

Canterbury Chief Executives Forum

MEETING PACK

for

Canterbury Chief Executives Forum

Monday, 1 August 2022

9:00 am

Held at:

Selwyn District Council

2 Norman Kirk Drive, Rolleston

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AGENDA

CANTERBURY CHIEF EXECUTIVES FORUM

Name:	Canterbury Chief Executives Forum
Date:	Monday, 1 August 2022
Time:	9:00 am to 12:00 pm
Location:	Selwyn District Council, 2 Norman Kirk Drive, Rolleston
Committee Members:	Hamish Riach (Committee Chair), Angela Oosthuizen, David Ward, Alex Parmley, Bede Carran, Dawn Baxendale, Hamish Dobbie, Jeff Millward, Stefanie Rixecker, Stuart Duncan, Will Doughty
Attendees:	Amanda Wall, Maree McNeilly, Rosa Wakefield
Guests/Notes:	Stephen Walker, Executive Director, and Mark Maloney, Assistant Auditor General Local Government; Audit New Zealand Dianne McDermott; Acting Regional Public Service Commissioner Teresa Wooding, Entity D Council Interface Manager, National Transition Unit, DIA

1. Opening Meeting

1.1 Welcome, introductions and apologies

9:00 am (3 min)

Hamish Riach

Opening karakia: Whakataka te hau

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia mākinakina ki uta

Kia mātaratara ki tai

E hī ake ana te atakura

He tio, he huka, he hau hū

Thei mauri ora!

Cease the winds from the west

Cease the winds from the south

Let the breeze blow over the land

Let the breeze blow over the ocean

Let the red-tipped dawn come

with a sharpened air.

A touch of frost,

a promise of a glorious day.

It is the breath of life!

1.2 Confirm minutes

9:03 am (2 min)

Hamish Riach

Supporting Documents:

1.2.a	Minutes : Canterbury Chief Executives Forum - 2 May 2022	8
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1.3 Action list

9:05 am (5 min)

Hamish Riach

Supporting Documents:

1.3.a	Action List	17
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2. CE discussion time**2.1 Discussion**

9:10 am (60 min)

1-2 minutes each for three top of mind issues for discussion

3. Morning tea**3.1 Morning tea**

10:10 am (15 min)

4. For discussion and decision**4.1 Audit New Zealand**

10:25 am (25 min)

David Ward; Stephen Walker, Executive Director of Audit New Zealand and Mark Maloney, Assistant Auditor-General Local Government

There is no paper for this item.

4.2 Regional Public Service Commissioner update

10:50 am (10 min)

Dianne McDermott

Supporting Documents:

4.2.a	CEF Regional Public Service Commissioner update Aug 2022.docx	18
4.2.b	CEF RPSC Update Attachment 1 Aug 2022.docx	19
4.2.c	CEF RPSC update Attachment 2 Aug 2022.pptx	21

4.3 Three Waters Transition Unit

11:00 am (15 min)

Teresa Wooding, Entity D Council Interface Manager, DIA

There is no paper for this item.

4.4 2022-2025 Triennium discussion

11:15 am (10 min)

Hamish Riach

Supporting Documents:

4.4.a	CEF 2022-25 Triennium discussion Aug 2021.docx	22
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Supporting Documents:

4.4.b	CEF 2022-2025 triennium discussion Aug 2022 Attachment 1.docx	26
4.4.c	CEF 2022-2025 Triennium discussion Aug 2022 Attachment 2a.docx	33
4.4.d	CEF 2022-2025 Triennium discussion Attachment 2b.docx	35
4.4.e	CEF 2022-2025 Triennium discussion Aug 2022 Attachment 3.docx	45
4.4.f	CEF 2022-2025 Triennium agreement Aug 2022 Attachment 4 Canterbury 2022 Overview.pdf	57

4.5 CMF Economic Development Group

11:25 am (10 min)

Hamish Riach

Supporting Documents:

4.5.a	CEF Economic Development Group Aug 2022.docx	89
4.5.b	CEF Economic Development Group Aug 2022 Attachment 1a.docx	93
4.5.c	CEF Economic Development Group Aug 2022 Attachment 1b.docx	95
4.5.d	CEF Economic Development Group - Aug 2022 Attachment 2.docx	97

4.6 Regional forums 2022-2023 budget

11:35 am (5 min)

Maree McNeilly

Supporting Documents:

4.6.a	CEF Regional Forums Budget 2022-2023 Aug 2022.docx	101
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4.7 Funding application – Information and Records Management – 3 Water Matrix

11:40 am (5 min)

Bede Carran

Supporting Documents:

4.7.a	CEF Funding application - Information and Records Management – 3 Water Matrix Aug 2022.docx	106
4.7.b	CEF Funding application – Information and Records Management – 3 Water Matrix Aug 2022 attachment.docx	108

4.8 Local Government Election 2022 - member induction

11:45 am (5 min)

Hamish Riach

Supporting Documents:

4.8.a	CEF Local Government Election 2022 - member induction Aug 2022.docx	111
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5. For information**5.1 Regional forums update and work programme**

11:50 am (5 min)

Bede Carran; Hamish Dobbie; David Ward

Supporting Documents:

5.1.a	CEF Regional Forums update and work programme August 2022.docx	115
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Supporting Documents:

5.1.b	Regional Forums Three Year Work Programme.pdf	119
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5.2 Canterbury Water Management Strategy update

11:55 am (5 min)

Stefanie Rixecker

Supporting Documents:

5.2.a	CEF CWMS Quarterly update Aug 2022.docx	122
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5.3 Draft Mayoral Forum agenda

12:00 pm (5 min)

Hamish Riach

Supporting Documents:

5.3.a	2022-08-26 Draft Agenda Canterbury Mayoral Forum.pdf	133
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6. General business

6.1 General business

- possible introduction of a Communications and Engagement Working Group

7. Close Meeting

7.1 Meeting debrief

12:05 pm (5 min)

7.2 Closing karakia

Kia tau te rangimarie ki runga I nga lwi o te ao

Haumi e

hui e

Taiki e

Let peace reign on all the people of the world

Fixed

Bound as one

7.3 Close the meeting

Next meeting: Canterbury Chief Executives Forum - 31 Oct 2022, 9:00 am

Other upcoming meetings:

- Mayoral Forum – Friday 27th May 8.30am-2.30pm at Clearwater Resort

MINUTES (in Review)

CANTERBURY CHIEF EXECUTIVES FORUM

Name:	Canterbury Chief Executives Forum
Date:	Monday, 2 May 2022
Time:	9:00 am to 12:00 pm
Location:	MS Teams, Online only
Committee Members:	Hamish Riach (Committee Chair), David Ward, Alex Parmley, Bede Carran, Dawn Baxendale, Hamish Dobbie, Jim Harland, Stefanie Rixecker, Stuart Duncan, Will Doughty
Attendees:	Amanda Wall, Maree McNeilly, Rosa Wakefield
Apologies:	Angela Oosthuizen
Guests/Notes:	David Adamson (Mackenzie District Council - for Angela Oosthuizen) Ben Clark (Regional Public Service Commissioner) Eamon Coulter (Director, Canterbury Regional Covid Response, MSD)

1. Opening Meeting

1.1 Welcome, introductions and apologies

Hamish Riach welcomed everyone to the meeting with a karakia.

An apology was received from Angela Oosthuizen. David Adamson is attending in her place.

1.2 Confirm minutes

Canterbury Chief Executives Forum 31 Jan 2022, the minutes were confirmed as presented.

1.3 Action list

Due Date	Action Title	Owner
18 Feb 2022	Confirm Environment Canterbury representative to support CWMS discussion at Timaru District Council Status: Completed on 4 May 2022	Bede Carran
25 Feb 2022	Share Christchurch City Council's systems planning for BCP Status: Not Started	Dawn Baxendale
6 May 2022	Book Kit Hindin to facilitated a mid-year review of changes to the Forum Status: Completed on 5 Jul 2022	Maree McNeilly
1 Aug 2022	Invite Audit New Zealand and the Office of the Auditor General to meet with the Forum Status: Completed on 4 May 2022	David Ward

There are three outstanding actions:

- Bede was to check with Stefanie around the appropriate Environment Canterbury person to present to Council. Timaru District Council has appointed Paul Cooper as Group Manager Environmental Services, and he is now liaising with people within Environment Canterbury so this can be closed

- Dawn was to share Christchurch City Council's BCP systems planning information with the other CEs. Dawn thought this had been completed but will follow up
- booking Kit Hindin for a mid-year review of changes to the CEs Forum – members agreed that this session would be better on a separate day from the August Forum meeting to ensure they can give it the attention it requires. The secretariat will proceed with arrangements for this.

David Ward noted some further detail on the completed action asking Stephen Walker at Audit New Zealand and John Ryan at the Office of the Auditor-General to meet with the Forum. Stephen will attend the August meeting. David met with Stephen and one of his senior officials and posed questions around procedures, timing and resources which he hopes they will address at the August meeting. David and Bede will frame this discussion.

David acknowledged Stuart's appointment to the Auditor General Local Government Advisory Group. Stuart invited all CEs to send key points raised during audits to him.

Members discussed the need to be looking forward on audit issues, including what it will mean to transfer assets, liabilities, and reserves. Some members have already raised these issues with Audit NZ. Clarity is also needed on the legislative approach and when the Office of the Auditor-General will comment on this.

Members agreed to advocate for Taituarā to promote a joined-up approach to this, as it will affect every council. David will draft a letter for the chair to send to Taituarā. Bede is meeting with Raymond Horan at Taituarā on 17 May and will raise this issue with him then.

Members agreed to spend 20-30 minutes discussing talking points for the next meeting. There are a number of issues where Audit NZ depart from their overarching principles so it would be helpful to have a pre-discussion for clarity.

Members discussed the possibility of asking the Auditor-General to assign a different auditor, given the widely held concerns that the sector is not getting the quality service it needs. Some authorities have been able to get audit services elsewhere. Dawn has raised this with the Auditor-General.

Members also noted that they had received letters from Audit NZ noting much higher auditing costs – 35% increase for Selwyn District Council for example. David Ward responded to his letter and is awaiting a response.



Action

Draft a letter for the chair to send to Taituarā around the legislative approach to three waters, seeking a wider industry approach since this will affect all councils. This is to be sent prior to Bede's meeting with Raymond Horan on 17 May.

16 May 2022 - letter sent to Karen Thomas. Copy sent to CEs

Due Date: 13 May 2022

Owner: David Ward



Action

Members to have a pre-discussion on talking points around audit issues for the August 1 meeting.

22 July - to be included in CE Forum fortnightly meeting 25 July 2022

Due Date: 25 Jul 2022

Owner: Bede Carran

2. CE discussion time

2.1 Discussion

Members discussed current issues around:

- RM reform
- Future for Local Government.



Action

Plan a scenario testing session in August for CEs across RM reform, three waters and the future for local government. Dawn and Stefanie to advise on how to frame this conversation; potentially with planners and water people. Assess for different scenarios; expected positives, crunch points and potential problem areas. Looking at this collectively will help us see what we are looking at as a region. Stefanie will ask Environment Canterbury staff to support this with their information once it is able to be shared.

25/5: Met with Hamish, secretariat to discuss approach with Dawn

Due Date: 1 Aug 2022

Owner: Maree McNeilly

3. Morning tea

3.1 Morning tea

4. For discussion and decision

4.1 Regional Public Service Commissioner update

Ben Clark and Eamon Coulter joined the meeting. Ben introduced Eamon, who is the Director for the Canterbury Regional Covid Response. When the Covid Protection Framework was launched the government made funding available to resource a team to support the system response to Covid. Eamon is currently getting established in his role, forming the team and framing its work programme.

Ben noted the key work of the RLG currently, including:

- the resurgence plan and looking at lessons learnt
- where to next from social and economic perspective
- looking at the current purpose of the RLG
- what the RLG needs to oversee delivery of collaborative initiatives and to increase advocacy and influence with central government agencies
- how to refresh the focus of the regional leads meeting, and what the RSLG, MBIE's Kānoa and the social sector look like post-Covid.

Members noted feedback, including:

- that the work the RLG has been doing is good, but now need to look to the future and do some longer-term planning around what is important for Canterbury
- the value for the region of being able to do advocacy and get the Canterbury voice heard before government has delivered
- the need to think tactically and strategically
- that the regional council would value understanding the future governance mechanism

- the need to ensure environment is included in discussions on wellbeings
- how we can get to a combined evidence base and then confirm priorities. Ben advised that Eamon's team is keen to connect with council leads to ensure they have the right details.

Ben noted that the real opportunity is getting a long view of what we want to influence to ensure officials are aware of what's important to Canterbury.



Action

Ben to talk to Dawn about next steps, gather broader information around the RLG refresh and priorities, then will send a letter to the group.

18/05: Ben and Dawn have discussed this and will arrange a further meeting.

21 July Priority discussion is part of RPSC update to CE Forum meeting 1 August 2022

Due Date: 1 Aug 2022

Owner: Maree McNeilly



Decision

The Forum agreed to receive the Regional Public Service Commissioner update.

Decision Date: 2 May 2022

Outcome: Approved

4.2 Three Waters Transition Unit

None of the invitees from DIA's National Transition Unit (NTU) were able to attend.

Members discussed the three waters transition, including:

- that the NTU is requesting information from councils, and is working to minimise the impact on councils and BAU by requesting information from a sample of councils rather than all of them, and by examining closely what and how much they ask for
- that transition assistance is likely to be accessed via a transition plan
- that it is unlikely we will be able to do a combined Canterbury submission to select committee on the Water Services Bill given the differing views of councils
- councils are at different stages around 'better off' funding, with some planning to accept the funding but only with a variation of the agreement that preserves the ability for council to continue to advocate for an alternative model if that is best for their community
- that the NTU has contacted regional councils and wants full visibility of their registers with regard to RMA compliance and water consents held by TAs
- Dawn and Stefanie have been discussing issues with compliance following a brief period of non-compliance, and will continue this discussion offline
- that it would be good to have a view of representation on the five working groups – Christchurch has officers on all five
- the creation of Local Transition Teams, and whether these have progressed in their development or if they are still high level, and whether a permanent relationship manager has been appointed
- concern around the NTU recruiting staff from councils
- GHD coming to talk to Mackenzie about information, understand they are paid by NTU
- Timaru District Council is ensuring that any resource provided is provide under LGOIMA
- concern that there is not a clear planned use for some information being sought by the NTU, and that it may be a waste of time for councils. Members agreed to draft a letter to

the NTU highlighting these issues and seeking clarity about what information they need, and why they need it

- concern around the NTU's approach to IT packages, councils not receiving benefit from the work put into developing these, and potentially procuring systems that are not best suited to their requirements
- concern around how entities will bill customers and whether they will be ready or whether councils will need to do this on their behalf. It was noted that this would not have to be on council header, essentially just delivering a contracted service.



Action

Collect, collate and circulate three waters working group representation from Canterbury councils.

18/05: Rosa to send out today

Due Date: 13 May 2022

Owner: Maree McNeilly



Action

Draft a letter to the NTU, noting issues and impacts on councils of the data collection requests and asking for clarity around what information they need and why they need it.

Due Date: 13 May 2022

Owner: Amanda Wall

4.3 2022-2024 Triennium discussion

Hamish Riach spoke to the paper, noting that a draft triennial agreement for 2023-2035 will go to the Mayoral Forum on 27 May, and that consideration needs to be given to the Mayoral Forum's engagement with Ngāi Tahu through the agreement. The current terms of reference include a standing invitation to the Kaiwhakahaere, but since this was agreed Ngāi Tahu engagement has devolved to the chairs of the papatipu rūnanga so we need to revisit this for the new triennium.

The Mayoral Forum met with the chairs of the papatipu rūnanga in March and the chairs are going to come to the next hui in August with how they wish to engage with the Mayoral Forum which should help frame the triennial agreement. This pending feedback from the papatipu rūnanga will be noted when the draft triennial agreement is presented to the Mayoral Forum.

Members discussed the strategic approach to prioritising issues and advocacy in the 2023-2025 triennium, and agreed that the Plan for Canterbury is at a high enough level that it doesn't need to be revisited in a wholesale way.

Members agreed to emphasise the importance and focus on change management, including the need to support each other through change, along with commentary around local government, and what collaboration through the next triennium might involve.

Members also agreed that it would be helpful for the mayors and chair to put a letter with these documents for the incoming members. This could outline the work done in this term and what has gone into it, and note that the next triennium will be the most significant in local government since 1989. It would also be an opportunity to emphasise that the plan needs to be focused on ensuring local voice through these changes.

A paper providing background to the proposed draft of the Plan for Canterbury for the new triennium will be prepared for discussion at the August meeting, noting that whether to revise the current Plan for Canterbury will be a decision for the incoming Mayors.

It was noted that the Wednesday 8am discussion is an exemplary way to collaborate across Canterbury.

**Decision**

The Forum:

1. discussed and provided feedback on the draft Canterbury Local Authorities' Triennial Agreement 2023-2025 and strategy options for the upcoming term
2. note that a revised draft Triennial Agreement and strategy options will be on the Canterbury Mayoral Forum agenda for 27 May 2022.

Decision Date: 2 May 2022
Mover: Hamish Riach
Seconded: Jim Harland
Outcome: Approved

4.4 Canterbury Water Management Strategy update

Stefanie spoke to the quarterly CWMS update report, noting that attachment 1 includes what partners contribute – not just Environment Canterbury input.

CEs are to review and get in touch with Stefanie directly ahead of the Mayoral Forum if there are any queries around the report.

**Decision**

The Forum agreed to receive the CWMS update report.

Decision Date: 2 May 2022
Outcome: Approved

4.5 Regional forums update and work programme

Hamish Dobbie spoke to the Operations Forum update, noting that the Operations Forum would like the CEs' guidance on where three waters sits within the Forums, given its impact across organisations and therefore the Forums.

The Operations Forum has also been discussing capability and capacity, and whether there is recruitment and retention work that can be done to develop capability and capacity. Members agreed to ask the People and Capability Working Group to work with the Operations Forum on this.

Bede Carran spoke to the Corporate Forum update, noting that the collaborative procurement work is progressing, with the workbook having been sent to all councils seeking information on areas where AoG contracts are not in place. He noted appreciation for Nigel Bridge from Christchurch City Council's contribution to this project.

Bede also noted the work occurring in the public records and information space, looking at whether we are meeting requirements and assurance protocols. The CRIMS and CPRAES groups have been doing good work here.

Alex queried collaboration in the IT space, noting that this is relevant to the future for local government. Bede advised that the Chief Information Officers group has done some work on this, including looking at printing contracts, but as every council had different specifications, requirements, and kit it was too difficult to align. Bede spoke to Chief Information Officers group recently and they do talk to each other when seeking new software but have not yet found an opportunity to align execution.

The Policy Forum update was taken as read, and David Ward noted that the last meeting was very well attended with good contributions.

Alex noted that he was not previously aware of the Canterbury wellbeing overview, but that it is a useful resource but needs more prominence, it would be good to raise its profile.

Maree McNeilly noted that the Regional Forums have unspent budget. This funding rolls forward, and we will circulate an application for funding to working groups in case there are projects that they would like to apply for funding for.



Decision

The Forum agreed to:

1. receive the report on regional forum meetings between January 2021 and May 2022
2. discuss and provide guidance to the regional forums on where the collective response and discussion on the impact of three waters reform best sits
3. ask the People and Capability Working Group to consider the issues around recruitment and retention of local government staff, scope what may be required to develop a regional approach to recruiting and supporting staff / graduates, and if feasible, explore how this might be implemented
4. confirm next steps for the Canterbury 2019: An Overview document
5. receive the quarterly update on the regional forums budget and note updates to the three-year work programme since these were last presented to the Chief Executives Forum in January 2022.

Decision Date: 2 May 2022
Mover: David Ward
Seconder: Hamish Dobbie
Outcome: Approved

4.6 Local Government Election 2022

David Ward noted that the paper was written following discussion at the previous meeting around how to communicate with candidates who may be interested in running for election. The attached slides are a draft but members are welcome to use and adapt for their own districts as they see fit. Members noted thanks to David and that this is a very helpful piece of work to have shared.



Action

Discuss member induction and whether there is any opportunity to do things jointly on this the next meeting.

21 July - Paper prepared for 1 August CE Forum meeting

Due Date: 1 Aug 2022
Owner: Maree McNeilly



Decision

The Forum agreed to note the information on candidate information sessions for the 2021 Local Government elections and the discussion on election transitions.

Decision Date: 2 May 2022
Outcome: Approved

4.7 Draft Mayoral Forum agenda, 27 May

Allan Prangnell (Deputy Chief Executive System Performance and Governance) will be the guest at the Mayoral Forum dinner. He will be joined at the Mayoral Forum meeting by Brent Johnston, acting Deputy Chief Executive System Strategy and Investment. Councillor Peter Scott (Chair RTC) has also been invited to the dinner and the transport item on the Mayoral Forum meeting.

Heather Shotter, Hamiora Bowkett and Marlon Bridge from the Three Waters National Transition Unit have accepted an invitation to attend the meeting.

Amanda Dodd from Cancer Society is on the draft agenda but Sam and Maree met with her on Friday and as a result she will now attend the Policy Forum instead.

We are still waiting for confirmation from Minister Little's office if he can attend the meeting. Rob Campbell, the interim Chair of Health New Zealand, was invited but is unable to attend in May. We have extended an invite to the chair (once confirmed) to attend the August Mayoral Forum meeting.

Members discussed the uncertainty of Mayors Taskforce for Jobs funding going forward, and the value of this programme. Members agreed to advocate for this at a Canterbury level.



Action

Write a letter advocating for continuation of the current funding for the Mayors Taskforce for Jobs.

18/05: Kaikōura will advise when funding amounts for the next year have been announced

Due Date: 31 May 2022

Owner: Maree McNeilly

5. For information

6. General business

6.1 General business

Stefanie raised possibility of introducing a Communications and Engagement Working Group. Members noted concern around workload and capacity of staff and the need to be clear on what will deliver the most value, and agreed to discuss this in more detail at the next meeting.

7. Close Meeting

7.1 Meeting debrief

There was not time to debrief but members were asked to reflect and provide bullet points on what we have right and what we can improve on to send to the secretariat. The secretariat will collate these and use to support meeting planning going forward.

7.2 Closing karakia

The meeting was closed with a karakia.

7.3 Close the meeting

Next meeting: Canterbury Chief Executives Forum - 1 Aug 2022, 9:00 am

Other upcoming meetings:

- Mayoral Forum – Friday 27th May 8.30am-2.30pm at Clearwater Resort

Signature:_____

Date:_____

Action List

Canterbury Chief Executives Forum

As of: 27 Jul 2022

Share Christchurch City Council's systems planning for BCP

Not Started

Share Christchurch City Council's systems planning for BCP with the group once this work is complete.

Due Date: 25 Feb 2022

Owner: Dawn Baxendale

Meeting: 31 Jan 2022 Canterbury Chief Executives Forum, 2.1 Discussion

Action

On Hold

Write a letter advocating for continuation of the current funding for the Mayors Taskforce for Jobs.

18/05: Kaikōura will advise when funding amounts for the next year have been announced

Due Date: 31 May 2022

Owner: Maree McNeilly

Meeting: 2 May 2022 Canterbury Chief Executives Forum, 4.7 Draft Mayoral Forum agenda, 27 May

Action

In Progress

Plan a scenario testing session in August for CEs across RM reform, three waters and the future for local government. Dawn and Stefanie to advise on how to frame this conversation; potentially with planners and water people. Assess for different scenarios; expected positives, crunch points and potential problem areas. Looking at this collectively will help us see what we are looking at as a region. Stefanie will ask Environment Canterbury staff to support this with their information once it is able to be shared.

25/5: Met with Hamish, secretariat to discuss approach with Dawn

Due Date: 1 Aug 2022

Owner: Maree McNeilly

Meeting: 2 May 2022 Canterbury Chief Executives Forum, 2.1 Discussion

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Dianne McDermott, Acting Regional Public Service Commissioner

Regional Public Service Commissioner Update

Purpose

1. The purpose of this paper is to provide the quarterly regional public service commissioner update.

Recommendation

That the Canterbury Chief Executives Forum:

1. **note the update from Dianne McDermott, Acting Regional Public Service Commissioner**

Background

2. At the August 2021 Chief Executives Forum it was agreed to a standing item on future Chief Executives Forum meeting agendas for the Regional Public Service Lead (now Regional Public Service Commissioner (RPSC)).

Regional Public Service Commissioner update

3. A written report has been prepared and is provided as Attachment 1.

Attachments

- Regional Public Service Commissioner report

Regional Public Service Commissioner (RPSC) Update:

CE Forum 01.08.2022

Purpose

The purpose of this paper to provide a brief update from Diane McDermott (acting RPSC) on the activities of:

- The Regional Leadership Group (RLG) established to ensure the region's system response to the COVID Protection Framework (CPF) is well prepared
- Regional Public Service Priorities and next steps

Note: RPSC will be able to expand on these if necessary

Canterbury RLG:CPF

Background

The Canterbury RLG: CPF (referred to as the RLG) is the regional body that oversees the implementation of the CPF – ensuring alignment across agencies and stakeholders.

Canterbury RLG meeting

This is currently held fortnightly. The frequency will be adjusted based on case numbers, community need and pressure on health services. Membership includes leaders from local and central government agencies, Mayors, Iwi/Hapū and Pasifika. It also includes partners representing community and business interests. It is a 'one-stop shop' for sharing info and is used as a point of escalation to resolve systems-related service issues.

Recent updates:

- Pressure on the health system is acute and Health is extremely concerned for their staff
 - Urgent care / 24 hour surgery is at a higher peak compared to April 2022
 - Incidental illness is at a higher rate - causing additional pressure for the hospitals
 - Staffing situation - sick and pandemic leave is higher compared to April 2022
 - Pressures are forecasted to continue through to August 2022
- The regional communication's team will develop refreshed messaging to share across networks including:
 - Why and how we can support the elderly and vulnerable (rates rising/impacts on hospitalisations)
 - reinfection rates, variant changes, and the importance of adhering to public health advice (social distancing, mask wearing, vaccinations/boosters)

Canterbury Public Service Leadership Group (CPSLG)

CPSLG (name change pending) is a smaller group of Regional Leaders operating under the Regional Systems Leadership Framework. This framework is intended to improve



how the public service works in regions and ultimately support improvements in the wellbeing of New Zealand's communities.

Regional Public Service priorities

COVID-19 priorities and restrictions had interrupted momentum with the priority work programme; however this leadership group is again meeting monthly to focus on the regional priorities:

- All tamariki and rangatahi in Canterbury reach their full potential
 - Links to the national Attendance and Engagement strategy
 - The Regional Children's Workforce Leadership group will support workforce capability/linkages to first 1000 days
- Workforce Development – transitioning Canterbury to become a more highly productive and sustainable economy
 - The Regional Skills Leadership Group will sponsor this priority – actions are outlined in the recently published Regional Workforce plan
- Addressing social housing concerns
 - Discussions underway as to where cross agency initiatives can be strengthened further
- Supporting Mental Wellbeing: Improving access to health care for people with moderate mental health needs
 - Exploring options for a Social Sector prototype opportunity
- Addressing family violence and sexual violence concerns
 - Newly added priority to support the significant investment in Te Aorerekura)
 - Integrated Community Response is one the key focuses for the team. Further information attached as appendix one.

Key next steps

The Regional Public Service Team is currently visiting the region's Mayors, Council Chief Executives and Papatipu Rūnanga representatives. This provides a great opportunity to better understand localised issues, and wider social wellbeing priorities (acknowledging also, priorities outlined in current plans, including the Mayoral Forum plan).

The team is also focused is on refining each of the priority areas to ensure we have confirmed actions that support the desired system shift in how Public Services respond to these issues.

The Canterbury RLG:CPF has excellent Leadership representation across the region, therefore this group will act as a reference group to the Canterbury Public Leadership Group:

- to be kept informed on progress
- can provide feedback on proposed solutions emerging from the regional priorities
- provide advice on emerging priorities for future consideration

CPSLG will note strategy alignment (national and regional) and be proactive in seeking improved joined-up government to support these – in doing so, tracking actions and accountability of such.



Integrated Community-led Responses



Our aspiration

The moemoeā of Te Aorerekura: All people in Aotearoa new Zealand are thriving: their wellbeing is enhanced and sustained because they are safe and supported to live their lives free from family violence and sexual violence.



Integrated Community-led Responses are a key mechanism for the delivery of Te Aorerekura through communities

We also know that local collaborative approaches are one of the most effective ways we can have an impact on family violence and sexual violence – strengthening this way of working will be key to the long-term success of Te Aorerekura



The vision for ICR: Everyone at risk of or impacted by family violence and/or sexual violence has access to an effective, evidence-based Integrated Community-led Response:

- Regardless of locality
- That is responsive to the needs of whichever community or communities they belong to (diverse communities)
- That addresses all aspects of their safety and wellbeing
- That aligns to the tokotoru model in supporting strengthening, responding and healing

“...knowing that... somebody is always going to be there for you and your whānau, no matter what happens... is an amazing thing”
– Whānau supported by Manaaki Tairāwhiti



Role of the ICR Programme

Enabling testing, learning and improving

Supporting a shift to strengthening, responding and healing, and the adoption of relational commissioning, by supporting localities to test and learn from new ways of working:

1. Test and learn – Te Aorerekura actions
2. Test and learn – ICR Attributes

Our focus in the first two years will be on consolidating learnings from what has gone before, scaling what we already know to work, and testing and learning some new ways of working – with a view to shifting to a primary focus on scaling and continuous improvement from FY25 and beyond.

- **Delivery of Te Aorerekura with localities:** Relational commissioning approaches, approaches to embed tokotoru and holistic wellbeing in existing localities, specific test objectives aligned to Te Aorerekura Actions
- **Working with other localities:** Establishing an holistic approach in communities with limited cooperative arrangements currently, evidence-based guidance tools and materials on different approaches

Supporting locality development

Supporting localities to implement good practice in line with the ICR Attributes and tokotoru model:

1. Support to localities to implement evidence based change
2. Insight collation and sharing
3. Coordinate Government investment in and support to local collaborative approaches

- **Coordinating Government support to localities:** Prevention Coordinators, expansion of SAFA, MSD B19 funding, PBI initiatives
- **Tools and materials:** locality governing arrangements, whānau-centred practice, community voice
- **Coaching:** individual support to localities to implement good practice

Aligning system settings

Identifying and improving the system settings that are critical to the success of local collaborative approaches to family violence and sexual violence:

1. Address system barriers for the benefit of all localities and individual localities
2. Contribute to and support other Te Aorerekura Actions

- **Action delivery across agencies:** aligning across Project Whētu, MSD reviews of contracts, accreditation
- **Addressing foundational system barriers:** Agreed roles and commitment to ICR across JV agencies, working with agencies to start integrating ICR into operating models (starting with decision and delegation frameworks)



ICR Attributes

Bringing communities together to support individuals, families and whānau at risk of or impacted by family violence and/or sexual violence sits at the heart of Integrated Community-led Responses. The ICR Attributes are both aspirational and evidenced – and provide a touchstone for the direction of travel for the growth of existing local collaborative approaches, and for the shift in Government settings required to support this approach:

Enabling communities: Enables diverse communities to access services and supports that meet their needs



Community-led: Governed by community leaders and supported by government

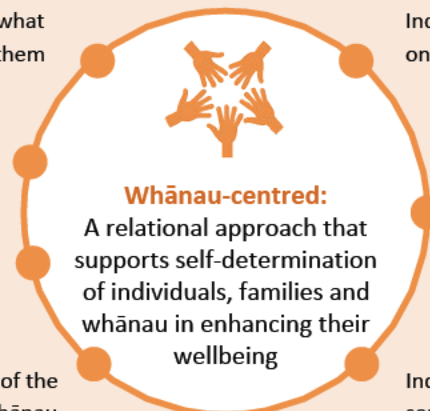


Individuals, families and whānau define what family or whānau means to them

Individuals, families and whānau are listened to and only have to tell their story once

Makes use of existing relationships held by agencies or organisations with individuals, families and whānau

Recognises and is based in the strengths of the individual, family or whānau



Individuals, families and whānau are supported on a timeframe that works for them

Individuals, families and whānau define their moemoea, wellbeing goals and priorities

Individuals, families and whānau have access to services and supports that will support them to achieve their wellbeing goals and moemoea



Holistic safety and wellbeing: Encompasses strengthening, responding and healing, and takes an holistic view of wellbeing



Collaborative: Enabled by inter-agency collaboration and information sharing at local, regional and national levels across government, iwi and non-governmental organisations

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Hamish Riach, Chair

2022-2025 Triennium discussion

Purpose

1. The purpose of this report is to provide the draft triennial agreement and supporting documents for the incoming Mayoral Forum following the 2022 local government elections.

