be circulated for wider comment.

18 Oct: draft paper sent to Hamish R & Dawn for comment

**Due Date:** 28 Oct 2022

**Owner:** Maree McNeilly

**Meeting:** 1 Aug 2022 Canterbury Chief Executives Forum, 4.8 Local Government Election 2022  
- member induction

## Action

## In Progress

Secretariat to investigate the establishment of a communications and engagement working group.

17 August - meeting scheduled with Taff to discuss options

7/09: Draft paper with Taff

29/09: draft paper prepared for 31 October meeting

**Due Date:** 31 Oct 2022

**Owner:** Maree McNeilly

**Meeting:** 1 Aug 2022 Canterbury Chief Executives Forum, 1.2 Confirm minutes

## Action

## In Progress

Prepare terms of reference in preparation for establishment of the Economic Development Forum in October.

7/09: Draft ToR with Simon Worthington for feedback.

29/09: Draft ToR prepared for upcoming CE Forum meeting for sign off

**Due Date:** 31 Oct 2022

**Owner:** Maree McNeilly

**Meeting:** 1 Aug 2022 Canterbury Chief Executives Forum, 4.5 CMF Economic Development Group

# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Teresa Wooding, Council Interface Manager, Entity D – National Transition Unit, Three Waters Reform

## Three Waters Transition

### Purpose

1. The purpose of this paper is to provide the draft agenda for the discussion with Teresa Wooding, Council Interface Manager, Entity D – National Transition Unit, Three Waters Reform.

### Recommendation

**That the Canterbury Chief Executives Forum:**

1. note the verbal update from Teresa Wooding, National Transition Unit.

### Key points

2. A draft agenda for the discussion with Teresa Wooding, Council Interface Manager, Entity D – National Transition Unit is included below.
3. Teresa can be contacted directly via email at [teresa.wooding@dia.govt.nz](mailto:teresa.wooding@dia.govt.nz).

1. Broad update on National Transition Unit activities	10 mins
2. Focused update @ entity level on governance and delivery	
3. How the NTU is engaging with your councils and council staff	
4. Working with Chief Executives – what do you need from the NTU, what are your expectations?	20 mins

# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Hamish Riach

## Mayoral Forum's Plan for Canterbury

### Purpose

1. The purpose of this paper is to propose an approach and timeframe to review and update the Canterbury Mayoral Forum's Plan for Canterbury for discussion by the Chief Executives Forum before it goes to the Mayoral Forum for decision on 25 November 2022.

### Recommendations

**That the Canterbury Chief Executives Forum:**

1. **recommend to the Canterbury Mayoral Forum that it review and update the *Mayoral Forum's Plan for Canterbury 2020-2022* for the current triennium**
2. **endorse the proposed approach for the Canterbury Mayoral Forum to review and update the *Mayoral Forum's Plan for Canterbury 2020-2022* for the current triennium.**

### Key points

2. The *Mayoral Forum's Plan for Canterbury 2020-2022* (the Plan) is fundamentally sound as the basis for a sustainable development strategy for the 2022-2025 triennium.
3. The vision and values as articulated in the 2020-2022 Plan still hold resonance for the next triennium, as do three of the five priority areas.
4. There are four key areas of current context for local government that would need to be considered in the 2022-2025 strategy:
  - Central government reform programme
    - Regional governance arrangements
  - Future for Local Government
  - Relationship with mana whenua
    - Te Tiriti o Waitangi
    - Ngāi Tahu Claims Settlement Act 1998
  - Climate change.



## Background

5. The Canterbury Local Authorities' Triennial Agreement sets out that the Canterbury Mayoral Forum will develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2022-2025.
6. The scope of the current Plan covers four interdependent aspects of wellbeing (environmental, economic, social and cultural) and the four capitals that enable wellbeing (financial/physical, natural, human and social).
7. The Plan has five priority areas, from a long list of twenty that were derived from *Canterbury 2019: An Overview* and discussions with the Mayoral Forum in January, August and November 2019.
8. *Canterbury 2022: An Overview* (updated from 2019) has been prepared to help inform Mayoral Forum priorities and the development of a regional strategy for this triennium.
9. The overview notes that Canterbury's underlying activity in the manufacturing, construction and agricultural sectors has provided some protection on the regional economy from COVID-19 impacts. The impact on tourism has also been more significant in other regions.
10. Chief executives revisited the Plan, and its priorities, through a facilitated workshop in September 2022.
11. The next three years will likely see the greatest change to local government as a result of the central government reform programme. The reform programme, climate change and the relationship with mana whenua are all areas of context to be taken into consideration for the 2022-2025 strategy.

## Central government reform

12. Current central government reforms cover a broad range of services and respond to matters including water infrastructure, resource management, climate change, emergency management and the future for local government.
13. Collectively, the reforms aim to deliver better outcomes for communities and the environment, drive efficiency improvements, and give effect to the principles of Te Tiriti o Waitangi.
14. Reform of three waters and resource management will require new regional decision making and governance arrangements. Managing the transition periods for both of these reform programmes will be an important focus for the next three years and require ongoing regional collaboration.

## Regional governance arrangements

15. There is a strong drive for wide ranging regional governance in the current government reforms. The Canterbury Mayoral Forum is considered the lead group to represent the region's input into future governance arrangements.
16. As noted in paragraph 14 above managing the transition periods for reform programmes will be an important focus for the next three years and require ongoing regional collaboration.
17. The 2022-2025 strategy will be a key document to demonstrate regional collaboration.

## Future for local government

18. The future for local government review was established by the Minister of Local Government in April 2021. Its overall purpose is to consider how New Zealand's system of local democracy and governance will need to evolve over the next 30 years to improve the wellbeing of New Zealanders, and actively embody the Te Tiriti o Waitangi partnership.
19. The review panel produced its first interim report in September 2021. The draft final report was released on Friday 28 October, and is open for submission until 28 February 2022, with the final report to be submitted to the Minister for Local Government in June 2023.
20. The Prime Minister<sup>1</sup> has indicated that it will not be the policy of any government she leads to embark on substantial reform of local government or governance unless it is sought and there is broad consensus amongst local government about the need for and the direction of change.
21. With the changes that will occur through the current government reform programme (three waters, resource management) it is reasonable to expect that local government will evolve over this triennium and beyond.

## Mana whenua

22. The Local Government Act 2002 (LGA) provides principles and requirements for local authorities that intend to recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi, and to maintain and improve opportunities for Māori to participate in decision-making processes.
23. While the LGA relates to all Māori, Ngāi Tahu has a unique relationship with Canterbury councils through Te Tiriti o Waitangi (the Treaty of Waitangi). There are 10 Ngāi Tahu Papatipu Rūnanga who hold the mana whenua and mana moana over their respective rohe (areas).

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<sup>1</sup> [Speech to LGNZ conference | Beehive.govt.nz](#)

24. In addition to the Local Government Act obligations, in the Ngāi Tahu Claims Settlement Act 1998 the Crown apologised for its “*past failures to acknowledge Ngāi Tahu rangatiratanga and mana over the South Island lands within its boundaries*”. The Crown confirmed that it “*recognises Ngāi Tahu as the tāngata whenua of, and as holding rangatiratanga within, the Takiwā of Ngāi Tahu Whānui*”. This statutory recognition of Ngāi Tahu rangatiratanga confirms the special relationship Ngāi Tahu has with the natural environment and whenua within the Ngāi Tahu Takiwā.
25. The Resource Management Act 1991 (RMA) recognises Ngāi Tahu interests in ancestral lands, water sites, wāhi tapu, flora and fauna, and other taonga as matters of national importance. The RMA also requires councils to have particular regard to kaitiakitanga and iwi environmental management plans and to take into account the principles of Te Tiriti.

## Climate change

26. Responding to climate change is an urgent issue. It is affecting our weather, health and wellbeing, natural environment, taonga species, mahinga kai, food production, biosecurity, infrastructure and economy.
27. Impacts of climate change are being felt across New Zealand through rising average temperatures, increasing frequency of severe storms and flooding in some parts of the country and increasing incidence of droughts and wildfires in other places.
28. Consideration of the impacts of climate change is central to both resource management reform and future for local government review.
29. Following the release of the Canterbury Climate Change Risk Assessment in 2021, a key project for Canterbury for this local government term will be collaborating on climate change action planning.

## Canterbury Mayoral Forum Plan for Canterbury Structure

30. The 2020-2022 Plan provides a background, vision and values, priorities, followed by what the CMF would do in the local government term.

## Vision and Values

31. The 2020-2022 vision for Canterbury is “sustainable development with shared prosperity, resilient communities and proud identity”. To expand on this the plan further articulates the vision as, all of us together:
- care for our natural resources to secure both present and future opportunities
  - create shared economic prosperity so no one is left behind
  - nurture caring, hope and kindness, standing strong together to withstand and adapt to challenges and change
  - celebrate our diverse identities – and take pride in our common identity as Cantabrians.

32. The vision and values are still considered relevant for this triennium and the sustainable development strategy. These will need to be reconfirmed with the 2022-2025 Mayoral Forum.

## **Priorities**

33. The 2020-2022 Plan identified five priority areas. At the chief executives strategy session it was considered that three of the five (sustainable environmental management, shared economic prosperity and climate change mitigation and adaptation) would still be relevant for the 2022-2025 triennium as high-level priorities on which the Mayoral Forum can focus its leadership, facilitation and advocacy. Chief executives proposed that shared economic prosperity be expanded to include both economic and social prosperity.
34. The indicators discussed in Canterbury 2022: An Overview would support maintaining these specific priorities for the next triennium.
35. The more specific priorities (better freight transport options and three waters services) would, if deemed still relevant, be better placed as actions that contribute to the high-level priorities.
36. The priority areas will need to be reconfirmed with the 2022-2025 Mayoral Forum.

## **Monitoring and reporting**

37. It is proposed that a refreshed Plan for Canterbury, providing the strategy for the three-year term, be supported by a separate annual action plan.
38. An annual action plan would give the Forum greater flexibility to determine where it puts its energy and focus across the triennium, and mean it can respond in a more agile way to uncertain and changing times.
39. The secretariat will monitor and report on the actions quarterly.

## **Proposed process to develop a regional strategy for 2023-25**

40. If there is general agreement with the approach to review and updating the Plan, the process would be to:
- seek the Mayoral Forum's feedback on this at the November 2022 meeting
  - subject to this feedback, progress development of a draft Plan at the February 2023 meeting (2 hours)
  - finalise the draft plan for consideration at the May 2023 Mayoral Forum meeting.
41. If chief executives consider a different, or entirely new, approach is required instead, the proposed process could be:
- seek initial feedback on vision, values, priorities and strategy at the November Mayoral Forum

- hold facilitated workshops with the Mayoral Forum in January/February 2023 to develop vision, values, priorities and strategy
- develop a draft plan/strategy for consideration at the May 2023 Mayoral Forum meeting.

## **Cost, compliance and communication**

### **Financial implications**

42. The current regional forums budget allows a total of \$15,000 for the refresh of the Mayoral Forum's Plan for Canterbury, which includes allocation for research, workshops, engagement and production. If a different approach is required further funding may be needed.

### **Communication**

43. Following agreement on the approach for developing the 2022-2025 strategy a communications and engagement plan will be developed, in conjunction with chief executives and mayors. The communications and engagement plan will identify key stakeholders, approach for engagement and be based on the Mayoral Forum's communication strategy.

### **Next steps**

44. Subject to the feedback from the Chief Executives, a paper will be prepared for the upcoming Mayoral Forum with recommendations for the development of a regional development strategy for the 2022-2025 triennium.

# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Stefanie Rixecker, CE Environment Canterbury

## Communications and Engagement Forum

### Purpose

1. The purpose of this paper is to provide information for the Chief Executives to consider the establishment of a Canterbury Communications and Engagement Forum to support the Mayoral Forum.

### Recommendations

**That the Canterbury Chief Executives Forum:**

1. **agree to the establishment of a Canterbury Communications and Engagement Forum to support the Mayoral Forum**
2. **approve the draft terms of reference for the Canterbury Communications and Engagement Forum**
3. **approve the reporting of the Canterbury Communications and Engagement Forum to the Canterbury Chief Executives Forum**
4. **select a Chief Executive chair for the Canterbury Communications and Engagement Forum.**

### Background

2. The Canterbury Chief Executives Forum had a brief discussion at its August 2022 meeting about the establishment of a Communications and Engagement (C&E) Forum to support the Mayoral Forum. The discussion did not lead to a conclusive decision on whether or not to establish a C&E Forum, but it was noted that at times communications input has been sought for various workstreams and that there is a cross-council communications working group for *It's time, Canterbury*.
3. Prior to Covid-19 gathering restrictions, Environment Canterbury informally brought together C&E professionals from across the region to discuss specific topics and to network in person. This included representatives from all Councils as well as Te Rūnanga o Ngāi Tahu, industry and government agencies. There is an intention to re-establish these informal meetings.
4. Environment Canterbury has initiated an Engagement Practitioners' Forum – set up initially for Environment Canterbury staff to upskill specifically in engagement best

practice. This has since been opened up to staff from TAs to attend to hear from external presenters and to share expertise/lessons learnt.

5. Following the earthquakes, the Department of the Prime Minister and Cabinet (DPMC) established an office in Christchurch. The communications lead at DPMC Christchurch initiated regular meetings with Waimakariri, Selwyn and Christchurch councils, Environment Canterbury and Te Rūnanga o Ngāi Tahu communications managers. These meetings initially focused on the rebuild efforts but have evolved to become invaluable meet-ups to establish where alignment can occur and to ensure minimal confusion for ratepayers regarding overlapping consultations and engagement. Following the closure of the DPMC office these meet-ups have continued on a quarterly basis. These meetings are informal and are currently coordinated by Environment Canterbury either virtually or at Environment Canterbury's premises. These meetings could be incorporated into this proposed communications and engagement forum.
6. When events and incidents occur that require activation of local or group Civil Defence, it is necessary to form multi-agency Public Information Management (PIM) teams as each single council cannot provide a sustained 24/7 PIM response. The above informal gatherings referred to in paragraph 5 have played a huge part in enabling these teams to work in emergency situations. It may be useful for the CEs to have visibility of this.
7. Several joint campaigns have been run to provide clarity and reduce confusion for ratepayers. Examples include around Long-Term Plans ('there are two relevant to your district, they cover different things, engage with both'), and consistent branding for the 2022 Election developed by Christchurch City Council and adopted by all Canterbury councils.
8. The extent of change the local government sector is facing – driven from central government reforms but also by climate change and other environmental, social and economic factors (such as population growth in the region) – is making this an increasingly noisy and complex environment for our collective ratepayers. This makes engagement, and enabling easy input to decision-making by ratepayers, much more challenging.

## **Communications and Engagement Forum**

9. A Canterbury communications and engagement forum would better enable:
  - a. visibility of planned activity across the region to identify opportunities to have clear conversations with the community on specific topics
  - b. sharing of best practice and ideas between communications and engagement professionals across the region
  - c. upskilling in a consistent and mutually acceptable engagement practice with mana whenua

- d. reporting and clear line of sight for the Chief Executives/Mayoral Forums on community activity that Canterbury's ratepayers are being asked to engage with
- e. further opportunity to reduce confusion for ratepayers by collaborating on election campaigns, and Long-Term Plan campaigns at a high level, to provide context for locally branded campaigns
- f. new initiatives that impact all councils to be considered in advance – for example, an idea such as *It's time, Canterbury* would have a place to discuss early development work and collective ownership prior to launch.

## Reporting lines

- 10. Current working groups report to the Chief Executives Forum through either the Operations, Corporate or Policy Forums. If a C&E Forum is to be formed a decision will need to be made on whether it reports through to one of the existing forums or directly to the Chief Executives Forum.
- 11. I recommend that, as the C&E Forum would cover topics from across our organisations (including operational, corporate and policy), it should report through to the Chief Executives Forum.
- 12. The forums that report directly to the Chief Executives Forum are supported by the regional forum's secretariat. Other working groups carry out their own administration.
- 13. The forums that report directly to the Chief Executives Forum each have a Chief Executive as chair.

## Draft Terms of Reference

- 14. A draft terms of reference has been prepared for the proposed C&E Forum for consideration by the Chief Executives Forum, provided at attachment 1.

## Cost, compliance and communication

### Financial implications

- 15. The work of the C&E Forum would require staff time but no direct funding. Should projects or ideas come from the forum for consideration by the Chief Executives, these would be costed and potential funding sources considered on a case-by-case basis.

### Risk assessment and legal compliance

- 16. Each council's obligations for communications and engagement activity would still apply to activity undertaken by that council. The forum members would be senior communications and engagement staff with a high regard for individual council and collective reputational risk.



## **Significance and engagement**

17. Each council has their own significance and engagement policies under the Local Government Act. These policies would apply to any engagement work undertaken by each council, and the council representatives would bring the knowledge of their own policy to the forum.
18. The forum has potential to bring greater collective understanding of how to engage more effectively with mana whenua across the region.

## **Next steps**

19. If it is agreed to establish a Communications and Engagement Forum, the existing forum the C&E group would report to will need to be confirmed.
20. If it is agreed that the C&E Forum will report directly to the Chief Executives Forum, a chair will need to be selected.
21. Chief Executives would then need to nominate an appropriate council representative from their council to be on the C&E Forum.
22. Once nominations have been received, the secretariat, in conjunction with the chair, will arrange the first meeting of the C&E Forum.

## **Attachments**

- Draft terms of reference Communications and Engagement Forum

## CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected  
communities and a better quality of life, for all.*

### Canterbury Communications and Engagement Forum: Terms of reference (October 2022)

#### Background

1. These terms of reference are for the Canterbury Communications and Engagement Forum

#### Purpose

2. The purpose of the Forum is to:
  - 2.1. provide visibility of planned activity across the region to identify opportunities to have clear conversations with the community on specific topics
  - 2.2. share best practice and ideas between communications and engagement professionals across the region
  - 2.3. upskill in a consistent and mutually acceptable engagement practice with mana whenua
  - 2.4. report and provide clear line of sight for the CEs/Mayoral Forum on community activity that Canterbury's ratepayers are being asked to engage with
  - 2.5. provide further opportunity to reduce confusion for ratepayers by collaborating on election campaigns, and Long-Term Plan campaigns at a high level, to provide context for locally branded campaigns
  - 2.6. consider impacts on councils of new initiatives in advance – for example, an idea such as *It's Time Canterbury* would have a place to discuss early development work and collective ownership prior to launch
  - 2.7. reduce duplication of communications and engagement effort and support smaller councils when assessing national and regional initiatives.
3. The Forum reports to the Canterbury Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

#### *Mayors standing together for Canterbury.*

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Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council  
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council  
Waimakariri District Council • Waimate District Council • Waitaki District Council

## Membership and operation

4. The members of the Forum are communications and engagement director/managers from each of the 11 local authorities in Canterbury region
5. The Forum will actively engage with Te Rūnanga o Ngāi Tahu's communications and engagement team, sharing agendas and extending an open invitation to attend meetings of the Forum.
6. The Forum may invite other agencies to present and participate in its consideration of local government communications and engagement issues, as the Forum considers appropriate.
7. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forum's secretariat will provide secretariat support.
8. The forum may elect a deputy chair from its members to support the Chair.

## Work programme

9. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
10. The Forum's work programme will include but not be limited to the following:
  - 10.1. identify communications and engagement activity across the region, for visibility by the CEs Forum and to enable the C&E Forum to pick up opportunities for joined up community conversations
  - 10.2. monitor the progress of wider community engagement and consultations, providing analytics and feeding back to the Forum where activity is being successful and/or where we are not reaching parts of the community effectively
  - 10.3. identify emerging issues impacting the communities' interest and ability to engage, specifically using research undertaken by the 11 councils, to form a combined view of the region
  - 10.4. consider evidence on an ongoing basis around community sentiment and where there are information gaps, and make recommendations for co-investment where necessary (reactive)
  - 10.5. identify areas of future activity where co-investment may be appropriate (proactive), to extend the reach of local government information and engagement opportunities
  - 10.6. identify training and development needs to build communications and community engagement capability in Canterbury councils.
11. From time to time, Forum members may be called upon to present findings and submissions to the Chief Executives Forum and/or Mayoral Forum or other decision-making bodies.
12. The Forum will meet virtually or in person at least quarterly.

## Review and amendment of these terms of reference

13. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.

14. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum, 31 October 2022

# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Hamish Riach, Chair

## Regional Forums arrangements 2023

### Purpose

1. The purpose of this paper is to provide background for the Chief Executives to make recommendations to the Mayoral Forum on Mayoral Forum steering groups, the arrangements for the regional forums in the 2022-25 term and select chairs for the Chief Executives, Policy, Operations, Corporate and Economic Development Forums.

### Recommendations

**That the Canterbury Chief Executives Forum:**

1. **recommend to the Mayoral Forum that it**
  - 1.1. **establish a climate change action planning reference group for the local government term to support and provide governance-level input into the work of the Climate Change Working Group on regional action planning**
  - 1.2. **endorse the reinstatement of the Canterbury Biodiversity Champions councillor group for this local government term**
2. **endorse the proposal for a joint regional forums meeting in early 2023, which would include a session for chief executives to provide advice on the direction these forums should take in this local government term**
3. **confirm terms of reference for the Chief Executive, Corporate, Operations, Policy and Economic Development Forums**
4. **select chairs for 2023 for the Chief Executives Forum and the Policy, Operations, Corporate and Economic Development Forums**
5. **note the regional forums meeting schedule for 2023.**

### Key points

2. The paper suggests the Chief Executive Forum recommends to the Mayoral Forum that it establish only one subgroup at this stage, a climate change action planning reference group. The purpose of this group is to provide oversight of a key climate change project. The paper also recommends that the Mayoral Forum endorse the reinstatement of the Canterbury Biodiversity Champions councillor group.

3. There are no recommended changes to the structure of the regional forums and working groups that sit under the Chief Executives Forum, however advice to the regional forums is required on their direction and focus areas this term, particularly in light of the major reforms that will be implemented in the next three years. Terms of reference are provided for annual review and endorsement, with one change suggested to enable the appointment of deputy chairs.
4. The 2023 meeting calendar is provided, based around the Local Government New Zealand schedule.
5. Chief executives will need to select chairs for 2023 for this Forum and the forums reporting to it.

## Background

6. To support the Mayoral Forum, the Chief Executives Forum provides advice at the outset of the new triennium on how it might wish to operate.
7. At the end of each calendar year, the Chief Executives Forum selects a chair for the following year, as well as chairs for the forums that report to the Chief Executives. The Forum also notes the meeting calendar for the year ahead, and reviews the terms of reference and other matters for the regional forums that report to it.

## Canterbury Mayoral Forum Steering Groups

8. During the previous local government term, the Mayoral Forum had steering groups for climate change, three waters, the Essential Freshwater reform package, and a forum for regional economic development.
9. These groups served important purposes during the last local government term and supported the Mayoral Forum's key priority areas. Key outcomes or achievements of the groups include:
  - the Climate Change Steering Group oversaw the development of the Canterbury Climate Change Risk Assessment, maintained a watching brief for the Mayoral Forum on key government climate change initiatives like the National Adaptation Plan and the Emissions Reduction Plan, and advocated for the ongoing importance of the *It's time, Canterbury* campaign
  - the Three Waters Steering Group oversaw the development of a collaborative three waters reform model with Te Rūnanga o Ngāi Tahu
  - the Essential Freshwater Steering Group kept a watching brief on progress with implementation of the National Policy Statement Essential Freshwater
  - the Economic Development Group brought together mayors and senior economic development staff from across the region, setting the expectation for a more collaborative approach to regional development in Canterbury, as well as building stronger relationships with MBIE officials.

10. While these groups had their place last term, a different approach may be needed this local government term to allow the Mayoral Forum to be agile enough to respond to the various reform programmes as well as its business as usual.
11. To ensure that the Mayoral Forum has direct oversight of climate change matters it is recommended that the full Forum keep a watching brief on this topic, instead of reinstating the Climate Change Steering Group.
12. The key regional climate change project this term will be regional climate change action planning (see agenda item 5.4), the approach for which will be presented to the November Mayoral Forum for its endorsement. To ensure appropriate focus on this important project it is recommended that the Mayoral Forum establish a reference group for this purpose. It is proposed that the make-up of the reference group be one councillor from each local authority, chaired by a mayor and supported by a chief executive (similar to the regional climate change councillor group that met in the previous term).
13. The reference group would provide feedback and advice at a governance level to the Climate Change Working Group as the project progresses. Members would need to have the necessary mandate to provide feedback on behalf of their council. The reference group would need to be flexible and meet as regularly as needed to support the Climate Change Working Group's work and would report to the Mayoral Forum quarterly on its activities. Should the recommendation on setting up a reference group be agreed to, the secretariat will work with the Climate Change Working Group to draft appropriate terms of reference for further discussion.
14. The Essential Freshwater steering group included all but two mayors in the previous triennium, which clearly demonstrates the interest of this topic to forum members. Given this it is recommended that essential freshwater matters come to the full Forum for its consideration.
15. Three waters reform is of key interest to all councils and given the importance of this topic and the work that will be progressing over the next period it is also recommended that all three waters matters come to the full Forum for its consideration.
16. As members are aware, the Chief Executives Forum has established an economic development forum to support the Mayoral Forum's work in this space. This group will report to the Mayoral Forum through chief executives. There will therefore be no need for a separate governance-level group, and that again because of the importance of the topic for the region, it would be sensible for the full Mayoral Forum to stay across developments in this area.

### **Canterbury Biodiversity Champions**

17. During the 2019-22 term, the Mayoral Forum supported the establishment of the Biodiversity Champions councillor group. This group was made up of a councillor from each of Canterbury's 11 authorities, nominated by their respective mayors, and met regularly between February 2021 and September 2022. The group's purpose was to raise awareness amongst their council colleagues of the importance of biodiversity and

to advocate for the role of councils and communities in weaving biodiversity through Canterbury's living and working landscapes.

18. Some of the group's key successes during the term were developing shared regional approaches to biodiversity issues and opportunities, its advocacy for biodiversity as an elevated priority across the region, improving biodiversity investment in Long Term Plan and Annual Plan processes, and collaborating on national direction through sharing analysis and draft submissions, and considering implementation and impacts.
19. Members from the previous term are very keen to ensure the group is reinstated so that it can continue to build momentum through into the new term. If the Biodiversity Champions are reinstated, the tie to the Mayoral Forum could be strengthened by selecting a mayor as a member or chair. From a regional collaboration perspective, the group could play an important role as the key conduit to support work across the region on the revitalisation of the Canterbury Biodiversity Strategy, the development of a regional biodiversity monitoring framework and implementation of the National Policy Statement for Indigenous Biodiversity.

## **Regional forums structure and direction**

20. Following discussion at the recent Chief Executives Forum workshop on the strategy for the 2022-25 term, the secretariat has sought feedback from the regional forums on the value of the Corporate, Operations and Policy Forums, and how they can support the work of the Mayoral and Chief Executives Forums.
21. Members of these forums consistently advise the secretariat that the forums are very valuable for networking and building stronger relationships across the region. They also provide greater opportunities for collaboration. For these reasons, it is considered that the three forums should remain as they are.
22. However, a challenge for these forums is that they often act just as a clearing house for reports from the working groups that report through to them, rather than having a specific work programme to support the Chief Executives and Mayoral Forum. This can make it challenging for the forums to deliver on their terms of reference.
23. Given the breadth of reforms impacting councils in the coming few years, there is an opportunity for the regional forums to be proactive and consider what the future might look like. The forums could also take the lead on matters relevant to their individual terms of reference – for example, what does the delivery of corporate, operational and policy services look like in the next three years and how can the forums collectively lead or support this.
24. The forums are keen to understand chief executives' perspectives on where they should put their focus for the next three years. While the Mayoral Forum work programme will be developed once its priorities are determined, there is an opportunity now to consider the direction the forums should take.



## **Proposed joint regional forums meeting**

25. To provide greater guidance to the forums, the regional forums have suggested that a combined forums meeting be held early in 2023. Chief executives would be invited to part of this meeting to discuss and offer guidance on the priorities and direction of the forums in the next three years.
26. This proposal was initially raised in June by the Operations Forum. The idea was that the joint meeting would be a chance to build on relationships between councils, network and meet those from other forums, hear from guest speakers on relevant topics, and provide an opportunity for all to information-share on priority issues. This proposal was then discussed at the September Operations, Corporate and Policy Forums, where all agreed it would be worthwhile.
27. Initial thinking is that the meeting could run from 12pm one day to 12pm the following, and include a joint session with chief executives, a joint session with guest speakers, and individual forum meetings. The groups would also come together for lunches both days and dinner the first night to ensure plenty of informal opportunities to meet and build relationships. The meeting is proposed to be an overnight one so that those having to travel get the most out of their time.
28. Subject to the endorsement of such a meeting by chief executives, the secretariat will commence arrangements. The meeting would likely be held sometime in February/March.

## **Regional Forums' terms of reference**

29. The terms of reference for this forum and the forums that report to the it are attached for their annual review and endorsement by members. The terms of reference are sufficiently focused on each group's individual responsibility areas, while broad enough to adapt to changing circumstances and Mayoral Forum priorities once determined. The only change proposed is the inclusion of the ability for the forum to elect a deputy chair from its members to support the Chair.

## **Regional forums chairs for 2023**

30. At its final meeting each year the Canterbury Chief Executives Forum selects its chair for the next calendar year and appoints the chairs of the Policy, Corporate and Operations Forums.
31. Regional forums terms of reference stipulate that the Policy, Corporate and Operations Forums are chaired by members of the Chief Executives Forum, and that chairs are eligible for re-appointment. Chairs during 2022 have been:
  - Chief Executives Forum – Hamish Riach
  - Policy Forum – David Ward
  - Corporate Forum – Bede Carran

- Operations Forum – Hamish Dobbie.

32. Both David Ward and Bede Carran have indicated that 2022 would be their last term for chairing the policy and corporate forums.

33. The forum will also need to select a chair for the Economic Development Forum, and depending on the decision on the previous item there may also need to select a chair for the proposed Communications and Engagement Forum.

## **2023 meeting schedule**

34. The 2023 meeting schedule for the regional forums is appended as attachment 5.

35. As with previous years, the schedule is set around the Local Government New Zealand calendar to avoid meeting clashes for members wherever possible.

## **Attachments**

- Attachment 1: terms of reference for the Chief Executives Forum
- Attachment 2: terms of reference for the Corporate Forum
- Attachment 3: terms of reference for the Operations Forum
- Attachment 4: terms of reference for the Policy Forum
- Attachment 5: terms of reference for the Economic Development Forum
- Attachment 6: meeting schedule for 2023

## CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected  
communities and a better quality of life, for all.*

### Canterbury Chief Executives Forum: Terms of reference (October 2022)

#### Purpose

1. The purpose of the Forum is to:
  - 1.1. advise the Canterbury Mayoral Forum and implement its strategy and decisions as agreed from time to time
  - 1.2. identify opportunities to improve consistency, collaboration and value for money in the provision of local services by Canterbury councils
  - 1.3. develop and implement a three-year work programme that aligns and integrates the work programmes of regional forums and working groups and report on this quarterly to the Mayoral Forum.
2. The Forum reports to the Canterbury Mayoral Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

#### Membership and operation

3. The members of the Forum are the Chief Executives of the 11 local authorities in Canterbury region.
4. The Forum has extended an open invitation to the Kaiwhakahaere, Te Rūnanga o Ngāi Tahu, to attend and participate in its meetings.
5. The Forum may invite other agencies to present and participate in its discussions as the Forum considers appropriate.
6. A Chair shall be appointed annually by the Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.
7. The forum may elect a deputy chair from its members to support the Chair.

#### Work programme

8. The Forum will develop its work programme annually and report on this quarterly to the Mayoral Forum.

#### *Mayors standing together for Canterbury.*

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Waimakariri District Council • Waimate District Council • Waitaki District Council

9. The Forum will meet virtually or in person at least quarterly.

### **Review and amendment of these terms of reference**

10. The Chief Executives Forum will review its terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum, 31 October 2022

## CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected communities and a better quality of life, for all.*

### Canterbury Corporate Forum: Terms of reference (October 2022)

#### Background

1. These terms of reference replace terms of reference agreed in January 2021.

#### Purpose

2. The purpose of the Forum is to:
  - 2.1. align corporate working groups' work programmes with the priorities and work programme of the Canterbury Chief Executives Forum
  - 2.2. improve consistency, collaboration and value for money in the provision of local services by Canterbury councils.
3. The Forum reports to the Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.
4. Matters within the scope of the Corporate Forum include finance (including rating), human resources, information management, records management, and health and safety.

#### Membership and operation

5. The members of the Forum are one corporate services manager from each of the 11 local authorities in Canterbury region, including the convenors/chairs of the:
  - 5.1. Canterbury Finance Managers Group
  - 5.2. Canterbury Chief Information Officers Working Group
  - 5.3. Canterbury Records and Information Management Group
  - 5.4. Canterbury Public Records Act Executive Sponsors Group
  - 5.5. Canterbury Health and Safety Advisors Group
  - 5.6. Canterbury People and Capability Working Group.
6. The Forum may invite other agencies to present and participate in its consideration of local government corporate services, as the Forum considers appropriate.

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7. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.
8. The forum may elect a deputy chair from its members to support the Chair.

### **Work programme**

9. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
10. The Forum will meet virtually or in person at least three times each year.

### **Review and amendment of these terms of reference**

11. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.
12. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum 31 October 2022 (to be confirmed).

## CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected communities and a better quality of life, for all.*

### Canterbury Operations Forum: Terms of reference (October 2022)

#### Background

1. These terms of reference replace terms of reference agreed in January 2021.

#### Purpose

2. The purpose of the Forum is to:
  - 2.1. align operational working groups' work programmes with the priorities and work programme of the Canterbury Chief Executives Forum
  - 2.2. improve consistency, collaboration and value for money in the provision of local services by Canterbury councils.
3. The Forum reports to the Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

#### Membership and operation

4. The members of the Forum are one operations manager from each of the 11 local authorities in Canterbury region, including the convenors/chairs of the:
  - 4.1. Canterbury Engineering Managers Group
  - 4.2. Canterbury Stormwater Forum
  - 4.3. Canterbury Natural Hazards and Risk Reduction Group
  - 4.4. Canterbury Drinking Water Reference Group
  - 4.5. Health & Safety Advisors Group
  - 4.6. Regulatory Managers Group (non-RMA).
5. The Forum may invite other agencies to present and participate in its consideration of local government services, as the Forum considers appropriate.
6. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.

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Waimakariri District Council • Waimate District Council • Waitaki District Council

7. The forum may elect a deputy chair from its members to support the Chair.

### **Work programme**

8. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
9. The Forum will meet virtually or in person at least three times each year.

### **Review and amendment of these terms of reference**

10. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.
11. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum 31 October 2022 (to be confirmed).



## CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected communities and a better quality of life, for all.*

### Canterbury Policy Forum: Terms of reference (October 2022)

#### Background

1. These terms of reference replace terms of reference approved by the Chief Executives Forum in January 2021.

#### Purpose

2. The purpose of the Forum is to:
  - 2.1. align the work programmes of strategy, policy and planning working groups with the priorities and work programme of the Canterbury Chief Executives Forum
  - 2.2. provide analysis and advice to support the Canterbury Mayoral Forum's advocacy on issues affecting Canterbury
  - 2.3. reduce duplication of policy effort and support smaller councils when assessing national and regional policy initiatives
  - 2.4. facilitate communication and engagement with Ngāi Tahu on strategy and policy
  - 2.5. build local government policy capability in Canterbury.
3. The Forum reports to the Canterbury Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

#### Membership and operation

4. The members of the Forum are a strategy/policy manager from each of the 11 local authorities in Canterbury region and the chairs/convenors of the:
  - 4.1. Canterbury Planning Managers Group
  - 4.2. Canterbury Climate Change Working Group
  - 4.3. Canterbury Natural Hazards Working Group.
5. The Forum will actively engage with Te Rūnanga o Ngāi Tahu's Strategy & Influence team, sharing agendas and extending an open invitation to attend meetings of the Forum.

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Waimakariri District Council • Waimate District Council • Waitaki District Council

6. The Forum may invite other agencies to present and participate in its consideration of local government strategy and policy issues, as the Forum considers appropriate.
7. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.
8. The forum may elect a deputy chair from its members to support the Chair.

### **Work programme**

9. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
10. The Forum's work programme will include but not be limited to the following:
  - 10.1. monitor the progress of central government regulation and identify opportunities to influence policy making
  - 10.2. identify emerging issues impacting on the region
  - 10.3. test agreement between councils on key regional policy positions and develop or commission the development of submissions for consideration by the Canterbury Mayoral Forum
  - 10.4. identify training and development needs to build policy capability in Canterbury councils.
11. From time to time, Forum members may be called upon to present findings and submissions to the Chief Executives Forum and/or Mayoral Forum or other decision-making bodies.
12. The Forum will meet virtually or in person at least quarterly.

### **Review and amendment of these terms of reference**

13. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.
14. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum 31 October 2022 (to be confirmed).

## CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected communities and a better quality of life, for all.*

### Canterbury Economic Development Forum: Terms of reference (October 2022)

#### Background

1. These terms of reference are for the Canterbury Economic Development Forum.

#### Purpose

2. The purpose of the Forum is to:
  - 2.1. support the Mayoral Forum to take a strong leadership role and provide strategic foresight for economic development in Canterbury
  - 2.2. maintain a regional overview of economic development opportunities to avoid duplication and provide support to all Canterbury councils
  - 2.3. understand gaps and opportunities for economic development in Canterbury
  - 2.4. work on joint collaborations for economic development in Canterbury
  - 2.5. provide a conduit for Central Government to liaise with the region for economic development initiatives.
3. The Forum reports to the Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2022-2025.

#### Membership and operation

4. The members of the Forum are one economic development manager /representative from each of the 11 local authorities in Canterbury region.
5. The Forum may invite other agencies to present and participate in its consideration of local government economic development opportunities, as the Forum considers appropriate.
6. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.
7. The forum may elect a deputy chair from its members to support the Chair

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Waimakariri District Council • Waimate District Council • Waitaki District Council

**Work programme**

8. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
9. The forum will maintain a stocktake of the economic development activity taking place in the Canterbury Region.
10. The Forum will meet virtually or in person at least quarterly each year.

**Review and amendment of these terms of reference**

11. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.
12. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum, 31 October 2022

Canterbury Mayoral Forum and Greater Christchurch Partnership meeting dates 2023

As at 30 September 2022

	January	February	March	April	May	June	July	August	September	October	November	December	
s	1 New Year’s Day									1			s
m	2 Holiday				1 CEs Forum					2			m
t	3 New Year’s Day				2 CEAG			1 CEAG		3			t
w	4	1	1 LGNZ Nat Council		3			2		4	1		w
t	5	2	2 LGNZ R&P		4	1 CMF dinner		3		5	2 LGNZ R&P		t
f	6	3 GCP Committee	3 LGNZ R&P		5 LGNZ Regional	2 Mayoral Forum		4 Papatipu rūnanga	1 LGNZ Nat Council	6	3 LGNZ R&P	1 LGNZ Nat Council	f
s	7	4	4	1	6	3	1	5	2	7	4	2	s
s	8	5	5	2	7	4	2	6	3	8	5	3	s
m	9	6 Waitangi Day	6	3	8 LGNZ Zone 5	5 King’s Birthday	3	7	4	9	6 CEs Forum	4	m
t	10	7	7	4 CEAG	9	6	4	8	5	10 CEAG	7	5	t
w	11	8	8	5	10	7	5	9	6	11	8	6	w
t	12	9	9	6	11	8	6	10	7	12	9	7	t
f	13	10 LGNZ Metro	10 GCP Committee	7 Good Friday	12 GCP Committee	9 GCP Committee	7 GCP Committee	11 GCP Committee	8 GCP Committee	13 LGNZ Zone 5&6	10 GCP Committee LGNZ Regional	8 GCP Committee	f
s	14	11	11	8	13	10	8	12	9	14	11	9	s
s	15	12	12	9	14	11	9	13	10	15	12	10	s
m	16	13	13	10 Easter Monday	15	12 LGNZ Zone 5&6	10	14	11	16	13	11 CCF and COF	m
t	17 SMG & SOG	14	14	11	16	13	11	15	12	17	14	12 SMG & SOG	t
w	18	15	15	12	17	14	12	16	13	18	15	13	w
t	19	16	16	13	18	15	13	17	14	19	16	14	t
f	20	17 LGNZ Regional	17	14 GCP Committee	19 LGNZ Nat Council	16	14 Matariki	18	15	20 GCP Committee	17 Show Day	15 CPF and CEDF	f
s	21	18	18	15	20	17	15	19	16	21	18	16	s
s	22	19	19	16	21	18	16	20	17	22	19	17	s
m	23	20	20 CCF and COF	17	22	19 CCF and COF LGNZ CE Forum	17	21	18 CCF and COF LGNZ CE Forum	23 Labour Day	20	18	m
t	24 CEAG	21 SMG & SOG	21	18 SMG & SOG	23 SMG & SOG	20 SMG & SOG	18	22 SMG & SOG	19	24 SMG & SOG	21 SMG & SOG	19	t
w	25	22	22	19	24	21	19	23	20	25	22	20	w
t	26	23 CMF dinner	23	20	25 LGNZ Comb. Sect.	22	20	24 CMF dinner	21	26	23 CMF dinner	21	t
f	27	24 Mayoral Forum	24 Papatipu rūnanga	21	26 LGNZ Comb. Sect.	23	21 LGNZ Nat Council	25 Mayoral Forum	22 CPF and CEDF	27 LGNZ Metro	24 Mayoral Forum	22	f
s	28	25	25	22	27	24	22	26	23	28	25	23	s
s	29	26	26	23	28	25	23	27	24	29	26	24	s
m	30 CEs Forum	27 LGNZ Zone 5 & 6	27	24	29	26	24	28	25 South Canty Anniv	30 Marlborough Ann	27	25 Christmas Day	m
t	31	28 CEAG	28 SMG & SOG	25 ANZAC Day	30 CEAG	27 CEAG	25 SMG & SOG	29 CEAG	26 SMG & SOG	31 CEAG	28 CEAG	26 Boxing Day	t
w			29	26	31	28	26 LGNZ AGM	30	27		29	27	w
t			30	27		29	27 LGNZ Conference	31	28		30 LGNZ Nat Council	28	t
f			31 CPF and CEDF	28		30 CPF and CEDF	28 LGNZ Conference		29			29	f
s				29			29		30			30	s
s				30			30					31 New Year’s Eve	s
m							31 CEs Forum						m