Recommendations

That the Canterbury Chief Executives Forum:

1. **provide feedback on the draft triennial agreement and briefing documents that accompany this report**
2. **note that the draft documents, with any changes requested by Chief Executives, will be presented to the outgoing Mayoral Forum on 26 August 2022.**

Background

2. Following local body elections in October, the Mayoral Forum will be asked, at its first meeting in November 2022, to approve a Triennial Agreement and ask all member councils to ratify it by 1 March 2023.
3. This paper provides an updated draft triennium agreement and supporting documents as discussed at the Chief Executives Forum and Canterbury Mayoral Forum meetings in May 2022.

Triennial Agreement

4. The Chief Executives Forum and Mayoral Forum previously considered a draft triennial agreement for 2023-2025 at their May 2022 meetings. No changes to the agreement were suggested.
5. The section on engagement with Ngāi Tahu (paragraph 5(c) of the terms of reference, which is appendix 1 of the agreement) will be revised following the Mayoral Forum's meeting with Papatipu Rūnanga chairs on 5 August, at which arrangements for ongoing engagement between the two groups will be discussed.

6. The current draft triennial agreement is attached (see Attachment 1), and pending further feedback from the Chief Executives Forum, a final draft will come to the Mayoral Forum for further consideration on 26 August 2022.

Briefing to incoming members of the Mayoral Forum

7. A draft briefing document for incoming members has been prepared, along with a cover letter from the Chair of the Chief Executives Forum, which is appended at Attachment 2.
8. During discussion at the May Chief Executives and Mayoral Forums, it was suggested that it would be appropriate to note in the briefing documentation that the next triennium will be the most significant in local government since 1989, and the importance of the Forum working together collaboratively and collegially through this time. These points are covered off in the documentation.
9. Please note:
 - meeting dates for 2023 will be finalised before the November 2022 Mayoral Forum meeting
 - appointment of Forum chairs for 2020 (Chief Executives Forum, and Policy, Corporate and Operations Forums) is scheduled for the Chief Executives Forum meeting in October
 - the directories will be completed following local body elections.
10. Question for Chief Executives - *Does the draft briefing cover off the information that it is important for new members of the Mayoral Forum to know at the outset?*

Record of Mayoral Forum achievements

11. As in 2019, we have documented the achievements of the outgoing Mayoral Forum (Attachment 3). This is to reflect on what the Forum has succeeded in doing together during this term, and to indicate to incoming members of the Mayoral Forum some of what can be achieved by 'standing together for Canterbury'.
12. The record of Mayoral Forum achievements will be published on the Canterbury Mayoral Forum website following the Mayoral Forum's August meeting.
13. Question for Chief Executives - *Have we missed anything that you would expect to see in this record of achievement?*

Canterbury 2022 An Overview

14. The secretariat has updated the 2019 version of *Canterbury 2019 An Overview* to help inform prioritisation, engagement with central government and the development of an approach to a regional development strategy for the upcoming term. The report uses data available as at 30 June 2022.

15. Updating *Canterbury 2022: An Overview* included reviewing and updating the data in the original document and adding additional information where appropriate. Input was sought from ChristchurchNZ, Enterprise North Canterbury and Venture Timaru and the updated document was peer reviewed by David Bromell.
16. *Canterbury 2022: An Overview* is provided at Attachment 4. Please note that due to some design delays, the document still requires a final proofread – this will be undertaken prior to the 26 August Mayoral Forum. Following the August Mayoral Forum meeting this document will be published on the Canterbury Mayoral Forum website.
17. Question for Chief Executives - *Are there any surprises for you in the data and information presented in the regional overview?*

Cost, compliance and communication

Risk assessment and legal compliance

18. By presenting a draft triennial agreement to the first (25 November) meeting of the Mayoral Forum, we are on track to meet the legislative requirement that councils within a region ratify a local authorities' triennial agreement by 1 March following local body elections.

Communication

19. The Briefing to the incoming members of the Canterbury Mayoral Forum will be published on the regional forums website after the Mayoral Forum meeting on 25 November.
20. The triennial agreement will be published after it has been approved by the Mayoral Forum and ratified by all member councils.

Next steps

26 August	Mayoral Forum considers: <ul style="list-style-type: none"> • revised draft triennial agreement • draft Canterbury Mayoral Forum briefing to incoming members and cover note • draft record of Mayoral Forum achievements • <i>Canterbury 2022 An Overview</i>
8 October	Local body elections
25 October	Canterbury Mayoral Forum briefing to incoming members is finalised and circulated with record of outgoing Mayoral Forum achievements and a covering letter from the Chair of the Chief Executives Forum to incoming members of the Mayoral Forum
31 October	Chief Executives Forum: <ul style="list-style-type: none"> • appoints forum chairs for 2020

- considers draft process to develop a regional development strategy or refresh of Plan for Canterbury
- 24-25
November
- Incoming Mayoral Forum meets:
- working dinner on 24 November
 - First formal meeting on 25 November

Attachments

- Attachment 1: draft Triennial Agreement
- Attachment 2a: draft cover letter Chair CE Forum to incoming members of Mayoral Forum
- Attachment 2b: draft CMF briefing to incoming members of the Mayoral Forum
- Attachment 3: draft record of Mayoral Forum achievements 2019-2022
- Attachment 4: *Canterbury 2022 An Overview*

Canterbury Local Authorities' Triennial Agreement 2023–25

Background

1. Section 15 of the Local Government Act 2002 (the Act) requires local authorities within a regional council area to enter into a Triennial Agreement (the Agreement) by 1 March following triennial local body elections.
2. The purpose of the Agreement is to ensure appropriate levels of communication, co-ordination and collaboration between local authorities within the region. The agreement must include:
 - protocols for communication and co-ordination between the councils
 - the process by which councils will comply with section 16 of the Act, which applies to significant new activities proposed by regional councils
 - processes and protocols through which all councils can participate in identifying, delivering and funding facilities and services of significance to more than one district.
3. Agreements may also include commitments to establish joint governance arrangements to give better effect to the matters set out in paragraph 2 above.

Parties to the Agreement

4. The Parties to the Agreement are the Kaikōura, Hurunui, Waimakariri, Selwyn, Ashburton, Timaru, Mackenzie, Waimate and Waitaki District Councils, the Christchurch City Council, and the Canterbury Regional Council (Environment Canterbury).

Standing together for Canterbury

5. The Parties agree to work collaboratively and in good faith for the good governance and sustainable development of their districts, cities and region.

Communication

6. The Parties value and will maintain open communication, collaboration and trust. In the interest of “no surprises”, the Parties will give early notice of potential disagreements between, or actions likely to impact significantly on, other Parties.

Significant new activities

7. When a Party is considering a major policy initiative or proposal that may have implications for other Parties, they will give early notification to the affected Parties and share the information with the Canterbury Mayoral Forum and the Canterbury Chief Executives Forum.

8. The Canterbury Regional Council will provide early advice to the Canterbury Chief Executives Forum and the Canterbury Mayoral Forum of any significant new activity, in addition to other requirements specified in s.16 of the Act.

Local government structure in Canterbury

9. Notwithstanding the spirit of co-operation and collaboration embodied in the Agreement, the Parties, individually or collectively, reserve the right to promote, consult and/or research change to the structure of local government within the Canterbury region.
10. This right is consistent with the intent to improve the effectiveness and efficiency of local government (Local Government Act 2002 s.24AA), having particular regard to communities of interest and community representation.

Regional Policy Statement review

11. The Agreement applies to any change, variation or review of the Canterbury Regional Policy Statement.

Collaboration

12. The Parties commit to working collaboratively to:
 - enable democratic local decision-making and action by, and on behalf of, communities
 - promote the social, economic, environmental, and cultural well-being of communities in the present and for the future (Local Government Act 2002, s.10).
13. Collaboration may be undertaken on a whole of region, or sub-regional basis.
14. The primary mechanism to implement this Agreement is the Canterbury Mayoral Forum. The Forum will meet quarterly and operate in accordance with its agreed terms of reference, which are attached as **Appendix 1**.
15. The Canterbury Mayoral Forum will:
 - continue to provide governance of the Canterbury Water Management Strategy
 - develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2023–25
 - advocate for the interests of the region, its councils and communities.
16. The Canterbury Mayoral Forum will be supported by the Canterbury Chief Executives Forum and other regional forums and working groups as agreed from time to time.
17. The Chief Executives Forum will:
 - report quarterly to the Canterbury Mayoral Forum on delivery of its work programme to implement and manage collaborative projects and agreed actions of the Canterbury Mayoral Forum

- identify and escalate to the Canterbury Mayoral Forum strategic issues and opportunities for collaboration from the Policy, Corporate and Operational Forums and other regional and sub-regional working groups.

18. As requested by the Canterbury Mayoral Forum, Environment Canterbury will host a permanent regional forums secretariat and resource this from the regional general rate.

Other agreements

19. This Agreement does not prevent the Parties from entering into other agreements among themselves or outside the Canterbury region. Any other such agreement should not, however, be contrary to the purpose and spirit of this Agreement.

Agreement to review

20. A triennial agreement may be varied by agreement between all the local authorities within the region and remains in force until local authorities ratify a new agreement.

21. Any one or more of the Parties can request an amendment to this Agreement by writing to the Chair of the Canterbury Mayoral Forum at least two weeks before a regular quarterly meeting of the Forum.

22. The Canterbury Mayoral Forum will review the Agreement no later than the final meeting before triennial local body elections and recommend any changes to the incoming councils.

Authority

23. This Canterbury Local Authorities' Triennial Agreement 2023–25 is signed by the following on behalf of their respective authorities:

COUNCIL	SIGNATURE	DATE
Ashburton District Council Mayor		
Canterbury Regional Council Chair		
Christchurch City Council Mayor		

Hurunui District Council Mayor
Kaikōura District Council Mayor
Mackenzie District Council Mayor
Selwyn District Council Mayor
Timaru District Council Mayor
Waimakariri District Council Mayor
Waimate District Council Mayor
Waitaki District Council Mayor

Appendix 1: Canterbury Mayoral Forum terms of reference

1. Name

The name of the group shall be the Canterbury Mayoral Forum.

2. Objectives

- (a) To provide a forum to enable Canterbury councils to work more collaboratively with each other and with central government and other key sector leaders in Canterbury to identify opportunities and solve problems together.
- (b) To identify and prioritise issues of mutual concern and foster co-operation, co-ordination and collaboration to address these issues (including where appropriate joint work plans).
- (c) To formulate policies and strategies on matters where all member councils may act collaboratively in determining plans for the co-ordination of regional growth.
- (d) To ensure increased effectiveness of local government in meeting the needs of Canterbury communities.
- (e) To act as an advocate to central government or their agencies or other bodies on issues of concern to members.
- (f) To develop and implement programmes, which are responsive to the needs and expectations of the community.

3. Principles

In pursuit of these objectives the Canterbury Mayoral Forum will observe the following principles.

- (a) Establish and maintain close liaison with other local government networks to ensure as far as possible the pursuit of common objectives and the minimisation of duplication.
- (b) Establish and maintain close liaison with Ministers of the Crown and local Members of Parliament.
- (c) Establish and maintain close liaison with a wide number of diverse stakeholders and key sector organisations within the region.
- (d) Exercise its functions with due regard to the tangata whenua and cultural diversity of the Canterbury community.
- (e) Keep the local community informed about its activities by proactively releasing information about key projects in a timely manner, as agreed by the member councils.
- (f) Encourage member councils to promote and apply cross-boundary structures and systems.
- (g) Establish a provision for reporting back to its respective Councils.

4. Powers

- (a) The Canterbury Mayoral Forum shall have the power to:
 - (i) levy for any or all of its objects in such amount or amounts as may be mutually determined and acceptable to individual local authorities
 - (ii) determine and make payments from its funds for any or all of the purposes of its objects
 - (iii) receive any grant or subsidy and apply monies for the purposes of such grant or subsidy
 - (iv) fund appropriate aspects of the Forum's activities regionally.
- (b) The Canterbury Mayoral Forum does not have the power to legally bind any council to any act or decision unless that act or decision has been agreed to by decision of that council.

5. Membership

- (a) Membership of the Canterbury Mayoral Forum shall be open to the following councils:
 - Ashburton District Council
 - Canterbury Regional Council (Environment Canterbury)
 - Christchurch City Council
 - Hurunui District Council
 - Kaikōura District Council
 - Mackenzie District Council
 - Selwyn District Council
 - Timaru District Council
 - Waimakariri District Council
 - Waimate District Council
 - Waitaki District Council.
- (b) Each member council shall be represented by its Mayor (or Chair in the case of Environment Canterbury) and supported by its Chief Executive. On occasions where the Mayor or Chair cannot attend, a council may be represented by its Deputy Mayor or Deputy Chair.
- (c) The Canterbury Mayoral Forum shall have the power to invite people to attend and participate in its meetings on a permanent and/or issues basis. The Forum has issued a standing invitation to the Kaiwhakahaere or other representative/s of Te Rūnanga o Ngāi Tahu to attend and participate in meetings of the Forum. The Kaiwhakahaere has indicated a process to determine representation from the ten Canterbury papatipu rūnanga of Te Rūnanga o Ngāi Tahu.

6. Chairperson

- (a) The Canterbury Mayoral Forum shall select a Chair at the first meeting immediately following the Triennial Elections. This appointment may be reviewed after a period of 18 months.

- (b) The Chair selected will preside at all meetings of the Canterbury Mayoral Forum.
- (c) The Canterbury Mayoral Forum shall select a Deputy Chair at the first meeting immediately following the Triennial Elections.
- (d) The Canterbury Mayoral Forum may appoint spokespersons from its membership for issues being considered, in which case each member council agrees to refer all requests for information and documents to the duly appointed spokespersons.

7. Meetings

- (a) Meetings will be held as required with an annual schedule, covering a calendar year, to be determined by the members. Meetings will be held quarterly at venues to be determined.
- (b) Special meetings may be called at the request of four members.
- (c) The secretariat will prepare an agenda for Mayoral Forum meetings in consultation with the Chair and the Chief Executives Forum.
- (d) Agendas for meetings will be issued and minutes will be taken and circulated.
- (e) A summary of each meeting will be drafted and shared on the Canterbury Mayoral Forum website for members to distribute within their councils as a high-level record of the meeting.
- (f) Approved minutes and approved final reports and papers will be made available via the Canterbury Mayoral Forum website as agreed by the Canterbury Mayoral Forum.

8. Decision making

- (a) The practice of the Forum will be to determine issues before it by consensus.
- (b) If the consensus is to determine issues by voting, the determination shall be determined by a majority of votes of the authorities represented at the meeting through the Mayor or Chair or their nominated representative.

9. Secretariat

The Canterbury Mayoral Forum will appoint Environment Canterbury to carry out the secretariat function on such terms and conditions as it shall decide for the discharge of duties. This includes taking minutes, keeping any books and accounts and attending to any other business of the forum.

xx October 2022

To: Mayors of territorial authorities in Canterbury
CC: Chief Executives

[name]	Mayor, Kaikōura District
	Mayor, Hurunui District
	Mayor, Waimakariri District
	Mayor, Christchurch City
	Mayor, Selwyn District
	Mayor, Ashburton District
	Mayor, Timaru District
	Mayor, Mackenzie District
	Mayor, Waimate District
	Mayor, Waitaki District

Kia ora koutou

Canterbury Mayoral Forum

Congratulations on being elected mayor of your council. On behalf of the Canterbury Chief Executives Forum, a very warm welcome to new members of the Mayoral Forum and welcome back to re-elected members. The Canterbury chief executives and the regional forums secretariat team look forward to working with you during the 2022–25 local government term.

The Chair of the Canterbury Regional Council (Environment Canterbury) is also a member of the Mayoral Forum. The Council is likely to meet for the first time and elect its Chair on xx October. I will communicate similarly with the Chair once elected.

Attached please find:

1. a briefing to incoming members of the Mayoral Forum
2. a record of the Mayoral Forum's achievements during the 2019-22 term
3. a draft triennial agreement that will come to the first meeting on 25 November 2022 – the Forum will be invited to approve this, prior to member councils being asked to ratify it by 1 March 2023, as required by the Local Government Act 2002 (s.15).
4. *Canterbury 2022 - An Overview* – which presents high-level information on current state and trends of wellbeing in Canterbury to inform the Mayoral Forum

If you are new to the Mayoral Forum, these documents will give you an idea of what the Forum does (and why and how it does it), and what we can achieve when we stand together for our region and its communities.

As you will be aware, the 2022-25 triennium will be the most significant in local government since 1989 given the range of government reform programmes being implemented this term. The Chief Executives Forum wishes to highlight to you that the strategic approach for this term needs to be focused on ensuring local voice through these changes.

At the request of the outgoing Mayoral Forum, a short online meeting will be arranged shortly so new members can introduce themselves and meet other members ahead of the first Forum meeting of the term, which will be held on 24-25 November.

The secretariat will send calendar invites to these meetings and circulate contact lists for Mayoral Forum members, Chief Executives and Executive Assistants.

By Friday 17 November, the secretariat will circulate an agenda and papers for our first meetings:

- **Thursday 24 November, 6:30 pm–9:30 pm**
Working dinner, Commodore Airport Hotel, Burnside, Christchurch. This will be informal, and an opportunity for mayors, the Chair of the regional council and the region's chief executives to get to know one another. Members of the Forum make their own arrangements for overnight accommodation – a number choose to stay at the Commodore
- **Friday 25 November, 8:30 am to 2:30 pm**
Mayoral Forum meeting, Commodore Airport Hotel. As is the convention, I will chair the inaugural meeting until you have selected a Chair. Key decisions for the first meeting are outlined in the briefing to incoming members (p x, paragraph x). A group photo will also be taken at this meeting.

Regional Transport Committee

At the request of the outgoing Mayoral Forum, can you please give consideration to representing your council personally on the Canterbury Regional Transport Committee (RTC) when you are discussing portfolios and appointments to committees with your councillors. Because of the critical importance of transport to Canterbury and the South Island, the Mayoral Forum has previously suggested that wherever possible Mayors should represent their councils on the RTC.

In the meantime, you are most welcome to contact me or the secretariat (details below) with any questions.

Ngā mihi

Hamish Riach
Chair, Chief Executives Forum

Attachments

- Briefing to incoming members of the Canterbury Mayoral Forum
- Record of Mayoral Forum achievements 2020-22
- Draft Canterbury local authorities' triennial agreement 2023–25
- *Canterbury 2022 An overview*

CANTERBURY
Mayoral Forum

*A strong regional economy with resilient, connected
communities and a better quality of life, for all.*

Canterbury Mayoral Forum: Briefing to Incoming Members October 2022

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

*Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council*

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Purpose

3. This briefing to incoming members of the Canterbury Mayoral Forum has been prepared at the direction of the outgoing Mayoral Forum by the Chief Executives Forum, with the assistance of the secretariat.
4. It provides background information for decisions that the Forum will make at its first meeting on Friday 25 November 2022.

Value of the Forum

5. Canterbury is New Zealand's largest region by land area and number of councils. The Mayoral Forum enables leadership, communication, co-ordination and collaboration between the 11 councils, from Kaikōura in the north to Waitaki in the south. Our councils vary greatly in size; some are predominantly urban, others predominantly rural. Through the Mayoral Forum, we stand together for Canterbury and support one another through good times and bad.
6. The Local Government Act 2002 (s.15) requires all local authorities within a region to enter into a triennial agreement¹. The Mayoral Forum is the key mechanism to implement the Canterbury Local Authorities' Triennial Agreement and is mandated by paragraph 14 of the Agreement. This includes developing and leading implementation of a sustainable development strategy (see Mayoral Forum's Plan for Canterbury 2020-2022), providing governance oversight of the Canterbury Water Management Strategy (CWMS), and advocating for the interests of the region, its councils and communities.
7. In recent years, the Mayoral Forum has achieved its greatest impact by exercising leadership, facilitation and advocacy for Canterbury. See the accompanying summary of Mayoral Forum achievements during the 2019–22 local government term.

Forum membership and meetings

8. The Mayoral Forum comprises the mayors of the 10 territorial authorities in Canterbury and the Chair of the regional council (Environment Canterbury). Chief Executives attend Mayoral Forum meetings to support their Mayor/Chair and align the work programmes of the Chief Executives Forum and other regional forums² and working groups with Mayoral Forum priorities.
9. During the last term, the Mayoral Forum engaged with Canterbury's 10 Papatipu Rūnanga to determine the best approach for ongoing and enduring engagement between both groups. [to be updated following Aug hui].

¹ A draft Triennial Agreement accompanies this briefing and will come to the first meeting of the Forum for consideration on 25 November 2019

² Currently we have Corporate, Operations and Policy Forums, supported by a number of working groups.

10. The Forum may choose to extend standing invitations to guests to attend regular quarterly meetings of the Forum. In the past invitations have been extended to:
 - the Regional Public Service Commissioner (Ben Clark, Regional Director Corrections) (2019-2022)
 - Kaiwhakahaere Ngāi Tahu (Lisa Tumahai) (2019-2022)
 - Deputy-Chief Executive Central/Local Government Partnerships, Department of Internal Affairs (Helen Wyn) (2015-2019)
 - central government's Senior Regional Official for Canterbury³ (2017-2019)
 - central government's Regional Economic Development Senior Regional Official (Paul Stocks, Deputy Secretary, Building, Resources and Markets, MBIE) (2019-2022)
 - the Chief Executive, ChristchurchNZ (2017-2019).
11. The Forum will have its first meeting for the term on 24-25 November 2022. In 2023, the Forum is scheduled to meet in February, May, August and December – a calendar of meeting dates will come to the first meeting for approval. We build this around council meetings and the Local Government New Zealand calendar. The outgoing Forum agreed that, where feasible, Canterbury councils should try to schedule their council meetings on Wednesdays, to allow for regional meetings and events on Thursdays and Fridays.
12. The Mayoral Forum currently meets at the Commodore Airport Hotel, on Memorial Avenue near Christchurch Airport. It provides plenty of parking and reasonably priced accommodation for those that require it. See further [Resourcing](#).
13. The Thursday evening before the quarterly Friday meetings, the Forum has a working dinner to workshop strategic issues and allow time for informal discussion and relationship building.
14. While the Forum meets formally each quarter, much of its work is undertaken outside of these meetings, including meetings or visits with Ministers and a range of other stakeholders. In addition, in the 2019-22 term, the Forum instituted fortnightly online catchups to keep connected outside of the formal meetings and stay on top of matters as they arise.
15. As the elected mayors or chair of the regional council, members of the Forum speak in their own right as leaders for Canterbury, rather than as representatives of their councils. Meetings of the Mayoral Forum are not public meetings as defined by the Local Government Official Information and Meetings Act 1987 and decisions of the Mayoral Forum are not binding on member councils.

Decisions for the first meeting

16. At its first meeting on 25 November 2022, the Mayoral Forum will be invited to:
 - select a Chair and Deputy Chair

³ Senior Regional Officials establish networks with businesses, local authorities, community groups and iwi to understand their needs and co-ordinate within and across regions to facilitate applications to the Provincial Growth Fund (PGF).

- consider and approve the Canterbury Local Authorities' Triennial Agreement and Mayoral Forum terms of reference
- arrange for the Triennial Agreement to be ratified by all member councils no later than 1 March 2023
- approve proposed meeting dates and arrangements for 2023
- consider and discuss a proposal to refresh/develop a Canterbury Mayoral Forum sustainable development strategy for 2023 – 2025 (see paragraphs 45-52 below)
- decide how to lead the forum's work going forward. For example, whether to reinstate the Forum's 2019-2022 steering groups and decide on membership or defer a decision until a refreshed/new strategy is complete.
- appoint a local government representative to the Civil Defence and Emergency Management Rural Advisory Group [following up with Sean Poff around process for this]

Working together for Canterbury

How we work together

17. As in paragraph 6 of the draft Triennial Agreement, the Mayoral Forum sets a high value on open communication, collaboration and trust. Our work together is only as strong as the relationships we maintain between one another and our councils.

Regional forums

18. The Mayoral Forum is supported by a Chief Executives Forum, which oversees other regional forums and working groups. The Chief Executives Forum is also mandated by the Triennial Agreement.
19. The Policy, Corporate and Operations Forums and their working groups report to the Chief Executives Forum. The Chair of the Chief Executives Forum presents a summary report on the work of regional forums to quarterly meetings of the Mayoral Forum.
20. The Chair of the Chief Executives Forum in 2022 is Hamish Riach (Ashburton District Council). Chairs of the regional forums for 2023 will be appointed by the Chief Executives Forum when it meets on 31 October. [update following 31 October CEs Forum]

Secretariat arrangements

21. The Mayoral Forum terms of reference include the provision of a permanent secretariat hosted by Environment Canterbury and funded from the regional general rate. This is a long-standing arrangement. In addition, Environment Canterbury provides:
- communications, media and legal advice as required
 - document management and other business support services
 - web hosting of the Mayoral Forum website: <https://canterburymayors.org.nz/>
22. The secretariat is:

- Maree McNeilly, Principal Advisor (027 381 8924)
- Amanda Wall, Senior Advisor (027 234 6381)
- Rosa Wakefield, Project Coordinator (027 381 9406).

23. All members of the secretariat use this email address:

secretariat@canterburymayors.org.nz.

24. The Forum uses BoardPro as its online agenda portal. The secretariat will set you up in with access to log in at any time to view and annotate agendas and minutes. You will be notified whenever meeting packs are published.

Resourcing

25. Member councils meet their own costs for meeting attendance (travel, accommodation and Mayoral Forum working dinners). When we invite guests to working dinners, the cost of their meals will come from the regional forums levy councils pay annually. Mayors and Chief Executives pay personally for any alcoholic beverages consumed.

26. The Chief Executives Forum has a regional forums budget for approved collaborative projects. This is funded by a levy on member councils to an agreed formula. The levy for 2022/23 is \$63,000.

27. The Mayoral Forum may choose to levy councils for specific project work if required, over and above the Chief Executives regional forums budget. This is decided on a case-by-case basis.

28. Selwyn District Council provides meeting rooms and covers catering costs for regional forums that meet in its premises.

29. Environment Canterbury covers secretariat salaries and overheads and some Mayoral Forum meeting costs (room hire and lunch). Environment Canterbury also acts as fund-holder for any grants obtained from central government.

Other regional and sub-regional committees

Canterbury Civil Defence Emergency Management Group Joint Committee

30. The Civil Defence Emergency Management Act 2002 requires the regional council and every territorial authority within that region to establish a Civil Defence Emergency Management Group as a joint standing committee. Each local authority must be represented on the Group by the Mayor/Chair, or an elected person who has delegated authority to act for the Mayor/Chair.

31. The Canterbury Joint Committee usually meets quarterly. It signs off the Canterbury CDEM Group Plan and provides guidance for how civil defence will be implemented in Canterbury. It is supported by a Co-ordinating Executive Group (CEG) comprising chief executives of territorial authorities and emergency services (including NZ Police, Fire and Emergency NZ, St John, Hospital Boards). CEG provides advice to the Joint

Committee and implements its decisions. Note that Waitaki District is included in the Otago Civil Defence Emergency Management Group Joint Committee.

Regional Transport Committee

32. Environment Canterbury has statutory responsibility under the Land Transport Management Act 2003 for ensuring that a Regional Land Transport Plan (RLTP) is in place for the Canterbury region. This Plan is a statement of transport priorities for the region and co-ordinates the region's requests for central government funding for land transport activities. The next RLTP will be for the period 2021–31.
33. The legislation delegates responsibility for preparing the RLTP to the Canterbury Regional Transport Committee (RTC), convened by Environment Canterbury. Membership of the Committee comprises elected representatives from each of the territorial local authorities (except Waitaki District, which is included in the Otago RLTP) and a member of the New Zealand Transport Agency.
34. Because of the critical importance of transport to the economy of Canterbury and the South Island, and decisions that will need to be made, the Mayoral Forum has previously agreed that wherever possible Mayors will represent their councils on the RTC.

Canterbury Regional Leadership Group (CPF)

35. The Canterbury Regional Leadership Group (RLG) is the regional body that oversees the implementation of the COVID Protection Framework (CPF), ensuring alignment across agencies and stakeholders. The RLG has specific responsibility to support the regional response to the CPF and to be a conduit for national service delivery changes.
36. The primary role of the RLG is:
 - to assess changes between traffic light levels in support of ministerial decisions
 - to oversee and enable an effective locally-led and delivered Care in the Community response.
37. Membership includes leaders from local and central government agencies, mayors, Iwi/Hapū and Pasifika. It also includes partners representing community and business interests.
38. It is a 'one-stop' shop for sharing information and is used as a 'clearing house' for any system-related service issues.

Canterbury Public Service Leadership Group (name change pending)

39. The Canterbury Regional Public Service Leadership Group (CPSLG) is a smaller group of Regional Leaders operating under the Regional Systems Leadership Framework. This framework is intended to improve how the public service works in regions and ultimately support improvements in the wellbeing of New Zealand's communities.

40. The Regional Public Service Commissioners' mandate includes:

- working with public service officials and regional stakeholders to develop locally-informed, regionally-led and centrally-supported plans and priorities
- acting as a unified point of contact for public service agencies on cross-cutting wellbeing issues at a local and/or regional level
- supporting cultural change in the way the public service works in regions to ensure government puts people at the heart of our work and our purpose, acts as an honourable Treaty partner and works together towards common objectives.

41. The RLG also address the regional public service priorities for Canterbury. Priorities to date are:

- all tamariki and rangatahi in Canterbury reach their full potential
- workforce development – transitioning Canterbury to become a more highly productive and sustainable economy
- addressing social housing concerns
- supporting mental wellbeing: improving access to health care for people with moderate mental health needs
- addressing family violence and sexual violence concerns (newly added priority to support the significant investment in Te AorereKura).

42. The Canterbury Mayoral Forum is well placed to continue to work with the central government public sector to address the regional priorities.

43. The Regional Public Service Commissioner looks forward to meeting with the incoming Mayors to provide further information on these groups and the programme of work.

Sub-regional groups

44. Mayors may choose to form sub-regional groupings to address local matters. These groups will be supported at the sub-regional level by the specific councils involved in the groupings.

45. An example of one such group is the Greater Christchurch Partnership⁴.

Leading regional development

The Mayoral Forum's Plan for Canterbury, 2020-22

46. The *Mayoral Forum's Plan for Canterbury* was launched in September 2020.

47. The Plan set out the Mayoral Forum's vision for sustainable development across all four aspects of wellbeing (environmental, economic, social and cultural).

⁴ <https://greaterchristchurch.org.nz/>

48. For the remainder of the 2020-22 local government term, the Forum focused on five priorities where it could make a difference through leadership, advocacy and enabling partnerships:

- **Sustainable environmental management of our habitats** (land, air, water and ecosystems), focusing on land use and freshwater management.
- **Shared economic prosperity** – through sustainable, value-added primary production, high-value manufacturing, high-value tourism, growing attracting and retaining a skilled workforce and attracting new businesses.
- **Better freight transport options** – mode shift to optimise movement of long-distance freight by rail and coastal shipping to improve road safety, decrease carbon emissions and reduce wear and tear on the region's roads.
- **Climate change mitigation and adaptation** – reducing our carbon footprint, building community resilience and making our infrastructure as strong as it can be.
- **Three Waters services** – securing safe drinking-water supplies, and ensuring that infrastructure, institutional arrangements and regulation enable the sustainable management of drinking water, wastewater and stormwater in Canterbury.

49. The Plan is available here: https://canterburymayors.org.nz/wp-content/uploads/Mayoral-Forums-Plan-for-Canterbury_SEPT-2020.pdf

50. The Forum's achievements against the goals in the Plan are outlined in a separate document accompanying this briefing.

51. The Plan for Canterbury replaced the Canterbury Regional Economic Development Strategy (CREDS), which was led by the Forum from 2015-2019.

52. Continuing projects from 2020-22 can be accommodated within this framework.

53. At the meeting on 29 November 2019, the Mayoral Forum will be invited to consider a proposal to develop a regional development strategy for this term. The Forum may wish to refresh the Plan for Canterbury or develop something new.

Canterbury – An Overview 2022

54. The secretariat has developed an overview of the Canterbury region, structured around the key wellbeing concepts of the Treasury's Living Standards Framework. It presents high-level information on current state and trends within the region across a range of relevant topics and indicators.

55. The purpose of the overview is to:

- help inform Mayoral Forum priorities for this local government term
- support engagement with central government
- provide context for development of a regional development strategy for this term.

56. The document was first developed for the 2019-22 term and has been refreshed and updated as at June 2022. The overview is attached and can be found at [weblink to be added once published].

Canterbury Water Management Strategy (CWMS)

57. The Mayoral Forum initiated the CWMS in 2008 with its vision: To enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework. While significant changes are being made to the resource management framework, including to how water is managed, the CWMS continues to successfully support environmental outcomes and remains a crucial mechanism for working collaboratively with our communities.
58. The CWMS is led by Environment Canterbury, Ngāi Tahu and the region's district and city councils. The Chair of Environment Canterbury reports quarterly to the Mayoral Forum on implementation of the CWMS.

Food and Fibre Innovation programme

59. The only remaining project from the Canterbury Regional Economic Strategy (CREDS) 2015-2019 is the Food and Fibre Innovation Programme. Mayor Craig Rowley (Waimate District) has led this multi-year project to improve productivity through value-added production (food, fibre and agritech) and high-value manufacturing. It is delivered by ChristchurchNZ and the University of Canterbury with funding obtained by the Mayoral Forum from the Regional Growth Programme (\$1 million over 5 years, 2018–2022; \$0.45 million over 4 years, 2018–2021). This programme has been extended through to June 2023.

CANTERBURY Mayoral Forum

A strong regional economy with resilient, connected communities and a better quality of life, for all.

Canterbury Mayoral Forum achievements 2020-2022

1. This report provides a summary of progress and achievements of the Canterbury Mayoral Forum at the end of the 2020-2022 local government term.

Regional forums

2. The Canterbury Local Authorities' Triennial Agreement 2019–22 mandates the work of the Canterbury Mayoral Forum, Chief Executives Forum, Policy Forum, Corporate Forum, Operations Forum and other regional and sub-regional forums and working groups (see Appendix 1). Regional forums generally meet quarterly.
3. As agreed in the Mayoral Forum Charter of Purpose, Environment Canterbury hosts a permanent regional forums secretariat: 2 FTE staff (funded through the regional general rate) and a CREDS Project Manager.

Plan for Canterbury

4. In September 2020, the Mayoral Forum launched its Plan for Canterbury.
5. The Plan sets out the Mayoral Forum's vision for sustainable development with shared prosperity, resilient communities and proud identity. To expand on this, the Mayoral Forum's vision is that in Canterbury, all of us together:
 - care for our natural resources to secure both present and future opportunities
 - create shared economic prosperity so no one is left behind
 - nurture caring, hope and kindness, standing strong together to withstand and adapt to challenges and change
 - celebrate our diverse identities – and take pride in our common identity as Cantabrians.
6. For the remainder of the local government term (2020–22), the Forum focused on five priorities where it can make a difference through leadership, advocacy and enabling partnerships. The priorities are:

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council

- a. Sustainable environmental management of our habitats (land, air, water and ecosystems), focusing on land use and freshwater management.
 - b. Shared economic prosperity – through sustainable, value-added primary production, high-value manufacturing, high-value tourism, growing attracting and retaining a skilled workforce and attracting new businesses.
 - c. Better freight transport options – mode shift to optimise movement of long-distance freight by rail and coastal shipping to improve road safety, decrease carbon emissions and reduce wear and tear on the region's roads.
 - d. Climate change mitigation and adaptation – reducing our carbon footprint, building community resilience and making our infrastructure as strong as it can be.
 - e. Three Waters services – securing safe drinking-water supplies, and ensuring that infrastructure, institutional arrangements and regulation enable the sustainable management of drinking water, wastewater and stormwater in Canterbury.
7. The Mayoral Forum's three-year work programme reflects priorities identified in the plan, and delivery of this is overseen by the Chief Executives Forum, which reports quarterly to the Mayoral Forum.

Sustainable environmental management of our habitats

Oversight of CWMS

- 8. The Mayoral Forum has maintained active oversight of the implementation of the CWMS, receiving regular and comprehensive reporting on progress. To re-engage communities and stakeholders to nurture commitment to delivering the CWMS, the Mayoral Forum endorsed revised terms of reference for Zone Committees in November 2020.
- 9. In May 2019, the Mayoral Forum signed off on a review of the CWMS and agreed goals for 2025 and 2030. Environment Canterbury will lead development of an implementation plan (with resource implications), to inform development of councils' annual plans for 2020/21 and Long-term Plans for 2021–28. The Forum discussed progress on the CWMS at each Forum meeting.
- 10. The Mayoral Forum continues to work in partnership with Environment Canterbury on assessing the implications of Essential Freshwater reforms on the direction and implementation of the CWMS into the future.

Biodiversity champions

- 11. The Mayoral Forum supported the formation of a working group of Canterbury councillors to increase governance-level engagement on biodiversity issues and opportunities across all Canterbury councils. This working group, the Biodiversity Champions, responds to a need for local government to work closely together to implement new national direction for biodiversity and support the revitalisation of the Canterbury Biodiversity Strategy.

12. [Checking with Zoe on anything further to add]

Advocacy on Essential Freshwater reforms

13. To acknowledge the impact of these reforms on communities across the region, the Mayoral Forum established an Essential Freshwater Steering Group to oversee a regional response to the Essential Freshwater package with a focus on community engagement and the development of a Communications Plan.

Resource management reform

14. The Mayoral Forum has been a strong advocate for local voice in the resource management reform process, advocating with the Minister for the Environment, providing detailed submissions on consultation processes, and meeting regularly with the Ministry for the Environment to provide ideas and give feedback on proposals. This work will continue in the next local government term as the reform progresses.

Shared economic prosperity

15. Canterbury councils and local rūnanga invest considerable time and effort in building and maintaining authentic partnerships for the benefit of the region. It was in this spirit that the Mayoral Forum and the Chairs of the ten Canterbury Papatipu Rūnanga begun building a closer relationship as a collective to work together for the greater wellbeing of Canterbury's people and land. The group has met twice a year since 2021 to establish an enduring and trusted partnership.

16. Update following Aug hui about ongoing engagement structure

17. The Mayoral Forum supported and helped leverage funding to Canterbury councils from Crown Infrastructure Partners' shovel-ready fund in 2020. The Ashburton, Hurunui, Kaikōura, Timaru and Waimakariri District Councils, Christchurch City Council and Environment Canterbury secured a total of \$127m in funding on projects the Forum supported, including:
 - a co-ordinated package of flood protection works across Canterbury (Environment Canterbury, \$15.5m)
 - South Express and Nor'West Arc cycleway routes (Christchurch City Council, \$18m as part of a wider package of cycleway funding)
 - Ashburton District Civic Centre and Library upgrade (Ashburton District Council, \$20m)
 - Conical Hill flyline in Hanmer Springs (Hurunui District Council, \$2m)
 - Kaikōura Aquatic Centre (Kaikōura District Council, \$1m)
 - Theatre Royal update and new heritage facility (Timaru District Council, \$11.6m)
 - Kaiapoi stormwater and flood protection works (Waimakariri District Council, \$9m)
 - accelerated rollout of the Rural Broadband Initiative phase 2 (\$50m).
18. The Forum has advocated with ministers for education and immigration policies that deliver a skilled workforce now and into the future, and submitted on the Productivity Commission's consultation on New Zealand's immigration settings. It supported the Education and Training Governance Group and has commenced formal engagement with the Canterbury Regional Skills Leadership Group. The Forum also visited Lincoln University, Canterbury University and Ara, meeting with senior staff to build relationships and learn more about the work of each institute.

19. In late 2021 the Forum established a Regional Economic Development Group, tasked with supporting the promotion of regional priorities for central government funding, either through the Regional Strategic Partnership Fund or other funding avenues. This group is supported by economic development agencies across the region and met regularly in 2022.
20. Maintaining momentum and finalising CREDS projects also continued. Details on this work are provided later in this report.
21. The Mayoral Forum supported collaboration on development of 2021-24 Long-Term Plans by reconvening the Long-Term Plan Working Group, chaired by a member of the Chief Executives Forum.

Better freight transport options

22. The Mayoral Forum together with the Regional Transport Committee (RTC) hosted a freight tour of key Canterbury freight facilities, covering Christchurch International Airport, Lyttelton Port, Move Logistics and PrimePort Timaru. The tour was attended by members of the Mayoral Forum and RTC, along with some local MPs.
23. Update following Kiwirail trip on 15 August
24. The Mayoral Forum and RTC met with the Minister of Transport in May 2021 to discuss a wide range of transport matters affecting the region. Ongoing engagement with the Ministry of Transport and Waka Kotahi New Zealand Transport Agency has enabled further conversations on matters of mutual interest.
25. The Mayoral Forum has supported advocacy by the RTC to have greater engagement with KiwiRail, including advocating for KiwiRail to have a seat at the RTC table.

Climate change mitigation and adaptation

26. The regional Climate Change Working Group established by the Chief Executives Forum in 2017 and the Climate Change Steering Group established by the Mayoral Forum in 2019 continue to address climate change adaptation for Canterbury.
27. The Steering Group has ensured the Mayoral Forum has a strong voice with central government on climate change matters, including coordinating regional submissions on government-led climate initiatives. The Mayoral Forum led the launch of the *It's time, Canterbury* climate change engagement campaign in 2021, and has maintained a keen interest in supporting the campaign across the region throughout the rest of this term.
28. The Steering Group also oversaw the development of a key climate change document for the region – the Canterbury Climate Change Risk Assessment, published in February 2022. This document is a detailed technical report that assesses climate risks in the region, and provides an evidence base for adaptation planning work across the region. The Steering Group has since provided advice and guidance to the Climate Change Working Group on regional adaptation planning, which will be a focus in the next local government term.
29. As part of its work, the Steering Group also established a group of Canterbury climate change councillors to ensure ongoing connections across the region on climate matters. The group met a number of times in 2021 and 2022, and included presentations from guest speakers,

including the Climate Change Commission. Responsibility for the group in the next local government term will rest with Environment Canterbury, through its Climate Change Action Committee.

Three Waters services

30. In light of the Government's three waters reform agenda, the Mayoral Forum convened a Three Waters Steering Group to oversee the delivery of the Canterbury Three Waters Service Delivery Review project. This project was undertaken in partnership with Ngāi Tahu. The project was undertaken to understand the probable impacts of the government's three waters reform on Canterbury councils. The Three Waters Service Delivery Review project was completed in May 2021.
31. Mayoral Forum collaboration with papatipu rūnanga and other councils on the path forward for three waters service delivery will continue into the second half of the local government term as the reform programme progresses. [update after NTU meeting with chairs and CMF on 5 August]

Canterbury Regional Economic Development Strategy (CREDS)

32. The Canterbury Regional Economic Development Strategy (CREDS) was introduced in August 2015 and established a number of initiatives for the Mayoral Forum. Most projects initiated under the CREDS are complete, with one continuing into the current local government term.
33. The following projects are complete:
 - mapping of Canterbury's state highways for mobile blackspots, with the top ten mobile blackspots agreed by stakeholders from Canterbury councils and emergency management agencies, and advocacy undertaken to resolve these gaps
 - with the agreement of all South Island Mayors and Chairs, a South Island Destination Management Plan for sustainable tourism was developed, with support from the Ministry of Business, Innovation and Employment (MBIE), the Department of Conservation, the New Zealand Transport Agency (NZTA) and Tourism New Zealand. COVID-19 interrupted progress with the Plan, though work on an appropriate approach to sustainable tourism continues
 - ChristchurchNZ along with the University of Canterbury and Lincoln University will continue to resource a more specific Job Ready programme over the next year that will mentor international student graduates into jobs. A work integrated learning model programme is being developed which will eventually replace Job Ready.
34. Following the establishment of Aoraki Development's My Next Move youth transitions programme in South Canterbury, the programme is being adapted for other regions, and has received further Ministry of Social Development funding.
35. ChristchurchNZ and the University of Canterbury are nearing completion on delivery of a multi-year project to boost value-added production focused on food, fibre and agritech and high-value manufacturing. This includes exploration of industry 'clusters' that exist and exploring how best to support and grow them; facilitating industry events, including the annual Food, Fibre and Agritech Challenge, many of whom that have entered are now being mentored to

grow their businesses; and the production of industry roadmaps that will support new businesses in finding the right pathways to market. This work will complete on 30 June 2023.

36. Following the success of the project to map mobile blackspots on state highways, the Forum funded a follow-up project in 2022 to map blackspots on local roads. Once complete, the Forum advocated with telecommunications companies and Crown Infrastructure Partners to resolve the blackspots, holding meetings in March and **xx** 2022. Significant progress on resolving many of the blackspots has now been made.

COVID-19 response

37. The Mayoral Forum increased its meeting frequency during the COVID-19 lockdown in 2020 to ensure members could stay across developing regional issues.
38. The Forum identified the need for high-level oversight of COVID-19 readiness, response, recovery and renewal and a mechanism for communication between central and local government in Canterbury. This resulted in the formation of a Canterbury COVID-19 Oversight Group, co-chaired by the Chair of the Chief Executives Forum. In 2021, this group formed part of the central government-facilitated Regional Leadership Group, which has responsibility for regional coordination of the COVID-19 response. Forum members have been strong advocates within this group for their communities.
39. The Mayoral Forum also took the following actions in response to the impact of COVID-19 on the Canterbury region since March 2020:
- set up a shared workspace in 2020 for Canterbury communications managers to coordinate and align communications in the region
 - advocated strongly for councils in regard to the timing of annual plans and LTPs, and implications for audit, rates and council finances
 - advocated for mayors to receive confidential pre-release information on virus cases in their regions to avoid TAs finding out details through the media
 - advocated for an accelerated roll-out of the Rural Broadband Initiative phase 2, and for progressing the Woodend bypass on State Highway 1 with central government
 - advocated for rural communities on extensions to essential business categories
 - provided general letters of support for employees at some Canterbury businesses, as well as letters of support for Entrada Travel Group and Sounds Air for financial aid/loans from central government
 - advocated for the plight of migrant workers with work visas who are unable to (re-)enter the country, and the resulting impact on economic recovery
 - advocated for fair phasing and prioritisation of Essential Freshwater reform implementation in Canterbury
 - supported the establishment of an interim Regional Skills Leadership Group (RSLG) in 2020, co-chaired by the Chair of the Chief Executives Forum; and the establishment of a permanent RSLG in 2021
 - publicly supported the vaccination rollout in 2021, advocating for eligible Cantabrians to receive their two vaccinations
 - advocated with the Canterbury Employers' Chamber of Commerce for adequate government support for businesses affected by ongoing COVID-19 Protection Framework restrictions.

Other initiatives

40. The following initiatives, identified in the previous local government term, are “business as usual” for the regional forums reporting through to the Mayoral Forum:

- health and safety collaboration
- collaboration on stormwater management planning and consenting
- co-ordination of natural hazard risk management
- continuing to build on the Canterbury Maps shared service
- collaboration in procurement and contract management
- contaminated land shared services
- regional economic development indicators monitoring
- regional leadership and support for strategic information and records management
- building control and regulatory co-ordination
- collaborative resource management planning and decision-making.

Standing together for Canterbury

41. The Canterbury Policy Forum monitors central government policy and regulatory initiatives impacting on Canterbury and provides oversight of the development of regional submissions. Joint advocacy (‘one strong voice for Canterbury’) has been a strength of the Mayoral Forum.

42. The following tables summarise Mayoral Forum engagement and advocacy since local body elections in October 2019.

Submissions

43. The Mayoral Forum made a large number of submissions on a wide range of topics this term. If the option was available, the Mayoral Forum took the opportunity to speak to the committee or agency managing the consultation after making its written submission.

Date	Audience	Subject
Oct 2019	Ministry for the Environment	Submission on Action for Healthy Waterways discussion document
Feb 2020	Resource Management Review Panel	Submission on Transforming the Resource Management System: Issues and Options Paper
Mar 2020	Ministry for the Environment	Submission on Proposed National Environment Standard for the outdoor storage of tyres
Mar 2021	Health Select Committee	Submission on the Water Services Bill
Mar 2021	Climate Change Commission	Submission on the Climate Change Commission’s draft advice package to the Government
May 2021	MBIE	Submission on the Government’s freedom camping discussion document
May 2021	MfE	Submission on proposed National Direction for industrial greenhouse gases
May 2021	Ministry of Transport	Joint submission with Regional Transport Committee on Hīkina te Kohupara discussion document (transport emissions)

Date	Audience	Subject
Jun 2021	Infrastructure Commission	Submission on draft 30-year infrastructure strategy
Aug 2021	Environment Committee	Submission on the draft Natural and Built Environments Bill exposure draft
Nov 2021	Ministry for the Environment	Submission on emissions reduction plan discussion document
Dec 2021	Ministry for the Environment	Submission on draft waste strategy
Dec 2021	Productivity Commission	Submission on New Zealand's immigration settings
Dec 2021	Ministry of Business, Innovation and Employment	Submission on economic regulation and consumer protection for three waters services in New Zealand discussion paper
Dec 2021	Pae Ora Legislation Committee	Submission on Pae Ora (Healthy Futures) Bill
Feb 2022	Ministry for the Environment	Submission on resource management reform consultation
Mar 2022	Ministry for the Environment	Submission on enabling local voice in resource management reform consultation
Mar 2022	Taumata Arowai	Submission on drinking water regulations
May 2022	Ministry for the Environment	Submission on Transforming Recycling consultation
July 2022	Indigenous biodiversity	Submission on exposure draft of the National Policy Statement for Indigenous Biodiversity

Letters and meetings

Date	Audience	Subject
Dec 2019	New Zealand Institute of Skills and Technology (NZIST)	Letter of support for Ōtautahi/Christchurch as permanent location of the NZIST headquarters
Feb 2020	Minister for Greater Christchurch Regeneration, Energy and Resources, and Research, Science and Innovation	Spoke at Mayoral Forum dinner
Mar 2020	Canterbury Museum	Letter of support for Canterbury Museum's redevelopment project
Mar 2020	Canterbury Joint Waste Committee	Letter on Amberley tyre pile clean up
Mar 2020	Waste Minimisation Fund / Contaminated Sites Remediation Fund, Ministry for the Environment	Support for application from Accountability Action for Amberley tyre pile clean up
Mar 2020	Minister of Transport	Support for funding application: Upper Orari Bridge (SH79) two laning

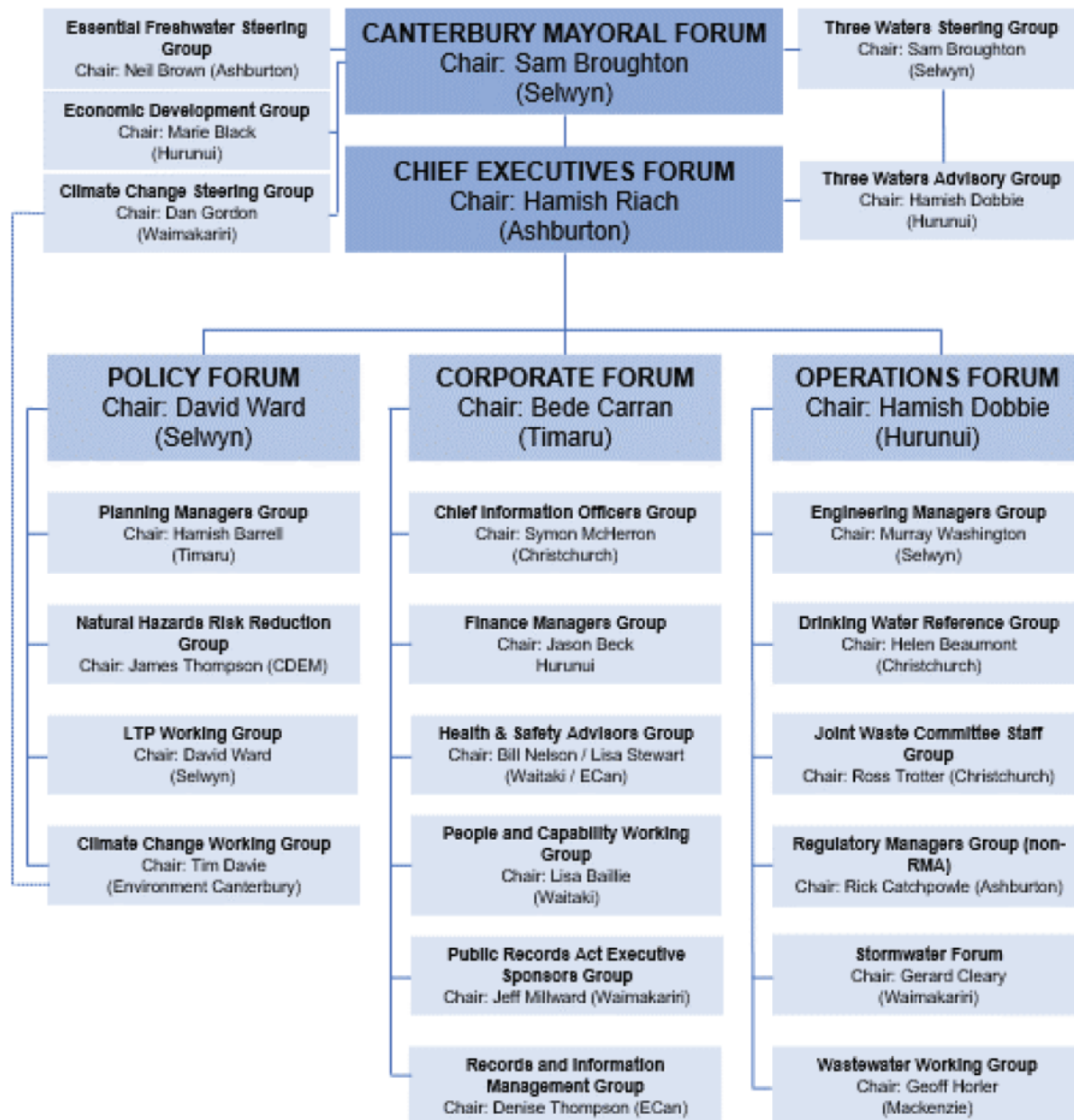
Date	Audience	Subject
Apr 2020	Crown Infrastructure Partners	Letters of support for applications to the shovel-ready fund for Christchurch City Council, Environment Canterbury and Ashburton, Hurunui, Kaikōura, Selwyn, Timaru, and Waimakariri District Councils, as well as the Wheels for Waipara cycleway project, the Woodend bypass, SH1, and support for an accelerated rollout of the Rural Broadband Initiative phase 2
Apr 2020	Minister for the Environment, Minister of Agriculture	Letter about the implementation of Essential Freshwater package
May 2020	Entrada Travel Group	Letter of support for Entrada Travel Group as an essential service
May 2020	Sounds Air	Letter of support for Sounds Air as an essential service
May 2020	Leader of the National Party	Congratulations on appointment and invitation to Mayoral Forum dinner
Jun 2020	Minister of Immigration	Letter about the return of essential dairy workers to New Zealand
Jun 2020	Chair of the Climate Change Commission	Informal discussion of the work of the Climate Change Commission
Jul 2020	Kaiwhakahaere, Ngāi Tahu	Mayoral Forum engagement with papatipu rūnanga
Jul 2020	Minister for Infrastructure; Minister for Regional Economic Development	Letter about shovel-ready projects and COVID-19 recovery
Aug 2020	Greater Christchurch Group, Department of Prime Minister and Cabinet	Letter about S.71 proposal: Commercial film/video production facilities in Christchurch
Sep 2020	Minister of Conservation, Minister for Land Information, Associate Minister for the Environment	Attended Mayoral Forum
Sep 2020	Minister of Internal Affairs	Letter about the future of tourism and freedom camping
Sep 2020	Minister of Local Government; Chair Joint Three Waters Steering Committee, Department of Internal Affairs	Letter about Three Waters reform: regional allocation Canterbury
Sep 2020	Minister of Health	Letter about Canterbury District Health Board
Oct 2020	Kaiwhakahaere, Ngāi Tahu	Letter about Mayoral Forum engagement with papatipu rūnanga
Nov 2020	Electorate and list MPs in Canterbury	Briefing letters introducing the Mayoral Forum, its work and priorities; lunch with the Mayoral Forum
Dec 2020	Incoming Ministers	Briefing letters introducing the Mayoral Forum, its work and priorities, and request to meet with the Mayoral Forum
Feb 2021	Minister of Local Government	Letter about Three Waters Reform consultation
Feb 2021	Electorate and list MPs in Canterbury	Invitation on freight tour (a couple attended).

Date	Audience	Subject
May 2021	Ministers, Crown Infrastructure Partners and telecommunications companies	Advocacy letters seeking action on mobile blackspot areas on Canterbury state highways
May 2021	Minister of Transport	Letter about integrated transport in Canterbury, <i>Hikina te Kohupara – Kia mauri ora ai te iwi – Transport Emissions: pathways to Net Zero by 2050</i> , integrated freight in Canterbury.
May 2021	Minister of Housing; Research & Innovation; Energy & Resources	Meeting to discuss spatial planning, social housing, innovation and economic performance, and rural doctors.
Jun 2021	Waka Kotahi; Minister of Transport	Advocacy letter on Waka Kotahi's NLTP funding
Jun 2021	Minister for Emergency Management	Advocacy letters on Canterbury flooding and funding
Jun 2021	Minister of Housing	Advocacy letter on the Housing Accelerator Fund
Jul 2021	Minister of Health	Advocacy letter on ambulance funding
Aug 2021	Minister of Local Government	Letter seeking pause to three waters reform programme
Aug 2021	Taituarā, Ministry for the Environment, Local Government New Zealand and the Department of Internal Affairs	Letters advocating for Canterbury voice on national working groups and committees
Aug 2021	Basil Chamberlain	Letter of support for co-investment by the Government for flood protection
Sep 2021	Minister of Economic and Regional Development	Letter advocating support from the Government to progress freight transport projects in the region
Sep 2021	Minister of Transport	Joint letter with Regional Transport Committee on transport network resilience in Canterbury
Sep 2021	Mayor of Auckland	Letter acknowledging the impact of Alert Level 4 on Aucklanders and thanking them for their continued efforts
Sep 2021	Minister of Agriculture	Advocacy letter seeking support for Hurunui farmers following strong wind event
Sep 2021	Minister of Local Government	Meeting to discuss three waters reform
Oct 2021	Minister for the Environment	Meeting to discuss Essential Freshwater and resource management reform
Nov 2021	Waka Kotahi NZ Transport Agency	Joint meeting with Regional Transport Committee to discuss key transport issues
Nov 2021	Canterbury MPs	Lunch with Mayoral Forum
Nov 2021	Ministry for the Environment	Meeting to discuss resource management reform
Nov 2021	Ministry for the Environment	Letter following meeting with the Ministry earlier in November
Dec 2021	Ministry for the Environment	Meeting on resource management reform

Date	Audience	Subject
Feb 2022	Chairs of Canterbury's Papatipu Rūnanga	Letter proposing engagements between the Forum and Rūnanga chairs in 2022
Feb 2022	Ministers, Crown Infrastructure Partners and telecommunications companies	Advocacy letters seeking action on mobile blackspot areas on Canterbury local roads
Mar 2022	Canterbury District Health Board	Letter advocating for reopening of rural hospitals as soon as possible
Mar 2022	Crown Infrastructure Partners and telecommunications companies	Meeting to discuss resolving mobile blackspots in Canterbury
Mar 2022	Canterbury University	Letter congratulating Amy Adams on appointment as Chancellor of Canterbury University
Mar 2022	Minister of Health	Letter seeking meeting to discuss the health reform transition process
Apr 2022	Minister of Finance and Minister for Small Business	Joint letter with the Canterbury Employers' Chamber of Commerce advocating for urgent support for Canterbury businesses impacted by ongoing pandemic-related restrictions
Apr 2022	Canterbury District Health Board	Letter advocating for reopening of rural hospitals as soon as possible
May 2022	Ministry for the Environment	Submission on Transforming Recycling consultation
May 2022	Public Service Commission	Letter seeking a meeting for chief executives with the Public Service Commissioner to discuss the impact on councils of central government agencies' ongoing recruitment of large numbers of council staff to implement the Government's range of reform programmes.
Jun 2022	Associate Minister of Local Government	Letter congratulating the Associate Minister on his appointment and invitation to attend August Mayoral Forum

Appendix: Regional forums and working groups

Canterbury Regional Forums and Working Groups August 2022



REGIONAL FORUMS SECRETARIAT (hosted by Environment Canterbury)

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Canterbury 2022

An Overview



Sustainable development
with shared prosperity,
resilient communities and
proud identity.

Introduction

The first regional overview was prepared for members of the Canterbury Mayoral Forum following local body elections in October 2019. This updated version has been prepared for members of the Canterbury Mayoral Forum following local body elections in October 2022. It presents high-level information on current state and trends to inform Mayoral Forum priorities, engagement with central government and development of a Mayoral Forum regional strategy for the 2022–25 local government term.

The overview is structured around:

- the ‘four wellbeing’ (environmental, economic, social and cultural) that local authorities promote, taking a sustainable development approach (Local Government Act 2002 (ss.3, 5, 10, 14, 101 and Schedule 10)
- the ‘four capitals’ of the NZ Treasury Living Standards Framework¹. While the framework was significantly revised in 2021, the four capitals remain relevant.