Canterbury Mayoral Forum	
Group	Membership
Mayoral Forum	Canterbury mayors, Canterbury regional council chair, Canterbury council chief execs
CEs Forum	Canterbury council chief executives
CEDF (Economic Development Forum)	One Canterbury council CE and economic development reps from Canterbury councils
CPF (Policy Forum)	One Canterbury council CE and policy managers from Canterbury councils
COF (Operations Forum)	One Canterbury council CE and operations managers from Canterbury councils
CCF (Corporate Forum)	One Canterbury council CE and corporate managers from Canterbury
Papatipu rūnanga	Canterbury mayors and Canterbury papatipu rūnanga chairs

Local Government New Zealand	
Group	Membership
LGNZ National Council	Waitaki District mayor and Selwyn mayor
LGNZ Regional	Environment Canterbury chair and CE
LGNZ R&P (Rural & Provincial)	All council mayors and CEs except Christchurch and Timaru
LGNZ Zone 5	All council mayors and CEs except Timaru
LGNZ Conference	All council mayors and CEs except Timaru
LGNZ CE Forum	Christchurch City CE, Ashburton District Council CE, Hurunui District Council CE
LGNZ Metro	Christchurch City mayor and CE

Greater Christchurch Partnership	
Partner Governance	All mayors, councillors and CEs of the GCP Partners (9am-12pm)
GCPC (GCP Committee)	GCP Committee members (mayors and two councillors from Greater
UGP (Urban Growth Partnership)	GCP Committee members, plus Hon Megan Woods, and Hon Nanaia Mahuta
CEAG (Chief Executives Advisory	Greater Christchurch chief executives (4.30-6.30pm)
SMG (Senior Managers Group)	Greater Christchurch council senior managers (11am-12pm)
SOG (Senior Officials Group)	Greater Christchurch council senior officials (9am-11am)

Other	
Council meeting days (note that councils often have committees on other days and may not meet every week)	
Tuesday	Hurunui, Mackenzie, Timaru, Waimakariri, Waimate, Waitaki
Wednesday	Ashburton, Kaikōura, Selwyn, Christchurch City
Thursday	Environment Canterbury
School holidays	

# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Dr Tim Davie, on behalf of the Climate Change Working Group

## Regional climate change action planning

### Purpose

1. This paper presents the scope and approach for collaboration on climate action planning in Canterbury, endorsed by the Climate Change Steering Group (CCSG), and seeks the Chief Executives Forum's approval of indicative resource requirements for a Canterbury Climate Partnership Plan (working title).

### Recommendations

**That the Canterbury Chief Executives Forum:**

1. **note the scope and approach for collaboration on climate action planning in Canterbury as endorsed by the Climate Change Steering Group on 16 September 2022**
2. **note resource requirements for individual councils (as outlined in Table 1 Approach and paragraph 17 & 18 in the paper) to integrate climate actions into 2024-34 Long-Term Plans**
3. **endorse proposed governance and signoff process for deliverables, including a Canterbury Climate Partnership Plan, from the collaboration on climate action planning in Canterbury.**

### Key points

2. All Canterbury councils acknowledge climate change as a significant and long-term challenge, with districts at different stages in strategy development and action planning and individual resource availability to implement action.
3. The Climate Change Working Group (CCWG) investigated options for collaboration on climate action planning in Canterbury and based on the results of the options assessment, which included discussions with each Canterbury territorial authority a scope for the project is recommended (called "Framework +").
4. Framework + includes regional collaboration and coordination on a strategic front-end, (including vision, outcomes, objectives, and evidence base for identifying climate actions) and back-end (including funding plan and monitoring and evaluation plan) while guiding individual councils in developing their own climate goals, targets and actions for 2023-34 Long-Term Plans.

5. The output from this collaboration will be the production of the Canterbury Climate Partnership Plan (working title).

## Background

6. In 2019 the Strategic Plan for the CCWG included an initiative to develop a programme to address critical gaps in climate change adaptation planning.
7. Since then, central government direction from the National Adaptation Plan, the National Emissions Reduction Plan and changes to the Resource Management Act to include consideration of greenhouse gas emissions, means the scope of the CCWG's workplan has broadened to cover both adaptation and mitigation (emissions reduction).
8. The CCSG agreed at its meeting in March 2022 that the CCWG, following the Canterbury Climate Change Risk Assessment (CCCRA) completion in late 2021, conduct a stocktake survey of local government climate action in Waitaha/Canterbury to rapidly appraise on-going and planned climate action across the region. Information on the results of the stocktake survey were presented to the CCSG at its June meeting.
9. With the CCCRA and a good understanding of councils' current activities, evidence base and planned implementation activities, there was consensus amongst the CCWG to collaborate on climate action planning in the region.

## Scope and approach for collaboration on climate action planning in Canterbury

10. The recommended option Framework + is summarised below, including identified project purpose, objectives, scope and approach. This option is based on the best practice C40 Climate Action Planning Framework<sup>1</sup> and was endorsed by the CCSG on 16 September and presented to the Canterbury Policy Forum on 30 September. Following the discussion at the Chief Executives Forum, it will then be presented to the Mayoral Forum at its November meeting.

**Table 1:** Summary of scope and approach for climate action planning in Canterbury.

Purpose	To progress regional collaboration on climate action planning to reduce the causes of and impacts of climate change on Canterbury's communities and ecosystems.
Objectives	<ul style="list-style-type: none"> <li>○ To identify and support climate action to reduce the causes and impacts of climate change on Canterbury.</li> <li>○ To reduce the complexity of undertaking climate actions and increase the impact of actions.</li> </ul>

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<sup>1</sup> The C40 CAP Framework is considered best practice by international climate leaders, adapted by over 97 cities around the world. The framework has been considered for the CCWG's effort to undertake climate action planning in the Canterbury region. It recognises the benefits of vertical integration (aligning and coordinating climate policies, plans and implementation across different levels of government) and is deemed to be compatible with the objectives of the Paris Agreement.



	<ul style="list-style-type: none"> <li>o To increase regional and national coordination, collaboration and advocacy.</li> <li>o To develop the capacity and capability of councils to undertake climate change work and ensure the efficient use of resources to achieve outcomes.</li> <li>o To improve community awareness and understanding and incorporate local voices into a regionally coordinated climate action planning in Canterbury.</li> </ul>
Scope	<p>Regional collaboration and coordination on:</p> <ul style="list-style-type: none"> <li>• a strategic front-end, including visioning (note resourcing on this will be kept minimal) and evidence base to support identifying climate actions, and</li> <li>• a strategic back end, including a funding plan laying out a regional/aligned approach for funding climate actions in Canterbury (including e.g. common climate actions across councils, urgent climate actions not funded through LTPs and evaluating appropriate climate funding options) and a monitoring and evaluation plan.</li> </ul> <p>The diagram illustrates the process of climate action planning. On the left, 'Individual councils' are shown with a vertical stack of boxes: 'Vision, Outcomes' (orange), 'Urgency assessment, Prioritisation framework, evidence base' (orange), 'Goals &amp; Targets' (blue), 'Actions' (blue), 'Funding plan' (grey), and 'Monitoring &amp; Evaluation plan' (grey). To the left of these boxes are two checkmarks. A large downward arrow points from this stack to the text 'Climate actions integrated into 2024-34 Long-Term Plans'. On the right, 'CCWG collaboration (ECan funded)' is shown with a similar stack of boxes. To the right of these boxes are two checkmarks. A large downward arrow points from this stack to the text 'Canterbury Climate Partnership Plan (working title)'. In the middle, between the two stacks, are the boxes for 'Goals &amp; Targets' and 'Actions', with the text 'ID common/cross-region goals' and 'ID common/cross-region actions' respectively.</p> <p>Individual councils will develop their own climate goals, targets and actions for 2024-34 Long-Term Plans.</p> <p>The CCWG collaboration points on the right-hand side of the diagram will form a Canterbury Climate Partnership Plan (working title).</p> <p>Actions will cover both adaptation to climate change impacts and mitigation of climate change through emissions reduction and sequestration.</p>
Approach	<p>At a minimum, councils will implement the scope as part of their 2024-34 long-term planning processes, including asset management plans. In particular, climate goals, targets and actions should inform levels of service, measures and targets along with internal programme or portfolio planning. This ensures actions are not only identified but also funded, there is improved awareness and incorporation of local voices through the long-term plan development process and efficient resource use by leveraging existing local government processes.</p> <p>Individual councils will decide if they wish to create a standalone climate action plan for their council.</p>

## Governance

11. The current CCWG governance structure will be used for feedback, approval and endorsement of project deliverables.
12. Given the importance of this project and the need for all councils to be engaged a range of options have been considered to ensure effective and timely governance. Current thinking is that a governance-level reference group, sitting under the Mayoral Forum, may be the best approach to provide advice and approval as the project's deliverables are delivered.
13. It is proposed that the make-up of the reference group be one councillor from each local authority, chaired by a mayor and supported by a chief executive (similar to the regional climate change councillor group that met in the previous term).
14. Governance representatives on the reference group would need to have the necessary mandate from their council to provide feedback on behalf of their council.
15. The reference group would need to be flexible in its meetings, meeting as and when required to keep the project moving at the expected pace. Activities would be reported quarterly to the Policy, Chief Executives and Mayoral Forums as per the current governance structure. This approach would provide greater efficiency and ensure all councils are equally engaged in the process.
16. Subject to chief executives' feedback on the idea of a reference group, the CCWG and regional forums secretariats will continue to develop this option ahead of the 25 November Mayoral Forum meeting.
17. The final Canterbury Climate Partnership Plan will be brought to the Chief Executives and Mayoral Forums for final approval and endorsement.

## Deliverables & resourcing

18. In-kind resourcing from the CCWG members is expected throughout each Council's climate action planning and Long-Term Plan process, at the points of regional collaboration (see scope in Table 1). This will include several half to full-day workshops, time to review draft reports, and briefing councils on progress as needed. Some councils have suggested a request for a consultant to sit down with asset managers to incorporate climate change evidence into their long-term planning processes. CCWG members will identify this need and liaise within their own councils for resourcing.
19. An organisational climate change risk assessment is underway by some councils to support the identification of risks to the organisation due to climate change as well as the identification of climate actions to incorporate into Long-Term Plans. Procurement of such is estimated to be around \$50,000-80,000 and funding may want to be considered by Chief Executives for their councils in support of this project.

## **Working with papatipu rūnanga & Te Rūnanga o Ngāi Tahu**

20. The CCWG is conscious of the capacity for Papatipu Rūnanga to engage with local government on climate action planning.
21. For most rūnanga, climate change is a key issue with multiple risks to biodiversity, water, infrastructure services, energy, prosperity, physical health, prosperity, equity, sense of community, historic heritage, knowledge and self-governance<sup>2</sup>.
22. Each council will decide how and when best to engage with rūnanga on climate action planning in their district. As Environment Canterbury staff plan engagement for the Environment Canterbury climate action plan, they will work with CCWG representatives to ensure alignment and prevent overlapping engagement with rūnanga.
23. The CCWG will continue to engage with Te Rūnanga o Ngāi Tahu on the Climate Action Plan - Te Kounga Paparangi<sup>3</sup> to ensure alignment.

## **Cost, compliance and communication**

### **Financial implications**

24. To ensure actions are not only identified but also funded, councils are expected to implement the recommended scope, i.e. include climate actions, as part of their 2024-34 long-term planning processes.
25. The CCWG secretariat has begun scoping key pieces of evidence required, including an urgency assessment, action prioritisation framework and social vulnerability mapping. Procurement for these pieces will be funded by Environment Canterbury through existing budget.

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<sup>2</sup> Canterbury Climate Change Risk Assessment - integrated climate change framework: Te Tūtei o Te Hau: Surveillance of the Wind.

## Risk assessment and legal compliance

26. The following risks may impact collaboration on climate action planning in Canterbury:

Risk	Risk mitigation
The project period straddles an election year in 2022 and runs the risk of delays due to Councillors' understanding of the project	The CCWG will work to ensure the election period and potential project delays are incorporated into the process and project timeframes.
The project demands, in terms of time, on council staff and other stakeholders might be an added burden on already stretched capacity leading to delays in delivery	The CCWG recommends leveraging off councils' LTP processes, identifying resource needs and offering flexibility of approach and scope of actions covered.
Upcoming central government reforms (e.g. resource management system reform, three waters, future for local government) may cause changes to the scope of actions considered by Councils.	The CCWG is monitoring upcoming changes and will incorporate any implications in the process.
Rūnanga capacity to be involved in the project runs the risk of not meeting rūnanga expectations	The CCWG will continue to develop an approach to best work with Papatipu Rūnanga across council climate action plans.

## Communication

27. To progress the *It's time, Canterbury* campaign, a campaign communications sub-group was formed. The CCWG will work with the *It's time, Canterbury* sub-group and the regional communications group (if formed, see agenda item 5.1) to form options for a communication and engagement plan for climate action planning in Canterbury.

28. The communications plan will be shared with the Canterbury Policy, Chief Executives and Mayoral Forums for approval/endorsement.

## Next steps

29. Feedback from the Chief Executives Forum on the scope and approach for collaboration on climate action planning needs will inform advice to the Mayoral Forum on 25 November.

30. The CCWG secretariat will continue to work with the CCWG on specifying the required resourcing needs by individual councils and will bring further details to the CEF in early 2023.

# Canterbury Chief Executive Forum

**Date:** 31 October 2022

**Presented by:** Stefanie Rixecker, Environment Canterbury

## Canterbury Water Management Strategy background and update

### Purpose

1. This paper provides the Canterbury Chief Executives Forum background on the Canterbury Water Management Strategy (CWMS) for incoming Mayors and Chair and an update on region-wide progress of CWMS partners' work towards implementing the CWMS for July to September 2022.

### Recommendations

**That the Canterbury Chief Executives Forum:**

1. **note Environment Canterbury's offer to provide a CWMS briefing to each mayor and/or council if requested**
2. **note that Environment Canterbury and each territorial authority has a councillor representative for each relevant zone committee.**

## Canterbury Water Management Strategy background

2. The CWMS is the culmination of a process that started in 1999 with the development of the Canterbury Strategic Water Study. The study was initiated in response to severe droughts in the 1980s and 1990s and the realisation that the applicant driven approach to implementing water management would not ensure consideration of all the values placed on Canterbury's freshwater resources.
3. The CWMS was an initiative of the Canterbury Mayoral Forum (Mayoral Forum) to provide a strategic long-term response to this complex and multi-faceted issue. It is an inter-generational strategy which provides a collaborative framework for managing the region's freshwater.
4. The CWMS was finalised and signed off by the Mayoral Forum in 2009. This signalled a new way forward that involved a partnership approach between Environment Canterbury, Canterbury's territorial authorities, Ngāi Tahu and a range of organisations with an interest in freshwater.
5. The overarching vision of the CWMS is 'to gain the greatest cultural, economic, environmental, recreational and social benefits from our water resources within a sustainable framework both now and for future generations'. This vision is supported by a number of fundamental principles including sustainable management, a regional

approach and kaitiakitanga. The strategy also includes 10 targets areas with timebound goals.

6. The Mayoral Forum continues to provide overall leadership for the CWMS and at its meeting on 24 May 2020, the Mayoral Forum approved additional CWMS goals for 2025 and 2030 to ensure the CWMS continues to provide meaningful guidance to meet Canterbury's freshwater outcomes. All the CWMS goals can be found in this [booklet](#)<sup>1</sup>.

### **Environment Canterbury's role in the CWMS**

7. Environment Canterbury supports and works with Ngāi Tahu, territorial authorities and a number of other organisations to implement a range of statutory and non-statutory actions to support the implementation of the CWMS. Examples include:
  - fostering CWMS leadership through Regional and Zone water management committees
  - collaborating with partners, industry and community groups to deliver local actions to improve water quality
  - supporting landowners to implement Good Management Practices
  - monitoring and enforcing the freshwater planning framework
  - monitoring freshwater resources and sharing evidence-based stories with communities.
8. Environment Canterbury Zone Facilitators and Zone Delivery teams also play a key role in supporting the water management committees, alongside other CWMS partners and stakeholders.

### **Territorial Authorities' role in the CWMS**

9. Territorial authorities work with Environment Canterbury and a range of organisations and individuals to implement the CWMS by developing and resourcing work programmes to deliver the 2025 and 2030 CWMS goals and by supporting the zone committees' annual work programmes. Examples include:
  - working with rūnanga on key projects
  - upgrading drinking water infrastructure and improving stormwater and wastewater systems
  - improving and developing new recreational opportunities
  - supporting landowners to undertake projects.
10. Although the collaborative approach that underpins the region's work continues to support the CWMS framework, the broader context in which the strategy exists has changed significantly over the last decade and will continue to change given the new

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<sup>1</sup> <https://www.ecan.govt.nz/document/download/?uri=3732128>

policies and regulations of central government's Essential Freshwater package (released in August 2020), and proposed changes to how three waters are delivered.

11. The Essential Freshwater package is far more directive than previous central government water policy – it strengthens the concept of Te Mana o te Wai and introduces a new hierarchy of obligations that places the health of waterbodies above all other needs. It also introduces new attributes and strengthened national bottom lines and protections for waterways.
12. Giving effect to Te Mana o te Wai requires local authorities to actively involve tangata whenua (to the extent they wish to be involved) in freshwater management, including within decision-making processes and preparation of regional policy statements and regional plans.
13. Key considerations over the coming triennium will be how the CWMS is progressed alongside Three Waters Reform and the Essential Freshwater Package, and how our communities can be supported as Te Mana o te Wai is applied through a planning framework to waterbodies and freshwater ecosystems in Canterbury.
14. Environment Canterbury would be pleased to provide a briefing on the CWMS to the territorial authorities and their councillors following local body elections.

## **Regional and Zone Committees**

15. The strength of the CWMS continues to rely on partnerships and the empowerment of communities through the Regional Water Management Committee and nine Water Management Zone Committees<sup>2</sup>. These Water Management Committees are a critical piece of 'social infrastructure', and they remain a crucial mechanism for working collaboratively with our communities.
16. The Regional Water Management Committee oversees and monitors CWMS progress at a regional level, while zone committees deliver the strategy locally. The committees include elected representatives from Environment Canterbury and territorial authorities, and rūnanga and community members.
17. Following local body elections, Environment Canterbury and territorial authorities will each need to nominate a councillor representative to serve on their local zone committee. It is preferable that representatives are nominated by the end of November 2022 as Zone Committees start meeting in December 2022. In addition, Environment Canterbury will nominate a councillor representative to the Regional Committee.

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<sup>2</sup> Note that a 10<sup>th</sup> Committee, the Hurunui Waiau Uwha Zone Committee, was disestablished in 2021, and the Hurunui District Council is leading the establishment of a new Hurunui Water and Land Committee in conjunction with Environment Canterbury, and Kaikōura and Ngāi Tūāhuriri Rūnanga

## Reporting on progress

18. Environment Canterbury reports, on behalf of the CWMS partners, on regional progress towards the 10 Target areas ([ecan.govt.nz/cwms-progress](https://www.ecan.govt.nz/cwms-progress)). The online report provides links to the work being undertaken by zone committees, Environment Canterbury, Canterbury's territorial authorities and other agencies.
19. Environment Canterbury provides quarterly updates to the Chief Executives Forum and Mayoral Forum on the region-wide progress towards implementing the CWMS.
20. These quarterly reports provide a summary of the last three months' progress of zone committee projects and provides information on the latest freshwater related policy and RMA planning.