Where data permits this, the report includes regional indicators presented on the Treasury’s Living Standards Dashboard²

The data and information in this overview are current as at 30 June 2022.

The document will be reviewed and updated during each local government term to capture any significant new information, data or trends.

COVID-19 pandemic

Since the regional overview was first published in 2019, New Zealand has been impacted by the COVID-19 pandemic.

The impact of the pandemic on wellbeing, including border and lockdown controls, is yet to be fully understood but some of the indicators provided in this overview give insight into the short-term impacts of the pandemic e.g. on visitor arrivals. In reading this information on current state and trends, care should be taken in interpreting the data especially when comparing 2020/21 data with previous years.

A timeline³ of significant events in the COVID-19 pandemic for Canterbury and New Zealand is included below.



2020

- **28 February** – first COVID-19 case reported in New Zealand
- **19 March** – borders close to all but New Zealand citizens and permanent residents
- **21 March** – Government introduces the 4-tiered Level system to help combat COVID-19
- **25 March** – New Zealand put into Level 4 lockdown
- **April-September** – regional approach to alert levels; Canterbury traverses levels 3 through to 1, and back to level 2 in September

2021

- **February-March** – Canterbury in alert level 2 for periods
- **April** – vaccine rollout plan released
- **July** – vaccination rollout begins
- **August**
 - Delta variant enters New Zealand
 - lockdown commences for the country on 17 August for remainder of the month
- **September** – Canterbury moves to level 2
- **December**
 - COVID-19 Protection Framework (traffic light system) implemented, with Canterbury at orange traffic light setting
 - vaccine pass mandates introduced
 - first detection of an Omicron case in New Zealand

2022

- **January** – all of New Zealand moves to red traffic light traffic setting
- **April** – New Zealand moves to orange traffic light setting
- **February** – the Government announces a five-step plan for travellers to enter New Zealand without MIQ
- **June** – pre-departure tests for travellers to New Zealand scrapped
- **31 July** – New Zealand's border reopens to all tourists and visa holders

At the time of writing, the COVID-19 Protection Framework continues to guide the Government's response to the pandemic.

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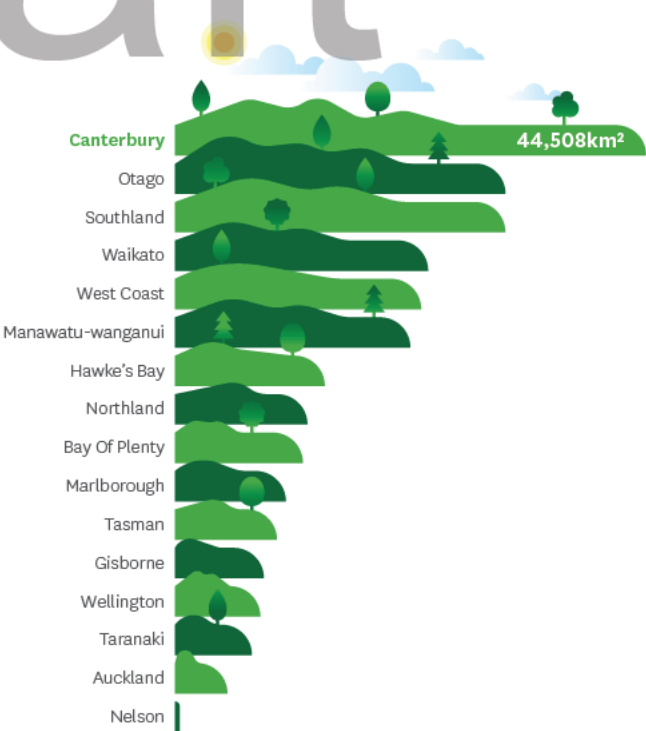
Land

- Canterbury is New Zealand’s largest region by land area (44,508km²), spanning the territory of 10 local authorities and 10 Ngāi Tahu papatipu rūnanga.
- North to south, the region extends from Kekerengu Point, north of the Clarence River, to the Waitaki River catchment. West to east, the region extends from the Southern Alps to the coast and 12 nautical miles seaward to the limit of New Zealand’s territorial waters.
- Canterbury has diverse landscapes, abundant water and large areas of flat land suitable for agriculture, with 21% of New Zealand’s highest quality soils⁴. Almost 2.6 million hectares of land in Canterbury was used for farming in 2019 – 19% of the total area farmed in New Zealand⁵.
- Canterbury’s 800 km of coastline and 11,620 km² of coastal marine area includes a considerable range of land and sea types and several coastal settlements, including Ōkāura, Christchurch City and Timaru⁶.
- The area of urban land in New Zealand increased by 15% between 1996 and 2018 to approximately 237,000 hectares. The largest expansion was in Auckland (up 7,259 hectares), followed by Canterbury (up 5,730 hectares) and Waikato (up 4,845 hectares)⁸.
- Between 2002 and 2019, highly productive land that was unavailable or restricted from use as farmland (given urban and residential use) increased 54% in New Zealand. Highly productive (versatile) land is important for food production. Looking at rural residential expansion, the largest areas of highly productive land restricted from use as farmland was Waikato (8,323 hectares) following by Auckland (5,854 hectares), Manawatu-Whanganui (5,442 hectares), and Canterbury (5,375 hectares)⁹.

Key indicators

- In 2019, 64% of New Zealand’s total irrigated land area was in Canterbury (467,000 hectares), a decrease from 2017 (478,000 hectares). However, overall between 2002 and 2019, the total irrigated land in Canterbury increased by 94%⁷. This covers a large part of the Canterbury plains. Irrigation is used to support intensive land use. Farming intensification improves productivity and increases pressures on the environment (increased demand for water and land use impacts on water quality and biodiversity).

Land area by region (km²)



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Canterbury land cover as a percentage of region



Land Cover Class (broad) Land Cover class (medium)		Hectares	as % of Canterbury region land area
Urban/bare/lightly-vegetated surfaces		584383	13%
Artificial bare surfaces		1527	<1%
Natural bare/lightly-vegetated surfaces		547155	12%
Urban area		35701	1%
Cropland		252523	6%
Cropping/horticulture		252523	6%
Forest		494065	11%
Exotic forest		157360	3%
Indigenous forest		336705	7%
Grassland/other herbaceous vegetation		2713136	60%
Exotic grassland		2033226	45%
Other herbaceous vegetation		11107	<1%
Tussock grassland		668803	15%
Scrub/shrubland		378859	8%
Exotic scrub/shrubland		70090	2%
Indigenous scrub/shrubland		308769	7%
Water bodies		99678	2%
Water bodies		99678	2%

Environmental wellbeing & natural capital

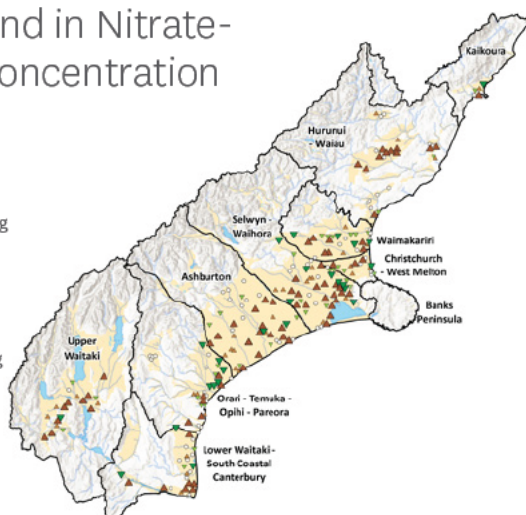
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Water

- Canterbury has more than 4,700 lakes and tarns, and over 78,000km of rivers and streams¹⁰.
- Our braided, alpine rivers are an iconic natural feature and internationally rare. They support many species, including rare and threatened species not found anywhere else. 64% of New Zealand's braided rivers are in Canterbury, including the Waimakariri, Rakaia, Rangitata and Waitaki rivers, characterised by their multiple, shifting shingle channels and varying flows¹¹.
- On average, we receive around 74 billion m³/annum of fresh water from rain and snow, much of it falling in the Southern Alps. 62 billion m³/annum is runoff to sea¹². Canterbury receives 11% of New Zealand's precipitation input (2020 data)¹³.
- About 70% of New Zealand's groundwater (519 billion m³ in 2014) is located in Canterbury¹⁴.
- Across the region, 6.8 billion m³ of freshwater is taken each year – 4.4 billion m³ for irrigation, 1.7 billion m³ for stock-water, 700 million m³ for industrial use, 270 million m³ for town supply and 90 million m³ for other use. 8.35 billion m³/year is consented for hydroelectricity and makes up 55% of the total volume contained in Canterbury¹⁵.
- Land clearance and farming over many years, particularly land-use intensification since the 1970s, has increased pressure on rivers and groundwater aquifers. Lowland streams fed by groundwater springs are under stress. Urban streams and rivers typically have worse water quality because of changes to land cover and human activity in our cities and towns.

10 year Trend in Nitrate-Nitrogen Concentration 2011-2020

- ▼ Very likely decreasing
- ▽ Likely decreasing
- No trend
- ▲ Likely increasing
- ▲ Very likely increasing
- Areas of potential groundwater use
- CWMS zones



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Key indicators

Surface waters

- The ecological health of streams in Canterbury has been in decline over the last 20 years at 54% of sites. In contrast, there are 22% of sites that are relatively stable and 24% are improving. It is notable that many sites with improving trends are those in a poorer state close to the coast on the Canterbury Plains, while inland areas previously in good health have a relatively high number of deteriorating sites¹⁶. The poorer state of lowland areas tends to be because of the greater intensity of land use in the warmer, flat low country and the accumulation of contaminants in groundwater, which re-emerge in lowland streams.
- Surface water quality trends for nitrate-nitrite nitrogen are similar to those for groundwater quality trends. This is due to groundwater being the dominant source of nitrate-nitrite nitrogen in our rivers.
- Long term dissolved reactive phosphorus (D RP) trends indicate that concentrations have improved at 55% of sites over the 12-year period examined. Turbidity has shown a lift and has improved over the last nine years at 7 % of river sites. These parameters could be used as early indicators of improvements in water quality due to actions such as fencing and stock exclusion.
- Trend analysis of high-country lakes data 2007-2022 (24 lakes) showed that chlorophyll a, an indicator of water quality and ecosystem health is increasing in most lakes (>80%).

Groundwater

- Nitrate in groundwater can affect its quality for drinking-water supply and the quality of streams fed by groundwater. Areas in Canterbury around and downstream of intensive agricultural land use tend to have higher nitrate concentrations in the groundwater than other areas. Nitrate concentrations are highest in groundwater near the water table and decrease with depth.

- In 2021, 72% of the 331 groundwater sites across Canterbury met the current drinking water guidelines for nitrate-nitrogen. Analysis of 30 years of data shows that the rate of change is slow and nonlinear, but the overall direction of change is generally an increase in nitrate-nitrogen concentrations. The time lag between land use change and the start of resulting effects on groundwater nitrate concentrations is in the order of five to ten years. Shorter lags exist where receiving environments are close to land sources. The full effects of changes may still take decades to come through, particularly for large catchments¹⁷.

Drinking water

- In the Ministry of Health's Annual Report on Drinking Water Quality 2020-2021¹⁸ reporting period, there were 107 council-owned and operated registered drinking water supplies in Canterbury.
- 36 supplies (38.5%) out of the 107 supplies were fully compliant with both the Drinking Water Standards and the requirements of the Health Act, serving 22% of Canterbury's population (615,947 people).
- 71 supplies (61.5%) out of the 107 supplies did not meet the bacterial, protozoal and/or chemical requirements of the Drinking Water Standards.

Recreation

- In the 2019/2020 summer season, in total, 76% of graded freshwater sites (100% of lake sites and 64% of river sites) and 91% of coastal sites are considered as being generally suitable for contact recreation¹⁹.

Perceptions

- 85% of survey respondents in Canterbury thought New Zealand had a problem with the state of rivers, lakes, streams, wetlands and aquatic life compared to 80% nationally. 60% of respondents in Canterbury (50% in NZ) thought farming activities were the main reason there was a problem, followed by 15% for sewage and stormwater discharges²⁰.

ⁱ The report describes compliance with the drinking water requirements of the Health Act 1956 and the Drinking Water Standards for New Zealand 2005 (revised 2018) for registered networked drinking water supplies that serve populations of more than 100 people in the period from 1 July to 30 June. To fully comply with the Drinking Water Standards, a supply must comply with the bacteriological, protozoal and chemical requirements. The population statistics in this report are calculated from the supply populations as recorded in Drinking-Water Online

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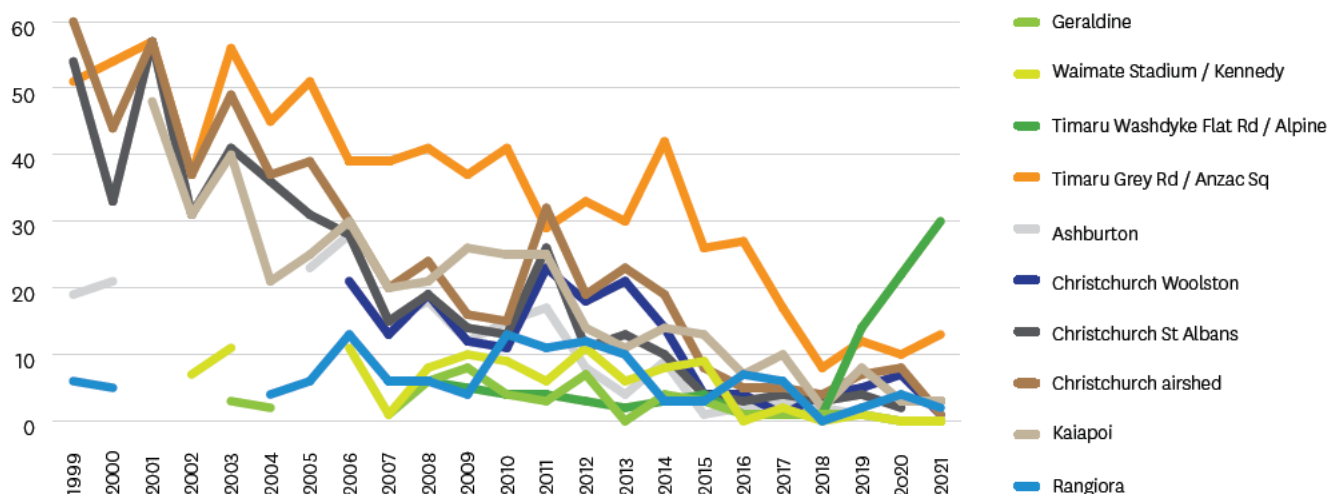
Air

- Air pollution can be an issue in Canterbury towns and cities, mainly during the coldest months, from the burning of wood and coal for heating. Rural areas are periodically affected by burn-offs and other rural practices. Vehicle emissions play a relatively minor role in air quality in our region.
- Monitoring of air quality by Environment Canterbury focuses on eight airsheds: Christchurch, Rangiora, Kaiapoi, Ashburton, Washdyke, Timaru, Geraldine and Waimate²¹.
- The World Health Organisation (WHO) released updated air quality guidelines in 2021 which include new air quality thresholds required to safeguard public health worldwide.

Key indicators

- Air quality is improving in the cities and towns Environment Canterbury monitors, but pollution levels still sometimes exceed national and international health-based environmental standards. Based on WHO guidelines, the annual average for PM₁₀ in Timaru was at 100% of the WHO guideline levels and exceeded the annual average for PM_{2.5}²².
- Perceptions
- 56% of survey respondents in Canterbury thought New Zealand had a problem with air pollution, compared to 49% nationally. The top reason respondents thought a problem was a problem was motor vehicles, followed by industrial activities²³.

Number of high pollution nights²⁴ 2000 – 2021



ii Trends in the annual average are reported for the last ten years

Biodiversity²⁵

- Biodiversity (biological diversity) includes ecosystem diversity, species diversity and genetic diversity. Biodiversity is a major issue nationally and globally. More than 4,000 native plants and animals are at risk of extinction in New Zealand.
 - The Canterbury high country has iconic landscapes including tall tussock grasslands, native shrublands and largely unmodified alpine environments with extensive screes, bare rock, permanent icefields and glaciers.
 - Canterbury has large areas of mountain beech forest, including in the catchments of the Ahuriri, Dobson/Hopkins, Rakaia and Waimakariri rivers, Craigieburn Forest Park and Arthur's Pass National Park.
 - Naturally rare limestone outcrops in North and South Canterbury, which provide 'habitat islands' that support specialised plant communities.
 - Canterbury has a number of culturally and ecologically significant river mouths, estuaries and coastal lagoons. The coastlines of Kaikōura, Banks Peninsula and the Otago system off Timaru provide important habitat for marine life. Banks Peninsula Marine Mammal Sanctuary was New Zealand's first marine mammal sanctuary, to protect the nationally endangered Hector's dolphin/upokohue.
 - Freshwater habitats in Canterbury support a diverse range of indigenous freshwater fish, including the endemic endangered Canterbury mudfish/kōwaro, and in the northern most parts of the region, the threatened northern galaxias, dwarf galaxias, and shortjawed kokopu, which do not occur in other parts of the region.
 - Braided rivers provide a habitat for a diversity of bird species including several threatened species (e.g. wrybill/ngutu parore, banded dotterel, black-fronted tern, Caspian tern, black billed gulls, black stilt/kaki).
 - Wetlands provide habitat for a diverse range of plants and animals and once covered large areas of lowland Canterbury. Wetlands are now some of our rarest and most-at-risk ecosystems, with over 90% of Canterbury's lowland wetlands lost in the last 150 years. Examples that remain include:
 - estuaries; for example, the Heathcote/Ōpāwaho and Avon Rivers/Ihutaī, and the Ashley River/Rakahuri mouth
 - coastal lagoons such as Wainono Lagoon and Te Waihora/Lake Ellesmere
 - freshwater swamps such as Travis Wetland in Christchurch City
 - margins of the Ashburton lakes, and ephemeral kettlehole tarns in the glacial moraines of the high country.
 - Some of the world's rarest bird species are found in the Canterbury region, including Hutton's shearwater, orange-fronted parakeet/kakariki, black stilt/kaki, white-flipped penguin/kororā, yellowhead/mohua and great spotted kiwi/rooroa.
 - The loss of biodiversity, especially taonga species, can negatively affect our wellbeing through changing or loss of cultural traditional practices, and language.
- Like the rest of New Zealand, there have been significant losses in indigenous biodiversity in Canterbury. This has primarily occurred through loss and modification of habitat because of deforestation, burning, drainage, settlement and development, and the introduction of invasive pests. The most significant losses in indigenous habitat and biodiversity have occurred in lowland and coastal environments (<400m), where development has been, and continues to be, most intensive. A key challenge is the ongoing loss of habitats that support indigenous flora and fauna, especially in lowland and montane parts of the region.



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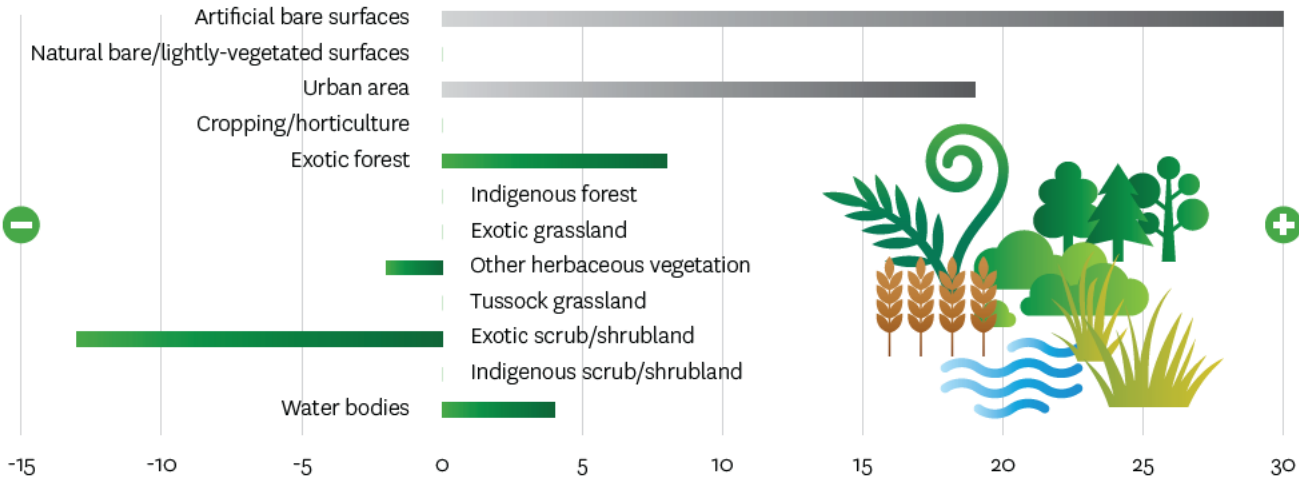
- Invasive species significantly impact on biodiversity. A suite of predators and browsers that have been introduced to Aotearoa New Zealand threaten many indigenous species. Invasive plants and algae can have severe effects on indigenous vegetation and ecosystems in both freshwater and marine environments. For example, wilding conifers present a challenge in high-country pastoral land and on public conservation areas in Canterbury. The conifers can dominate indigenous species, reduce the value of productive land, reduce water availability, affect soil carbon, facilitate the establishment of other alien species, compete with native plants and animals, and alter the natural character of landscapes²⁵.
- Climate change is already starting to impact on ecosystems and biodiversity. The main potential effects on biodiversity from climate change are gradual change in habitat, changes in species' distribution, increased threats from pests and disease due to changes in disease vector distribution, and habitat loss from sea-level rise, for example, coastal wetlands. Impacts are already starting to be seen, including normally high temperatures disrupting native species especially in the marine environment, reduction of the areas where some species can live or impacts from extreme events (drought or floods). For example, droughts have been found to dramatically decrease the body size of kōwaro (Canterbury mudfish)²⁶.

Key indicators

Nationally:

- 84% of reptiles (of 106 species), 80% of bats (of 5 species), 75% of frogs (of 4 species), 74% of terrestrial birds (of 105 species), 46% of vascular plants (of 2744 species), 19% of hornworts and liverworts (of 76 species), and 14% of lichens (of 2026 species) are threatened or at risk of becoming threatened²⁷
- 76% of indigenous freshwater fish species (39 of 51) are threatened with extinction or at risk of becoming threatened²⁸
- 90% of seabird species (86 of 96) and 82% of shorebird species (14 of 17) are threatened with extinction or at risk of becoming threatened²⁹
- Between 1996 and 2018 216 hectares of freshwater wetlands were lost in Canterbury (4% of the total loss in NZ). Southland recorded the biggest loss of freshwater wetlands over this time, contributing to almost half (49%) of the total loss of freshwater wetlands in New Zealand with a reduction of 2,665 hectares. Between 2012–2018 6.8 hectares of freshwater wetland area were lost in Canterbury³⁰
- Canterbury recorded the biggest reduction in saline wetlands, contributing to over a third (70 hectares or 39%) of the total loss of saline wetlands in New Zealand between 1996 and 2018³¹
- The expansion of urban land in Canterbury is reflected in changes in land cover between 1996 and 2018. Artificial area increased by 30%, urban area increased by 19% and exotic forest increased by 8%.

Area change (%) in land cover, Canterbury 1996–2018³²



Climate

- Canterbury has five main climate zones:
 - the plains, with prevailing winds from the north-east and south-west, low rainfall, and a relatively large annual temperature range by New Zealand standards
 - the eastern foothills and southern Kaikōuras, with cooler and wetter weather, and a high frequency of north-westerlies
 - the high country near the main divide, with prevailing north-west winds, abundant precipitation, winter snow and some glaciers particularly towards the south
 - Banks Peninsula and the coastal strip north of Amberley, with relatively mild winters, and rather high annual rainfall with a winter maximum
 - the inland basins and some sheltered valleys, where rainfall is low, summer maximum, and diurnal and annual temperature ranges are large³³.
- In 2022, the Canterbury Mayoral Forum published the Canterbury Climate Change Risk Assessment³⁴. This was a technical risk assessment that identified the range of risks to Canterbury from climate change. A summary of climate change projections to 2100 is provided below:
 - the sea level is projected to rise by about 0.8m above present day levels
 - wildfires will become more likely as hotter, drier summers occur. Rural areas will be more highly exposed
 - drought potential is likely to increase across most of Canterbury
 - it is projected that there will be between 20 and 60 more hot days (over 25°C) annually by 2100
 - wind is likely to increase in speed, and winter and spring are likely to be windier. This seasonal change is likely to be more strongly felt in inland areas north and west of Rangiora
 - summer rainfall is projected to increase up to 20% in the inland Canterbury Plains. It is projected to gradually reduce towards coastal areas, with a decrease of 5-15% in the area around Christchurch
 - an increase in winter rainfall of 15-40% is expected in the eastern, western, and southern parts of the region. Winter rainfall has the potential to be more strongly associated with storm events
 - as temperatures rise, there will be fewer snow days across the region
 - it is projected that there will be 20-50 fewer cold days per year, where the temperature is at or below 0°C
 - extreme weather events (e.g. severe storms) are likely to happen more often
 - our annual mean temperature is set to rise by 1.5 -3.5°C. Overall, our maximum daytime temperatures will be up 2-5°C. Canterbury's alpine and subalpine areas could be 5-6° warmer.
- Some of the impacts from climate change are likely to be
 - increased pressure on water resources due to high temperatures, less rainfall and greater evapo-transpiration, particularly in North Canterbury. Droughts are likely to become more frequent and more extreme
 - sea-level rise and coastal erosion will impact on coastal settlements and some papatipu rūnanga marae. Christchurch is likely to face increased flooding in some areas, particularly around the lower Avon River
 - a changing climate will affect ecosystems and biodiversity. There may also be an increased threat to native species from changed distribution of disease vectors
 - extreme weather events, coastal erosion and sea-level rise will impact on coastal defence infrastructure, buildings, transport infrastructure, water infrastructure and flood protection infrastructure
 - warmer temperatures, a longer growing season and fewer frosts could provide opportunities to grow new crops³⁵.

Natural hazards

- Flooding is a natural hazard of significant concern in Canterbury, from river flooding, surface flooding from local run-off and coastal over-topping. Climate change is likely to exacerbate this, as extreme weather events are expected to become more frequent.
- In May 2021, an extreme rainfall event occurred in Canterbury, in terms of volume and duration of rainfall. It was the largest 24-hour event on record for most of Canterbury's foothills rain gauges³⁶. Impacts included extensive damage to farmland and the structural integrity of the Ashburton (SH1) bridge was compromised. Investment in infrastructure proved invaluable for protecting communities, including Ashburton, one of the hardest hit areas.
- Canterbury sits across the boundary of the Pacific Plate and the Australian Plate. The impacts of the 2010/11 Canterbury earthquakes and the 2016 North Canterbury earthquake have been well documented
- The 2016 North Canterbury earthquake sequence triggered up to 20,000 landslides over 10,000km² of coastal areas up to three metres, exposing the seabed and triggered the big local-source tsunami in New Zealand since 1877 (near seven metres at Goose Bay)³⁷
- The Alpine Fault has a high probability (estimated at 30%) of rupturing in the next 50 years. The rupture is expected to produce one of the biggest earthquakes since European settlement of New Zealand, and it will have a major impact on the lives of many people³⁸.
- Past land use (including, for example, closed landfills, former gasworks, fuel service stations, horticulture, timber treatment and sheep dips) has left a legacy of contaminated and potentially contaminated land sites across the region.

Asset cost and benefit value

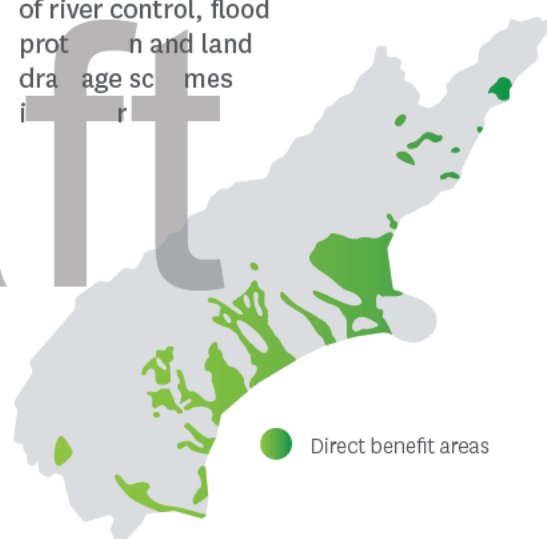
Asset cost

\$0.7 billion

Benefit value

\$108 billion

Asset cost (capex and opex) and Net Present Value of river control, flood protection and land drainage schemes in Canterbury



Infrastructure

- The region is well-connected nationally and internationally and is a gateway to Antarctica. Canterbury has the South Island's major international airport (Christchurch), a regional airport (Timaru), two seaports (Timaru and Lyttelton) and inland ports at Rolleston. In the 2021 year, \$10.7b value of cargo was exported from Christchurch airport, Lyttelton and Timaru ports (16% of total NZ cargo exported) and \$6b value of cargo was imported (9% of total NZ cargo imported)⁴⁰.
- Major infrastructure projects that are either proposed, in progress or recently completed include:
 - state highway and regionally significant road and rail projects/improvements, including completion of the Christchurch Northern Arterial Motorway, Christchurch Southern Motorway, Brougham Street improvement and the road-rail freight hub in Ashburton
 - lifeline utilities - Orinoco electricity network upgrades and accelerated rollout of the Rural Broadband Initiative phase 2
 - flood protection and recovery across the region, covering the Waiau, Ashley/Rakahuri, Waimakariri and Rangitata rivers as well as a region-wide planting and berm management project
 - earthquake recovery investment in Kaikōura and Hurunui districts – completing the rebuild of SH1 and the local road network, and Kaikōura horizontal infrastructure rebuild
 - Christchurch Hospital upgrade, upgrades and new builds at the three Christchurch prisons and rebuilding and renewing a total of 115 schools following the 2010–11 earthquakes
 - construction of Te Pae (Christchurch Convention and Exhibition Centre), Parakiore Recreation and Sport Centre (multi-sports facility) and the Christchurch multi-use arena
 - a new \$344 million Antarctica research base to be constructed in Timaru before being transported to Scott Base
 - a 10 hectare 150 megawatt solar array at Christchurch International Airport⁴¹
 - a new 93 megawatt windfarm is to be built at Mt Cass⁴², owned by MainPower. It will be the largest windfarm in the South Island, will generate enough power for 40,000 homes and will potentially offset 100,000 tons of greenhouse CO₂ emissions per year.



Economic wellbeing and financial/physical capital

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Regional Gross Domestic Product (GDP)

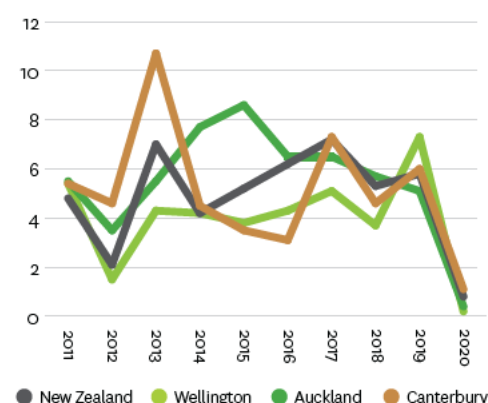


- The impact of COVID-19 on regional economies has been varied. Canterbury's underlying activity in the manufacturing, construction and agricultural sectors has provided some protection on the regional economy from COVID-19 impacts. The impact on tourism has been more significant in other regions.
- Canterbury's GDP in the year ended March 2021 (latest available) was \$41 billion. This represents 13% of national GDP (compared with 17% of land area and 13% of national population)⁴³
- Canterbury's percentage change in GDP 2016-2021 was 24%, the third lowest percentage growth out of the regions, below the national level of 28%. Bay of Plenty had the highest percentage growth of 41% between 2016-2021
- Canterbury's GDP grew by 1.1% in the year to March 2021, lagging behind growth rates in eight regions, not close to the national GDP increase of 0.8%. Two regions experienced negative growth (Taranaki and Otago). In the previous year (to March 2020), Canterbury's GDP increased 4.1% and national GDP increase was 5.4%
- Canterbury's GDP per person (March 2021) was \$63,523, just below the national GDP per capita (\$63,955) and much lower than GDP per person in Auckland (\$70,952) and Wellington (\$75,319)
- Over the decade 2011-2021, however, average annual per cent growth in GDP per person was higher in Canterbury (3.7%) than Wellington (2.7%), Auckland (3.7%) and New Zealand (3.2%). All regions experienced a negative growth in GDP per person from 2020 to 2021 (year ended March 2021)ⁱⁱⁱ
- In the year ended March 2020 (latest available), manufacturing contributed 11% of Canterbury's GDP. Of this, primary manufacturing contributed 64%, other manufacturing 36%. Manufacturing contributes 9.8% of the national GDP construction contributed 8.4% of regional GDP, (7% nationally) and professional, scientific and technical services 7.8% (8.3% nationally).

GDP per person by regions year to March 2021

Wellington	\$75,319
Auckland	\$70,952
Taranaki	\$70,626
Marlborough	\$68,457
Southland	\$65,468
North Island	\$64,687
New Zealand	\$63,955
Canterbury	\$63,523
South Island	\$61,552
Wellington	\$58,056
West Coast	\$57,652
Otago	\$57,016
Bay of Plenty	\$56,686
Tasman / Nelson	\$54,490
Hawke's Bay	\$51,335
Manawatu-Whanganui	\$49,932
Gisborne	\$45,545
Northland	\$43,931

Annual percentage change in GDP year ended March 2021



ⁱⁱⁱ Tasman and Nelson regions have been combined to maintain data quality standards. Chatham Islands has been combined with Canterbury to maintain data quality standards.

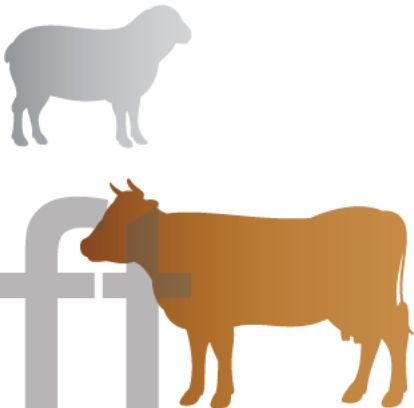
Economic wellbeing and
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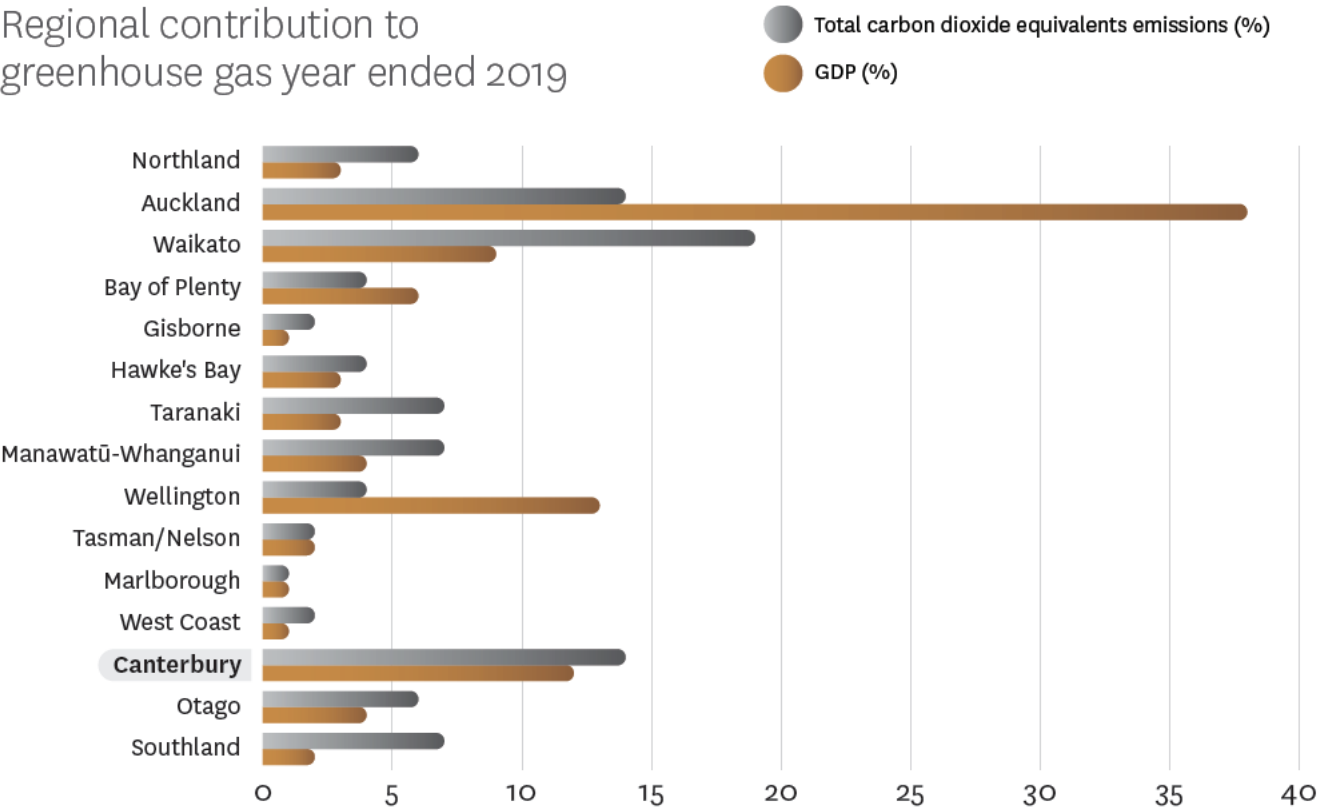
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Regional greenhouse gas emissions

- In 2019 (latest available), Canterbury was the second highest emitter of greenhouse gases, contributing to 14% of all greenhouse gas emissions in New Zealand.
- Waikato contributed the highest at 19% and Auckland contributed similar to Canterbury at just under 14%.
- The structure of regional economies impact on emissions contribution. Canterbury’s emissions are mainly from agriculture (66%) and manufacturing (10%). Wellington, which had a similar economic output in 2019 to Canterbury (contributing 12% to national GDP) contributed 4% to total greenhouse gas emissions. This reflects the higher proportion of service industries in Wellington compared to the higher proportion of primary and goods - producing industries in Canterbury.
- In 2019, Canterbury accounted for 18% of the agriculture industry emissions in New Zealand, just under the highest contributor – Waikato at 20%. Canterbury had the largest fall in agriculture emissions in 2019 (from 2018), down almost 3%, mainly due to declining livestock numbers⁴⁴.



Regional contribution to greenhouse gas year ended 2019



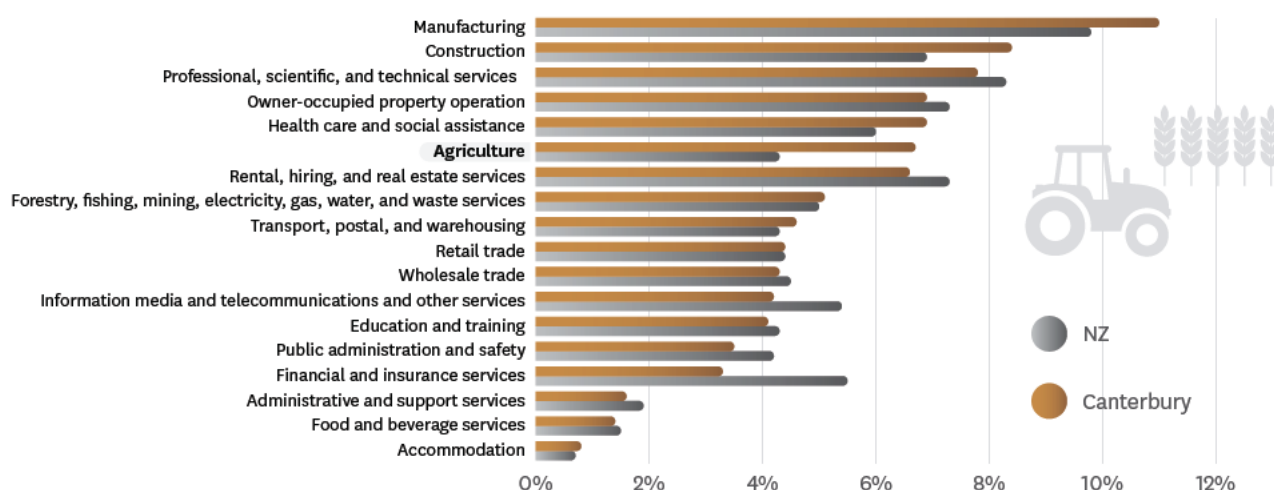
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Agriculture

- Agriculture contributed 6.7% of regional GDP in the year to March 2020, compared with 4.3% nationally. There is a lot of diversity between the industry compositions of Canterbury's sub-regions. A ChristchurchNZ analysis of the Canterbury economy, excluding Christchurch, revealed the importance of the agriculture and manufacturing industries, which are responsible for approximately 32% of employment (2019)⁴⁵
- Agriculture plays a significantly more important role in Canterbury's economy than in the economies of Auckland and Wellington regions, contributing \$2.7 billion to Canterbury's regional GDP in 2020 (Auckland \$359 million, Wellington \$274 million)
- Agriculture also generates a significant amount of economic activity from supporting industries including primary manufacturing, other manufacturing, professional and technical services, owner-occupied property operation; transport and warehousing and financial and insurance services
- Dairy cattle farming is far the largest generator of primary industries GDP in Canterbury, followed by sheep, beef, cattle farming⁴⁶
- There were 7,161 farm holdings in Canterbury, covering a total of 2,575,684 hectares (19% of farmed land in NZ) in 2019⁴⁷
- In June 2021⁴⁸, Canterbury with 16.9% of NZ's land area had:
 - 1,325,000 dairy cattle (up 6.3% on 2020) – 21% of NZ's dairy cattle
 - 516,000 beef cattle (down 7.7% on 2020) – 13% of NZ's beef cattle
 - 4,254,000 sheep (down 6.7% on 2020) – 17% of NZ's sheep
 - 157,000 pigs (up 4.9% on 2020) – 63% of NZ's farmed pigs
 - 263,000 deer (down 0.9% on 2020) – 32% of NZ's farmed deer
- In Canterbury, in the year to 30 June 2021⁴⁹:
 - 342,000 tonnes of wheat were harvested (down 8% on 2020) – 81% of NZ's total wheat harvested
 - 212,100 tonnes of barley were harvested (down 6.6% on 2020) – 65% of NZ's total barley harvested
- In Canterbury in the year to 31 March 2018⁵⁰ (latest available):
 - 2,700 hectares of exotic timber were harvested (down 11.5% on 2017) – 4% of NZ's total hectares harvested
 - 5,000 m³ of exotic timber were harvested (down 0.2% on 2017) – 4% of NZ's total m³ harvested
 - 2,200 hectares of exotic timber were re-planted (up 37.8% on 2017) – 5% of NZ's total hectares replanted
- In the year to 30 June 2020⁵¹ (latest available), 64% of horticultural land^{iv} in Canterbury was planted in potatoes (5,255 hectares), and 17% in wine grapes (1,432 hectares), followed by 14% in onions (1,165 hectares).

Sector per cent of Canterbury region and NZ GDP, to March 2020



iv Of 8256 hectares, the total of the 8 horticultural classes within the Agricultural (horticulture) production survey.

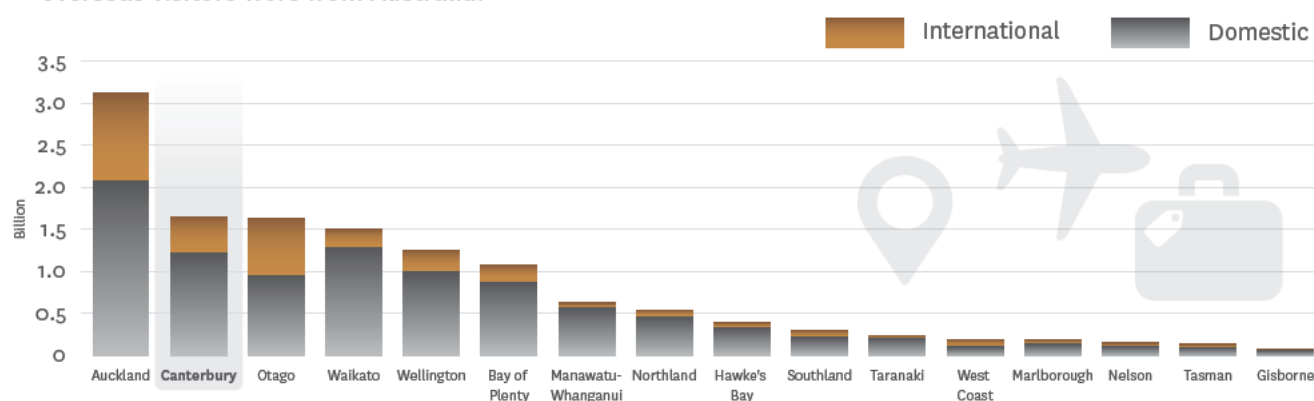
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International and domestic visitors

- From March 2020, New Zealand imposed international border restrictions in response to COVID-19 which had significant impact on visitor arrivals to New Zealand. Annual visitor arrivals into New Zealand dropped dramatically from 3.7 million in the year ended March 2020, to 52,690 in 2021 (year ended March). This has picked up slightly since border restrictions have started to ease with 229,370 visitor arrivals in the year ended March 2022 and will continue to do so as more border restrictions ease⁵².
- Prior to border controls to respond to the COVID-19 pandemic, New Zealand's total number of international visitor arrivals increased by 120% over the past 20 years from 1.65 million in 2000 to 3.7 million in 2020 (year ended March). The largest growth in visitor numbers came from China, up from 26,802 in 1999 to 328,145 in the year ending March 2020. Prior to COVID-19 border restrictions, China was the second largest country for visitor arrivals to New Zealand after Australia – 1.5 million Australians visited in the year ended March 2020. Visitors from Japan had a decrease in the same period, from 145,377 in 2000 to 10,327 in 2020 (year ended March)⁵³.
- In the year to March 2022, 63% of overseas visitor arrivals into Christchurch airport (31,460), stated their purpose of visit was to visit friends/relatives, 17% for holiday purposes and 8% for business. The majority (85%) of those overseas visitors were from Australia. To compare, in the year to March 2020 (pre COVID-19 border controls) 510,000 international visitors arrived in New Zealand at Christchurch International Airport. Of these, around 6% came on business, 25% to visit friends and relatives, and 61% on holiday. 48% of those overseas visitors were from Australia.
- In the year to June 2020, 154,479 cruise ship passengers visited a Canterbury port, down 20% from to year to June 2019⁵⁴.
- In 2019, tourism expenditure was 10.3% of regional GDP in Canterbury. Otago and West Coast regions had the highest proportion (30% and 28%)⁵⁵.
- Annual domestic spend to April 2022 in Canterbury was \$1.4b. Canterbury ranked second with Waikato behind Auckland (\$1.8b)⁵⁶. Prior to COVID-19 controls, international spend was \$439m in Canterbury, Otago was \$683m and Auckland \$1b (year ended Feb 2020). In the year to February 2022, international spend in Canterbury was \$126m. Spend includes accommodation services, transport services, food and beverage services, cultural, recreation and gambling services and retail sales⁵⁷.
- Tourism businesses have been extremely hard hit by the COVID-19 operating environment with business turnover in NZ halved (down 48%); and four out of ten jobs lost (down 37%) compared to pre COVID levels⁵⁸. Job losses in the areas with a much higher share of tourism (Hurunui, Kaikōura, and Marlborough) fell (down 2.8%) during the March 2021 year⁵⁹.
- The Ministry for Business, Innovation and Employment has developed a Tourism recovery dashboard to monitor trends as border restrictions lift⁶⁰.

Estimated tourism spend per region, year ended February 2020

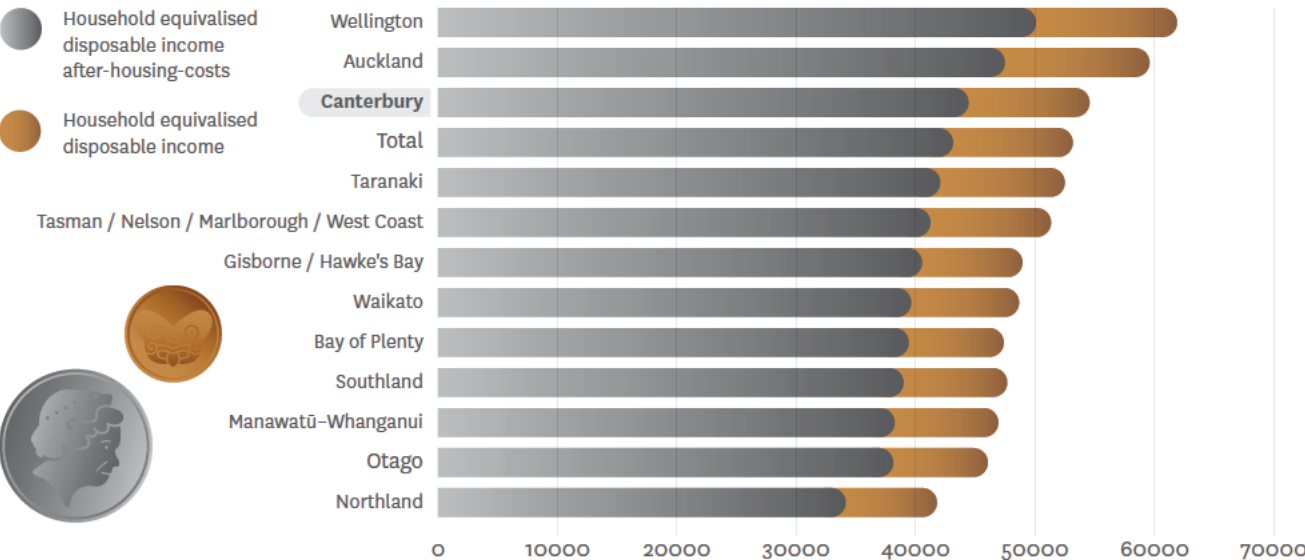


^v <https://teic.mbie.govt.nz/teiccategories/databreleases/tourismRecoveryDashboard/>

Income

- Median weekly income in Canterbury was \$784 (NZ \$770) in 2021. Median household weekly income from all sources was \$1,758 (NZ \$1,880) for the same period⁶⁰. In Canterbury, median weekly income increased by 35% between 2010 and 2021 (not adjusted for inflation), compared to NZ 36%, Auckland 40% and Wellington 36%.
- In Canterbury, median hourly earnings in full-time work in June 2021 were \$29.02 (NZ \$29.18) and \$23.71 in part-time work (NZ \$22.99)⁶¹.
- Median equivalised disposable income by household was \$44,431 in year ended June 2021, and \$34,304 after housing costs in the year ended June 2021⁶². Equivalising income removes the effect of different household sizes and compositions on estimates to compare income across households of different sizes and compositions.
- The NZ consumers price index increased 6.9% in the March 2022 quarter compared with the March 2021 quarter, the largest movement since a 7.6% annual increase in the year to the July 1990 quarter⁶³. For the household living cost price index, average household annual living costs increased 6.6% from the March 2021 quarter to the March 2022 quarter, largely driven by petrol and interest payments⁶⁴.
- The percentage of children in Canterbury living in households in severe material hardship was 3.5% in year ended June 2021, compared to 4.9% nationally⁶⁵.
- 29% of respondents in Canterbury to the 2021 General Social Survey reported that they did not have enough money, or only just had enough money to meet everyday needs, unchanged from 2018. In comparison, 33% of total respondents in NZ in 2021 reported they did not have enough money, or only just had enough money to meet everyday needs, a decrease from 37% in 2018⁶⁶.
- The number of people receiving a Jobseeker Support (Work Ready) benefit in Canterbury has steadily increased from 10,107 in March 2017 to 14,985 in March 2020 to 18,012 in March 2022. The highest number of recipients in the last five years was 22,111 in December 2020. In March 2022 59% have been receiving the benefit continuously for more than a year⁶⁷. Canterbury had a lower proportion (4.5%) of working-age population receiving Jobseeker Support in March 2022 than all other regions except for Southern (3.7%).

Median equivalised disposable income before and after housing costs to 2021



Economic wellbeing and financial/physical capital

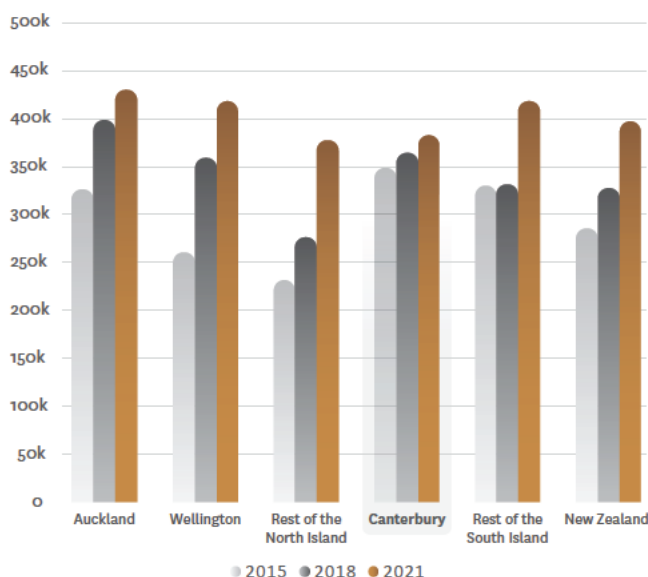
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Housing

- In Census 2018, 56% of total Canterbury households stated that they lived in a dwelling they owned or partly owned (NZ 51%, Auckland 45%, Wellington 53%). Home ownership rates have dropped from 71% in Canterbury in 2001 (NZ 68%, Auckland 64%, Wellington 67%)⁶⁸.
- According to the latest available REINZ report (May 2022) Canterbury's median house price was \$685,000, an increase of 18% from the previous year (May 2021) and an increase of 0.7% compared to April 2022. National median prices in May 2022 were \$840,000, up 2.4% from May 2021, or \$730,000 excluding Auckland (up 7.6%)⁶⁹. National median house prices fell 4% from April 2022 and a downturn is expected given rising interest rates and tighter credit regulations. The Canterbury median house price is 10% of the New Zealand median house price.
- The median house price in Canterbury five years ago (May 2017) was \$415,000, and ten years ago (May 2012) was \$339,000. The median house price in Canterbury in August 2020 had increased by 13% on the previous year. The highest increase on previous year was that high was in 2014. The median Canterbury house price rose only 6% over four years from \$415,000 in August 2015 to \$440,000 in August 2019.
- Massey Home Affordability Report December 2021⁷⁰ noted overall housing affordability had declined, due to increase in mortgage interest rates and median house prices. Canterbury had a 59% decline in home affordability in the last twelve months (to December 2021) compared with 38% decline across all regions. Compared to other regions, Canterbury's regional affordability as a percentage of the national average is 79%. Auckland is the highest at 127% and West Coast the lowest at 43%. Housing remains more affordable in Canterbury than Wellington and Auckland.
- The ratio of housing costs to total household disposable income is 21% in Canterbury, the same as the national average (21%) and lower than Auckland (22%) but slightly higher than Wellington (20%)⁷¹.
- Median household net worth in Canterbury grew from \$364,000 in 2018 to \$383,000 in 2021. This is less than median net worth for the country as a whole (\$397,000 in 2018), but lower than median net worth in both Auckland and Wellington. Canterbury has had a significantly lower growth rate. Growth rate has slowed for Auckland and Wellington between 2018-2021, compared to 2015-2018, albeit at a higher rate whereas the rest of the South Island and North Island, had a significantly high growth rate between 2018-2021, compared to 2015-2018⁷².
- Canterbury has lower residential rents compared to Wellington and Auckland. Mean weekly residential rent was \$463 in Canterbury compared to \$913 in Wellington and \$600 in Auckland in Q1 2022. This was an increase of 1% in Canterbury compared to the same quarter in 2021.
- The number of people on the accommodation supplement (Māori) has increased from 26,485 in May 2018 to 32,116 in May 2022, with a peak of 35,373 in annual 2021⁷³.
- 33% of respondents to the General Social Survey 2021 in Canterbury reported their house or flat as mouldy, compared to 35% in NZ⁷⁴.

Perception

Median household net worth



Regional confidence

- Regional confidence reports are compiled from surveys and other relevant information at the time of report compilation. Carried out on a quarterly basis they fluctuate from quarter to quarter, especially in uncertain economic conditions. The below surveys were the latest available at the time of writing.
- According to the Westpac-McDermott Miller Regional Economic Confidence survey (March 2022 quarter)⁷⁵, regional economic confidence plunged over the March quarter. With no major developments in the region's key industries, Canterbury's slide was attributed to the Omicron outbreak and cost of living increases. Canterbury's housing market remains resilient, with prices continuing to rise over recent months. On that basis, economic confidence is likely to recover as cases begin to fall and COVID-19 restrictions are eased over coming months, although like other regions, the rising cost of living may temper the magnitude of the improvement.
- The ASB Regional Economic Scorecard (April 2022 Q4 2021)⁷⁶ ranked Canterbury first of the 16 regions, unchanged from the previous quarter and a jump from spot 13 in Q4 2020. This move up the ranks comes after Canterbury underwent a period of consolidation after the flurry of activity and inward investment following the 2010-11 earthquakes. Of the regions, in Q4 2022 Canterbury made the top five for growth in employment, construction, retail trade and confidence. In addition to this, the region takes the lead for house prices, up 36% annually which is almost 10% higher than the nation's average – the region is one of the few places in the country where house prices have continued to lift over the beginning of 2022.

Draft



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Canterbury's population

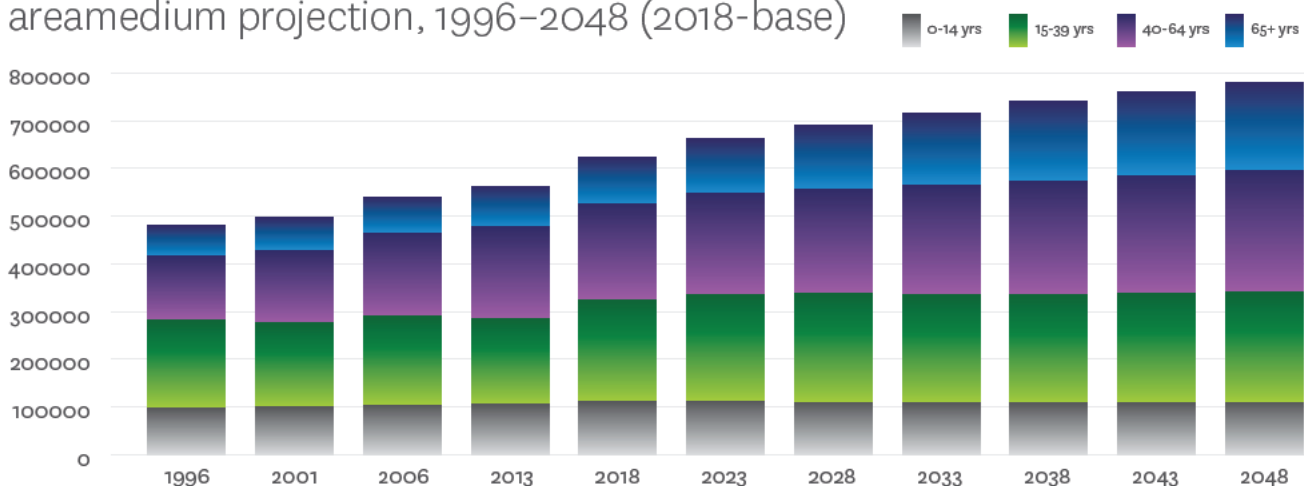


- Canterbury is New Zealand's second-largest region by population after Auckland, with an estimated resident population (June 2021) of 649,800⁷⁷.
- Population density in Canterbury is 13.3 people per km² (New Zealand 17.5)^{vi}.
- 54% per cent of the South Island's population lives in Canterbury. Canterbury's population is unevenly distributed across the region, with 60% in Christchurch City and 82% in greater Christchurch (Waimakariri, Christchurch, Selwyn).
- International travel restrictions due to COVID-19 had a significant impact on net migration and therefore population growth in the June 2021 year. In the year to June 2021, there was a natural increase of 2,900 people, and net migration of 2,800 people to Canterbury, resulting in a population growth of 5,700 people (0.9%). In the previous year (June 2020), Canterbury's population growth was 2.2% (or 13,600 people) with 82% of Canterbury's population growth from net migration. Net migration contributed to 75% of national population growth⁷⁹.

Key indicators

- On the medium projection, Canterbury's population is expected to grow from 622,800 in 2018 to 780,500 in 2048 – an average annual growth rate of 1%, in line with New Zealand's overall population growth rate⁷⁸.
- Canterbury's population is structurally ageing. The median age was 38 years in 2018 (NZ 37 years) and is projected to increase to 45 years in 2048 (NZ 44 years). By 2048, the proportion of the population aged 15–64 years in Canterbury is projected to be 62%, lower than the proportion in Auckland (66%) but similar to Wellington, Otago and New Zealand proportions. By 2048, the number of deaths in Canterbury is projected to increase as the population ages, becoming close to equally the projected number of births.
- Canterbury's labour market has a severe shortage of skilled workers. ChristchurchNZ analysis suggests significant short-term migration is required, potentially on a regional basis, followed by a phased transition away from such a significant reliance on migration in the medium- and long-term. Due to ageing population and consistent economic growth, Canterbury has been dealing with a workforce shortfall since the workforce rebalanced in the wake of the 2011 earthquake. A recent estimate in ChristchurchNZ's 2020 Canterbury Skills and Workforce Advisory Report predicts a shortage of 50,000 skilled workers by 2030⁸⁰.

Population age structure, Canterbury regional council areamedium projection, 1996–2048 (2018-base)



vi Based on Census 2018 data and land area in km²

Employment

Key indicators

- Canterbury’s employment rate in the March quarter 2022 was 71% (NZ 69%, Auckland 69%, Wellington 74%), up from 68% in the March 2021 quarter⁸¹.
- Canterbury’s unemployment rate in the March 2022 quarter was 3.5% (NZ 3.4%, Auckland 3.5%, Wellington 3.1%), down from 4.3% in March 2021 and 3.7% in March 2020. Overall, unemployment rates have been consistently lower than the New Zealand average and have tracked down over the long-term except for temporary trends following the earthquake rebuild passing its peak and COVID-19 impacts.
- In the year to March 2022, the labour market under-utilisation rate in Canterbury was 9.6%, the same as the nation (land 9.1%, Wellington 9.3%), and down from 12 in the year to March 2021.
- In 2022 (end March) 10 % of Canterbury’s 15-24 year-olds were estimated to be not in education, employment or training (NEET), compared to NZ 11.7%, Auckland 12.0%, gton 9.5%. This was up from a low of 8.2% in 2016 but, similar to the unemployment rate, Canterbury has been consistently lower than NZ over last 20 years.