## Update on region-wide progress towards implementing the CWMS

### Zone and Regional committee updates

21. During the last ten years, zone and regional committees have focused on collaboratively developing and implementing Zone Implementation Programmes (ZIPs) and ZIP Addenda (ZIPAs). Both documents have supported the development of the sub-regional plans under the Land and Water Regional Plan ([LWRP<sup>3</sup>](#)) to give effect to the CWMS.
22. Since 2020 there have been a few changes to the form and function of the committees. **Zone Committees** are now focussed on implementing actions on the ground to support the delivery of the CWMS Targets and goals.
23. In 2021 the committees prepared three-year action plans (guided by Environment Canterbury and territorial authorities' shared environmental priorities) focussing on key deliverables to achieve the CMWS Targets. The Zone Committee Action Plans (ZCAP) 2021-2024 are provided in Attachment 1.
24. Zone Committees prioritised and funded 48 projects through their CWMS Action Plan Budget of \$50,000 per zone for 2021-2022 (established through Environment Canterbury's Long-Term Plan 2021-2031). All ZCAP 2021-2022 projects are underway, and committees are now planning their actions for the 2022-2023 year.

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<sup>3</sup> <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-land-and-water-regional-plan/>



25. In the absence of a Hurunui Water and Land Committee, Hurunui District Council, Kaikōura and Ngāi Tūāhuriri Rūnanga and Environment Canterbury worked together to agree on how the \$50,000 of ZCAP budget (available for the Hurunui Waiau Uwha water zone) would be allocated for the 2021-22 financial year. This was allocated to the Hurunui Waiau Braided River Birds Flagship Programme (previously supported by the Zone Committee) supporting an established biodiversity project focused on breeding braided river birds on both the Hurunui and Waiau Uwha Rivers.
26. The **Regional Committee** membership structure was changed in 2021 to ensure the Committee was best placed to support the implementation of the CWMS in the future. The Regional Committee will have a total of 13 members. This includes a Co-Chair, and Ngāi Tahu Co-Chair who will also represent Te Rūnanga o Ngāi Tahu, an Environment Canterbury councillor, three Papatipu Rūnanga representatives, a member representing Health New Zealand (formerly the District Health Board) and six community representatives from across the Canterbury region.
27. The Co-Chair and six community representatives were appointed in 2021 and represent a balance of backgrounds, experience, and interests from across the region. An interim Ngāi Tahu Co-Chair was appointed to ensure Ngāi Tahu views were represented during the establishment of the Committee including supporting the community representative selection process and contributing to information sessions. This arrangement has now concluded.
28. The process to appoint the Ngāi Tahu representatives is underway with advertising for the Ngāi Tahu Co-Chair now closed. The Mayoral Forum will be notified of the proposed Ngāi Tahu Co-Chair prior to their appointment. It is anticipated the remaining mana whenua representatives will be appointed subsequent to this appointment. The Health New Zealand representative role remains vacant due to capacity constraints.
29. The Regional Committee has delayed meeting officially to ensure the Ngāi Tahu representatives are present for all decision making. In lieu of meetings and workshops, information sessions are being held for current Committee members whilst the final appointments to the Committee are made. All appointments must be confirmed by the Environment Canterbury Council.
30. The Regional Committee's work programme for the year ahead is now being developed. Key focus areas will likely include an assessment of the impacts of the Essential Freshwater package on CWMS Targets and Goals, and an examination of how CWMS targets and reporting could be improved.
31. The Hurunui Land and Water Committee and the Regional Committee are expected to complete their Action Plans once fully established.

## RMA planning and implementation

32. The fully operative Canterbury Land and Water Regional Plan (LWRP) provides the regulatory framework for managing effects of land use and water use on our rivers, lakes and wetlands. The region-wide framework was made operative in 2012. Subsequent plan changes provide a more local scale framework to manage the issues unique to the sub-region area.
33. Most recently, Plan Change 7 was notified in 2019 with decisions, hearings and appeals taking place between 2020 and 2022. Environment Canterbury continues to work through two remaining appeals on Plan Change 7, which were made to the High Court on points of law. Two appeals have been withdrawn by the appellants, and a third has been settled by consent notice. Provisions not under appeal can now be treated as operative.
34. Plan Change 7 was developed in three parts. The first part was an omnibus change that proposed changes to region-wide policies and rules in the LWRP to:
  - provide greater protection to habitats of freshwater species
  - enable consideration of Ngāi Tahu values in relation to a broader range of activities
  - allow the use of managed aquifer recharge across the region
  - provide a revised nutrient framework for commercial vegetable growing operations.
35. The second and third parts of Plan Change 7 related to the Waimakariri and Orari Temuka Opihi Pareora (OTOP) sub-regions. These were developed in collaboration with the Waimakariri and OTOP Zone Committees and put in place a freshwater framework to implement recommendations in each Zone Committee's Zone Implementation Programme Addenda (ZIPA). Further information can be found on the Environment Canterbury [webpage](#)<sup>4</sup>.

## Update on a new planning framework

36. Environment Canterbury continues to review its land and water plan framework to give effect to the National Policy Statement for Freshwater Management 2020. Council is undertaking this review alongside the review of the Regional Policy Statement and Coastal Environment Plan, with the aim of creating an integrated planning framework to manage the region's resources.

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<sup>4</sup> <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-land-and-water-regional-plan/change-7/>

37. The first step in this process is to establish how the review can best be approached in partnership with Papatipu Rūnanga. Local authorities are required to actively involve tangata whenua (to the extent they wish to be involved) in freshwater management, including within decision-making processes and preparation of regional policy statements and regional plans.
38. Environment Canterbury has agreed with ngā Papatipu Rūnanga to work together in the development of a planning framework by way of a Protocol under the Tuia Relationship Agreement to provide joint strategic direction. Te Rōpū Tuia, the governance group comprising all Environment Canterbury Councillors and the Chair (or nominee) of each Papatipu Rūnanga, will act as the partnership body for the governance oversight of the pre-notification phase (Phase 1) of the regional planning programme.
39. In addition to governance level discussions, an Environment Canterbury / Tangata Whenua advisory staff working group continues to progress the four joint work streams covering:
  - governance
  - implementation options
  - Te Ao Māori framework
  - opportunities in the statutory process.
40. Environment Canterbury, in discussion with ngā Papatipu Rūnanga, is now proceeding to develop the Protocol to provide joint strategic direction on Environment Canterbury's regional planning programme.
41. Consultation with the community is expected in early 2023 on current state of the environment, with consultation on National Policy Statement Freshwater Management long-term visions expected later in 2023, and consultation on methods to achieve those visions expected in 2024. Further information is provided on the Environment Canterbury [website](#)<sup>5</sup>.

## Central government policy

42. As part of the ongoing reform and replacement of the Resource Management Act the Government is expected to introduce the **Spatial Planning Bill** and **Natural and Built Environments Bill** into Parliament in October. Public submissions on the Bills will be invited and a select committee hearing is expected to occur in late 2022 or early 2023. In addition, the Government is working towards the introduction of the draft Climate Adaptation Act in 2023.

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<sup>5</sup> <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/regional/>

43. **The National Policy Statement for Highly Productive Land (NPS-HPL)** was released on 18 September and takes effect from 17 October 2022. The goals of the NPS-HPL are to protect highly productive land from inappropriate use and development (including subdivision). Regional councils will need to identify and map highly productive land and include mapped areas within Regional Policy Statements by 17 October 2025. Territorial authorities must amend their district plans to include mapped areas within six months of changes to the Regional Policy Statement being made.
44. The Ministry for the Environment (MfE) discussion document **Managing our wetlands in the coastal marine area** was released on 10 August 2022 and consultation closed 21 September 2022. The Ministry proposes to amend the National Environmental Standards for Freshwater (NES-FW) to make it explicit that the wetland provisions do not apply within the coastal marine area.
45. MfE has also been developing a **National Policy Statement for Indigenous Biodiversity (NPS-IB)** since 2018. The objective of the NPS-IB is to protect, maintain and restore indigenous biodiversity.
46. Public consultation was undertaken in 2019 over a period of several months. MfE released an exposure draft of the NPSIB in June 2022 to test the workability of the NPS provisions. The exposure draft incorporated feedback from public consultations undertaken in 2019 and 2020.
47. Targeted consultation closed in July 2022 and officials are working through the submissions and feedback. Policy changes will be provided to Minister Shaw (Minister for Climate Change and Associate Minister for the Environment) before the final NPS goes to Cabinet to consider for gazettal in December 2022.
48. In July 2022 the Finance and Expenditure Select Committee received submissions on the **Water Services Entities Bill**. The Bill is expected to move to its second reading in mid-November 2022. A second Bill is expected in late October to enable the transfer of assets and liabilities from local authorities to Water Services Entities, and to integrate entities into other regulatory systems.
49. MfE is working with regional councils to refine options for the **National Environmental Standards for Sources of Human Drinking water (NES-DW)**. They are focusing on standardising the way source water areas are defined, strengthening regulation of activities within source water areas and defining the scope of the NES-DW regulations. MfE will be seeking approval from Cabinet in November 2022 on an amended NES-DW.

## Essential Freshwater implementation

50. Ashburton District Council continues its work on the “Supporting Land Use Adaption for a Climate Changed Future” project. Analysis of the desktop review and results of the farmer focus groups was undertaken earlier this year.
51. The report will be made available when finalised.

52. Alongside reviewing the regional land and water planning framework, Environment Canterbury continues to develop its approach to implementing the new requirements of the Essential Freshwater package and provides regular updates on the Environment Canterbury website<sup>6</sup>. This includes developing campaigns (including key messages, factsheets and resources) for wetland protection, synthetic nitrogen cap and intensive winter grazing to help landowners understand the requirements of the Essential Freshwater National Environmental Standards.
53. Dairy farmers are now required to report their annual synthetic nitrogen fertiliser use to Environment Canterbury. The external nitrogen reporting tool developed by Ballance and Ravensdown is live. The National Online Reporting tool is also live. Environment Canterbury's Synthetic Nitrogen Cap webpage has been updated with a FAQ section and downloadable calculator tool for farmers to calculate their nitrogen use<sup>7</sup>.
54. Environment Canterbury undertook the trial flyover in July 2022 in Waimakariri to monitor intensive winter grazing (IWG). Overall, the farms observed during the flight were following good management practices. Staff have followed up with all farms that were seen to provide feedback on good practices, and the small number of farms identified as requiring additional support where improvements were needed. A communications and awareness campaign started in September 2022 to ensure that the community understands the new regulations with respect to IWG in the National Environmental Standards for Freshwater 2020 (NES-F) which come into effect 1 November 2022.
55. Environment Canterbury restarted Farm Environment Plan (FEP) auditing and associated compliance monitoring across Canterbury following the Government's review of the OVERSEER nutrient management tool. Auditing has resumed in central and far southern parts of the region. Auditing has not resumed north of the Hurunui River nor consenting in the far south where discussions with the local Rūnanga are still taking place.
56. Environment Canterbury continues to plan for the introduction of Freshwater Farm Plans, as part of the Government's Essential Freshwater package. This includes engaging with MfE as they develop and test the components of the Freshwater Farm Plan system. MfE signalled that the roll-out of the new Freshwater Farm Plan system will occur in a staged manner between 2023-2025 to enable capacity within the sector to develop. Environment Canterbury continues to consider options for transitioning from existing FEPs to the new Freshwater Farm Plan system as further detail becomes available.

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<sup>6</sup> <https://www.ecan.govt.nz/your-region/your-environment/water/essential-freshwater-package>

<sup>7</sup> <https://www.ecan.govt.nz/your-region/farmers-hub>

## Update on key regional projects/campaigns

57. The CWMS continues to be implemented throughout the Canterbury region by the CWMS partners and zone committees via a range of statutory and non-statutory obligations and working collaboratively with agencies and community groups.
58. Environment Canterbury and territorial authorities partner with Te Rūnanga o Ngāi Tahu and Ngā Papatipu Rūnanga and work with organisations such as Te Whatu Ora Health New Zealand (formerly the Canterbury and South Canterbury District Health Boards), the dairy and irrigation industries, Department of Conservation, Fish & Game Council, non-government organisations such as Forest and Bird, to implement specific CWMS Targets through a range of programmes and projects.
59. The information below provides an update on key regional work being undertaken by agencies across Canterbury.
60. Following the **Court of Appeal decision** (in July 2022) to overturn Environment Canterbury consents allowing two water bottling companies to extract water from Christchurch aquifers, Environment Canterbury staff have been contacting affected consent holders and meeting with territorial authorities and industry groups (e.g. gravel extractors and agricultural) to inform them of the implications of the decisions on Environment Canterbury's ability to consider changes to existing consents and applications for new consents.
61. Although Cloud Ocean Water (one of the water bottling companies) has sought leave to the Supreme Court to appeal the decision, this has not been granted as yet.
62. Environment Canterbury can therefore no longer consider applications for water takes without considering the use of that take. Changes to a consented use of a take will also need to be reconsidered under Environment Canterbury take and use rules. Applications for Community Supply and small takes can still be made in most cases.
63. In the short term, applications in process may need to be returned (as now prohibited) or re-designed to avoid the need for consent, or to fit under small take rules.
64. Environment Canterbury staff have held discussions with the Canterbury Planning Managers Group and Canterbury Operations Forums on 2 September and 6 October 2022 respectively.
65. A workshop was held with Waimakariri District Council and Christchurch City Council on 14 October. Similar workshops are planned to be held with all territorial authorities and industry groups in the coming months.
66. Environment Canterbury is continuing to progress **Braided River Revival Whakahaumanu Ngā Awa ā Pākihi** with a clear goal – revival of the mauri of braided rivers ki uta ki tai - and to align collective action at a landscape level to achieve that goal.

67. The draft Rakahuri/Ashley River Revival Strategy and Ko te Whakahaumanu o te Rakitata Awa/The Rakitata River Revival Strategy are examples of collaboration amongst Papatipu Rūnanga, central and local government and communities in action.
68. Tangible examples of this collaboration amongst Papatipu Rūnanga, central and local government and communities are the development of the draft Rakahuri/Ashley River Revival Strategy and Ko te Whakahaumanu o te Rakitata Awa/The Rakitata River Revival Strategy as well as the projects the strategies promote (for example large pest control projects).
69. Community engagement is scheduled for both strategies early 2023.
70. Key agencies and organisations continue to work together to directly address the health of the **Ōtūwharekai (Ashburton) Lakes**. The Ōtūwharekai Working Group presented a progress update to the Ashburton Zone Committee in July 2022. The report provided the committee with visibility and an understanding of the range of activities that are under way, including surface water and groundwater monitoring, farm nutrient risk assessment, Mātauranga Māori and Cultural Health Assessment, and the Ashburton District Council's 30-year management plan for Ōtautari/Lake Camp and Te Puna a Taka/Lake Clearwater.
71. In August 2022, Environment Canterbury and the Department of Conservation presented an update on water quality monitoring of Ōtūwharekai lakes and streams. The report shows the lakes are failing to meet most Land and Water Regional Plan objectives in 2021-2022. Algae is increasing in the majority of lakes. Lake Clearwater and Lake Heron are of particular concern. Large nutrient reductions are needed to meet lake objectives, however, a delay in response is expected between nutrient reduction and reduction in algae. Increased monitoring and an understanding of lakes and catchments will inform future action plans and on-farm mitigation.
72. The **Whaka-Ora Healthy Harbour programme**, supported by a partnership between Christchurch City Council, Lyttleton Port Company, Te Rūnanga o Ngāi Tahu, Te Hapū o Ngāti Wheke and Environment Canterbury, is progressing well with an increase in the amount of restoration work underway across Whakaraupō.
73. The visibility of Whaka-Ora Healthy Harbour across the work of the contributing organisations is increasing with more projects underway and growing community involvement. Highlights from this quarter include the Kai Mahi for Nature project led by Ngāti Wheke which has planted nearly 24,000 plants at Living Springs and Rāpaki and possum, mustelid and rat control has been undertaken on approximately 250ha.
74. The **Te Mōkihi Programme** comprises mana whenua (Te Rūnanga o Arowhenua, Te Rūnanga o Waihao, and Te Rūnanga o Moeraki) and the five agencies (Environment Canterbury, Land Information New Zealand, Department of Conservation, Mackenzie District Council and Waitaki District Council) with statutory responsibility for land and water management in Te Manahuna/ Mackenzie Basin. At the heart of mana whenua's vision for the Mackenzie Basin and the Waitaki catchment is an aspiration to establish a co-governance regime for the area.

75. In June 2022, the Chief Executives of the five agencies met with mana whenua to commission a piece of research that would look into potential co-governance models that might be applied to Te Manahuna and the Waitaki Catchment in the future. Alongside the co-governance research, the Programme is progressing scoping work for several priority projects that will deliver on the ground outcomes for Papatipu Rūnanga as well as agency alignment workstreams that enable greater staff and information sharing to enhance the delivery of core work in the Basin.
76. The **Whakaora Te Waihora Programme** is an ecological and cultural restoration programme for Te Waihora/Lake Ellesmere, and an operational programme of the Te Waihora Co-Governance Group (Te Rūnanga o Ngāi Tahu, Environment Canterbury, Selwyn District Council, Christchurch City Council, and the Department of Conservation). The programme is comprised of multiple projects that are aligned to the strategic aims of the Te Waihora Co-Governance Group.
77. The [Whakaora Te Ahuriri project](#)<sup>8</sup> – which developed a constructed wetland – produced a documentary on the project. The documentary screened on the SBS channel in Australia on 30 August, where it ranked within the top 10 nature documentaries watched on SBS this year.
78. Currently, the largest project in the Programme is the Whakaora Te Waikēkēwai project. This is a \$4.16 million project, led by Te Taumutu Rūnanga, co-managed by Te Taumutu Rūnanga and Environment Canterbury, and funded by the Government's Freshwater Improvement Fund and Environment Canterbury to restore the mid-lower reaches of Te Waikēkēwai/Waikēkēwai Stream. It has mana whenua leadership and decision making at all levels of the project, from delivery to governance.
79. Environment Canterbury's **Soil Conservation and Revegetation (SCAR) Programme** continues to deliver targeted solutions (e.g. planting of poles, supporting the retirement of erosion prone land and enabling improved planning and management of high-risk areas) for highly erodible land in the Kaikōura and Hurunui districts.
80. The current SCAR programme's funding will end in 2023. Environment Canterbury has applied for another four years funding from Ministry for Primary Industries' Hill Country Erosion fund to enable the continuation of the SCAR programme. Successful funding applicants will be notified by November 2022.
81. The following **water infrastructure projects** to improve water quality, increase river flows and groundwater levels continue to be trialled in the region:
- The Waikirikiri/Selwyn Near River Recharge (NRR) scheme successfully completed commissioning processes, with measurably increased targeted river reach and down-gradient spring flows during recharge operations as anticipated. The NRR site connects directly to the Central Plains Water (CPW) irrigation scheme with water sourced from scheme water. Support from CPW has been vital in establishing this project. The aim of the Waikirikiri/Selwyn NRR project is to

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<sup>8</sup> <https://www.youtube.com/watch?v=UVr-gVr9jms>



support the Waikirikiri/Selwyn River system by adding water during dry years, thus avoiding the significant loss of ecosystem health that currently occurs when river flows are low.

- Hekeao Hinds Managed Aquifer Recharge (MAR) project is now under the management of the Hekeao Hinds Water Enhancement Trust. Following six years of trials, the project is now focused on the advancement of use and discharge consents before increasing the number of sites (~18) from its current sub-catchment scale to full-catchment (Hekeao Hinds Plains) scale. The project aims to demonstrate the potential for MAR to reduce nutrient (nitrate) concentrations in groundwater and improve groundwater storage levels, leading to improved flows in the lowland waterways to protect environmental and tangata whenua values.

## **Attachments**

- Attachment 1: Zone Committee Action Plans 2021-2024
- Attachment 2: Zone Committee Action Plan overview July – September 2022



# Kaikōura Water Zone Committee

## Action Plan July 2021–June 2024



This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/kaikoura-water-zone](https://ecan.govt.nz/kaikoura-water-zone).

### Our vision:

**Clean Water, Healthy Life** – Waiora, Hauora, Mauri Ora

### Our purpose:

To uphold the mana of the freshwater bodies within Kaikōura by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our role:

- **To get involved** in an active programme of community engagement on freshwater management matters.
- **To facilitate relevant advice** to councils and other organisations contributing to freshwater management.
- **To extend the resources** available to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS.
- **To report back** annually to councils and Rūnanga on progress towards delivery of the zone-specific priorities.

## Our Councils’ priorities for our zone committee are:

### Kaikōura District Council

#### Ecosystem health

- Progress improvements to stormwater and wastewater infrastructure to reduce ecological damage to lowland streams from sediment and contaminants and fulfil requirements to obtain and comply with stormwater consents for townships by 2025.
- Review the state and operation of the district’s wastewater treatment plant infrastructure to address and reduce potential impacts on the district’s highly valued rivers.
- Continue regular community education/ behaviour change campaigns on stormwater issues and management.

#### Protecting biodiversity in our district by:

- Implementing a system to protect SNAs and maintain indigenous vegetation and work with Environment Canterbury to develop a biodiversity monitoring strategy.
- Review vegetation clearance rules as part of District Plan review.
- Continue to identify and map SNA sites throughout the district for inclusion in District Plan review in line with NPSIB criteria and requirements by 2026.
- Advocate for indigenous biodiversity through regular education/ behaviour change campaigns to improve understanding of the importance of protecting and conserving indigenous vegetation.

#### Source water quality

- Prioritise planning for water supply wells and treatment plant upgrades, in particular Suburban, Fernleigh and East Coast water supplies.
- Running campaigns to recommend regular testing of private bores and consider options for secure water supply.

#### Water use efficiency

- Improve compliance with national regulations on the measurement and reporting of water takes.
- Manage water demand through meeting requirements under LWRP and continue regular community education/behaviour change campaigns on water use management and conservation.

### Environment Canterbury

#### Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

#### Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems.
- Reducing the number of fish barriers.
- Protection and enhancement of wetlands.

#### Recreation and amenity targets

Achieving the 2025 target to restore priority freshwater recreation opportunities in each zone.





# Kaikōura Water Zone Committee

# Action Plan 2021–2024



Image – Heath Melville

## We will continue to support “ki uta ki tai” projects and identify future projects within our takiwā by:

### Continuing to support whole catchment management of the Waiau Toa/Clarence by:

- Providing advisory support to maintain or increase predator control of threatened and at-risk bird nesting sites.
- Continuing to support and monitor weed control in the existing four priority areas.
- Continuing to collaborate and build collective knowledge with papatipu rūnanga, stakeholders, landowners, and wider community.

### Continuing to support Waikōau/Lyell Creek catchment recovery by:

- Supporting the monitoring of Waikōau tributaries and all forms of pollution in the catchment and advocate accountability.
- Working with our community to improve amenity sites in the Waikōau.
- Supporting an annual event “Lyell Creek clean up” and promote community engagement.
- Using the Waikōau/Lyell Creek as an exemplar for future projects.
- Public advocacy of responsibility around waterways to residents, businesses and farmers in the area.

### Identifying new “ki uta ki tai” opportunities by:

- Identifying ‘ki uta ki tai’ projects and opportunities that support existing efforts in this space.

## We will support kaitiakitanga within our zone by:

- Continuing to collaborate with local groups to promote kaitiakitanga as a responsibility for all.
- Supporting mana whenua and whānau on mahinga kai projects.
- Supporting the management and water quality monitoring of freshwater mātaimai.
- Advocate for and support actions to address challenges in meeting CWMS targets.

## We will facilitate action to enhance biodiversity and improve amenity and recreation outcomes by:

### Supporting the protection and enhancement of wetlands across the zone by:

- Focusing advocacy on inanga spawning sites.
- Supporting the monitoring of existing funded wetlands.
- Facilitating landowner, community, and our schools’ understanding of the value of wetlands and wetland regulations.
- Coordinating and supporting “on the ground” actions such as trapping and planting.

### Identifying and advocating action for priority areas to improve environmental outcomes, and amenity and recreation opportunities by:

- Working with landowners, rūnanga, whānau, communities, Councils, and others to identify priority improvement areas including priority freshwater recreational opportunities to support.
- Identifying and supporting opportunities along the coastal corridor including South Bay.

## We will support our community to respond to changing requirements, and share resources for good management practice by:

- Sharing information and resources for managing riparian margins with landowners to enable effective and integrated management.
- Sharing information and resources with our community to enable good kaitiakitanga of our zone.
- Supporting farmers, landowners, businesses and our community to understand new legislation requirements around freshwater management.

## We will facilitate understanding of catchment systems within our zone, build community knowledge and connection to these systems and increase public participation by:

- Building our understanding of our zone to enable us to provide robust advice.
- Building our understanding of Environment Canterbury’s water testing regime and the science behind it, so we can share our zones water story and progress.
- Working with mana whenua and whānau to build our community’s cultural understanding of our catchments.
- Building our community collective understanding of the geological and hydrological contexts of our catchments, and the impacts of climate change on our zone.
- Using our collective knowledge to identify mahinga kai opportunities.
- Investigating educational opportunities that encourage learning and research.
- Celebrating and sharing stories of success with our community.

Want to get involved? Head to [ecan.govt.nz/kaikoura-water-zone](https://ecan.govt.nz/kaikoura-water-zone)

“As Kaitiaki (guardians) we will ensure the water in our zone enhances the abundance and quality of life, we will rejuvenate its mauri, as stated in our zone implementation plan.”





# Waimakariri Water Zone Committee

## Action Plan July 2021–June 2024



Image – Ashley River / Rakahuri

This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/waimakariri-water-zone](https://ecan.govt.nz/waimakariri-water-zone).

### Our purpose:

To uphold the mana of the freshwater bodies within the Waimakariri Water Zone by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our functions:

**Community engagement** – continuing an active programme of engaging with communities on freshwater management matters and facilitating the provision of advice to councils (relevant territorial authorities and Environment Canterbury) and others (e.g. private sector) contributing to freshwater management.

**Enhancing delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including securing additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that advance CWMS implementation.

**Progress reporting** – annual progress reporting to councils on progress towards delivery of the zone-specific priorities and CWMS target areas identified in the Zone Committee Action Plan.

## Our Councils' priorities for our zone committee are:

### Waimakariri District Council

#### Ecosystem Health and Biodiversity

- To maintain or improve existing high-quality indigenous dryland ecosystems in intermontane basins and on the plains;
- Reduction of threatened or at-risk status of indigenous fish species compared with 2020;
- All coastal lagoons, hāpua and estuaries show improvement in key ecosystem health indicators compared with 2010.

#### Drinking Water

- Implementation programmes in place for each zone to achieve catchment load limits;
- Achieve nutrient efficiency targets for the zone on all new irrigated land and 80% of other land in major rural land uses (pasture, major arable, and major horticulture crops, and have 100% of rural properties working towards these targets (and for properties within urban boundaries that apply nutrients over significant areas).

#### Recreation and Amenity Opportunities

- Cyanobacterial risk for priority contact recreation sites in Canterbury rivers and lakes is understood and managed for public health;
- Manage water demand through meeting requirements under the Land & Water Regional Plan and continue regular community education/behaviour change campaigns on water use management and conservation.

### Environment Canterbury

#### Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

#### Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems;
- Reducing the number of fish barriers;
- Protection and enhancement of wetlands.

#### Recreation and amenity targets

Achieving the 2025 target to restore priority freshwater recreation opportunities in each zone.



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– Ariki Creative



# Waimakariri Water Zone Committee

# Action Plan 2021–2024

## Improved monitoring of groundwater and surface water in the zone

To encourage community understanding and awareness of monitoring and clarify future monitoring requirements in the zone by:

- Facilitating collaboration to develop a wider monitoring network in the zone;
- Encouraging more monitoring by catchment and landcare groups.

We will measure this by:

- Establishing a working group to bring together relevant organisations to review existing freshwater monitoring in the zone and address future monitoring requirements across the zone;
- Promoting the benefits of monitoring and establish options for the community to be involved in monitoring;
- Working with ECan and WDC to ensure monitoring results are accessible and understandable to the community;
- Facilitate catchment and landcare groups and the wider community working together with Councils to expand the freshwater monitoring in the Waimakariri and share information.

## Increased indigenous biodiversity in the zone

To protect and improve the indigenous biodiversity, habitat or ecosystems in the zone through:

- Managing and eliminating plant and animal pest species;
- Assisting all landowners and managers to integrate indigenous biodiversity management into the wider aspects of land and water (catchment) management.

We will measure this by:

- Facilitating the establishment of a Waimakariri Biodiversity Trust and provide ongoing support to this Trust;
- Provide ongoing support and encouragement to groups in the zone advancing indigenous biodiversity values;
- Encourage catchment and landcare groups to protect, enhance and create more indigenous biodiversity habitat on properties;
- Promoting greater community understanding about biodiversity, and wetlands, and the benefits of their protection and enhancement.

## Promoting the natural braided character and increased flow of the Ashley River/Rakahuri

To protect the braided river values associated with the Ashley River/Rakahuri, ki uta ki tai, by:

- Promoting an improved community understanding of land and water use impacts on braided river character and the lower catchment ecosystems;
- Working to make the Ashley River/Rakahuri safe for contact recreation, with improved river habitat, fish passage and customary use, and flows that support natural coastal processes.

We will measure this by:

- Encouraging the improved understanding of landowners and wider community of climate change impacts on the Ashley River/Rakahuri;
- Encouraging landowners and agencies to protect the landscape and indigenous biodiversity values in the upper catchment;
- Supporting weed control in the upper and middle sections of the catchment;
- Supporting an investigation into existing consents and water use in the Ashley River/Rakahuri catchment;
- Encouraging landowner and agency efforts to improve the habitat health of lowland spring-fed tributaries;
- Supporting investigations focused on understanding and improving the ecosystem health of Te Aka Aka/Ashley estuary.

## Protection and enhancement of recreation in the zone

To protect and manage the natural landscape and recreation resources in the Waimakariri Water Zone by:

- Facilitating the extension of recreation corridors and amenity space in the zone;
- Encouraging awareness of land use impacts on high value landscapes in the zone.

We will measure this by:

- Supporting the completion of the Silverstream loop;
- Supporting specific Arohatia te Awa marginal strip recreation works;
- Encouraging investigation into the causes of cyanobacteria blooms;
- Encouraging reductions in pollutants/contaminants to help reduce nuisance algal growths in waterways.



Image – Burgess Stream, near Eyreton

## Improved Mahinga Kai within the Waimakariri Water Zone

To protect and enhance mahinga kai practices in waterways within the Waimakariri Water Zone, while also:

- Encouraging a wider understanding of mahinga kai practices in the community;
- Increasing Mahinga kai enhancement and access on the plains.

We will measure this by:

- Supporting the Ngāi Tūāhuriri mahinga kai enhancement projects on the plains and in lowland waterways;
- Encouraging catchment and landcare groups to protect and improve riparian habitat to support mahinga kai practices on the plains and lowland waterways;
- Supporting mahinga kai workshops across the zone.

### Want to get involved?

Head to [ecan.govt.nz/waimakariri-water-zone](https://ecan.govt.nz/waimakariri-water-zone)



Image courtesy of N Ledgard & G Davey



New committee member, Martha Jolly



# Christchurch West Melton Water Zone Committee

## Action Plan July 2021–June 2024

This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/christchurch-west-melton-water-zone](http://ecan.govt.nz/christchurch-west-melton-water-zone)

### Our purpose:

To uphold the mana of the freshwater bodies within Christchurch West Melton by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our role:

- **To get involved** in an active programme of community engagement on freshwater management matters
- **To facilitate relevant advice** to councils and other organisations contributing to freshwater management
- **To extend the resources** available to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS
- **To report back** annually to councils and Rūnanga on progress towards delivery of the zone-specific priorities.

### Our Councils' priorities for our zone committee are:

#### Christchurch City Council

##### Public awareness and engagement

Model manaakitanga (caring and respect) for our waters and promote takohanga (commitment) and kaitiakitanga (stewardship) through:

- Leading water forums and supporting CCC initiatives to give effect to Te Mana o Te Wai;
- Advocacy of and support for the Community Water Partnership, connections with members' community and professional networks;
- Supporting erosion and sediment control workshops for industry.

#### Selwyn District Council

Align all zone activities with the **overall social, economic, environmental and cultural wellbeing** for the district.

#### Environment Canterbury

##### Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

##### Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems
- Reducing the number of fish barriers
- Protection and enhancement of wetlands.

##### Recreation and amenity targets

Achieving the 2025 target to restore priority freshwater recreation opportunities in each zone.



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– Ariki Creative



# Christchurch West Melton Water Zone Committee

# Action Plan 2021–2024



## We will enhance mahinga kai by:

- Seeking ngā rūnanga guidance on priority sites for mahinga kai and wāhi taonga and undertake activities that improve our knowledge. Support ngā rūnanga mahinga kai projects though implementing agreed joint actions and advocating for funding
- Building our understanding of Te Mana o te Wai
- Requesting that the ngā rūnanga and Environment Canterbury Mātauranga Māori monitoring programme begins by 2023
- Supporting implementation of the Iwi Management Plan.

*He rau ringa e oti ai*  
*(Many hands make light work)*

## We will engage with the community and raise awareness by:

- Supporting the Community Waterways Partnership by assisting with community engagement and providing a conduit to councils
- Advocating that Christchurch City Council resources an effective long-term stormwater behaviour change programme, as part of the Community Waterways Partnership
- Advocating that Christchurch City Council effectively engages with the community to develop Stormwater Management Plans. Providing assistance with engagement activities
- Using the Stormwater Superhero mobile resource at events and undertaking other Stormwater Superhero engagement activities about reducing stormwater pollution at source
- Providing Stormwater Superhero awards to deserving businesses/industries to encourage good practice
- Encouraging use of Storminators once available
- Educating influential professions/industries about the impact of building materials on stormwater
- Engaging with key community groups to understand their main issues and explore how we can help, such as support for applications for funding and making recommendations to councils
- Sharing biodiversity success stories with the community
- Educating the community about the groundwater system and how it connects to surface waterways, such as by hosting a field trip and creating a video
- Sharing Christchurch City Council messages about water use efficiency with the community.

## We will enhance ecosystem health by:

### Advocating to local, regional and central government for statutory and non-statutory improvements, research and modelling including:

- Advocating to Christchurch City Council, Environment Canterbury and others for statutory and non-statutory improvements to erosion and sediment control
- Advocating for national measures to manage urban contaminants at source, such as regulation of materials and industry standards for copper and zinc from roofs, tyres and brake pads
- Advocating for central government and/or university research on the potential link between nitrate levels and colorectal cancer
- Advocating to Environment Canterbury for improvements to groundwater model to understand how groundwater from Waimakariri and Selwyn-Waihora catchments may impact on spring fed streams and drinking water
- Advocating to Christchurch City Council for effective water charging
- Advocating to Christchurch City Council that it implements mechanisms to achieve household rain water collection, such as bylaws
- Advocating that Christchurch City Council, Selwyn District Council and central government include water sensitive urban design in spatial planning and developments
- Advocating to Christchurch City Council and Environment Canterbury for reduction of sewer overflows.

### Supporting landowner, community, and local government work in catchments:

- Supporting Cashmere Stream Care Group and Ōtūkaikino Healthy Waterways Partnership by implementing actions that support the projects and organisations involved. Examples of actions: letters of support for funding applications, recommendations to councils
- Supporting catchment approaches in Addington, Haytons, Ōpāwaho Heathcote, Avon Ōtākaro and Styx waterways by implementing actions aligned with land, water and biodiversity work of Christchurch City Council, Environment Canterbury, community groups and others
- Advocating to Environment Canterbury and others for drylands biodiversity protection.

### Want to get involved?

Head to [ecan.govt.nz/christchurch-west-melton-water-zone](https://ecan.govt.nz/christchurch-west-melton-water-zone)





Te Pātaka o Rākaihautū/Banks Peninsula Water Zone Committee

Action Plan July 2021–June 2024



This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/banks-peninsula-water-zone](https://ecan.govt.nz/banks-peninsula-water-zone)

Our purpose:

To uphold the mana of the freshwater bodies within Te Pātaka o Rākaihautū/Banks Peninsula by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

Our role:

- **To get involved** in an active programme of community engagement on freshwater management matters
- **To facilitate relevant advice** to councils and other organisations contributing to freshwater management
- **To extend the resources available** to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS
- **To report back annually** to councils and Rūnanga on progress towards delivery of the zone-specific priorities.

Our Councils’ priorities for our zone committee are:

Christchurch City Council

Public awareness and engagement:

Model manaakitanga (caring and respect) for our waters and promote takohanga (commitment) and kaitiakitanga (stewardship) through:

- Leading water forums and supporting CCC initiatives to give effect to Te Mana o Te Wai;
- Advocacy of and support for the Community Water Partnership, connections with members’ community and professional networks;
- Supporting erosion and sediment control workshops for industry.

Environment Canterbury

Kaitiakitanga Wāhi Taonga and mahinga kai targets

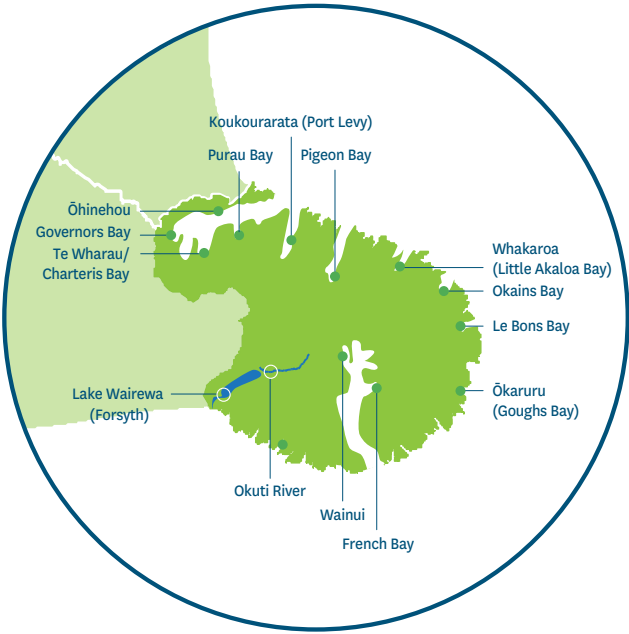
Grow support and resources to achieve the goal of five mahinga kai projects.

Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems
- Reducing the number of fish barriers
- Protection and enhancement of wetlands.

Recreation and amenity targets

Achieving the 2025 target to restore priority freshwater recreation opportunities in each zone.



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Te Pātaka o Rākaihautū/Banks Peninsula Water Zone Committee

Action Plan July 2021– June 2024

We will enhance mahinga kai by:

- Building mahinga kai and mātauranga Māori into our deliberations and decision making
- Supporting implementation of the Mahaanui Iwi Management Plan
- Modeling manaakitanga and promoting takohanga and kaitiakitanga through our actions
- Supporting ngā rūnanga mahinga kai projects though implementing agreed joint actions and advocating for funding
- Requesting that ngā rūnanga and Environment Canterbury Mātauranga Māori monitoring programme begins by 2023
- Undertaking activities that improve our knowledge of mahinga kai
- Selecting a priority species to be more abundant in the zone. Collaborate and advocate for others to carry out actions that will increase the abundance of this species.

We will engage with the community and raise awareness by:

- Working with landowners
- Ensuring we are aware of the impacts of our actions on landowners and building this into our deliberations and decision making
- Supporting the trial of a native forestry carbon farming approach on a landowner’s property and help share their experience with the community
- Engaging with the community to improve their understanding and uptake of mahinga kai, soil conservation, erosion and sediment control, biodiversity and native forestry carbon farming. Seek opportunities to partner with other organisations to carry out this engagement
- Supporting community organisations that engage with the community about water management, biodiversity, mahinga kai, sustainable land management, soil conservation, erosion and sediment control and native forestry carbon farming. Explore opportunities to partner with these community organisations
- Supporting community engagement about climate change by helping gather local knowledge about values, changes and adaptation. Encourage activities that increase community resilience, mahinga kai, biodiversity, and water quality and quantity. Carry this out in partnership with Christchurch City Council, Environment Canterbury and community organisations
- Engaging with the community about water efficiency within the context of climate change on Banks Peninsula - meaning the consequence of reduced rainfall and more intense storms
- Assisting Environment Canterbury and Christchurch City Council to engage with the community about the management or replacement of on-site wastewater treatment systems. Start with engaging with the Wainui community.

We will enhance ecosystem health by:

Advocating to local, regional and central government for statutory and non-statutory improvements, including:

- Advocating to Christchurch City Council that it trials a variety of techniques to find effective erosion and sediment control for roadside cuttings and implements the most effective techniques on roadside cuttings
- Advocating to Christchurch City Council that it improves how it carries out roadside maintenance so that sediment and other contaminant discharges are reduced
- Advocating to Environment Canterbury, Christchurch City Council and others that they support landowners to carry out effective erosion and sediment control
- Promoting the use of soil maps (S-Map) as a freely available online asset for environmental benefits and productivity gains to Whakaraupō (2021) and Banks Peninsula community (2022-23)
- Advocating to Environment Canterbury that it creates practical new rules to optimise Te Mana o te Wai in its allocation of water, and that the allocation of water as is fair as possible while still fulfilling Te Mana o te Wai
- Advocating to Christchurch City Council that they have effective mechanisms to ensure water use is efficient, for example widespread community use of rain water tanks
- Advocating to Environment Canterbury and Christchurch City Council that they ensure adequate advice is provided to the community about the management and replacement of on-site wastewater treatment systems, so that the negative impacts on freshwater and coastal water quality is reduced
- Advocating that Christchurch City Council and Environment Canterbury remove barriers to fish passage and support landowners to do so
- Advocating to Environment Canterbury for monitoring and initiatives to improve kai moana and that they support ngā rūnanga initiatives to improve kai moana

- Advocating for our Zone Implementation Programme priority outcomes through engaging in Environment Canterbury’s Coastal Plan Review
- Advocating to central government for changes to the Emission Trading Scheme so that it is significantly more favourable to landowners wishing to carry out native forest carbon farming
- Advocating to Christchurch City Council and Environment Canterbury that they ensure they are aware of the impacts of their actions and decisions on landowners and that they take this into account in their work programmes, policies, plans and decisions.