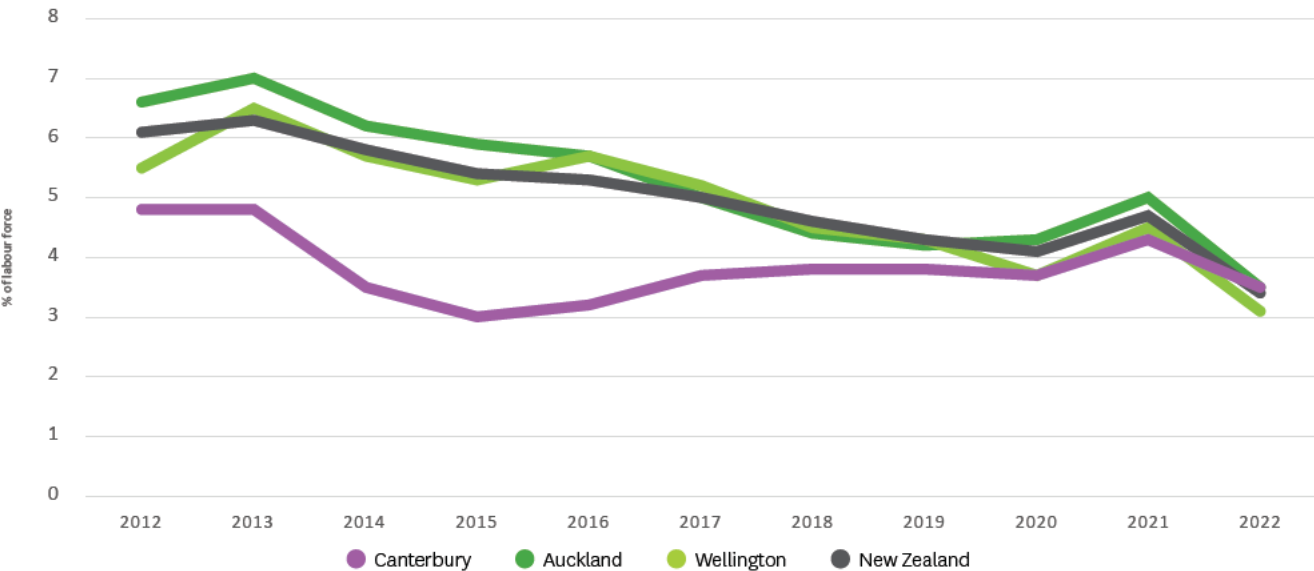
Canterbury’s employment rate in the year to March 2022

71%

up from 68 % in March 2021.

New Zealand	69%
Auckland	69%
Wellington	74%

Unemployment rate 2012-2022



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15–24 year-olds in Canterbury estimated to be not in education, employment or training (NEET) in (the year to March) 2022

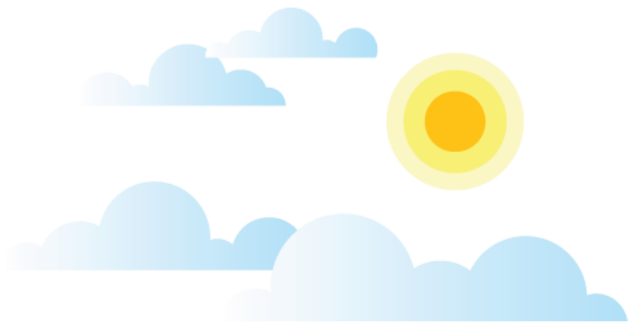
10.3%

up from a low of 8.2 % in 2016

New Zealand	11.7%
Auckland	12.0%
Wellington	9.5%



- Compared to the national average, Canterbury has a higher proportion of jobs in manufacturing, healthcare and social assistance, retail trade and construction. Employment in Christchurch City is heavily concentrated on healthcare, retail, manufacturing, construction, professional services and education. Selwyn and Waimakariri have traditionally been agriculturally focused, while construction and retail have begun to form an increasingly prominent role. Employment in the rest of Canterbury is heavily focused on agriculture and food processing. Accommodation and food services employment is also higher than the Canterbury average, primarily because of tourism activity in Kaikōura, Hurunui, and Mackenzie.
- Self-employment rates are highest in the rental, hiring and real estate services and in agriculture, forestry and fishing⁸².
- Between 2020-2021 industries with the biggest negative change for Canterbury were transport and warehousing and art and recreation. For the whole of New Zealand it was also transport and warehousing. The biggest positive change was in the electricity, gas, water and waste services. However, Canterbury saw a small but positive change in agriculture, forestry and fishing, unlike New Zealand as a whole which saw a negative change⁸³.
- In 2018, the percentage of employed in each occupation (ANZSCO major groups) in Canterbury was, in order: professionals (20.8%), managers (17.6%), technicians and trades workers (13.9%), labourers (11.7%), clerical and administrative workers (10.6%), community and personal service workers (9.4%), sales workers (9.3%) and machinery operators and drivers (6.7%). This largely matches the national average; although Canterbury has slightly fewer ‘professionals’ and slightly more ‘technicians and trades workers’ and ‘labourers’ than the national average⁸⁴.



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Education

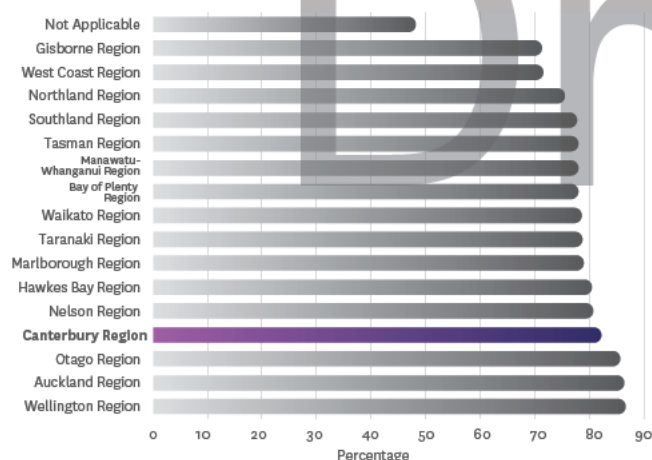


- Canterbury has three universities (the University of Canterbury, Lincoln University and the University of Otago Medical School), a regional polytechnic (Te Pūkenga, through the Ara Institute of Canterbury) and the largest public library in the South Island (Tūranga).
- Canterbury is home to two Ministry of Social Development-funded Education to Employment Brokerage services (Christchurch and South Canterbury). These agencies partner with career advisors and secondary schools to educate and motivate the next generation of the workforce on a variety of career and education pathways to help them make informed decisions on their lives after secondary school.

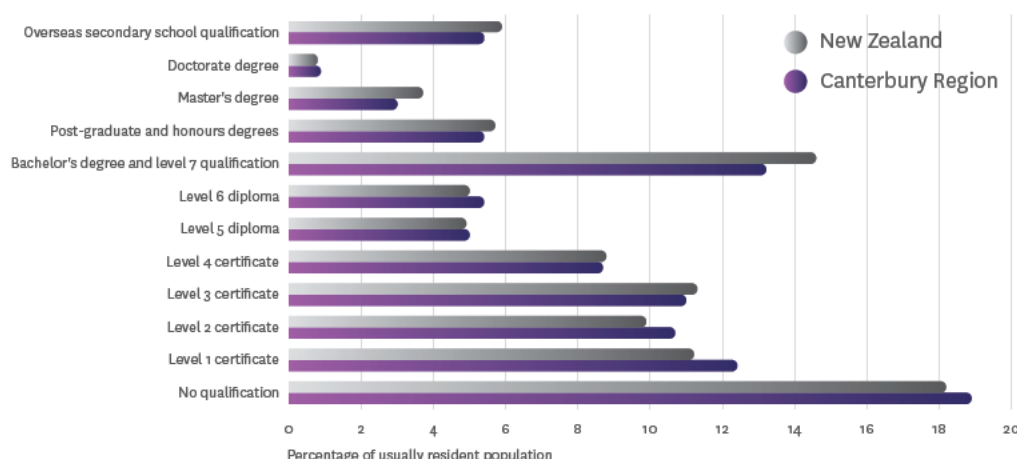
Key indicators

- In Census 2018, 20% of Canterbury population were in full-time study (21% NZ)⁸⁵.
- In 2020 (latest figures available), 84% of school leavers in Canterbury stayed at school until at least their 17th birthday, similar to the national average. In the same period, 82% of school leavers in Canterbury had attained NCEA Level 2 or above (NZ 81%)⁸⁶.
- 34% of Canterbury school leavers in 2019 were undertaking a bachelor's degree in their first year, 28% were in a certificate or diploma programme and 38% were not enrolled in tertiary education⁸⁷.
- The working age population in Christchurch City is more qualified than the national average, with 26% having a bachelor's degree or above, compared to 22% nationally. Proportion of degree-qualified residents in Selwyn and Timariri sits at 19%, while just 14% of the working age population in the rest of Canterbury is degree qualified. This geographic variation is likely to be due to different industry mixes across the region and associated differences in industries' expectations of the qualifications of their staff⁸⁸.

School leavers with NCEA 2+ (2020)



Highest qualification (Census 2018)



Health



- Canterbury has the largest tertiary, research and teaching hospital in the South Island.
- The Canterbury earthquakes of 2010–11 resulted in a significant increase in demand for mental health services for adults, children and adolescents. The Ministry of Health 2017-2020 Health Survey noted higher prevalence of mental health disorders in Canterbury region than the New Zealand average. Prevalence of other health conditions tended to be lower than total New Zealand prevalence⁸⁹.
- The COVID-19 pandemic has exacerbated demand for mental health services in Canterbury⁹⁰, and has had ongoing mental health and wellbeing impacts across the nation.

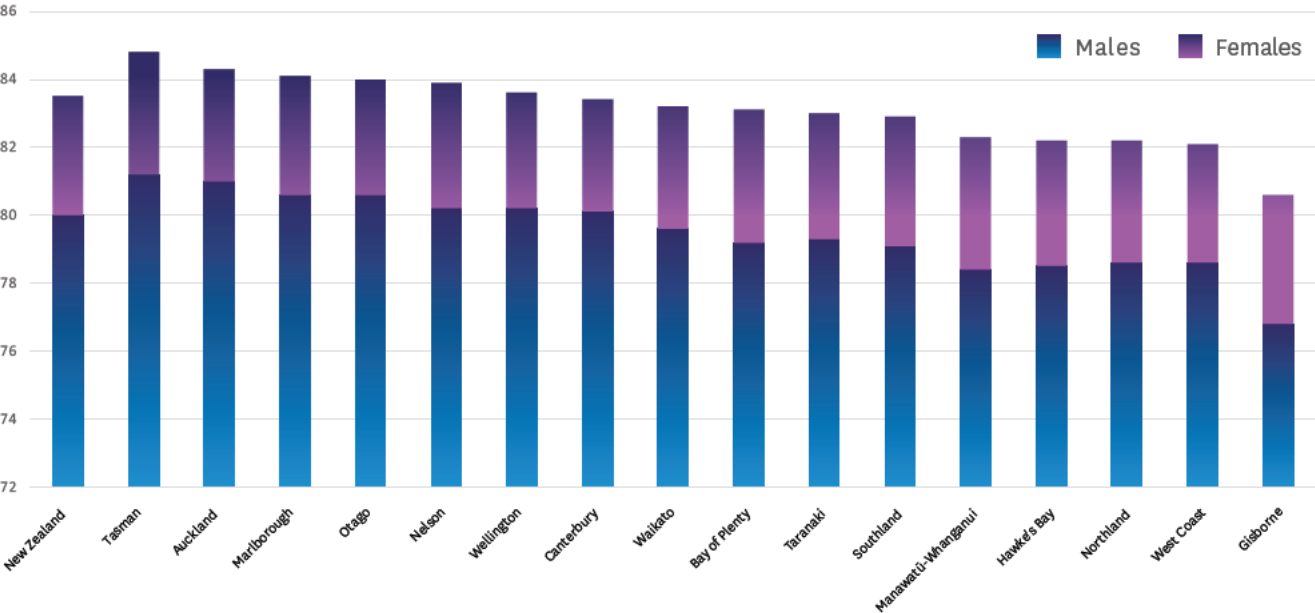
Key indicators

- Based on death rates in New Zealand in 2017-2019, the life expectancy at birth is marginally higher in Canterbury (83.8 female, 80.1 males) than New Zealand's total population (83.5 female, 80.0 male), but lower than the life expectancy in Auckland. The life expectancy at birth is considerably higher in Canterbury's Māori population (81.0 female, 77.3 male) than New Zealand's total Māori population (77.2 female, 73.5 male)⁹¹.
- In 2021, 60% of Canterbury wellbeing survey respondents rated their health excellent or very good (NZ 51%). Responses to subjective questions on mental wellbeing were very similar to total NZ responses⁹².
- The rate of confirmed suicides in Canterbury was 10.5 in 2018 (12), and similar to the rate ten years prior. Rates of suspected suicides for 2017 and 2018 indicate Canterbury and NZ rates are also similar. In 2017, the Canterbury rate (10.5) was above the NZ rate (12). Total suicide deaths in New Zealand were 623 in 2018 with 72 in Canterbury⁹³.



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Median life expectancy at birth by region (2017-2019)



Cultural wellbeing and social capital

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Culture and identity

- Canterbury has a higher percentage of people who identify as European than New Zealand as a whole, and smaller percentages of people who identify as Māori, Pacific, Asian, Middle Eastern, or Latin American and African.
- The proportion of the population that identifies as European or Other (including 'New Zealander') is projected to decline in Canterbury, from 83% in 2018 to 78% in 2043, while the proportions of the population that identify as Māori, Asian and/or Pacific are projected to increase.
- Māori and Pacific populations in Canterbury have a markedly younger age structure than the total population, due to higher birth rates; people who identify as Asian or as Middle Eastern, Latin American or African also have a younger age structure than those who identify as European, but without the high proportions of children aged 5-14 years.
- Christchurch City has the most ethnically diverse population in Canterbury, but the proportion of Christchurch's population that identifies as European (82% in Census 2018) is still significantly higher than in New Zealand as a whole (70%).
- Kaikōura district has the highest percentage of people who identify as Māori (18%).
- Ashburton district has the highest percentage of people who identify as Pacific (3.4%).
- Christchurch City has the highest percentage of people who identify as Asian (15%) and Middle Eastern, Latin American or African (1%).
- 56,300 people living in Canterbury stated in Census 2018 that they are of Māori descent, 9.4% of the total population. 20,778 are affiliated with Ngāi Tahu.
- 70,200 people are registered with Te Rūnanga o Ngāi Tahu, and 27% of those (18,700 whānau members) are in Waitaha.
- The proportion of people in Canterbury who state 'no religion' has increased from 30% in 2001, to 51% in 2018. Of those who stated a religious affiliation in Census 2018, 37.1% of people in Canterbury stated that they are Christian, only marginally higher than in New Zealand's total population (36.5%). The proportion of people in Canterbury who state that they are Christian has declined, however, from 62% in 2001, to 37.1% in 2018.



Cultural wellbeing and social capital

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- Of people usually resident in Canterbury at the time of the 2018 Census, 96.4% indicated that they speak English (NZ 95.0%), 1.9% Māori (NZ 4.0%) and 0.5% indicated that they can communicate in New Zealand Sign Language (NZ 0.5%). 84% indicated they spoke one language in Canterbury and 14% more than one language. The most commonly spoken languages in Canterbury other than English are: Māori (1.9%), Northern Chinese (1.4%), Tagalog (1.2%), French (1.1%), Samoan (1%).
- In Census 2018 1.9% of Canterbury people stated in that they could hold a conversation about a lot of everyday things in te reo Māori, up from 1.7% in 2006 and 2013 – compared to NZ 4%, Wellington 3.5% and Auckland 2.4%.
- Census 2018 indicated that 23% of people in Canterbury were born overseas (NZ 27%). The most common birthplace for people living in Canterbury but born overseas was Asia (37%), followed by the UK and Ireland (28%), (17%).
- Just under half (48%) of overseas-born people in Canterbury had been living in New Zealand for less than ten years. Half of these were born in Asia. 27% of overseas-born people in Canterbury have been living in New Zealand for 20 or more years at the time of the 2018 Census. The majority of these were born in the UK and Ireland.
- 16% of survey respondents in Canterbury felt lonely at least some of the time in the last four weeks in 2021 compared with 14% nationally. This was a slight increase from 15% in 2018, but a decrease from 20% in 2016)
- 67% of survey respondents in Canterbury felt safe or very safe when walking alone in their neighborhood after dark, compared with 60% nationally
- 41% of survey respondents in Canterbury reported high levels of trust in Parliament. This has increased from 37% in 2014, but decreased from 2018 (44%). Trust in police was 85% (NZ 80%).
- The risk of experiencing personal offences was similar across the country, but household offences were more common in some regions than others. Canterbury households experiencing offences in the previous 12 months was 21%, which is the same as Northland. The New Zealand average was 20%. All other regions were lower except for Gisborne (24%), Auckland (22%) and Hawkes Bay (22%)⁹⁵.
- Voter turnout in Canterbury councils in local body elections is higher than in New Zealand as a whole. In 2019, voter turnout for Canterbury Regional Council was 45% (the same as the New Zealand average for regional councils). Canterbury councils representing smaller populations had the highest turnout rates in 2019 (61%), whereas Christchurch City had the lowest voter turnout (41%)⁹⁶. In comparison, for the 2020 General Election, 82% of enrolled electors turned out across New Zealand.
- In Census 2018, close to 13% of usually resident population in Canterbury (total people stated) helped or volunteered through an organisation, group and marae, similar to the national proportion. 17% of those volunteering in the Canterbury region were in the 15-29 year old age group, 58% in the 30-64 age group and 25% were 65 years or older⁹⁷.

Key indicators

- In the General Social Survey 2021⁹⁴ 85 % of Canterbury respondents rated their overall life satisfaction between 7–10 on a scale where 0 = completely dissatisfied and 10 = completely satisfied, comparable to national responses (Wellington 84%, NZ 81%, Auckland 79%). Responses rated family wellbeing similarly, with 86% of Canterbury respondents rating family wellbeing between 7–10, compared to 81% in NZ (on a scale 0 = doing extremely badly – 10 = doing extremely well)
- In the 2021 General Social Survey:
 - 82% of survey respondents in Canterbury reported that it was easy or very easy to be themselves in New Zealand (NZ 80%)
 - 18% of survey respondents in Canterbury reported being subjected to some form of discrimination (NZ 21%)



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Draft

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Report Number R19/74
August 2022

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Hamish Riach, Chair

Canterbury Mayoral Forum Economic Development Group

Purpose

1. The purpose of this paper is to update the Chief Executives on the Mayoral Forum Economic Development Group and consider whether to establish a regional economic development working group to support the Mayoral Forum.

Recommendations

That the Canterbury Chief Executives Forum:

1. **note the update on the Mayoral Forum Economic Development group**
2. **agree to the establishment of a regional economic working group to support the Mayoral Forum.**

Background

2. At the August 2021 Canterbury Mayoral Forum it was proposed to establish a Canterbury Mayoral Forum Economic Development Group. The purpose of the forum is to support the promotion of regional priorities for central government funding, either through the Regional Strategic Partnership Fund or other funding avenues.
3. Forum members are Mayors Marie Black (chair), Dan Gordon, Graham Smith and Nigel Bowen and representatives from ChristchurchNZ, Enterprise North Canterbury, Venture Timaru, and Ashburton District Council. Warren Gilbertson (Kānoa) attends the group's meetings and Paul Stocks (Regional Economic Development Senior Official) has a standing invitation to attend meetings.
4. An invitation was extended to the Chairs of the Papatipu Rūnanga seeking their involvement, however, acknowledging their resource and capacity constraints, we have not yet had a response to the invitation.
5. The group has met on two occasions where they have:
 - confirmed their terms of reference and a framework for assessing projects for consideration for support from the Canterbury Mayoral Forum (attachment 1)
 - received updates on a number of projects being developed across the region.
6. At this point the group has not been asked to provide support to any specific projects.

7. A decision on whether to reinstate this group for the new triennium will likely be made at the November Canterbury Mayoral Forum meeting.

Regional economic development

8. The Canterbury Mayoral Forum does not have an 'economic development strategy' per se, however the Plan for Canterbury identifies shared economic prosperity as one of its five priority issues for the Mayoral Forum's leadership, facilitation and advocacy.
9. It is not considered necessary for the Mayoral Forum to develop a regional economic development strategy separate to the Plan for Canterbury¹, but there may be opportunities for a stronger focus on leadership in the economic development area.
10. Some of the region's economic development staff attend the Economic Development Group meetings where they have provided updates on projects that are occurring in their specific regions. There has been some discussion on developing a region wide view on energy proposals, however these discussions have not progressed.
11. Outside of the Mayoral Forum Economic Development Group meetings, economic development staff have met on an ad hoc basis, most recently in June, when Kānoa led a workshop with council economic development staff which led to the development of a list of current projects (see Attachment 2). The list also includes projects from private entities who have contacted Kānoa directly.
12. Most projects would support the Mayoral Forum's Plan for Canterbury priority issue of shared economic prosperity through sustainable, value-added primary production, high-value manufacturing, high-value tourism and growing, attracting and retaining a skilled workforce, investment and new business.
13. Projects are at various stages of development and there has been no attempt to provide any ranking or priority order to the list.
14. Discussions at the Mayoral Forum Economic Development Group have generally been focused on projects, which has likely occurred as a result of government money being available for projects and Kānoa needing regional priorities to determine funding allocations.
15. There is the potential for this group to take a stronger leadership role and provide strategic foresight, understand gaps and opportunities and work on joint collaborations.
16. The establishment of a regional economic development working group would provide the opportunity for a group of specialists to report through to the Chief Executives and Mayoral Forums to support this leadership approach.

¹ This may change should the new Mayoral Forum decide on a different approach to the Plan for Canterbury.

Regional economic development working group

17. The Chief Executives Forum may see merit in the establishment of a regional economic development working group to support the Mayoral Forum.
18. Individual councils have their own economic development strategies and ChristchurchNZ is about to renew its strategy, focused on Christchurch but taking into consideration the importance of the rest of Canterbury to Christchurch. There may be an opportunity for the region to look at the commonalities in each council economic development strategy and bring them forward to consider as regional priorities
19. Examples of a work programme that an economic development working group could include such things as:
 - a stocktake of council economic development strategies, linking regional priorities to the Plan for Canterbury and developing a regional overview of policies, programmes and projects for consideration by the Chief Executives and Mayoral Forums
 - identification of gaps in the regional economic development space and consider what would be needed to fill these gaps, e.g. strategy development/alignment, policy development, project identification
 - brand Canterbury – how we tell the story at a regional and then sub regional level
 - addressing the skills shortage issues by promoting Canterbury as a destination to grow your career
 - legislation impacts on our regions industry sectors and the maintenance of profitable businesses
 - the growth of the city and impact of this growth on the hinterlands.
20. A key benefit from an economic development working group, to support the Mayoral Forum, would be to shift the focus to collaboration and away from competition. Economic development managers are focused on doing the very best for their respective areas, however there would be an increased benefit in the scale of a Canterbury approach with opportunities filtering down to the sub regions.
21. A regional economic development working group should maintain a regional view to avoid duplication and to provide additional support by neighbouring council areas if appropriate. An example of this may be the hydrogen development occurring in Ashburton District, which is a stone's throw from Selwyn District and there may be opportunities to work together for enhanced gain. The same hydrogen project is also providing expert advice to North Canterbury, helping them shape their thinking about their hydrogen project.
22. Some form of intervention or prioritisation logic would provide the Chief Executives Forum and Mayoral Forum a much clearer view as to the reality of projects occurring

across the region; it would also enable a much clearer gap analysis to be provided to both groups.

Reporting lines

23. Current working groups report to the Chief Executives Forum through either the Operations, Corporate or Policy Forums. If an economic development working group is to be formed a decision will need to be made on whether it reports through to one of the existing forums or directly to the Chief Executives Forum.
24. The forums that report directly to the Chief Executives Forum are supported by the regional forums secretariat. Other working groups carry out their own administration.
25. The forums that report directly to the Chief Executives Forum each have a chief executive as chair.

Next steps

26. If it is agreed to establish an economic development working group the forum the group is to report to will need to be confirmed, and if it is to report directly to the Chief Executives Forum a chair will need to be elected.
27. Chief executives would then need to nominate an appropriate council representative for the working group, and the secretariat would develop terms of reference (based on the Mayoral Forum Economic Development Group Terms of Reference).

Attachments

- Attachment 1a: Canterbury Mayoral Forum Economic Development Group Terms of Reference
- Attachment 1b: Canterbury Mayoral Forum Economic Development Group Assessment Framework
- Attachment 2: Canterbury projects under development – information provided by regional economic development agencies, council economic development managers and Kānoa

CANTERBURY Mayoral Forum

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CMF Economic Development: Terms of reference (November 2021)

Background

1. These terms of reference replace any previous terms of reference.

Purpose

2. The purpose of the CMF Economic Development Group is to support the promotion of regional priorities for central government funding, either through the Regional Strategic Partnership Fund or other funding avenues.
3. The Steering Group reports to the Mayoral Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

Scope

4. Matters subject to the CMF Economic Development Group are:
 - 4.1. supporting the development of clear, consistent framework for the promotion of regional priorities for central government funding
 - 4.2. advocating for, and acting as, a united voice for economic development opportunities for the region
 - 4.3. maintaining a watching brief for the Mayoral Forum.

Membership and operation

5. The members of the CMF economic development group are:
 - Marie Black (Mayor Hurunui District Council)
 - Dan Gordon (Mayor, Waimakariri)
 - Nigel Bowen (Mayor, Timaru District)
 - Graham Smith (Mayor, Mackenzie District)
 supported by:
 - Simon Worthington (Economic Development Manager, Ashburton DC)
 - Heather Warwick (CE, Enterprise North Canterbury)
 - Boyd Warren (GM Innovation and Business Growth, ChristchurchNZ)

Mayors standing together for Canterbury.

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C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selwyn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council

- Nick Bryan (GM Strategy and Insights, Christchurch NZ)
 - Nigel Davenport (CE, Venture Timaru)
6. An invitation has been extended to the Papatipu Rūnanaga Chairs for their participation in the CMF Economic Development Group.
 7. The CMF Economic Development Group may invite other agencies, in particular to present and participate in its discussions as it considers appropriate.
 8. The CMF Economic Development Group may task other Regional Working Groups and/or council staff to provide advice as necessary.
 9. The CMF Economic Development Group will meet as frequently as necessary to perform their purpose.

Assessment Framework

10. The CMF Economic Development Group will develop an assessment framework to support the promotion of economic development opportunities. The Framework will be based on the following:
 - consistent with the Mayoral Forum's Plan for Canterbury priorities
 - consistent with Kānoa objectives to build more Productive, Resilient, Inclusive, Sustainable and Māori-enabling regional economies
 - identified within a local/regional economic development strategy
 - priority is developed to a level that supports funding requirements
 - clearly demonstrates benefit to the Canterbury region.

Review and amendment of these terms of reference

11. The CMF Economic Development Group may recommend changes to its terms of reference to the Chief Executives Forum and Mayoral Forum.
12. The Mayoral Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Mayoral Forum on 19 November 2021.

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Economic Development Assessment Framework

1. Projects for consideration for support from the Canterbury Mayoral Forum must be:
 - consistent with the Mayoral Forum's Plan for Canterbury¹ priorities:
 - sustainable environmental management
 - shared economic prosperity
 - better freight transport options
 - climate change mitigation and adaptation
 - three water services
 - identified within a local/regional economic development strategy
 - the proposal must be developed to a level that supports funding requirements
 - the proposal must clearly demonstrate benefit to the Canterbury region.

Process for reviewing proposals

2. Proposals may come to this group's consideration via regional economic development agencies, Ngāi Tahu, councils, Kānoa and other avenues.
3. Submitted proposals should clearly show how they meet the Canterbury Mayoral Forum Economic Development assessment framework.
4. Proposals that are seeking support from the Regional Strategic Partnership Fund (RSPF) must clearly articulate how the proposal meets the RSPF requirements.
5. The proposal proponent may be asked to present their proposal to the Canterbury Mayoral Forum Economic Development group prior to support being provided.
6. The Canterbury Mayoral Forum Economic Development group may consider proposals either in person, online or via email before a decision is made to support the proposal or not.

¹ [Mayoral-Forums-Plan-for-Canterbury SEPT-2020.pdf \(canterburymayors.org.nz\)](https://www.canterburymayors.org.nz/SEPT-2020.pdf)

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Regional Strategic Partnership Fund Eligibility Criteria

7. The Regional Strategic Partnership Fund² eligibility criteria states that proposals must:

- be in regional New Zealand outside the three main centres of Auckland, Wellington and Christchurch
- align with Government and regional economic development priorities and PRISM objectives
- create additional value and avoids duplicating existing efforts
- meets co-contribution requirements as outlined under “commercial projects”
- have the capability to deliver and implement the project.

8. Commercial projects:

- will be supported through equity or loans
- Kānoa – REDIU will structure each project’s contract terms to increase the likelihood of success
- as a guideline, commercial and quasi-commercial projects will require 50 percent co-funding
- non-commercial projects will generally require 20 percent co-funding.

9. Kānoa – REDIU PRISM framework is to support regional economies to be more:

- productive
- resilient
- inclusive
- sustainable
- Māori-enabling.

10. Kānoa has stated that regions can target improvements to achieve PRISM economies through:

- allocating resources for best impact
- improving connectivity
- supporting social infrastructure
- encouraging a healthy labour market
- working with regional economic development bodies
- improving outcomes for Māori
- improving outcomes for Pasifika people.