Supporting landowner, community, and local government initiatives in catchments:

- Supporting Whaka-Ora Healthy Harbour with implementing the Whakaraupō Catchment Management Plan through implementing agreed joint actions. Focus on priority action projects for reducing sediment into waterways
- Supporting Ki Uta Ki Tai catchment approach 2021-2022 in Wainui Bay, Ōkaruru/Goughs Bay and Pireka/ Peraki Bay by implementing actions that support the landowners, community and Environment Canterbury’s land management and biodiversity advice work. Showcase these Ki Uta Ki Tai catchment approaches. Recommend that some of Environment Canterbury’s Community Engagement Fund be allocated to these catchments
- Selecting Ki Uta Ki Tai catchments for 2023 and 2024
- Supporting Wairewa Bank Stabilisation Project through implementing actions that align with Environment Canterbury and other organisations’ land management, biodiversity and river management work.

Want to get involved? Head to [ecan.govt.nz/banks-peninsula-water-zone](https://ecan.govt.nz/banks-peninsula-water-zone)





## Selwyn Waihora Water Zone Committee

# Action Plan July 2021–June 2024

This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/Selwyn-waihora-zone](http://ecan.govt.nz/Selwyn-waihora-zone).

### Our purpose:

To uphold the mana of the freshwater bodies within Selwyn Waihora by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our role:

- **To get involved** in an active programme of community engagement on freshwater management matters
- **To facilitate relevant advice** to councils and other organisations contributing to freshwater management
- **To extend the resources** available to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS
- **To report back** annually to councils and Rūnanga on progress towards delivery of the zone-specific priorities.

## Our Councils' priorities for our zone committee are:

### Selwyn District Council

Align all zone activities with the **overall social, economic, environmental and cultural wellbeing** for the district.

### Christchurch City Council (CCC)

#### Public awareness and engagement

Model manaakitanga (caring and respect) for our waters and promote takohanga (commitment) and kaitiakitanga (stewardship) through:

- Leading water forums and supporting CCC initiatives to give effect to Te Mana o Te Wai;
- Advocacy of and support for the Community Water Partnership, connections with members' community and professional networks;
- Supporting erosion and sediment control workshops for industry.

### Environment Canterbury

#### Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

#### Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems
- Reducing the number of fish barriers
- Protection and enhancement of wetlands.

#### Recreation and amenity targets

Achieving the 2025 target to restore priority freshwater recreation opportunities in each zone.



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– Ariki Creative



# Selwyn Waihora Water Zone Committee

# Action Plan 2021–2024

## We will help raise awareness about the risks to private drinking water supplies by:

- Requesting and assisting with consolidation of information to raise awareness about the safety of private drinking water supplies by July 2021
- Attending or hosting at least one public event each year to raise awareness about water quality in private drinking water supplies and wider water quality trends
- Investigating opportunities for accessible community testing by late 2021.

## We will enhance mahinga kai, biodiversity and recreation opportunities by:

- Hosting or attending at least one public information session on mahinga kai each year
- Developing ‘prompt questions’ to ensure mahinga kai is built into decision making and projects by December 2022
- Using at least one method each year to support rūnanga and agencies to implement mahinga kai projects
- Hosting at least one biodiversity-focused celebration each year
- Publicising and celebrating measurable improved biodiversity outcomes for at least one project each year
- Publicising and supporting at least two planting days per year
- Co-hosting a 2021 Rakaia field trip with Ashburton Water Zone Committee, with a focus on biodiversity and recreation
- Recommending full allocation of Immediate Steps each financial year
- Requesting Environment Canterbury and Department of Conservation briefings on progress in the identification of fish passage issues, improved guidelines, and Environment Canterbury’s prioritised approach to improving intake design.

## We will facilitate actions to achieve catchment nutrient targets and water quality outcomes by:

- Identifying and suggesting at least one role model farmer each year to be promoted
- Requesting at least two verbal or written updates each year on progress, including current rules, consent updates, audit results, meeting the PC1-modelled nitrogen load
- Hosting at least one community meeting per year on progress and challenges with meeting nutrient limits (rural and urban)
- Attending at least three Environment Canterbury farm advisory drop-ins per year
- Hosting or attending at least one community engagement event per year that assists with community understanding about Central Plains Water
- Communicating with at least three people or organisations driving positive change in the rural sector each year.

## We will support actions to restore Te Waihora to a healthy state by:

- Attending and contributing to Te Waihora Co-Governance and Whakakōhanga Kōrero Group meetings
- Advocating for and contributing to a map of all projects in the catchment by December 2021
- Assisting Te Waihora Co-Governance with community engagement and communications
- Requesting and completing regular reporting to/engagement with Te Waihora Co-Governors.

## We will facilitate a community-wide approach to restore the Waikirikiri/Selwyn River back to a healthy state by:

### Seeking support in the form of a partnership and actively seeking resources and practical projects, including:

- Identifying and requesting specific priorities/actions/locations/funding for councils and agencies to prioritise by June 2022
- Writing at least one story for publication on the Waikirikiri each year
- Attending and contributing to relevant community/partner meetings
- Investigating a “scorecard” for the river for community reporting by December 2023 and seeking assistance with measurable criteria for a healthy Waikirikiri/Selwyn River
- Promoting and enabling school engagement and citizen science.

### Ensuring all practical work is based on best practice and evaluation, including:

- Actively pursuing research into the effectiveness of riparian planting to ensure best practice and positive environmental outcomes
- Requesting regular reporting to track sediment loads in Silverstream catchment, and providing this information to the community
- Recommending 2021-22 summer student internships to relevant councils for specific research
- Requesting regular Waikirikiri/Selwyn-related project updates and contributing ideas and support to ensure projects progress
- Supporting Greendale School’s Enviroschools work in the Near River Recharge project and supporting the NRR and Targeted Stream Augmentation projects
- Investigating the impact of 4WD use and rubbish dumping in the river, and options for low-impact recreational 4WD use.

### Support landowner work in the catchment:

- Supporting the Environment Canterbury zone team to encourage catchment groups and implement the Swimmable Selwyn at Coes Ford project
- Supporting funding bids and land purchases.

Want to get involved? Head to [ecan.govt.nz/selwyn-waihora-zone](https://ecan.govt.nz/selwyn-waihora-zone)





## Ashburton Water Zone Committee

# Action Plan July 2021–June 2024

This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/ashburton-water-zone](http://ecan.govt.nz/ashburton-water-zone)

### Our purpose:

To uphold the mana of the freshwater bodies within Ashburton by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our role:

- **Facilitate community engagement and collaboration** by continuing an active programme of engaging with communities on freshwater management matters
- **Facilitate the provision of advice** through to councils (relevant territorial authorities and Environment Canterbury) and others (e.g. private sector) contributing to freshwater management
- **Enhance delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including connecting others to additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS
- **Provide progress reports** – annual progress reporting to councils and rūnanga on progress towards delivery of the zone-specific priorities and CWMS target areas identified in the Zone Committee Action Plan.

## Our Councils' priorities for our zone committee are:

### Ashburton District Council

**Ashburton Lakes water quality and future preservation**

**Carters Creek enhancement project**

**Wakanui hāpua project**

### Environment Canterbury

**Kaitiakitanga Wāhi Taonga and mahinga kai targets**

Working alongside landowners, rūnanga, communities, and others to inspire and grow support for and resources needed to achieve the 2025 mahinga kai goal of five mahinga kai projects in each zone.

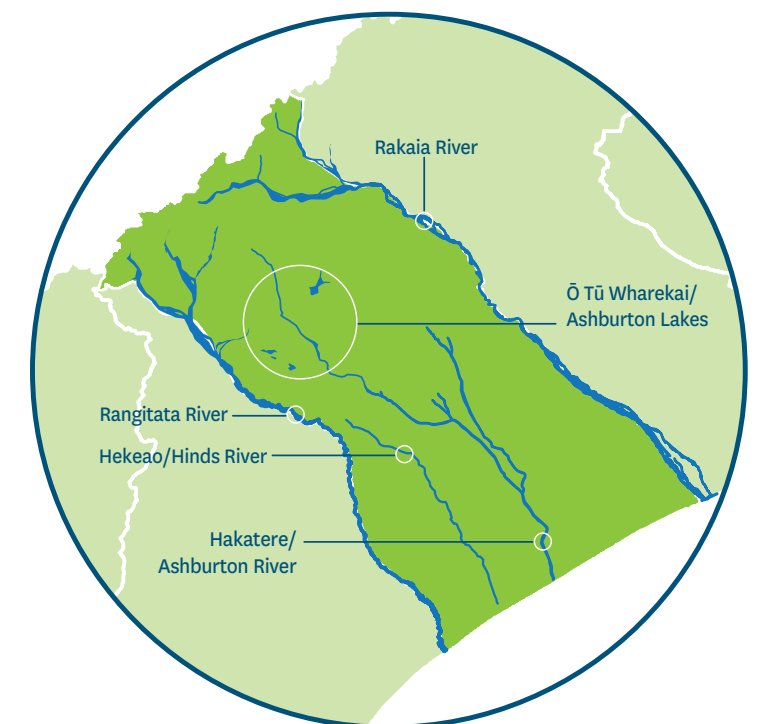
**Ecosystem health and biodiversity targets**

Working alongside landowners, Rūnanga, communities, councils and others to inspire and grow support and resources to achieve the 2025 target goal covering all freshwater ecosystems through

- increased riparian management to protect aquatic ecosystems
- reducing the number of fish barriers in the zone
- protection and enhancement of named wetlands.

**Recreation and amenity targets**

Working alongside landowners, rūnanga, communities, councils and others to support and grow resources to achieve the 2025 target to restore priority freshwater recreation opportunities in each zone that do not meet contact recreation standards, and developing plans and actions to achieve and show measurable progress.



This taniko (woven pattern for clothing) Pātikitiki, represents lashing or binding together. The smaller diamonds represent pātiki (flounder). The Aramoana are white chevron shaped spaces representing the ocean waves. Together they represent the sustainment of our waters and the binding organisations that protect them. Pātiki is also the symbol for abundance.

– Ariki Creative



# Ashburton Water Zone Committee

# Action Plan 2021–2024

## We will focus on several waterbodies:

- Ō Tū Wharekai/Ashburton Lakes,
- Hakatere/Ashburton River and its tributaries (including Carters Creek and Wakanui hāpua) and
- Hekeao/Hinds catchment

## We will work to enhance mahinga kai values by:

- Working in partnership with papatipu rūnanga, with councils, government agencies, catchment and community groups, and landowners championing five mahinga kai projects across the zone
- Increasing our knowledge of mahinga kai, including by attending a hui on mahinga kai at T Pā o Moki Marae with Te Taumutu Rūnanga in 2021
- Utilising our members’ communications channels such as newsletters, news media and social media to educate and promote mahinga kai and tangata whenua values
- Ensuring mahinga kai is considered in all projects and decisions.

## We will work towards improving ecosystem health and meeting biodiversity targets by:

- Advocating for the protection of native fish species including uninterrupted access to the sea and the reduction of fish barriers where appropriate
- Co-hosting a 2021/22 Rakaia field trip with the Selwyn Waihora Water Zone Committee, with a focus on biodiversity and recreation
- Supporting the Ō Tū Wharekai / Ashburton Lakes recovery project by keeping abreast of the project implementation and assisting with recommendations where appropriate, which may include community engagement and education
- Working with partners and the community to review progress with the Hinds Drains Working Party recommendations and help facilitate the development of the Hekeao / Hinds biodiversity vision and providing ongoing support for agreed actions
- Facilitating a collaborative process to agree and support priority projects within the Hakatere / Ashburton River catchment. Examples of existing projects include the Hakatere river mouth enhancement, Ashburton consent review and biodiversity corridor Ki Uta Ki Tai
- Supporting the Carters Creek Enhancement project group by assisting with community engagement, education and communications, to encourage behaviours that positively impact water quality in Carters Creek
- Engaging with councils, rūnanga, catchment groups and schools to support further restoration activities which positively impact the biodiversity and mahinga kai values of the Wakanui hāpua area.

## We will support measures to enhance recreation and amenity targets by:

- Identifying waterways that do not meet contact recreation standards, and supporting and encouraging catchment groups and community groups to implement actions that achieve water quality improvements for contact recreation
- Supporting the Ō Tū Wharekai / Ashburton Lakes recovery project to arrest the decline in high-country lake water quality for contact recreation by assisting with the implementation of recommendations where appropriate, which may include community engagement and education.

Want to get involved? Head to [ecan.govt.nz/ashburton-water-zone](https://ecan.govt.nz/ashburton-water-zone)





# Orari Temuka Opihi Pareora (OTOP) Water Zone Committee

## Action Plan 2021-2024



This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/otop](https://ecan.govt.nz/otop)

### Our purpose:

To uphold the mana of the freshwater bodies within the OTOZ Zone by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

### Our role:

- To get involved in an active programme of community engagement on freshwater management matters;
- To facilitate relevant advice to councils and other organisations contributing to freshwater management;
- To extend the resources available to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS;
- To report back annually to councils and Rūnanga on progress towards delivery of the zone-specific priorities.

## Our Councils' priorities for our zone committee are:

### Waimate District Council

- Safe drinking water free of contaminants for humans and animals;
- Rivers and wetlands have healthy ecological flows and high-quality water;
- Rural and urban communities are fully engaged and have ownership of water management processes;
- Native and indigenous wildlife associated with waterways have adequate habitats.

### Mackenzie District Council

- Support Catchment Groups;
- Drinking water supplies (awareness and education);
- Recognise and protect culturally significant sites;
- Protect and enhance mahinga kai; and
- Protect and enhance biodiversity.

### Timaru District Council

- **Lowland stream health** – collaborate to reduce ecological damage to stream health from sediment and contaminants from stormwater and wastewater. Community education/ behaviour change campaigns on stormwater issues and management;
- **Indigenous biodiversity** – advocate for indigenous biodiversity. Education/behaviour change campaigns to improve understanding of the importance of protecting and conserving indigenous vegetation as well as the management of Significant Natural Areas;
- **Safe drinking water** – collaborate to ensure Drinking-water Standards for New Zealand are met. Education on land-use activities within drinking water protection zones;
- **Water use management and conservation** – community education/behaviour change campaigns on water use management and conservation.

### Environment Canterbury

#### Kaitiakitanga Wahi Taonga and mahinga kai targets

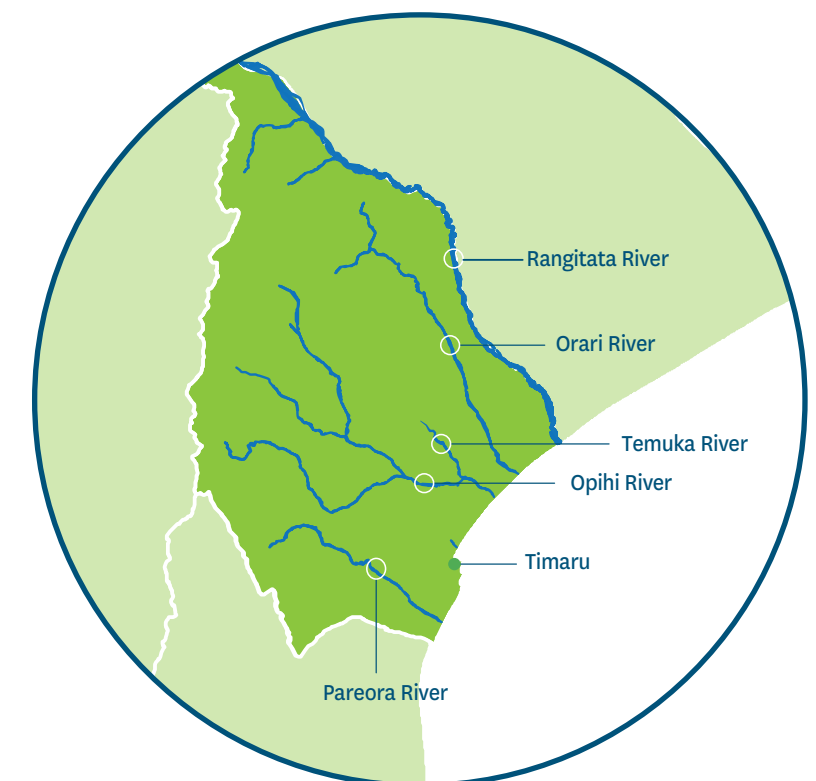
Grow support and resources to achieve the goal of five mahinga kai projects.

#### Ecosystem health and biodiversity targets:

- Increased riparian management to protect aquatic ecosystems;
- Reducing the number of fish barriers;
- Protection and enhancement of wetlands.

#### Recreation and amenity targets

Achieve the 2025 target to restore priority freshwater recreation opportunities in each zone.



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– Ariki Creative



# Orari Temuka Opihi Pareora (OTOP) Water Zone Committee

# Action Plan 2021-2024



## Our vision:

Te Mana o te Wai - When managing freshwater, it ensures the health and well-being of the water is protected and human health needs are provided for before enabling other uses of water for us and our children after us.

CWMS – To enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework. The first order priorities are environment, customary use, community supplies and stock water.

## We commit to protecting, enhancing, and restoring mahinga kai and tuhituhi neherā sites:

- Zone committee to attend a session at the Te Ana Maori Rock Art Centre and host a field trip to Taniwha Gully with invited catchment group members. Focus on tuhituhi neherā sites and mahinga kai and how best to manage these.

## We commit to raising awareness of how to engage in a more positive manner with Rūnanga:

- Host an annual Te Tiriti o Waitangi workshop for community members to attend;
- Work with papatipu rūnanga and relevant landowners to host at least one hikoi for the community. Areas of interest include Waitarakao Washdyke Lagoon, Te Ahi Tarakihi Reserve and Creek, and Milford Lagoon.

## We commit to raising awareness of Te mana o te Wai and te mana o te awa in a rural, urban, and industrial context:

- Host a public forum, combined with other Southern Canterbury zone committees, to assist the public in understanding what Te Mana O Te Wai and te mana o te awa means for them;
- Request briefings from Environment Canterbury on the state of our water resources and results from monitoring and share with relevant catchments.

## We champion safe and reliable drinking water for the OTOP community:

- Host at least one community session offering on-site indicative private drinking water testing. Include presentations of possible solutions and research on reducing high nutrient levels.

## We engage with the community and raise awareness of the impacts of human activity on land and water:

- Support the Catchment Collective South Canterbury Society Incorporated;
- Every zone committee member to be a member of one catchment group and report back regularly to the committee on catchment group needs and initiatives;
- Assist in establishing a Washdyke catchment group and help align this with the Waitarakao Washdyke working group.

### Want to get involved?

Head to [ecan.govt.nz/otop](https://ecan.govt.nz/otop)





# Upper Waitaki Water Zone Committee

## Action Plan 2021-2024



Image - Native planting at Twaddle's Swamp

This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/upper-waitaki-water-zone](https://ecan.govt.nz/upper-waitaki-water-zone)

### Our purpose:

To uphold the mana of the freshwater bodies within the Upper Waitaki Zone by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our role:

- To get involved in an active programme of community engagement on freshwater management matters;
- To facilitate relevant advice to councils and other organisations contributing to freshwater management;
- To extend the resources available to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS;
- To report back annually to councils and Rūnanga on progress towards delivery of the zone-specific priorities.

### Our Councils' priorities for our zone committee are:

#### Waitaki District Council

- Safe drinking water free of contaminants for humans and animals;
- Rivers and wetlands have healthy ecological flows and high water quality;
- Rural and urban communities are fully engaged and have ownership of water management processes;
- Native and indigenous wildlife associated with waterways have adequate habitats;
- The objectives of the Waitaki Whitestone Geopark are supported and strengthened through the above;
- The objectives of the Mackenzie Basin Alignment Programme are supported and strengthened through the above.

#### Mackenzie District Council

- Managing impacts of recreational use on lakes and rivers;
- Enabling biodiversity enhancement;
- Understanding cultural values – rehabilitation of nohoanga and mahinga kai.

#### Environment Canterbury

##### Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

##### Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems;
- Reducing the number of fish barriers;
- Protection and enhancement of wetlands.

##### Recreation and amenity targets

Achieve the 2025 target to restore priority freshwater recreation opportunities in each zone.

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# Upper Waitaki Water Zone Committee

## Action Plan 2021-2024



Image – Lake Ruataniwha

### We will commit to the enhancement of Nohoanga, improved health of key waterways for customary use and enhancement of mahinga kai opportunities by:

- Gaining insight into cultural values and areas of significance relating to mahinga kai;
- Engaging with schools and youth to illustrate the importance of mahinga kai and the local history
- Increasing engagement with Ngāi Tahu regarding enhancement of Nohoanga sites;
- Recommending biodiversity funding with a priority focus on mahinga kai sites;
- Improving understanding of Te Tiriti o Waitangi;
- Hosting hāngī for stakeholders and local schools.

### We will commit to the improved management and preservation of recreational values of the Waitaki Lakes by:

- Supporting and enhancing our Love Our Lakes Campaign;
- Engaging with agencies, catchment groups and stakeholders to enhance and protect recreational areas such as the Twizel River and Lake Ruataniwha;
- Educating the community about how to protect our environment through actions such as responsible toilet use.

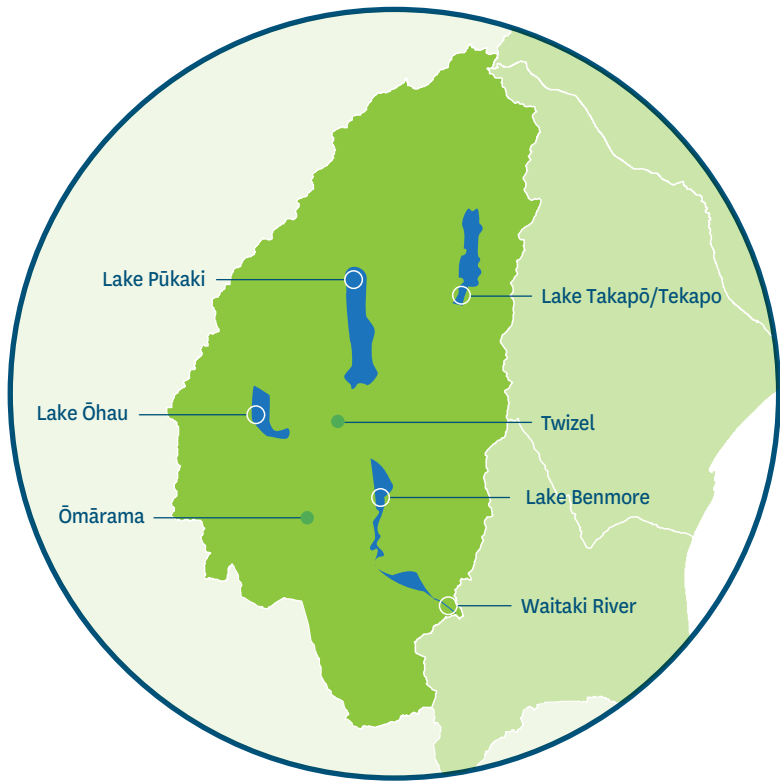
### We will support catchment groups taking collective action to reduce losses of contaminants, prioritised where they are addressing identified at-risk areas by:

- Exploring opportunities to partner with key community groups who are focused on waterways, such as the Ahuriri Catchment Community Group;
- Supporting establishment of new catchment groups and build on what is already on the ground in the community;
- Requesting bi-annual reports from Environment Canterbury on Farm Environment Plan audit results and consenting follow-up and sharing this information with relevant catchments;
- Requesting briefings from Environment Canterbury on the state of our water resources and results from monitoring and sharing with relevant catchments.

### We will communicate and engage with our communities by:

- Investigating additional channels for sharing the Zone Committee story within local townships around the Upper Waitaki zone;
- Increasing engagement with local community boards, such as Tekapo Community Board, and discussing opportunities for collaboration;
- Developing and maintaining relationships with industry, rūnanga, councils, and catchment groups to be an intermediary for when community members need advice;
- Sharing and celebrating successes.

### Upper Waitaki Water Zone



**Want to get involved?**  
Head to [ecan.govt.nz/upper-waitaki-water-zone](https://ecan.govt.nz/upper-waitaki-water-zone)





# Lower Waitaki South Coastal Canterbury Zone Committee

## Action Plan July 2021–June 2024

This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit [ecan.govt.nz/lower-waitaki-water-zone](http://ecan.govt.nz/lower-waitaki-water-zone)

### Our purpose:

To uphold the mana of the freshwater bodies within Lower Waitaki South Coastal Canterbury by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy vision, principles and targets in our zone.

*The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.*

### Our role:

- **Facilitate community engagement and collaboration** – continuing an active programme of engaging with communities on freshwater management matters
- **Facilitate the provision of advice through to councils** (relevant Territorial Authorities and Environment Canterbury) and others (e.g. private sector) contributing to freshwater management
- **Enhance delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including connecting others to additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS
- **Provide progress reports** – annual progress reporting to councils and rūnanga on progress towards delivery of the zone-specific priorities and CWMS target areas identified in the Zone Committee Action Plan.

## Our Councils' priorities for our zone committee are:

### Waitaki District Council

#### Overarching Priorities

- Promoting & encouraging the responsible use of our water resources to sustain the four wellbeings identified in the Local Government Act “Purpose” clause for TLAs (improving the social, economic, environmental and cultural well-being of our communities)
- Enable people to sustainably and environmentally appropriately use water for the benefit of its communities
- Support farmers adjusting to the requirements of the Governments “Action for Healthy Waterways”.

#### Focused Priorities

- Increased community engagement on water quality issues and improvement opportunities across the wider community (including schools)
- Achieving a higher level of engagement and support from landowners to ensure water quality improves as it travels along the waterway system
- The objectives of the Waitaki Whitestone Geopark are supported and strengthened through the above.

### Waimate District Council

- Increased community engagement on water quality issues and improvement opportunities across the wider community (including schools)
- Improving water quality and enhance immediate environs of Wainono Lagoon and the Waihao River and catchment area
- Achieving a higher uptake of water quality responsibility from landowners to ensure water quality improves as it travels along the waterway system.

### Environment Canterbury

#### Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

#### Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems
- Reducing the number of fish barriers
- Protection and enhancement of wetlands.

#### Recreation and amenity targets

Working alongside organisations and communities to achieve the 2025 target to restore priority freshwater recreation opportunities in each zone that do not meet contact recreation standards, and developing plans and actions to achieve and show measurable progress.



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# Lower Waitaki South Coastal Canterbury Zone Committee

## Action Plan 2021–2024



**We will work alongside landowners, rūnaka, communities, and others to achieve the 2025 goal of five mahika kai projects in Lower Waitaki South Coastal Canterbury. We will achieve this by:**

- Inspiring and growing support and resources
- Rūnaka identifying five mahika kai projects
- Kaitiakitanga will be at the heart of all zone committee actions.

**We will work alongside landowners, rūnaka, communities, councils and others towards ecosystem health and biodiversity targets by:**

- Identifying and championing new and existing riparian, stream and wetland projects providing the most benefit for water quality in the zone.

**We will promote and encourage the responsible use of water resources to sustain the “Four Wellbeings” identified in the Local Government Act by:**

- Having regard to the four wellbeings in all zone committee activities and decisions in conjunction with Te Mana o Te Wai and the CWMS order of priorities
- Ensuring all Zone Committee members are familiar with the four wellbeings; Te Mana o Te Wai; and the CWMS First Order Priorities.

**We will work alongside landowners, rūnaka, communities, councils and others to restore priority freshwater recreation opportunities in the zone and develop plans and actions to achieve and show measurable progress. We will achieve this by:**

- Identifying waterways that do not meet contact recreation standards
- Supporting and growing resources to restore identified priority freshwater recreation opportunities
- Supporting the work already underway on the Waihao River (Black Hole) by the Waihao Wainono Catchment Community Group.

**We will improve water quality and enhance immediate environs of Wainono Lagoon and the Waihao River and catchment area by:**

- Identifying and championing projects across the catchment
- Supporting the Waihao Wainono Catchment Community Group, particularly with their work on the upper Waihao River by attending meetings, supporting funding applications, and linking with other groups
- Investigating the urban impact on Wainono Lagoon and working with Waimate District Council to develop and deliver an educational programme and community engagement
- Staying abreast of industry initiatives such as augmentation proposals.

**We will support farmers adjusting to the requirements of the Government’s Action for Healthy Waterways proposal by:**

- Maintaining close networks with the farming community, listen to issues, and connect with relevant support networks and authorities when appropriate
- Working with councils, industry and community groups (e.g. South Canterbury Catchment Collective), encourage timely education and information sharing
- Participating in the review of the Waitaki Water Allocation Plan as appropriate.

**We will strive for increased engagement to identify and support improvement opportunities in water quality across the wider community, including schools.**

**We want to achieve a higher level of engagement and support from landowners to ensure water quality improves as it travels along the waterway system by:**

- Developing an engagement plan on water quality issues and improvement
- Engaging with the Waihao Wainono Catchment Community Group and the Hakataramea Sustainability Collective to agree how they can best work with the zone committee
- Engaging with the community to set up a northern streams catchment group
- Advocating for the funding of catchment coordinators to set up and sustain catchment groups
- Encouraging and supporting initiatives to improve water quality, including community events, field days and educational events
- Educating, motivating and inspiring communities, both rural and urban, through the use of community events, newsletter and other communications channels. We will tell the real story and advocate for change; and we will involve schools – through Enviroschools and other direct engagement.

**Want to get involved?** Head to [ecan.govt.nz/lower-waitaki-water-zone](https://ecan.govt.nz/lower-waitaki-water-zone)



## Attachment 2 – Zone Committee Action Plan overview July – September 2022

<b>CWMS Zone</b>	<b>Focus of the Action Plan</b>	<b>Highlights of practical work underway</b>
<b>Regional Committee</b>	<b>To be developed once Committee established</b>	TBC
<b>Kaikōura</b>	<b>Supporting “ki uta ki tai” projects and identifying future projects</b>  <b>Enhance biodiversity, and improve amenity and recreation values</b>	<ul style="list-style-type: none"> <li>• Waiau Toa/Clarence workshop held to confirming several actions to support the ongoing efforts in this catchment. A key action is to hold Waiau Toa community event to celebrate achievements, tell the Waiau Toa story and strengthen collaboration between involved parties.</li> <li>• Received updates from ECan Zone Delivery on work undertaken relative to CWMS targets and ZC Action Plan and Groundwater Science update on long-term trends in the zone received for the Committee’s consideration against their Action Plan.</li> <li>• DOC Community Trap Library was supported by funding from the 2021/22 ZC Action Plan Budget. A range of traps have been purchased and community trap workshops are being organised.</li> <li>• Puhi Peaks Shearwater Stream Trapline project was supported by funding from the 2021/22 ZC Action Plan Budget. The project sees the installation of two traplines totalling 5 km to further protect breeding colonies of Hutton’s shearwaters (<i>Puffinus huttoni</i>). The first trapline was installed late September.</li> </ul>
<b>Hurunui Waiau</b>	<b>To be developed once Committee established</b>	TBC

CWMS Zone	Focus of the Action Plan	Highlights of practical work underway
<b>Waimakariri</b>	<p><b>Improved monitoring of water resources</b></p> <p><b>Biodiversity improvements</b></p> <p><b>Braided Rivers</b></p> <p><b>Recreation resources</b></p> <p><b>Mahinga kai improvements</b></p>	<ul style="list-style-type: none"> <li>• An inanga spawning habitat enhancement project in Taranaki Stream is being funded in partnership between Environment Canterbury and Waimakariri District Council. Regrading and planting of 105m of the true right bank of the Taranaki Stream (above the floodgate) to improve inanga spawning habitat is underway.</li> <li>• Supporting two monitoring projects in the lower Ashley Rakahuri River catchment by funding the Ashley Rakahuri Rivercare Group to extend their monitoring of shorebirds around the Estuary during the coming breeding season.</li> <li>• Funding the Sefton Saltwater Creek Catchment Group to monitor two intermittent hill fed streams and three spring fed streams with the aims of providing long term 'current state' monitoring data to support a better whole of catchment understanding to identify issues and mitigation options.</li> <li>• Funding the newly formed Waimakariri Biodiversity Trust has helped to establish its vision and approach to supporting biodiversity in the district. The Trust has also received funding from the Waimakariri District Council to assist the Trust's establishment, including a co-ordinator role.</li> <li>• Funding Pines Beach wetland project to undertake willow control work and extend the Tūhaitara Coastal Park Trust vision for this area, balancing biodiversity and cultural values with recreational access through the park.</li> <li>• The Northbrook Trail project is situated beside working farmland with the proposed trail providing an opportunity to build a rural and urban connection. The walkway aims to highlight the cultural and historic significance of the area and allow space for riparian restoration and mahinga kai improvements.</li> </ul>
<b>Christchurch-West Melton</b>	<p><b>Enhance mahinga kai</b></p> <p><b>Engage community</b></p> <p><b>Enhance ecosystem health</b></p>	<ul style="list-style-type: none"> <li>• Supporting a number of community organisations by funding willow control, litter removal, stream restoration and educational projects.</li> <li>• Funding Te Tiriti training for senior high school students and community group members</li> <li>• Established a Stormwater Superhero Awards programme for businesses.</li> <li>• Provided advice to Christchurch City Council and Environment Canterbury on erosion and sediment control and recommended the need for an independent audit of all dimensions (regulation, education, capacity etc).</li> <li>• Provided advice to Christchurch City Council on its development of a Stormwater Management Plan for the Ōtukaikino River and the proposed restoration of Addington Brook (for which the Committee helped develop a living catchment plan in 2019).</li> </ul>

<b>CWMS Zone</b>	<b>Focus of the Action Plan</b>	<b>Highlights of practical work underway</b>
<b>Banks Peninsula</b>	<p><b>Enhance ecosystem health</b></p> <p><b>Engage community</b></p>	<ul style="list-style-type: none"> <li>Supported a number of community initiatives covering operational support for the Banks Peninsula Conservation Trust, monitoring of biodiversity on farms and feral pig control.</li> <li>At the request of the Committee to support its community engagement work, the Christchurch City Council prepared four information brochures targeted at landowners and residents on stream care covering mahinga kai, fish passage, flooding and managing banks.</li> </ul>
<b>Selwyn-Waihora</b>	<p><b>Healthy Waikirikiri/Selwyn River</b></p> <p><b>Enhance mahinga kai, recreation and amenity values</b></p> <p><b>Catchment nutrient targets and water quality outcomes</b></p> <p><b>Healthy Te Waihora</b></p>	<ul style="list-style-type: none"> <li>The Zone Committee received updates on the Action Plan Budget funding provided to support the establishment of a catchment group in the Waikirikiri/Selwyn River Catchment. This led to a further Action Plan Budget project supporting a focus in the upper catchment of the Waikirikiri/Selwyn River, and specifically on the establishment of a biodiversity corridor. This project is now underway.</li> <li>The Boat Creek Reserve Native Restoration project, which has local volunteers being supported by the Water and Wildlife Habitat Trust, is another Action Plan project now underway.</li> <li>Muriwai o Whata/Coopers Lagoon is an area of cultural, natural, historic and recreational importance located within the Selwyn District. The Zone Committee's Action Plan Budget has provided support to Te Taumutu Rūnanga, who oversees this project, to fund initial plantings with the aim of enhancing mahinga kai, biodiversity and recreation opportunities at Muriwai o Whata. The committee received an update on this project which included an overview of the impact of coastal inundation, particularly how it impacts fish passage.</li> </ul>
<b>Ashburton</b>	<p><b>Focus on the Hekeao Hinds Catchment</b></p> <p><b>Enhancing biodiversity and mahinga kai values</b></p>	<ul style="list-style-type: none"> <li>Received an update from the working group (Ashburton District Council, Environment Canterbury, landowners and Te Rūnanga o Arowhenua) reviewing the Hinds Drains Working Party recommendations to develop a vision for biodiversity in the Hekeao Hinds.</li> <li>The review has ensured that any future work is aligned to changes in technology, new information and changes to the environment. It will also provide an updated resource to inform future priorities and actions by the community and stakeholders.</li> <li>Ongoing work taking place with partners and the community to facilitate the development of the vision.</li> </ul>
<b>Orari-Temuka-Opihi-Pareora</b>	<b>We champion safe and reliable drinking water for the OTOP community</b>	<ul style="list-style-type: none"> <li>The Action Plan was reviewed by the Zone Committee with some minor amendments.</li> <li>In August the Committee reviewed the well water checking events held at Temuka and Farlie in May. The Committee agreed to hold the water checks as a regular annual event;</li> </ul>

CWMS Zone	Focus of the Action Plan	Highlights of practical work underway
		with the next sessions potentially at Geraldine and Pleasant Point as well as a joint session with the Lower Waitaki Water Zone Committee.
<b>Upper Waitaki</b>	<b>Supporting catchment groups taking collective action to reduce losses of contaminants</b>	<ul style="list-style-type: none"> <li>The Committee received a report from Environment Canterbury in May, on the work within the Ahuriri Catchment relating to the exceedance of the Trophic Level Index (TLI) and the mitigations being investigated and implemented. The committee maintains a close interest in progress and expects an updated TLI report to the Zone Committee in December 2022.</li> </ul>
<b>Lower Waitaki</b>	<b>Working towards the 2025 goal of five mahinga kai projects</b>	<ul style="list-style-type: none"> <li>In August the Zone Committee visited Te Rūnanga o Moeraki's "Te Whiria o Waitaki" ecological restoration sites to understand the scope of the projects and the cultural significance of the sites. Korotuakeka, near the Waitaki river mouth, and Te Puna a Maru, near Duntroon, are ambitious restoration projects aiming to increase the health and abundance of habitats for indigenous plant and animals that are important mahinga kai resources for mana whenua.</li> </ul>

# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Hamish Dobbie, Jeff Millward, David Ward, Secretariat

## Regional Forums update and three-year work programme

### Purpose

1. This report summarises outcomes from the regional forum meetings since the Chief Executives Forum last met on 1 August 2022 and provides the quarterly update on the three-year work programme.

### Recommendations

**That the Canterbury Chief Executives Forum:**

1. **receive the report on regional forum meetings between July and October 2022**
2. **agree to seek a review of the Ministry for the Environment's National Monitoring System**
3. **receive the quarterly update on the regional forums budget and note updates to the three-year work programme since these were last presented to the Chief Executives Forum in August 2022.**

### Background

2. The Operations and Corporate Forums met online on 19 September 2022. The Policy Forum met in person on 30 September 2022.

### Operations Forum (chair Hamish Dobbie)

3. At its meeting on 19 September, the Operations Forum discussed:
  - the implications of Court of Appeal decision in Aotearoa Water Action Inc v Canterbury Regional Council for consenting water take and use
  - the current range of reforms and the impacts on councils, particularly three waters reform. Engagement with the NTU and its ongoing information requests was a key topic, as was applications for Better Off funding
  - audit issues following the Chief Executives Forum's meeting with Audit NZ and the Office of the Auditor-General
  - the Mayoral Forum's three-year work programme.



4. In addition, the Operations Forum received updates on recent activities of the Engineering Managers Group, Drinking Water Reference Group, Wastewater Working Group, Stormwater Forum and Canterbury Joint Waste Committee.
5. The Forum also discussed the proposal initially raised at the June meeting to look at whether a joint meeting between the regional forums would be valuable.

### **Corporate Forum (acting chair Jeff Millward)**

6. At its meeting on 19 September, the Corporate Forum:
  - discussed progress with the collaborative procurement project, and agreed to focus next steps on identifying those procurements councils find particularly challenging or complex, where a collaborative regional approach may offer benefit. Work is still continuing on ensuring councils are also making the most of All-of-Government contracts
  - discussed the range of government reforms impacting councils, noting continued concerns about the NTU process and the volume and timing of information requests
  - endorsed terms of reference for the Chief Information Officers Group
  - discussed the Mayoral Forum's three-year work programme
  - discussed the value of this Forum for members, noting that
    - there are still some ongoing issues with attendance
    - the forum will be more useful in the future than perhaps it had been in the past in terms of preparing for the future for local government reforms
    - it would be valuable to understand where chief executives see the direction of the forum
  - received updates on the activities of the People and Capability Working Group, Health and Safety Advisors Group, Chief Information Officers Group, Finance Managers Group, CPRAES and CRIMS.
7. The Forum also discussed and supported the proposal by the Operations Forum to meet jointly next year.

### **Policy Forum (chair David Ward)**

8. At its meeting on 30 September, the Policy Forum:
  - discussed the range of government reforms, noting that three waters was a key priority, particularly applications for transition and Better Off funding. Members noted that regional councils are looking to work together as much as possible on the compliance approach, and how best to work in partnership with Taumata Arowai. Relationships with Ngāi Tahu as a result of the reforms were also discussed
  - reflected on the local government term and the value this Forum can provide. A better-defined work programme, improved Ngāi Tahu representation, information flows between each of the forums, and the value of connections and information-sharing were discussed. The value of collective submissions was noted as a key achievement this term

- discussed the approach to regional climate change action planning, led by the Climate Change Working Group
- received an update from the Planning Managers Group, who are in the process of preparing for the resource management legislation to be introduced to the House and looking at how best to develop regional submissions on the two bills; the NPS Highly Productive Land will also likely be an agenda item at the group's next meeting
- the Planning Managers group also raised an issue with respect to MfE National Monitoring System. The requirements of the system, and continual changes, has a significant impact on council resources, details provided in attachment 1. The Planning Managers, with the Chief Executives support, would like to seek a review of the NMS return requirements and process.
- received an update from the Natural Hazards Risk Reduction Group, who intend to hold their next forum in December
- discussed and supported a proposal by the Operations Forum for a regional forums joint meeting early in 2023.