² [The Regional Strategic Partnership Fund | Grow Regions](#)

Canterbury Projects under development – information provided by regional Economic Development Agencies and Council Economic Development managers (May 2022)

****Direct approach to Kānoa**

Project Name	Description	Project Partners	Investment (to date)	Development Timeline / Status
Canterbury Hydrogen	Hydrogen generation in Rakaia and then extending business model throughout the South Island	Commercially Sensitive - but multiple		Civil construction work for first stage of project commences in 2022
Hurunui Green Energy Hug	A Hub that could offer green energy power from MainPower's Wind Farm - Kate Valley's Methane	Ngāi Tahu Farming, MainPower, Transwaste, Hurunui District Council, Enterprise North Canterbury	\$80k (skinny business case)	2023-28
Waterpark	A \$60m facility aimed at domestic and international tourism – part of the recovery from the 2010 earthquake. First part (Aqualand NZ) already underway	Enterprise North Canterbury, Waimakariri District Council, NZ Trade & Enterprise		2022-2025
Pegasus Bay Cycle Trail	A new multi-day Cycle Trail from Christchurch to Waipara – now in stages Stage One – one day Cycle Trail (Christchurch to Kaiapoi) Stage Two – two day Cycle Trail (Christchurch to Waimakariri and return to Christchurch) Stage Three – Christchurch to Waipara vineyards (\$1.8m to complete)	Christchurch City Council, ChristchurchNZ, Environment Canterbury, Enterprise North Canterbury, Waimakariri District Council	\$80k (business case funded)	2022-24
White Horse Multi-Purpose Exhibition Centre	The multi-purpose Centre is to be used for equestrian sports, animal activities such as shearing and dog trials, and hosting festivals and events	Waimate District Council	Funding has been raised through the community and a Feasibility study completed	Next step - develop the business case and engage a project manager

Project Name	Description	Project Partners	Investment (to date)	Development Timeline / Status
Trifecta of decarbonisation projects	<ul style="list-style-type: none"> Solar farm – 150 MW; Twizel Carbon Zero Business Hub; Pukaki airport Multimodal transport hub; Peters lookout 	Mackenzie District Council, Private Public Partnerships	Nil	2022- 2027
Te Manahuna Ki Uta – Implementation of the Destination Management Plan	100 Year vision for Te Manahuna Mackenzie District tourism development	MDC; ChristchurchNZ, Iwi, Ngai Tahu, central government Agencies	850,000	2022 - 2122
Sustainable Energy/Waste opportunities <ul style="list-style-type: none"> - Ethanol/biofuel - Vermicast - Biodigesters - Organic compost - Circular economy value extraction 	A collaborative initiative by 20+ of South Canterbury's Food Processors and Manufacturers (under the Sustainable is Attainable (SiA) Initiative facilitated by Venture Timaru – refer HERE). SiA now also rolled out in Hawkes Bay which provides enhanced collaboration on a national scale	20+ Sth Canty Food processors and Manufacturers – (Fonterra, Silver Fern Farms, Sanfords, McCain, DB Heineken etc...) 10+ NZ Universities, R&D Organisations and Agencies – (Universities of Canterbury and Auckland, Massey University, Plant & Food, Ag Research etc...) Timaru District Council, Envirowaste, Callaghan Innovation, NZ Trade & Enterprise, Ministry of Primary Industries (SFFF programme)	R&D grants from various universities & R&D entities Facilitation resource provided by Venture Timaru – ongoing	Next 2-3 months - facilitate high level "Systems Thinking" to solidify priority areas of focus – to be supported via NZ Trade & Enterprise, Ministry of Primary Industries (SFFF programme). Commercialisation and implementation to follow
South Canterbury Canterbury Hemp Industry opportunities	Initial investment opportunities workshop with growers, processors iwi and investors taking place 14 th July.	NZ Hemp Association & various local growers, processors and investors.	Early days – progressing an initial approach by NZ Hemp	Workshop 14 th July

Project Name	Description	Project Partners	Investment (to date)	Development Timeline / Status
			Association fully explore local <i>greenfields</i> processing opportunities given desired central South Island location	
Draft Waitaki Economic Development strategy which includes the visitor economy	Five key programmes of work have been identified: <ul style="list-style-type: none"> • Optimised primary sector • Enhanced urban vibrancy • Business Innovation & Growth • Waitaki Skills pipeline plan, and • Increased return from the visitor economy 		Draft strategy going to Council for adoption at the beginning of June	Engagement with key partners and stakeholders will follow

Project Name	Description	Project Partners	Investment (to date)	Development Timeline / Status
			<ul style="list-style-type: none"> Advanced discussions with breeding partners 	
	<ul style="list-style-type: none"> 			
Kaikoura Hot Pools**	Construction and operation of a hot pool and spa / wellness development on the Kaikōura foreshore		Pre-feasibility study completed	
Truffle Company**	Capital raise to support the development and establishment of a 75 hectare truffle plantation in Canterbury			
Wood Processor**	Biomass project seeking funding for specialist plant & equipment	NZ Trade & Enterprise		
Film Production Studio**	Development of a Film Production studio in the Greater Christchurch	ChristchurchNZ, NZ Trade & Enterprise		

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Secretariat

Regional forums 2022-2023 budget

Purpose

1. The purpose of this paper is to report on the regional forums budget for 2021-22 and seek approval for the 2022-2023 regional forums budget.

Recommendations

That the Canterbury Chief Executives Forum:

1. **approve the regional forums 2021-2022 income and expenditure report**
2. **approve the regional forums 2022-23 budget**

Background

2. The Canterbury Chief Executives Forum approved the regional forums 2021-2022 budget at its meeting in August 2021.
3. The regional forums budget funds collaborative projects and regional training workshops. Environment Canterbury acts as fund holder for regional forums, as part of providing secretariat support.

Income and expenditure 2021-2022

4. A number of collaborative projects that were committed from the regional forums budget in 2021-2022 have not yet been expended. These are:
 - a collaborative procurement project (\$25,000)
 - climate change risk assessment engagement (\$10,000)
 - resource management reform (\$27,000).
5. The collaborative procurement project is still proceeding but is not yet at the stage where the funding is required (see item 5.1).
6. The funding identified to engage publicly on the climate change risk assessment was not expended following advice that because of the technical nature of the report, public engagement was unnecessary. However, the funding remains set aside in the event that

Attachment 2 Regional Forums budget 2022-2023

engagement is required in the future on regional climate change adaptation planning, which is the next step in the climate action process.

7. The resource management reform budget is for assistance with the regional submissions on the reform process, which is still ongoing. It is expected that the Natural and Built Environments Bill and the Spatial Planning Bill will be before the House sometime in 2022, and a select committee submissions process will follow.
8. The balance from the three waters service delivery review (which was levied separately) has been carried forward into this budget. David Caygill's input into the CMF submission on the economic regulator and consumer protection for three waters services was funded from this balance.
9. Items that were not previously identified for the budget include the Chief Executives Forum's strategic planning day and the balance of the Mobile Blackspots phase two project.
10. The income and expenditure report at 30 June 2022 is provided at Attachment 1. The 2021-2022 financial year ended with a surplus of \$102,430.

Regional Forums Budget 2022-2023

11. It is proposed that councils are levied the same amount as previous years for the regional forums budget. The draft regional forum budget is provided at Attachment 2.
12. The proposed regional forums budget includes those items carried over from 2021-2022 (see paragraph 4), workshop facilitation, training opportunities (to be identified) and the following:
 - update and refresh of Canterbury 2022: An Overview (see item 4.4)
 - update and refresh of the Mayoral Forum's Plan for Canterbury 2020-22 (see item 4.4)
 - funds for future collaborative projects (as yet undefined)
13. Should chief executives agree to fund the Information and Records Management – 3 Water Matrix project (see item 4.7), \$35,000 will come out of the collaborative projects expenditure line.

Next steps

14. Environment Canterbury will invoice councils for the agreed levies. The secretariat will provide a quarterly budget update to the Chief Executives Forum.

Attachments

- Attachment 1: Regional forums income and expenditure report 2021-2022
- Attachment 2: Regional forums budget 2022-2023

Attachment 1 Regional forums income and expenditure report 2021-2022

INCOME		Budget 2021/22	Actual 2021/22
Regional Forums Levy 2021/22	Contribution Ratios		
Environment Canterbury	21%	\$12,907.32	\$12,907.32
Christchurch City	21%	\$12,907.32	\$12,907.32
Selwyn District	11%	\$6,760.98	\$6,760.98
Waimakariri District	11%	\$6,760.98	\$6,760.98
Ashburton District	10%	\$6,146.34	\$6,146.34
Timaru District	10%	\$6,146.34	\$6,146.34
Hurunui District	5%	\$3,257.54	\$3,257.54
Waimate District	4%	\$2,458.54	\$2,458.54
Waitaki District	4%	\$2,458.54	\$2,458.54
Kaikōura District	3%	\$1,598.05	\$1,598.05
Mackenzie District	3%	\$1,598.05	\$1,598.05
TOTAL INCOME	100%	\$63,000.00	\$63,000.00

EXPENDITURE		Budget 2021/22	Forecast to end of FY (including actuals)	Actual 2021/22
Research				
Canterbury Wellbeing – refresh		\$500.00	\$3,768.00	\$768.00
		\$500.00	\$3,768.00	\$768.00
Future for Local Government Workshops				
Workshop facilitation (Health reforms)		\$3,000.00	\$1,095.00	\$1,095.00
CEs strategic planning day		\$-	\$4,372.00	\$4,372.00
		\$3,000.00	\$5,467.00	\$5,467.00
Training Events				
		\$1,000.00	\$-	\$-
		\$1,000.00	\$-	\$-
Collaborative projects				
Model for Procurement		\$25,000.00	-	\$-
Climate Change Risk Assessment engagement		\$10,000.00	-	\$-
Resource Management Reform		\$30,000.00	\$2,683.00	\$2,821.00
Mobile blackspots phase 2		\$-	\$1,857.00	\$5,034.68
Collaborative projects		\$20,000.00	\$-	\$600.00
		\$85,000.00	\$4,540.00	\$8,455.68
Three waters				
Three waters council contributions carried forward		\$10,768.00	\$-	\$-
David Caygill - three waters regulator submission		\$-	\$1,500.00	\$1,500.00
		\$10,809.00	\$1,500.00	\$1,500.00
Secretariat / Administration				
Travel (secretariat support)		\$1,000.00	\$-	\$-
		\$1,000.00	\$-	\$-
TOTAL EXPENDITURE		\$101,309.00	\$15,275.00	\$16,190.68

SURPLUS / DEFICIT	\$-38,309.00	\$47,725.00	\$46,809.32
SURPLUS / DEFICIT carried forward from 2020/21	\$55,621.00	\$55,621.00	\$55,621.00
FUNDS IN HAND	\$17,312.00	\$103,346.00	\$102,430.32

Attachment 2 Regional Forums budget 2022-2023

INCOME		Budget 2022/23	Actual 2022/23
Regional Forums Levy 2021/22	Contribution Ratios		
Environment Canterbury	21%	\$12,907.32	
Christchurch City	21%	\$12,907.32	
Selwyn District	11%	\$6,760.98	
Waimakariri District	11%	\$6,760.98	
Ashburton District	10%	\$6,146.34	
Timaru District	10%	\$6,146.34	
Hurunui District	5%	\$3,257.54	
Waimate District	4%	\$2,458.54	
Waitaki District	4%	\$2,458.54	
Kaikōura District	3%	\$1,598.05	
Mackenzie District	3%	\$1,598.05	
TOTAL INCOME	100%	\$63,000.00	\$-
SURPLUS carried forward from 2021/22		\$102,430.32	\$102,430.32
TOTAL FUNDS AVAILABLE for 2022/23		\$165,430.32	\$102,430.32

Attachment 2 Regional Forums budget 2022-2023

EXPENDITURE	Budget 2022/23	Forecast to end of FY (including actuals)	Actual 2022/23
Research			
Canterbury Wellbeing – refresh	\$8,000.00	\$8,000.00	
	\$8,000.00	\$8,000.00	\$-
Mayoral Forum Plan for Canterbury 2023-2025			
Refresh - research	\$3,000.00	\$3,000.00	
Refresh - facilitated workshops	\$4,000.00	\$4,000.00	
Refresh - engagement	\$3,000.00	\$3,000.00	
Refresh - production	\$5,000.00	\$5,000.00	
	\$15,000.00	\$15,000.00	
Workshops			
CEs strategic planning day	\$4,680.00	\$4,680.00	
	\$4,680.00	\$4,680.00	\$-
Training Events			
TBC	\$1,000.00	\$1,000.00	\$-
	\$1,000.00	\$1,000.00	\$-
Collaborative projects			
Model for Procurement	\$25,000.00	\$25,000.00	\$-
Climate Change Risk Assessment engagement	\$10,000.00	\$10,000.00	\$-
Resource Management Reform	\$27,317.00	\$27,317.00	
Collaborative projects (TBC)	\$40,000.00	\$40,000.00	\$-
	\$102,317.00	\$102,317.00	\$-
Three waters			
Three waters council contributions carried forward	\$9,268.00	\$9,268.00	\$-
	\$9,268.00	\$9,268.00	\$-
Secretariat / Administration			
Travel (secretariat support)	\$1,000.00	\$1,000.00	\$-
	\$1,000.00	\$1,000.00	\$-
TOTAL EXPENDITURE	\$141,265.00	\$141,265.00	\$-

SURPLUS / DEFICIT	Budget 2022/23	Forecast to end of FY (including actuals)	Actual 2022/23
TOTAL FUNDS AVAILABLE	\$165,430.32	\$165,430.32	\$102,430.32
TOTAL EXPENDITURE	\$141,265.00	\$141,265.00	\$-
TOTAL SURPLUS / DEFICIT	\$24,165.32	\$24,165.32	\$102,430.32

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Bede Carran, Chair, Canterbury Corporate Forum

Funding application – Information and Records Management – 3 Water Matrix

Purpose

1. The purpose of this paper is to seek the Chief Executives Forum's approval for \$35,000 from the regional forums budget to fund a regional information management transfer project (Information and Records Management – 3 Water Matrix) led by the Canterbury Public Records Act Executive Sponsors (CPRAES) and Canterbury Records and Information Management Support (CRIMS) Group project.

Recommendation

That the Canterbury Chief Executives Forum:

1. **approve \$35,000 of funding from the regional forums budget for the Information and Records Management – 3 Water Matrix (regional information management transfer project).**

Background

2. At the Corporate Forum meeting on 20 June, members agreed to endorse a funding application, sought by the CPRAES and CRIMS working groups, for funding from the regional forums budget for an information management transfer project; the Information and Records Management – 3 Water Matrix.
3. A summary of the application is provided below. The application is appended as attachment 1.

Funding application

4. The CPRAES and CRIMS working groups have developed a matrix template to ensure council records are correctly managed when transferred to a new entity. The template can also be applied to any project where there is a transfer of information, either inward or outward of the council.
5. The purpose of the funding is to provide a resource to assist all Canterbury councils to apply the matrix template to the information that will guide the transfer of information from councils to other entities. The template has universal application that could also be used for transfer of information to a CCO or the new water entities. The amount of

funding sought is \$35,000 and will be used to contract a consultant to undertake the work.

6. Funding a resource will ensure the matrix is applied consistently across the region and take pressure off the workloads of staff working in the information management area.
7. The project is expected to take about 6 months. Timeframes will be confirmed should the funding application be successful.
8. The 2022-2023 Regional Forums budget, discussed at item 4.6, currently has \$40,000 available for collaborative projects, and a budgeted surplus of \$24,000.

Next steps

9. If the Chief Executive Forum approves the funding request the CPRAES and CRIMS working groups will confirm the project plan (a draft of which is attached to the funding application) and timeframes prior to contracting a consultant to undertake the work. The working groups will report to the Corporate Forum on progress.

Attachments

- Attachment 1 – Funding application

Canterbury Regional Forums - Application for Funding

Section 1: Key information

Project name:	Information and Records Management - 3 Water Matrix		
Forum / working group:	Canterbury Records and Information Management (CRIMs), jointly with Canterbury Public Records Chief Executive Sponsors (CPRAES)		
Contact name and role:	Denise Thompson / Jeff Millward		
Email:	denise.thompson@ecan.govt.nz jeff.millward@wmk.govt.nz	Phone:	021 480242

Section 2: Funding

Source of Funding:	\$ 35,000 (excluding GST)	Status / Commentary
Funding sought via this application	\$35,000	<i>Please note if funding is required in phases, e.g. for initiation and then for implementation. The funding to be provided in four tranches October (\$35)</i>
<i>Other sources of funding for this piece of work (note who the funder is)</i>	\$nil	<i>Note date funding received or status of funding</i>
Total:	\$35,000	



Section 3: Project Overview

What is the project / activity the funding is needed for:	<p><i>Describe what the funding is for, why it is required, and how it links to other projects or activities.</i></p> <p><i>The funding would be used to provide a resource to assist Councils apply the 3 Water matrix across Canterbury Councils.</i></p> <p><i>The template is considered to provide best practice and has been developed together through Consultancy advice, CRIMs and endorsed by CPRAES to ensure Council records are correctly managed in the transfer to a new entity, be it the Central Government initiative or a different entity, such as a combined Canterbury CCO. The templates would also apply and assist any project where there is a transfer of information, either inward or outward information flows.</i></p>
Has this project / activity been discussed at the Chief Executives, Corporate, Operations or Policy Forum?	<p><i>If yes please provide details including meeting date and the outcome of the discussions were, e.g. a part of an approved work programme, project discussed by Forum</i></p> <p><i>Yes – the project has been provided to the Corporates Forum and endorsed as a CRIMs and CPRAES project for 2022 / 2023.</i></p>

Canterbury Regional Forums - Application for Funding

<p>How will the project / activity be managed?</p>	<p>Describe the project management approach, including:</p> <ul style="list-style-type: none"> • whether scoping has been done or how this will be undertaken <i>The first part of the project has been developed, by the Consultant in conjunction with the steering group including CRIMs membership. It provides best practice and has been well received by the Councils.</i> • delivery timeframes <i>It is expected to deliver the programme over 2022.</i> • details on procurement if relevant <i>The resource required is to extend the consultancy resource. This is in addition to the significant amount of resource being provided by Council record management staff and indirectly the wider staff. This approach ensures there is a consistent approach being used across Canterbury Councils.</i> • oversight arrangements <i>Oversight is effectively provided by the CRIMs steering project group and reported through to CPRAES. Regularly reporting is provided through the agendas of CRIMs, CPRAES and the Corporates Forum. The Chair of CPRAES sits on the steering group as Sponsor.</i> • key personnel and capacity to deliver <i>Consultancy – X4Cons Philippa Fogarty, Record Management staff from each Canterbury Council and the CRIMs steering group.</i> • any other relevant information <i>The templates are part of a wider programme and given the substantial amount of information that will be sourced internally and externally, safeguards and places Canterbury Councils in a good position in terms of its record management and information being generated between entities.</i> <i>The project was identified as a significant piece of work, given the pending 3 Waters reform.</i> <i>The additional resource will also assist in the training / support of some councils possibly not as well-resourced as some.</i>
<p>What are the key outcomes of this project?</p>	<p>Ensure they are specific and achievable</p> <p><i>The template has already been developed through collaboration effort, however to ensure consistent application does require additional resource, given staff shortages at present. This resource would be used to assist in protocols and application of the template.</i></p>

Canterbury Regional Forums - Application for Funding

	<i>The project will upskill and establish a consistent process and control of information exchanged with Council in 2022.</i>
Is there any other information which would be useful background or context?	<p>Add info here or provide attachments – e.g. scoping documents, project plans etc.</p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p>Three%20waters%2 Three%20Waters%2 OCRIMS%20project%0CRIMS%20matrix%</p>

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Hamish Riach, Chair

Local Government Election 2022 – member induction

Purpose

1. The purpose of this paper is to provide some context and information for the member induction following the local government election to be held on Saturday 8 October 2022.

Recommendations

That the Canterbury Chief Executives Forum:

1. **note the information provided for member induction following the local government election to be held on Saturday 8 October 2022**
2. **consider ways in which Chief Executives can support each other with the induction processes.**

Background

2. The 2022 local government election will be held on Saturday 8 October.
3. Elected members are from a diverse range of backgrounds and bring a range of skills and experience to their role of councillor. Some councillors will be returning, while others will be new to their role as an elected member of council.
4. Newly elected members will need to develop new skills and knowledge that are likely unfamiliar to them, while returning members will be familiar with council processes. The development of an induction programme that reflects the different skills and experiences for both new and returning members will be of value to councils.
5. The main goal of an induction programme for elected members, following the 2022 election, is to ensure that elected members have every opportunity to clearly understand their role and responsibilities and to develop skills and knowledge to perform their job well and in the best interests of their respective district, city or region.
6. Chief Executives have expressed a desire to support each other through with the induction processes for the 2022 election.

Induction outcomes

7. The induction process should lead to outcomes where elected members have a good understanding of¹:
 - the purpose of local government
 - their role as an elected representative
 - meeting procedures
 - responsibility of the chief executive
 - authority to act
 - council financial matters.
8. Guiding principles for elected members could cover the following²:
 - govern responsibly
 - recognise the role of the chief executive
 - recognise the difference between their strategic governance role and management's everyday operational role
 - act in a governance role in accordance with the Elected Members role as outlines in the Councils Local Governance Statement
 - be a responsible and active member of the Council, fulfilling your responsibilities in line with legislation and your role as a governor
 - ensure that elected members act within the laws that govern its purpose and operation as stated in the Local Government Act 2002
 - personal attributes
 - manage self – show drive and motivation, an awareness of strengths and weaknesses and a commitment to learn and understand with their individual learning styles
 - display resilient and adaptability – express your own views respectfully, persevere through challenges and be flexible and willing to change and learn, be present
 - demonstrate accountability – take responsibility for own actions and learning, commit to safety and act in line with legislation and policy
 - build relationships
 - communicate and engage – communicate early, clearly and respectfully, listen and encourage differing views and discussions
 - work collaboratively – be respectful, inclusive and reliable, collaborative with others and value diversity
 - utilise available resources
 - staff support – engage with and request support from your elected members support advisor, be professional and seek advice, be respectful when engaging with wider council officers
 - technology and information – use technology and information to maximise efficiency and effectiveness.

¹ Selwyn District Council, newly elected members briefing

² Wellington City Council elected member induction programme Local Elections 2019

Induction programmes

9. Induction programmes would likely run over a number of days (stretching into weeks/months) and cover a range of matters, such as
 - onboarding into council systems, provision of technology and support, remuneration and taxation
 - welcome and introduction to other elected members
 - introduction to CEO and Executive Leadership Team
 - how local government works
 - role of local authorities
 - purpose of local government
 - Code of Conduct
 - laws affecting councillors
 - role of elected member
 - representation
 - policy making
 - financial role
 - how to be an effective member
 - management of complaints and information
 - emergency management.
10. The Wellington City Council has published their induction programme, which includes an elected member checklist, which is provided at attachment 1.

Attachments

- Attachment 1 - Elected Member Checklist, Wellington City Council Elected Member Induction Programme Councillor induction pack 2019.

Attachment 1 – Elected member checklist

Elected Member checklist

First day essentials

- ☐ Go through the contents of your Induction Box
- ☐ Read the Elected Members Handbook
- ☐ Manually ensure your personal calendars are updated with the planned induction programme (when you're fully set-up you will have a Council Outlook email address)

Getting started

- ☐ Photo taken for access card
- ☐ Where to park my vehicle (Level 3)
- ☐ Tour of facilities
- ☐ Get to know your allocated Elected Member Support Advisor and Democracy Services team
- ☐ How to use the photocopier, phone and laptop
- ☐ Home set-up of technology (confirm a date and time when you are at home for a home visit)
- ☐ Access to the Elected Members' lounge (Level 8, 113 The Terrace)
- ☐ Access to the Committee meeting room
- ☐ Access to personal locker
- ☐ How to book a meeting room
(Note: Your EMSA can assist in arranging meetings)
- ☐ Complete HR forms and return within the first 2 weeks
- ☐ Payroll system (OneCouncil system)

Induction programme

- ☐ Welcome breakfast with Mayor and Elected Members (First introduction to Elected Members)
- ☐ How local government works
- ☐ Laws affecting Councillors
- ☐ Human Rights Commission
- ☐ How to be an effective Elected Member
- ☐ Dealing with an emergency - WREMO
- ☐ Attend Rehearsal swearing-in ceremony
- ☐ Pōwhiri welcome
- ☐ Managing complaints and information
- ☐ Swearing-in ceremony (evening)
- ☐ Away Day retreat (overnight stay)
- ☐ Treaty of Waitangi (Session 1)
- ☐ Combined Community Boards workshop (evening)

- ☐ 101 Meeting protocol
- ☐ Joint GWRC-WCC lunch
- ☐ Health and safety
- ☐ Treaty of Waitangi (Session 2)
- ☐ Office of the Auditor General
- ☐ 1st Council meeting
- ☐ Media training
- ☐ Standing Orders and Chairperson Training
- ☐ Introduction to Advisory Groups (evening)

Good governance

- ☐ Read the Code of Conduct
- ☐ Be familiar with Standing Orders
- ☐ Disclosure of related parties form
- ☐ Disclosure of conflict of interest

Procedural matters

- ☐ Meeting procedures
- ☐ Meeting guidelines and protocol
- ☐ Basic understanding of Standing Orders
- ☐ Understand the format of a Committee agenda
- ☐ Understand the format of Committee minutes
- ☐ Meeting schedule (e.g outlook)
 - calendar management
- ☐ Terms of Reference and delegations
- ☐ Where to get help with procedural matters
 - Democracy Services

Staff support

- ☐ Do you know how to escalate a constituent/ Elected Member request
- ☐ Working with your Elected Member Support Advisor

House rules

- ☐ Use of and access to Council facilities and building
- ☐ Inviting guest (family members and constituent) to the Council building
- ☐ Health and Safety
- ☐ No smoking policy
- ☐ Emergency procedures

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Hamish Dobbie, Bede Carran, David Ward, Secretariat

Regional Forums update and three-year work programme

Purpose

1. This report summarises outcomes from the regional forum meetings since the Chief Executives Forum last met on 2 May 2022 and provides the quarterly update on the three-year work programme.

Recommendations

That the Canterbury Chief Executives Forum:

1. **receive the report on regional forum meetings between May and July 2022**
2. **agree to review council representation on the Canterbury Public Records Act Executive Sponsors Group and the People and Capability Working Group and advise any changes in membership to the secretariat**
3. **note updates to the three-year work programme since these were last presented to the Chief Executives Forum in May 2022.**

Background

2. The Operations and Corporate Forums met in person on 20 June 2022. The Policy Forum met online on 1 July 2022.

Operations Forum (chair Hamish Dobbie)

3. At its meeting on 20 June, the Operations Forum:
 - discussed the range of issues chief executives may wish to cover in the upcoming meeting with the chief executive of Audit New Zealand
 - discussed progress with the three waters reform transition process, and how this is impacting councils
 - discussed the Mayoral Forum's three-year work programme
 - received updates on recent activities of the Engineering Managers Group, Drinking Water Reference Group, Wastewater Working Group, Stormwater Forum and Canterbury Joint Waste Committee.
4. The Forum also discussed the piece of work being undertaken by the People and Capability working group on investigating a potential regional approach to recruitment and retention in Canterbury councils. It was suggested that Operations Forum members discuss the possibility

of their human resources / people and culture teams getting involved in the People and Capability Working Group's work.

5. Members also asked that chief executives ensure the right person in each council is on the Working Group to ensure that the most appropriate people are involved in its work.
6. The Forum also considered the merits in meeting in person as compared to online. Some members agreed that the yearly in-person meeting was valuable for connection purposes, while others noted that all of the Forum's business can be undertaken online effectively too. The secretariat was asked to consider how the next in-person meeting could provide a better opportunity to connect with others, perhaps through a joint social function with the Corporate Forum, for example.

Corporate Forum (chair Bede Carran)

7. At its meeting on 20 June, the Corporate Forum:
 - discussed the collaborative procurement project (see below)
 - discussed the range of issues chief executives may wish to cover in the upcoming meeting with the chief executive of Audit New Zealand
 - agreed to recommend to the Chief Executives Forum that it approve \$35,000 of funding from the regional forums budget for a funding application for an Information and Records Management – 3 Waters Matrix (see item 4.7)
 - endorsed terms of reference for the Canterbury Health and Safety Advisors Group
 - discussed the Mayoral Forum's three-year work programme
 - received updates on the activities of the People and Capability Working Group, Health and Safety Advisors Group, Chief Information Officers Group, Finance Managers Group, CPRAES and CRIMS.
8. As part of the update from the CPRAES group, it was noted that there has been difficulty in getting engagement from councils on the group and in arranging its meetings. Chief executives are asked to review their council's membership on this group and ensure each council is represented by the right person in their organisation.

Collaborative procurement

9. The Forum discussed progress with the project with Andrew Thrift (MBIE), who has been supporting the Forum with this project in 2022, particularly in regard to identifying the value All of Government (AoG) contracts can provide to councils.
10. The analysis done on the project to date demonstrates that councils are already using AoG contracts in many areas, and there is little if any "low hanging fruit" to be gained in this area. The Forum agreed that the most appropriate next step was for Andrew to meet with each council individually to identify the next areas for improvement, which are likely to be nuanced and will vary from council to council.
11. The Forum agreed Andrew will report to the September Corporate Forum meeting on the outcomes of these meetings, along with further analysis of already existing data from earlier stages of the project. The Forum will then discuss next steps for the project with a view to firming up the timeframe to report to chief executives with recommendations on the most appropriate procurement structure for the region (currently estimated at mid-2023).

Policy Forum (chair David Ward)

12. At its meeting on 1 July, the Policy Forum:

- received a presentation from the Cancer Society on the Smokefree Aotearoa 2025 Action Plan and agreed to make a regional submission on the Smokefree Environments and Regulated Products (Smoked Tobacco) Amendment Bill to implement the Smokefree Aotearoa 2025 Action Plan once consultation commences. The Forum also agreed to request councils take the Smokefree Aotearoa 2025 Action Plan into consideration when updating council smokefree policies
- discussed the Future for Local Government review, with members noting their councils' experiences with the panel during the consultation phase
- received an update on the activities of the Building Consent Collaboration Working Party
- discussed progress with councils' plans to make use of the three waters reform 'better off' funding
- discussed preparation for the new triennium, elections and induction of new members
- noted a regional submission was under way, drafted by the Planning Managers Group, on the exposure draft national policy statement for indigenous biodiversity
- discussed the Mayoral Forum's three-year work programme
- received updates from the Planning Managers Group, the Climate Change Working Group and the Natural Hazards Risk Reduction Group
- agreed to hold its next meeting in person.

Three-year work programme

13. The updated programme is attached. The updates to the work programme reflect actions from the *Mayoral Forum's Plan for Canterbury* and other changes responding to central and local government initiatives.
14. Forum members were asked to consider priorities with the work programme, however no significant changes to the work programme were proposed by forum group members.