## Regional forums budget

9. The Canterbury Chief Executives Forum approved the regional forums 2022/2023 budget at its meeting in August 2022.
10. The regional forums budget funds collaborative projects and regional training workshops. Environment Canterbury acts as fund holder for regional forums, as part of providing secretariat support.
11. The income and expenditure report as of 30 September 2022 is provided at Attachment 2.
12. As approved at the August CEs Forum \$35,000 has been allocated to funding the Canterbury Public Records Executives Sponsors and Canterbury Records and Information Managements Groups' Information and Records Management Project.

## Three-year work programme

13. The updated programme is attached. The updates to the work programme reflect actions from the *Mayoral Forum's Plan for Canterbury* and other changes responding to central and local government initiatives.
14. Most actions are progressing well and/or almost complete; some (such as the collaborative procurement project, resource management reforms, and Future for Local Government) will continue into the next term.
15. The three-year work programme will be refreshed once the incoming Mayoral Forum sets its priorities in early 2023.

## Next meetings

16. Scheduled forum meetings for the upcoming quarter are:

25 November	Mayoral Forum
12 December	Corporate and Operations Forums
16 December	Policy Forum

## Attachments

- Attachment 1 – Canterbury Planning Managers Group – review of the Ministry for the Environment National Monitoring System
- Attachment 2 – Income and Expenditure report as at 30 September 2022
- Attachment 3 – Regional forums three-year work programme

**Attachment 2 – Income and Expenditure as at 30 September 2022****Regional Forums Budget 2022/2023 Budget**

<b>INCOME</b>	<b>Contribution</b>	<b>Budget 2022/23</b>	<b>Actual 2022/23</b>
<b>Regional Forums Levy 2021/22</b>	<b>Ratios</b>		
Environment Canterbury	21%	\$12,907.32	\$12,907.32
Christchurch City	21%	\$12,907.32	\$12,907.32
Selwyn District	11%	\$6,760.98	\$6,760.98
Waimakariri District	11%	\$6,760.98	\$6,760.98
Ashburton District	10%	\$6,146.34	\$6,146.34
Timaru District	10%	\$6,146.34	\$6,146.34
Hurunui District	5%	\$3,257.54	\$3,257.54
Waimate District	4%	\$2,458.54	\$2,458.54
Waitaki District	4%	\$2,458.54	\$2,458.54
Kaikōura District	3%	\$1,598.05	\$1,598.05
Mackenzie District	3%	\$1,598.05	\$1,598.05
<b>TOTAL INCOME</b>	<b>100%</b>	<b>\$63,000.00</b>	<b>\$63,000.00</b>

<b>SURPLUS carried forward from 2021/22</b>	<b>\$102,430.32</b>	<b>\$102,430.32</b>
<b>TOTAL FUNDS AVAILABLE for 2022/23</b>	<b>\$165,430.32</b>	<b>\$165,430.32</b>

EXPENDITURE	Budget 2022/23	Forecast to end of FY (including actuals)	Actual 2022/23
<b>Research</b>			
Canterbury Wellbeing – refresh	\$8,000.00	\$8,000.00	\$4,668.00
	\$8,000.00	\$8,000.00	\$4,668.00
<b>Mayoral Forum Plan for Canterbury 2023-2025</b>			
Refresh - research	\$3,000.00	\$3,000.00	\$-
Refresh - facilitated workshops	\$4,000.00	\$4,000.00	\$-
Refresh - engagement	\$3,000.00	\$3,000.00	\$-
Refresh - production	\$5,000.00	\$5,000.00	\$-
	\$15,000.00	\$15,000.00	\$-
<b>Workshops</b>			
CEs strategic planning day	\$4,680.00	\$3,225.00	\$3,225.00
	\$4,680.00	\$3,225.00	\$3,225.00
<b>Training Events</b>			
TBC	\$1,000.00	\$1,000.00	\$-
	\$1,000.00	\$1,000.00	\$-
<b>Collaborative projects</b>			
Model for Procurement	\$25,000.00	\$25,000.00	\$-
Climate Change Risk Assessment engagement	\$10,000.00	\$10,000.00	\$-
Resource Management Reform	\$27,317.00	\$27,317.00	\$-
CPRAES / CRIMS Information Mgmt Project	\$35,000.00	\$35,000.00	\$-
Collaborative projects (TBC)	\$5,000.00	\$40,000.00	\$-
	\$102,317.00	\$137,317.00	\$-
<b>Three waters</b>			
Three waters council contributions carried forward	\$9,268.00	\$9,268.00	\$-
	\$9,268.00	\$9,268.00	\$-
<b>Secretariat / Administration</b>			
Travel (secretariat support)	\$1,000.00	\$1,000.00	\$260.00
Mayoral Forum leaving gifts		\$378.00	\$378.00
	\$1,000.00	\$1,378.00	\$638.00
<b>TOTAL EXPENDITURE</b>	<b>\$141,265.00</b>	<b>\$175,188.00</b>	<b>\$8,531.00</b>

SURPLUS / DEFICIT	Budget 2022/23	Forecast to end of FY (including actuals)	Actual 2022/23
<b>TOTAL FUNDS AVAILABLE</b>	\$165,430.32	\$165,430.32	\$165,430.32
<b>TOTAL EXPENDITURE</b>	\$141,265.00	\$175,188.00	\$8,531.00
<b>TOTAL SURPLUS / DEFICIT</b>	<b>\$24,165.32</b>	<b>\$-9,757.68</b>	<b>\$156,899.32</b>

## Three-year work programme 2020–22

as at 19 October 2022

WHAT	TASK	PLAN FOR CANTERBURY PRIORITY	REPORTING TO	LEAD	ACTION	DUE	STATUS	UPDATE
Canterbury Water Management Strategy	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Sustainable environmental management of our habitats	Mayoral Forum	Jenny Hughey	Request the Regional Committee to work with CWMS partners to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region in order to maintain and nurture commitment to the delivery of the CWMS	30/09/2022	On track	Updated Zone Committee terms of reference approved at the Mayoral Forum 27 November 2020
	Renew community acceptance and commitment to the Canterbury Water Management Strategy				CWMS Regional Committee reports on progress towards the 2025 and 2030 goals	30/06/2022	On track	Work in progress with CWMS team
Build capacity and influence to understand climate impacts, risks and opportunities and incorporate these into regional planning documents and community awareness.	Complete our first regional climate change risk assessment, aligned with the national climate change assessment, and identify critical gaps in our adaptation planning	Climate change mitigation and adaptation	Mayoral Forum	Climate Change Working Group	Progress Stage 3 of the Climate Change Risk Assessment	30/09/2022	On track	Climate Change Risk Assessment published February 2022. Project scope and approach for regional adaptation planning to be discussed at October CE Forum and November CMF
	Encourage all Canterbury local authorities to complete carbon footprint assessments, to inform action plans for reductions		Policy Forum	Corporate Forum	All Canterbury local authorities are encouraged and supported to commission council carbon footprint assessments	31/12/2020	Delayed	All councils have agreed to adopt ISO:14064. A working party, reporting to the Corporate Forum, was reconvened in mid-2021 to collaborate on reporting of data. CCC has offered to collate data from other councils for reporting; an update on this has been sought for discussion at September Corporate Forum meeting.
CREDS 2016–2019 continuing work programmes	Food, Fibre and Innovation	Shared economic prosperity	Mayoral Forum	Secretariat	High value manufacturing Value added production	30/06/2023	On track	Work on industry roadmaps is nearing completion, industry clusters continue to be supported, and final report preparation is underway and due to be delivered in December.
Freshwater Package investments	Advocate with Government for the region's interests to be addressed in the investment decisions to support the Government's Freshwater Package	Sustainable environmental management of our habitats	Mayoral Forum		Add to the agenda for the Mayoral Forum meetings with Ministers.	30/09/2022	On track	Essential Freshwater Steering Group established in March 2021. Hon David Parker met with the Mayoral Forum in October 2021. Ashburton DC has prepared economic and social impact reports on the new Essential Freshwater regulations for the Ashburton district, which have been shared with CME.
Education Forum	Facilitate a forum of key tertiary education and training providers to enable the exchange of ideas and information and support collaboration Advocate for transition of secondary students to further study and training or work	Shared economic prosperity	Mayoral Forum	Dan Gordon	Forum meets at least twice each year	30/09/2022	Complete	The Education and Training Governance Group was wound up on 5 September 2022 with the work was doing now fully covered by the Regional Skills Leadership Group. The Regional Skills Leadership Group will engage with the Mayoral Forum directly going forward.
Skilled Workforce	Advocate with Government for education and immigration policies that deliver a skilled workforce now and into the future	Shared economic prosperity	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington	30/09/2022	On track	A submission has been made on the Productivity Commission's review of immigration settings.

Better freight options	Collaborate with South Island chairs of RLTC to drive multi-modal transport planning investment	Better freight transport options	Mayoral Forum			30/09/2022	On track	Regional Transport Committee and Mayoral Forum members travelled around some of Kiwirail's network on 15 August to gain understanding of issues and opportunities of the network.
	Advocate with Government for investment in multi-modal transport outcomes, especially moving more long-distance freight by rail				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington	30/09/2022	On track	Met with Minister Wood 27 May 2021. The Forum has written to Minister Wood to raise issues with funding for the RLTP, and in particular resilience, maintenance and timing of NLTP decisions. Working with RTC to continue to advocate with Ministers, Ministry and NZTA.
Three Waters	Support councils with Three Waters transitions	Three Waters services					On track	Details for this activity are to be developed. The CE's Forum will lead, with aspects of relevance to be handled by the relevant forums as they arise.
Update Canterbury Biodiversity Strategy	Oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity	Sustainable environmental management of our habitats	Policy Forum		Agenda	30/09/2022	On track	A Canterbury Regional Biodiversity Champions Group has been established by Environment Canterbury. In July 2022 the Mayoral Forum submitted on the Ministry for the Environment's exposure draft of the National Policy Statement for Indigenous Biodiversity.
IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year		Corporate Forum	Chief Information Officers Group (CIOs)	Conduct a stocktake of where everyone is at	13/12/2022	On track	CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030. Information collated for DIA is to be sent to the CIOs to analyse; they will then report back to the Corporate Forum.
	Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles					30/06/2023	On track	Once the stocktake is complete this will proceed.
Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning Develop a proposal for consideration by member councils		Corporate Forum	Canterbury Finance Managers Group		30/03/2023	On track	In late 2020 Deloitte were contracted to analyse third-party expenditure by Canterbury councils, to inform collaborative procurement options. In August 2021 the CE's Forum approved funding to engage a consultant to evaluate collaborative procurement options. The Corporate Forum agreed to a three-phase approach in March 2022; the third phase of this will incorporate the consultant to advise on the most appropriate model going forward for Canterbury. This will be a key agenda item for discussion at the September Corporate Forum.
Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region		Operations Forum	Drinking Water Reference Group		15/11/2022	On track	15th Nov 2022 (a year after Taumata Arowai became the regulator) is the target date when all currently registered water safety plans need to have been submitted to Taumata Arowai through their Hinekorako portal. All councils are working towards this date to have all their WSPs and newly required source risk management plans submitted.

Resource Management Reform	Engage with central government on the resource management reforms through participation in the Local Government Forum of Chief Executives for resource management reform, reviewing and preparing submissions on new legislation, participating in Select Committte processes		Chief Executives Forum	David Ward	Jim Harland nominated for Local Government Forum of Chief Executives for resource management reform Policy Forum (through CPMG) keep watching brief on exposure drafts of the Natural and Built Environment Act and prepare to draft a regional submission when released	30/09/2022	On track	Continuous engagement with Minister Parker and Ministry for the Environment on resource management reforms. Submissions made on Inquiry on the Natural and Built Environments Bill: Parliamentary Paper and MfE engagement discussion document Feb 2022. Meeting with Minister Parker and Ministry staff on the Model Regions Project August 2022.
				Policy Forum	Policy Forum (with Climate Change Working Group & Canterbury Planning Managers Group) keep watching brief on drafts of Strategic Planning Act and Climate Change Adaptation Act	30/09/2022	On track	
Future for Local Government	Engage with central government on the future for local government by supporting development of a regional approach and participating in the Future for Local Government Review		Mayoral Forum	Chief Executives Forum	Progress actions from the Future for Local Government Workshop (April 2021) and actively participate in engagement with central government's Future for Local Government Review	01/04/2023	On track	Workshops were held with papatipu rūnanga chairs and central government regional directors in March and May 2021. The May session also included the chair and executive director of the Local Government Review Panel. A health workshop was held in July 2021.



# Canterbury Chief Executives Forum

**Date:** 31 October 2022

**Presented by:** Hamish Riach

## **Regional Public Service Commissioner update**

### **Purpose**

1. The purpose of this paper is to provide a written quarterly regional public service commissioner update.

### **Recommendation**

**That the Canterbury Chief Executives Forum:**

1. **note the written update from Ben Clark, Regional Public Service Commissioner**

### **Background**

2. At the August 2021 Chief Executives Forum it was agreed to a standing item on future Chief Executives Forum meeting agendas for the Regional Public Service Lead (now Regional Public Service Commissioner (RPSC)).

## **Regional Public Service Commissioner update**

3. A written report has been prepared and is provided as Attachment 1.

### **Attachments**

- Regional Public Service Commissioner report

## Regional Public Service Commissioner (RPSC) Update:

**CE Forum 31.10.2022**

### Purpose

The purpose of this paper is to provide a brief update from the Regional Public Service Commissioner (Ben Clark) on:

- The Regional Leadership Group (RLG) - established to ensure the region's system response to the COVID Protection Framework (CPF) was well prepared
- The Waitaha Priorities Group (WPG) - Regional Leaders operating under the Regional Systems Leadership Framework. This framework is intended to improve how the public service works in regions and ultimately support improvements in the wellbeing of New Zealand's communities

### Canterbury RLG:CPF

#### Background

The Canterbury RLG:CPF is the regional body that oversaw the implementation of the CPF – ensuring alignment across agencies and stakeholders.

#### Current State

As CPF has been 'retired', there has been a continuing downward trend of COVID-19 case numbers and hospitalisations, and our communities are now 'living with COVID-19' our health colleagues have agreed that it is appropriate to stand down this meeting for now. Therefore the final meeting was held on 6 October 2022.

If needed, (due to any significant pandemic developments), we will re-convene.

We will continue to use the RLG membership should we need to seek feedback (for example on CPF/health measures via Dept. of Prime Minister and Cabinet), or if we have key information to distribute.

**Waitaha Priorities Group (WPG)** – previously known as the Canterbury Public Service Leadership Group

The broad priorities are as follows:

- All tamariki and rangatahi in Canterbury reach their full potential
- Workforce Development – transitioning Canterbury to become a more highly productive and sustainable economy
- Addressing housing concerns
- Supporting Mental Wellbeing: Improving access to health care for people with mild to moderate mental health needs
- Addressing family violence and sexual violence concerns

#### Work Programme

Regional agency leads in Waitaha are identifying interagency synergies that exist across the range of current national strategies and the identify how they support each of the priority areas.



For example, for the Attendance and Engagement Strategy to be successful, the social determinants that sit across housing, mental health, employment, family violence and sexual violence all need to be considered and tangible actions identified to achieve a desired outcome in the education sector.

WPG has agreed to:

- Oversee the joined up response these strategies call for, particularly noting where they align to the regional priorities
- Confirm and monitor actions, considering
  - the current state, and areas of focus required in our region
  - overlaps across the region's other priorities

As the work programme develops, it is expected that duplication of activity across priorities is highlighted; creating opportunities to further streamline a collective response.

The first national strategy the group has focused on is the Oranga Tamariki Action plan – to be followed by the Ministry of Education Attendance and Engagement strategy and then Te Aorerekura (National Strategy to Eliminate Family Violence and Sexual Violence).

#### New Members

The group now includes representation from Ministry of Housing and Urban Development and the Ministry of Justice.

Dawn Baxendale will also join Hamish Riach, providing local government input and perspectives. In doing so, we seek to continue to strengthen collaboration and relationships across local and central government in our region.

### **Regional Public Service (RPS) team**

The team continues to focus on refining each of the priority areas to ensure we have confirmed actions that support the desired system shift in how public services respond to these issues.

Staff Updates:

- Ben Clark returns from secondment to his RPSC role on 28 October 2022 (Diane McDermott has been acting RPSC in the interim)
- Eamon Coulter (Director) will be the point of contact for RPS matters during December, while Ben is on leave ([eamon.coulter@corrections.govt.nz](mailto:eamon.coulter@corrections.govt.nz))



# DRAFT AGENDA

## CANTERBURY MAYORAL FORUM



<b>Name:</b>	Canterbury Mayoral Forum
<b>Date:</b>	Friday, 25 November 2022
<b>Time:</b>	8:30 am to 2:30 pm (NZDT)
<b>Location:</b>	Commodore Hotel, 449 Memorial Avenue, Burnside, Christchurch
<b>Board Members:</b>	Sam Broughton, Anne Munro, Craig Rowley, Craig Mackle, Dan Gordon, Gary Kircher, Marie Black, Phil Mauger, Neil Brown, Nigel Bowen, Peter Scott
<b>Attendees:</b>	Alex Parmley, Amanda Wall, Angela Oosthuizen, Bede Carran, David Ward, Dawn Baxendale, Hamish Dobbie, Hamish Riach, Jim Harland, Maree McNeilly, Rosa Wakefield, Sean Tully, Stefanie Rixecker, Stuart Duncan, Will Doughty

### 1. Opening meeting

#### 1.1 Karakia, welcome, introductions and apologies

8:30 am (5 min)

Hamish Riach

##### Canterbury Mayoral Forum karakia

Ko Ngā Tiritiri o te Moana ngā maunga

Ko ngā wai huka ngā awa i rere tonu mai

Ko Ngā Pākihi Whakatekateka o Waitaha te whenua

Ko Marokura, ko Mahaanui, ko Araiteuru ngā tai

Tīhei mauri ora!

The Southern Alps stand above

The snow-fed rivers continually flow forth

The plains of Waitaha extend out

To the tides of Marokura, Mahaanui and Araiteuru

Behold, there is life!

#### 1.2 Confirmation of agenda

8:35 am (5 min)

Hamish Riach

#### 1.3 Minutes from the previous meeting

8:40 am (5 min)

Hamish Riach

Supporting Documents:

1.3.a Minutes : Canterbury Mayoral Forum - 26 Aug 2022

1.3.b Minutes : Mayoral Forum meeting with Crown Research Institutes - 9 Sep 2022

**1.4 Action List**

8:45 am (5 min)

Hamish Riach

Supporting Documents:

1.4.a Action List

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**2. For discussion****2.1 Selection of Chair**

8:50 am (5 min)

Hamish Riach

**2.2 Selection of Deputy Chair**

8:55 am (5 min)

**2.3 Introduction to the Canterbury Mayoral Forum**

9:00 am (30 min)

Hamish Riach

**2.4 Canterbury Local Authorities' Triennium Agreement & CMF terms of reference**

9:30 am (20 min)

Hamish Riach

**2.5 Mayoral Forum steering groups**

9:50 am (5 min)

Hamish Riach

**3. Morning tea & photos****3.1 Morning tea**

9:55 am (20 min)

**3.2 Mayoral Forum and Chief Executives Forum photos**

10:15 am (20 min)

**4. For discussion****4.1 Mayoral Forum's Plan for Canterbury**

10:35 am (30 min)

Hamish Riach

**4.2 Regional climate change action planning**

11:05 am (5 min)

Stefanie Rixecker

**4.3 Introduction and update on the Canterbury Water Management Strategy**

11:10 am (10 min)

Stefanie Rixecker

**4.4 Biodiversity Champions Group**

11:20 am (5 min)

Stefanie Rixecker

**4.5 Future for Local Government**

11:25 am (15 min)

Hamish Riach

**4.6 Regional Public Service Commissioner update**

11:40 am (15 min)

Ben Clark

**5. Lunch****5.1 Lunch**

11:55 am (60 min)

**6. For discussion****6.1 Regional Economic Development Senior Official**

12:55 pm (15 min)

Paul Stocks, Regional Economic Development Senior Official, MBIE

**6.2 Future for Local Government update**

1:10 pm (20 min)

**6.3 Resource Management Reform**

1:30 pm (20 min)

**6.4 Three Waters Reform**

1:50 pm (15 min)

**6.5 Chief Executives Forum report**

2:05 pm (5 min)

Hamish Riach

**7. For information****7.1 CREDS update**

2:10 pm (5 min)

Craig Rowley

**7.2 Meeting dates and arrangements for 2023****7.3 Mayoral Forum activities and engagements****8. General business****8.1 General business**

2:15 pm (10 min)

**9. Close Meeting****9.1 Meeting review****9.2 Close the meeting****Next meeting:** Canterbury Mayoral Forum - 24 Feb 2023, 8:30 am