Next meetings

15. Scheduled forum meetings for the upcoming quarter are:

2 August	Chief Executives Forum strategy session
5 August	Mayoral Forum hui with Papatipu Rūnanga chairs
8 August	Mayoral Forum meeting with Chair of Health New Zealand
15 August	Mayoral Forum KiwiRail visit/tour
25 August	Mayoral Forum working dinner
26 August	Mayoral Forum meeting
16 September	Climate Change Steering Group
19 September	Operations and Corporate Forum meetings

30 September Policy Forum meeting

Attachments

- Attachment 1 – Regional forums three-year work programme

Three-year work programme 2020–22

as at 25 July 2022

WHAT	TASK	PLAN FOR CANTERBURY PRIORITY	REPORTING TO	LEAD	ACTION	DUE	STATUS	UPDATE
Canterbury Water Management Strategy	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Sustainable environmental management of our habitats	Mayoral Forum	Jenny Hughey	Request the Regional Committee to work with CWMS partners to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region in order to maintain and nurture commitment to the delivery of the CWMS	30/09/2022	On track	Updated Zone Committee terms of reference approved at the Mayoral Forum 27 November 2020
	Renew community acceptance and commitment to the Canterbury Water Management Strategy				CWMS Regional Committee reports on progress towards the 2025 and 2030 goals	30/06/2022	On track	Work in progress with CWMS team
Build capacity and influence to understand climate impacts, risks and opportunities and incorporate these into regional planning documents and community awareness.	Complete our first regional climate change risk assessment, aligned with the national climate change assessment, and identify critical gaps in our adaptation planning	Climate change mitigation and adaptation	Mayoral Forum	Climate Change Working Group	Progress Stage 3 of the Climate Change Risk Assessment	30/09/2022	On track	Preliminary advice considered March 2022. Draft implementation plan to be developed by July 2022
	Encourage all Canterbury local authorities to complete carbon footprint assessments, to inform action plans for reductions		Policy Forum	Corporate Forum	All Canterbury local authorities are encouraged and supported to commission council carbon footprint assessments	31/12/2020	Delayed	Working party reconvened in mid-2021, and all councils have agreed to adopt ISO:14064 as a standard for the collection of data. Reporting of the data has not been progressed collaboratively as there are at least seven different providers or methods of collection and collectively procuring a software programme doesn't appear feasible. CCC have offered to collate data from other councils for reporting; an update is needed from CCC on this
CREDS 2016–2019 continuing work programmes	Food, Fibre and Innovation	Shared economic prosperity	Mayoral Forum	Secretariat	High value manufacturing Value added production	30/06/2022	On track	Work on industry roadmaps is nearing completion, industry clusters continue to be supported, and Te Ohaka and FoodSouth continue to support food businesses in their incubators
Freshwater Package investments	Advocate with Government for the region's interests to be addressed in the investment decisions to support the Government's Freshwater Package	Sustainable environmental management of our habitats	Mayoral Forum		Add to the agenda for the Mayoral Forum meetings with Ministers.	30/09/2022	On track	Essential Freshwater Steering Group established in March 2021. Hon David Parker met with the Mayoral Forum in October 2021. Ashburton DC has prepared economic and social impact reports on the new Essential Freshwater regulations for the Ashburton district, which have been shared with CMF
Education Forum	Facilitate a forum of key tertiary education and training providers to enable the exchange of ideas and information and support collaboration Advocate for transition of secondary students to further study and training or work	Shared economic prosperity	Mayoral Forum	Dan Gordon	Forum meets at least twice each year	30/09/2022	On track	Forum meeting held 1st quarter 2021. RSLG Co-Chairs attended Mayoral Forum in May.
Skilled Workforce	Advocate with Government for education and immigration policies that deliver a skilled workforce now and into the future	Shared economic prosperity	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington	30/09/2022	On track	A submission has been made on the Productivity Commission's review of immigration settings.

Better freight options	Collaborate with South Island chairs of RLTC to drive multi-modal transport planning investment	Better freight transport options	Mayoral Forum			30/09/2022	On track	Regional Transport Committee held a South Island RTC Freight Summit on 28 March 2022
	Advocate with Government for investment in multi-modal transport outcomes, especially moving more long-distance freight by rail				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington	30/09/2022	On track	Met with Minister Wood 27 May 2021. The Forum has written to Minister Wood to raise issues with funding for the RLTP, and in particular resilience, maintenance and timing of NLTP decisions. Working with RTC to continue to advocate with Ministers, Ministry and NZTA
Three Waters	Support councils with Three Waters transitions	Three Waters services					On track	Details for this activity are to be developed. The CEs Forum will lead, with aspects of relevance to be handled by the relevant forums as they arise.
Update Canterbury Biodiversity Strategy	Oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity	Sustainable environmental management of our habitats	Policy Forum		Agenda	30/09/2022	On track	A Canterbury Regional Biodiversity Champions Group has been established by Environment Canterbury. In July 2022 the Mayoral Forum submitted on the Ministry for the Environment's exposure draft of the National Policy Statement for Indigenous Biodiversity.
IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year		Corporate Forum	Chief Information Officers Group (CIOs)	Conduct a stocktake of where everyone is at	13/12/2022	On track	CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030. Information collated for DIA is to be sent to the CIOs to analyse; they will then report back to the Corporate Forum.
	Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles					30/06/2023	On track	Once the stocktake is complete this will proceed.
Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning Develop a proposal for consideration by member councils		Corporate Forum	Canterbury Finance Managers Group		30/03/2023	On track	In late 2020 Deloitte were contracted to analyse third-party expenditure by Canterbury councils, to inform collaborative procurement options. In August 2021 the CEs Forum approved funding to engage a consultant to evaluate collaborative procurement options. The Corporate Forum agreed to a three-phase approach in March 2022; the third phase of this will incorporate the consultant to advise on the most appropriate model going forward for Canterbury. Phase 1 expected to be complete by June 2022; phase 2 by September 2022; phase 3 estimated to be complete by March 2023. Andrew Thrift from MBIE's procurement team is attending the June 2022 Corporate Forum.
Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region		Operations Forum	Drinking Water Reference Group		15/11/2022	On track	15th Nov 2022 (a year after Taumata Arowai became the regulator) is the target date when all currently registered water safety plans need to have been submitted to Taumata Arowai through their Hinekorako portal. All councils are working towards this date to have all their WSPs and newly required source risk management plans submitted.

Resource Management Reform	Engage with central government on the resource management reforms through participation in the Local Government Forum of Chief Executives for resource management reform, reviewing and preparing submissions on new legislation, participating in Select Committte processes		Chief Executives Forum	David Ward	Jim Harland nominated for Local Government Forum of Chief Executives for resource management reform Policy Forum (through CPMG) keep watching brief on exposure drafts of the Natural and Built Environment Act and prepare to draft a regional submission when released	30/09/2022	On track	Mayoral Forum submission made on the Inquiry on the Natural and Built Environments Bill: Parliamentary Paper. MfE engagement workshop on reforms Nov 2021. Submissions being prepared on MfE engagement discussion document Feb 2022. Letter to sent to LGNZ, Taituarā, Department of Internal Affairs and Ministry for the Environment requesting Canterbury presence on national working parties and reference groups.
				Policy Forum	Policy Forum (with Climate Change Working Group & Canterbury Planning Managers Group) keep watching brief on drafts of Strategic Planning Act and Climate Change Adaptation Act	30/09/2022	On track	
Future for Local Government	Engage with central government on the future for local government by supporting development of a regional approach and participating in the Future for Local Government Review		Mayoral Forum	Chief Executives Forum	Progress actions from the Future for Local Government Workshop (April 2021) and actively participate in engagement with central government's Future for Local Government Review	01/04/2023	On track	Workshops were held with papatipu rūnanga chairs and central government regional directors in March and May 2021. The May session also included the chair and executive director of the Local Government Review Panel. A health workshop was held in July 2021.

Canterbury Chief Executives Forum

Date: 1 August 2022

Presented by: Stefanie Rixecker, Environment Canterbury

Canterbury Water Management Strategy update

Purpose

1. The purpose of this paper is to provide updates on region-wide progress of Canterbury Water Management Strategy (CWMS) partners' work towards implementing the CWMS for April to June 2022, and work to develop a new regional planning framework.

Recommendations

That the Canterbury Chief Executives Forum:

1. receive the CWMS update report
2. notes the work underway to develop a new integrated planning framework.

Update on region-wide progress towards implementing the CWMS

2. The CWMS is implemented throughout the Canterbury region by the CWMS partners via a range of statutory and non-statutory obligations and working collaboratively with agencies and community groups. While significant changes are being made to the resource management framework, including to how water is managed, the CWMS continues to successfully support environmental outcomes and remains a crucial mechanism for working collaboratively with our communities.
3. CWMS partners and Zone Committees are focused on reporting the delivery of actions to meet the 2025 goals (details are provided in Attachment 1 Zone Committee Action Plan (ZCAP) overview April to June 2022).

Zone and Regional committee updates

4. Zone committees have prioritised projects to fund through their CWMS Action Plan Budget of \$50,000 this financial year (established through Environment Canterbury's LTP 2021-2031). There have been 48 projects recommended for financial support by zone committees across the region with all now approved for funding (see Attachment 1).
5. All ZCAP projects will have received funding and be underway by the end of July 2022.
6. With the disestablishment of the Hurunui Waiau Uwha Zone Committee in 2021, the Hurunui District Council is leading the establishment of a new Hurunui Water and Land

Committee in conjunction with Environment Canterbury, and Kaikōura and Ngāi Tūāhuriri Rūnanga.

7. Environment Canterbury worked with Hurunui District Council, Kaikōura and Ngāi Tūāhuriri Rūnanga to confirm how the \$50,000 of ZCAP budget, available for the Hurunui Waiau Uwha water zone, has been allocated this financial year. The Hurunui Land and Water Committee and the Regional Committee are expected to complete Action Plans once these committees are fully established.
8. The process to appoint the Ngāi Tahu representatives to the CWMS Regional Committee is under way. Information sessions are being held for current Committee members to connect and engage whilst the final appointments to the Committee are made.

RMA planning and implementation

9. The Council continues to work through four remaining appeals on Plan Change 7, which were made to the High Court on points on law. One appeal has been withdrawn by the appellant. Provisions not under appeal can now be treated as operative. Further information can be found on the Environment Canterbury website¹.

Key regional projects/campaigns

10. Key agencies and organisations continue to work together to directly address the **health of the Ōtūwharekai (Ashburton) Lakes**. Te Puna a Taka (Lake Clearwater) is in danger of ‘flipping’ – reaching a state of degradation that’s very difficult to reverse. The wider area is of immense cultural significance to Ngāi Tahu Whānui – not only within their oral history but also being both an important seasonal mahinga kai area and a major travelling route between the settlements on the eastern coast of Te Waipounamu and those on Te Tai Poutini (the West Coast). Its restoration is of huge importance to rūnanga.
11. Te Rūnanga o Arowhenua, Te Ngāi Tūāhuriri Rūnanga and Te Taumutu Rūnanga are supported by Ngāi Tahu to partner with Environment Canterbury, Ashburton District Council, statutory agencies and landowners to coordinate science, land management, planning and cultural mahinga kai work streams. This includes Ashburton District Council’s work with Clearwater hut holders to replace long-drop toilets, and Environment Canterbury’s work directly with local farmers on immediate voluntary actions to further reduce the risk of nutrient loss to waterways and enhanced water quality monitoring. Alongside this, rūnanga partners are leading work to understand the changing environment through a mātauranga lens.
12. The environmental pressures and impacts of high-country intensification on Ōtūwharekai are indicative of a lot of Canterbury’s hill and high country. This collaborative priority project is providing rich experience when working shoulder to shoulder with rūnanga and

¹ <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-land-and-water-regional-plan/change-7/>

other agencies, and when taking urgent on-the-ground action to tackle environmental issues.

13. Environment Canterbury's **Soil Conservation and Revegetation (SCAR) Programme** continues to deliver targeted solutions (e.g. planting of poles, supporting the retirement of erosion prone land and enabling improved planning and management of high-risk areas) for highly erodible land in the Kaikōura and Hurunui districts.
14. From January to June 2022 the programme has funded 17 Land Use Capability maps over 14 farms, mapping 13,202 hectares of land, supported the retirement of 65.3 ha of erodible native bush, undertaken survival audits of previous plantings and supported community workshops and meetings.
15. The current SCAR programme's funding will end in 2023. Environment Canterbury has applied for another four years funding from Ministry for Primary Industries' Hill Country Erosion fund. If successful, the programme will be able to support more landowners and expand into the Waimakariri district.
16. The "**Managing Wetlands as Farm Assets**" project aims to work with farmers to provide advice and share knowledge about the range of benefits wetlands offer the farming system and the wider community. It is funded from the Sustainable Farming Fund with co-funding from Environment Canterbury, NZ Landcare Trust, NZ Merino, DairyNZ, and Overseer Ltd. with additional support from Fonterra and Federated Farmers.
17. Fourteen wetland demonstration sites have been set up, with a focus on the protection and restoration of wetlands. Practical support and advice have been provided to landowners, for example, around appropriate planting and controlling weeds when stock is excluded. Planning is underway for two more demonstration days and a Wetland Science workshop for all stakeholders.
18. The **fish screens improvement project** has resulted in the widely publicised commissioning of an \$18 million scale upgrade to the Rangitata Diversion race. This is the first of approximately 10,000 intakes across Canterbury requiring total investment of approximately \$200 million by intake owners.
19. **Two government-funded research programmes** led by Crown Research Institutes (NIWA² and Manaaki Whenua³) working with industry on better use of irrigation water have been completed. Results have provided useful insights for future irrigation approaches based on relative water 'scarcity' (rather than 'abundance') and where careful water management is essential to minimise impacts of farm run-off.
20. Opportunities to scale up these approaches are being investigated by Environment Canterbury to enable all Canterbury irrigation users to improve their systems and practices via Ministry for Primary Industries (MPI) and industry funds. A significant

² <https://niwa.co.nz/irrigationinsight>

³ <https://www.landcareresearch.co.nz/news/maximising-value-from-irrigation/>

investment will be needed by Canterbury irrigators to support these improvements to irrigation systems. The need for this work has been communicated to MPI to ensure the next stage of its Water Availability and Security project supports this work.

21. The following **water infrastructure projects** to improve water quality, increase river flows and groundwater levels continue to be trialled in the region:

- the Selwyn/Waikirikiriri Near River Recharge (NRR) scheme successfully completed commissioning processes, with measurably increased targeted river reach and down-gradient spring flows during recharge operations as anticipated.
 - Logging of the 24-hectare pine plantation at the NRR site is complete. 2.5 hectares were planted in native trees in autumn 2022, with another 2.5 hectares to follow in spring. These phase 2 plantings are immediately downstream from the successful 3.5 hectares of stage 1 native plantings.
- following six years of successful trials, Hekeao Hinds Water Enhancement Trust has begun a consenting process to increase Managed Aquifer Recharge and Near River Recharge sites from a sub-catchment scale to full-catchment (Hekeao Hinds Plains) scale.
- trials of constructed wetlands and bioreactors are in the planning stage for the lower Hekeao Hinds Plains.
- case studies have been developed and shared to assist groundwater irrigators in the Hekeao Hinds Plains to utilise the nutrients in their groundwater and thereby reduce their external fertiliser requirements.

Update on a new planning framework

22. Environment Canterbury continues to review its land and water plan framework to give effect to the National Policy Statement for Freshwater Management 2020. Council is undertaking this review alongside the review of the Regional Policy Statement and Coastal Environment Plan, with the aim of creating an integrated planning framework to manage the region's resources. To achieve this Environment Canterbury will:

- work with Papatipu Rūnanga to understand how to work together in partnership to review and develop an integrated plan
- reflect on community feedback to understand the challenges specific to particular areas or catchments
- pull science and mātauranga knowledge together to inform the work
- work with Papatipu Rūnanga and the community to develop long-term visions for the environment
- work with Papatipu Rūnanga and the community to identify and test options and ideas for how these visions can be achieved.

23. The first step in this process is to establish how the review can best be approached in partnership with Papatipu Rūnanga. Environment Canterbury and Ngā Rūnanga have agreed to progress the partnership approach through wānanga and korero in 2022.
24. A wānanga with Papatipu Rūnanga Chairs and Environment Canterbury Councillors was held in March 2022 and provided Council and Rūnanga Chairs with a shared understanding of what is sought from partnership in the context of plan development. A further wānanga was held on 1 July 2022 and progressed discussion on how working in partnership for plan development will better provide for the outcomes sought by mana whenua and the wider community.
25. Te Rōpū Tuia, a quarterly governance meeting between rūnanga chairs and Environment Canterbury Councillors, will make recommendations to Council on how the partnership may work in practice (including at a governance and staff level) over the coming months.
26. In addition to governance level discussions, Environment Canterbury has established a working group with Tangata Whenua advisory staff and are progressing four joint work streams that will inform councillors and Papatipu Rūnanga chairs as the work programme develops. The joint work streams are:
- governance
 - implementation options
 - Te Ao Māori Framework
 - opportunities in the statutory process.
27. Once agreement with Papatipu Rūnanga on governance arrangements is reached, conversations will begin with communities on current state and long-term visions for the environment. Further information is provided on the Environment Canterbury website⁴.

Central government policy

28. The Finance and Expenditure Committee called for submissions on the Water Services Entities Bill, which closed on Friday, 22 July 2022. The Bill provides for the establishment of the four dedicated Water Services Entities. It sets out the ownership, governance and accountability arrangements for the new entities and the geographical boundaries, objectives and functions. It is the first of two Bills on the Entities with the second Bill being progressed later this year.
29. Taumata Arowai is finalising the drinking water standards and rules that they consulted on earlier this year. All standards and rules will come into effect on 14 November 2022. In the meantime the existing Drinking Water Standards for New Zealand remain in effect.

⁴ <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/regional/>

30. The Ministry for the Environment has been analysing the 2407 public submissions (and over 2000 submissions as part of a campaign by Greenpeace) it received on proposed amendments to the National Environmental Standards for Sources of Human Drinking Water. No date has yet been set on when they will provide final policy advice to the Government on their preferred options.
31. The Ministry for the Environment consulted on amendments to wetland provisions in the National Policy Statement for Freshwater Management (NPS-FM) and the National Environmental Standards for Freshwater (NES-F) in September 2021. Following consultation, the Ministry drafted proposed amendments to the wetland provisions which aim to improve clarity, reduce complexity and in some cases correct errors, without fundamentally changing policy. The Ministry is now seeking feedback on these amendments to the exposure drafts of the NPS-FM and NES-F by 10 July 2022.

Essential Freshwater implementation

32. Ashburton District Council continues its work on the Supporting Land Use Adaption in a Changing Climate project. Initial findings of the desk top review identifying factors affecting farmer engagement with climate change messaging and research were tested with farmer focus groups. Analysis of the desktop review and results of the farmer focus groups is under way.
33. The final report will be available in August 2022, and key emerging themes include:
- the language used can impact on farmers' willingness to participate. For example, the term "climate change" is perceived negatively as it is considered politicised; the term "changing climate" is seen more positively as farmers all experience climate variability
 - research needs to be more relevant to farm management practices and research development needs to involve farmers at the design stage
 - research results/data need to be meaningful at a farm level to support on-farm application.
34. Alongside reviewing the regional land and water planning framework, Environment Canterbury continues to develop its approach to implementing the new requirements of the Essential Freshwater package and provides regular updates on the Environment Canterbury website⁵. This includes developing campaigns (including key messages, factsheets and resources) for wetland protection, synthetic nitrogen cap and intensive winter grazing to help landowners understand the requirements of the Essential Freshwater National Environmental Standards.
35. In the last quarter Environment Canterbury provided updates through various media and sent letters to all dairy farmers on the nitrogen cap rules and reporting requirements. The external reporting tool developed by Ballance and Ravensdown is live. A tool is also being developed by regional councils. Environment Canterbury's synthetic nitrogen

⁵ <https://www.ecan.govt.nz/your-region/your-environment/water/essential-freshwater-package>

fertiliser cap webpage has been updated with a FAQ section and downloadable calculator tool for farmers to calculate their nitrogen use⁶.

36. Environment Canterbury begun work on the use of flyovers as part of this winter's programme to support farmers to manage their intensive winter grazing practices. This practice is consistent with other regional councils, and Environment Canterbury worked with industry partners on the flyover trial in the Waimakariri catchment in July. No photography or videos will be taken; staff will be noting examples of good management practice, as well as potential areas where support is needed.
37. Environment Canterbury continues to work to restart Farm Environment Plan (FEP) auditing and associated compliance monitoring across Canterbury following the Government's review of the OVERSEER nutrient management tool. Auditing has resumed in central and far southern parts of the region. Auditing has not resumed north of the Hurunui River nor consenting in the far south where discussions with the local Rūnanga are still taking place.
38. Environment Canterbury continues to plan for and develop an approach to transition from current FEPs to Freshwater Farm Plans, which will be required as part of the Government's Essential Freshwater package. This includes engaging with the Ministry for the Environment (MfE) as they develop and test the components of the Freshwater Farm Plan system. MfE signalled that the roll-out of the new Freshwater Farm Plan system will occur in a staged manner between 2023-2025 to enable capacity within the sector to develop. Environment Canterbury is considering how this staged roll out will affect the transition from FEPs to the new Freshwater Farm Plan system.

Attachments

- Attachment 1: Zone Committee Action Plans

⁶ <https://www.ecan.govt.nz/your-region/farmers-hub>

Attachment 1 Zone Committee Action Plan overview - January to March 2022

CWMS Zone	Focus of the Action Plan	Highlights of practical work underway
Regional Committee	To be developed once Committee established	TBC
Kaikōura	<p>Enhance biodiversity and improve amenity and recreation values</p> <p>Facilitate understanding of catchment systems</p>	<ul style="list-style-type: none"> • Hāpuku Catchment Collective project is underway with vine control works carried out on five properties to date. Several landowners have confirmed their interest in being involved. • Trapline construction began for the Puhi Peaks Shearwater Stream Trapline project which sees the installation of two traplines totalling 5 km to further protect breeding colonies of Hutton's shearwaters (<i>Puffinus huttoni</i>). • At the request of the Kaikōura District Council the Zone Committee continues its project looking at the risks posed by shingle deposits up the Kōwhai River. The River Rating meeting was postponed, the Zone Committee is awaiting a new meeting date. • The Zone Committee supported the Managing Wetlands as Farm Assets (MWFA) community planting day organised by NZ Landcare Trust at Silverbank Farm, one of the MWFA demonstration sites.
Hurunui Waiau	To be developed once Committee established	<ul style="list-style-type: none"> • A project to utilise the available CWMS Action Plan Budget for the Hurunui Waiau Uwha Water Zone has been confirmed with Kaikōura and Ngāi Tūāhuriri Rūnanga, Hurunui District Council and Environment Canterbury. This project supports an established biodiversity project focused on breeding braided river birds on both the Hurunui and Waiau Uwha Rivers. The establishment of this project was previously supported by the Hurunui Waiau Uwha Zone Committee through the Immediate Steps Biodiversity fund.

CWMS Zone	Focus of the Action Plan	Highlights of practical work underway
Waimakariri	Improved monitoring of water resources Biodiversity improvements Braided Rivers Recreation resources Mahinga kai improvements	<ul style="list-style-type: none"> • An inanga spawning habitat enhancement project in Taranaki Stream is being funded in partnership between Environment Canterbury and Waimakariri District Council. This project focuses on regrading and planting of 105m of the true right bank of the Taranaki Stream (above the floodgate) to improve inanga spawning habitat. • Supporting two monitoring projects in the lower Ashley Rakahuri River catchment by funding the Ashley Rakahuri Rivercare Group to extend their monitoring of shorebirds around the Estuary during the coming breeding season. • Funding the Sefton Saltwater Creek Catchment Group to monitor two intermittent hill fed streams and three spring fed streams with the aims of providing long term 'current state' monitoring data to support a better whole of catchment understanding to identify issues and mitigation options. • Funding the newly formed Waimakariri Biodiversity Trust to help establish its vision and approach to supporting biodiversity in the district. The Trust is receiving funding from the Waimakariri District Council to assist the Trust's establishment. • Funding Pines Beach wetland project to assist with willow control and extend the Tūhaitara Coastal Park Trust vision for this area, balancing biodiversity and cultural values with recreational access through the park. • The Northbrook Trail project is situated beside working farmland with the proposed trail providing an opportunity to build a rural and urban connection. The walkway aims to highlight the cultural and historic significance of the area and allow space for riparian restoration and mahinga kai improvements.
Christchurch-West Melton	Enhance mahinga kai Engage community Enhance ecosystem health	<ul style="list-style-type: none"> • The Zone Committee's stormwater superhero awareness campaign has been implemented mid- June to mid-July with help from Environment Canterbury. The Committee supported many initiatives including media and digital campaigns targeting actions at home, work and when washing the car to reduce pollutants entering the stormwater system. • The Committee has supported the use of the stormwater trailer at several events.
Banks Peninsula	Enhance mahinga kai Engage community	<ul style="list-style-type: none"> • The Zone Committee is looking into supporting a community-based approach to assisting landowners with farm environment planning via Banks Peninsula Conservation Trust. • Engaged with the community using the Stormwater Superhero trailer at an event in Lyttelton about reducing the use of plastics.

CWMS Zone	Focus of the Action Plan	Highlights of practical work underway
	Enhance ecosystem health	
Selwyn-Waihora	Healthy Waikirikiri/Selwyn River Enhance mahinga kai, recreation and amenity values Catchment nutrient targets and water quality outcomes Healthy Te Waihora	<ul style="list-style-type: none"> The Zone Committee has received updates on the Action Plan Budget funding provided to support the establishment of a catchment group in the Waikirikiri/Selwyn River Catchment (\$14,800). This has led to a further Action Plan Budget project supporting a focus in the upper catchment of the Waikirikiri/Selwyn River, and specifically on the establishment of a biodiversity corridor, from the upper to the lower catchment (\$10,000). The Boat Creek Reserve Native Restoration project, which has local volunteers being supported by the Water and Wildlife Habitat Trust, is another Action Plan project committed too by the Zone Committee (\$15,200). Muriwai o Whata/Coopers Lagoon is an area of cultural, natural, historic and recreational importance located within the Selwyn District. The Zone Committee's Action Plan Budget has provided support to Te Taumutu Rūnanga, who oversees this project, to fund initial plantings with the aim of enhancing mahinga kai, biodiversity and recreation opportunities at Muriwai o Whata (\$10,000).
Ashburton	Focus on the Hekeao Hinds Catchment Focus on waterbodies across the Ashburton zone Enhancing biodiversity and mahinga kai values	<ul style="list-style-type: none"> Educational visit to Managed Aquifer Recharge and Near River Recharge sites in the Hekeao Hinds Catchment, attended by Environment Canterbury and Ashburton District Council Councillors, Catchment Collective members, landowners and other southern zone committee members. Grant to Mid Canterbury Catchment Collective to employ a master's student to collate historical and current catchment information across the whole zone. Partnering with Ashburton District Council to fund removal of pine trees from the Wakanui hāpua to enable planting of native and development of a walking track in the future.
Orari-Temuka-Opihi-Pareora	Mahinga kai and tuhituhi neherā sites protection and enhancement Safe and reliable community drinking water	<ul style="list-style-type: none"> A two-day Te Tiriti o Waitangi course was held in June for members of southern zone committees, local catchment groups and regional and district council staff. Fourteen people attended. The workshop improved participants' knowledge of New Zealand history and raised awareness on how to better engage with local rūnanga. It included a visit to Arowhenua Marae. Two community Well Water Check drop-in sessions were organised and delivered in May. The public was offered on-site indicative well drinking water testing and could talk to

CWMS Zone	Focus of the Action Plan	Highlights of practical work underway
	Raise awareness of impacts of human activities on land and water	<p>committee members and scientists about water quality issues. Approximately 65 samples in Temuka and 21 samples in Fairlie were analysed for nitrate concentrations.</p> <ul style="list-style-type: none"> Funding a combined Timaru District Council and Environment Canterbury project within the Te Ahi Tarakihi catchment to restore a wetland within a Mātaitai Zone. Deer fencing and an all-weather walking track have been installed by Timaru District Council contractors. Waste material stored on site for decades was removed. The cost of this work was \$52,000.
Upper Waitaki	Improved management and preservation of recreational values of Waitaki Lakes Community engagement	<ul style="list-style-type: none"> In May the Zone Committee briefed and consulted with Mackenzie District Council on the Lake Ruataniwha Recreation Reserve Management Plan. Tekapo Trails Society Inc is working with LINZ, Genesis and Mackenzie District Council to construct a 1.2 km walk/cycle trail on the shores of Lake Tekapo. Funding has been recommended for native planting along the new track and around a lagoon on Sawdon Station trail.
Lower Waitaki	Working towards the 2025 goal of five mahinga kai projects Improving water quality Waihao River catchment and restoring priority freshwater recreation opportunities	<ul style="list-style-type: none"> Funding of plant protectors and fertiliser for Te Rūnanga o Moeraki's Te Puna a Maru (Borton's Pond) ecological restoration project. The project aims to increase the health and abundance of habitats for indigenous plant and animals that are important mahinga kai resources by restoring self-sustaining indigenous vegetation and fauna habitats around the margins of Bortons Pond, including nesting and roosting sites for indigenous birds, and spawning sites for indigenous fish. Funding Waihao Wainono Catchment Community Group to enhance Waihao River recreational area and develop a strategic plan for the upper Waihao catchment.

DRAFT AGENDA

CANTERBURY MAYORAL FORUM



Name:	Canterbury Mayoral Forum
Date:	Friday, 26 August 2022
Time:	8:30 am to 2:30 pm
Location:	Peppers Clearwater Resort, Clearwater Avenue, Harewood, Christchurch
Board Members:	Sam Broughton (Chair), Craig Rowley, Craig Mackle, Dan Gordon, Gary Kircher, Graham Smith, Jenny Hughey, Lianne Dalziel, Marie Black, Neil Brown, Nigel Bowen
Attendees:	Alex Parmley, Angela Oosthuizen, Bede Carran, David Ward, Dawn Baxendale, Hamish Dobbie, Hamish Riach, Jim Harland, Stefanie Rixecker, Stuart Duncan, Will Doughty, Maree McNeilly, Amanda Wall, Rosa Wakefield, Sean Tully

1. Opening meeting

1.1 Karakia, welcome, introductions and apologies

8:30 am (5 min)

Sam Broughton

Canterbury Mayoral Forum karakia

Ko Ngā Tiritiri o te Moana ngā maunga

Ko ngā wai huka ngā awa i rere tonu mai

Ko Ngā Pākihi Whakatekateka o Waitaha te whenua

Ko Marokura, ko Mahaanui, ko Araiteuru ngā tai

Tīhei mauri ora!

The Southern Alps stand above

The snow-fed rivers continually flow forth

The plains of Waitaha extend out

To the tides of Marokura, Mahaanui and Araiteuru

Behold, there is life!

1.2 Confirmation of agenda

8:35 am (5 min)

Sam Broughton

1.3 Minutes from the previous meeting

8:40 am (5 min)

Sam Broughton

Supporting Documents:

1.3.a Minutes : Canterbury Mayoral Forum - 27 May 2022

1.4 Action List

8:45 am (5 min)

Sam Broughton

Supporting Documents:

1.4.a Action List

2. For discussion**2.1 2023-2025 Draft Triennium Agreement and briefings to incoming members**

8:50 am (30 min)

Sam Broughton

2.2 Climate Change Steering Group update

9:20 am (15 min)

Dan Gordon

2.3 Education and Training Governance

9:35 am (15 min)

Dan Gordon

2.4 Regional Public Service Commissioner update

9:50 am (20 min)

Sam Broughton

Dianne McDermott

2.5 RED Senior Regional Official

10:10 am (15 min)

Sam Broughton

Paul Stocks

2.6 Morning Tea

10:25 am (20 min)

2.7 Future for Local Government update

10:45 am (15 min)

Sam Broughton

2.8 RM reform

11:00 am (60 min)

Sam Broughton

Mfe - transition, regional committees

3. Lunch**3.1 Lunch**

12:00 pm (60 min)

4. For discussion**4.1 Reflections on the 2020-22 term**

1:00 pm (60 min)

Mayors/Chair to update forum members on state of your LA, what would your request of the Forum be to end the term on a winning note

5. For information

5.1 Canterbury Water Management Strategy update

2:00 pm (10 min)

Jenny Hughey

5.2 CREDS update

2:10 pm (5 min)

Craig Rowley

5.3 Chief Executives Forum report

2:15 pm (5 min)

Hamish Riach

5.4 Mayoral Forum activities and engagements

2:20 pm (2 min)

Maree McNeilly

6. General business

6.1 General business

2:22 pm (5 min)

7. Close Meeting

7.1 Meeting review

7.2 Close the meeting

Next meeting: Canterbury Mayoral Forum - 25 Nov 2022, 8:30 am

The meeting was closed with a karakia.