

Agenda

Canterbury Policy Forum

Date	Friday 26 March 2021
Time	12.30 – 2:30 pm (<i>lunch available from 12pm</i>)
Venue	Selwyn District Council
Attendees	David Ward (Chair), Carolyn Johns (Waimate), Judith Batchelor (Hurunui), Katherine Hill (Mackenzie), Katherine Trought (Environment Canterbury), Mark Low (Timaru), Murray Washington (Selwyn), Simon Markham (Waimakariri), Tim Davie (Climate Change Working Group), Toni Durham (Ashburton), James Thompson (Natural Hazards), Matt Hoggard (Kaikōura), Mike Searle (Waitaki), Emma Davis (Christchurch), David Falconer (Planning Managers Group, for Mark Geddes)
In Attendance	Amanda Wall, Rosa Wakefield (Secretariat) Andrew Parrish (Environment Canterbury)
Apologies	Mark Geddes (Planning Managers Group, Timaru)

Time	Item	Page	Person
12:30	1. Welcome, introductions and apologies		Chair
12:35	2. Confirmation of Agenda	1	Chair
	3. Minutes from the previous meeting	2	Chair
	3.1. Confirmation of minutes – 2 October 2020		
	3.2. Action points		
	FOR DISCUSSION AND DECISION		
12:40	4. Policy Forum and working groups terms of reference update	7	Secretariat
12:50	5. Resource management reform	14	David Falconer
1.05	6. Building consent collaboration proposition	22	Chair
1.15	7. Carbon forestry impacts	25	Secretariat
1.25	8. Progress with the Mayoral Forum's three-year work programme	28	Chair
1.30	9. Regional forums update	33	Secretariat
	WORKING GROUP REPORTS		
1:35	10. LTP Working Group update	--	Chair
1:40	11. Natural Hazards Group update	39	James Thompson
1:45	12. Canterbury Planning Managers Group reports	41	Judith Batchelor
1:50	13. Climate Change Working Group report	55	Tim Davie
1:55	General business		
2:00	Close		
	<i>Next meeting: 1pm Friday 25 June (via Zoom)</i>		

Canterbury Policy Forum

Draft

Minutes

Date:	Friday 2 October 2020
Venue:	Zoom
Attendance:	David Ward (Chair), Brendan Anstiss (Christchurch), Judith Batchelor (Hurunui), Katherine Trought (Environment Canterbury), Leo Milani (Waimate District Council), Mark Low (Timaru), Ronnie Cooper (Te Rūnanga o Ngāi Tahu), Simon Markham (Waimakariri), Tim Davie (Climate Change Working Group), Toni Durham (Ashburton). Attending: Maree McNeilly, Rosa Wakefield (Secretariat)
Apologies:	Carolyn Johns (Waimate), James Thompson (Natural Hazards), Katherine Hill (Mackenzie), Mark Geddes (Planning Managers), Matt Hoggard (Kaikōura), Mike Searle (Waitaki), Murray Washington (Selwyn)

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1	Welcome, introductions and apologies Attendance noted and apologies received.	
2	Confirmation of agenda Agenda confirmed with one item of general business: <ul style="list-style-type: none"> SOLGM wellbeing indicators 	
3	Minutes / actions Minutes of the meeting held on 3 July confirmed. All actions are complete or on the agenda for this meeting. <ul style="list-style-type: none"> Ronnie Cooper is waiting for West Coast papatipu rūnanga to complete their agreement before being able to share the menu Te Rūnanga o Ngāi Tahu had developed for forming agreements, to support councils' conversations with papatipu rūnanga. Anticipate this can be shared by mid-November. 	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
4	<p>Environmental scanning – Teams site for collaborative working space on policy/regulatory initiatives impacting on Canterbury</p> <p>Rosa Wakefield spoke to the paper. A site has been set up but is dependent on everyone having a Microsoft Office account to be able to access. OneDrive is an alternative but does not provide for group discussion. Members agreed to proceed with the MS Teams site.</p> <p>The Forum agreed to:</p> <ol style="list-style-type: none"> 1. note that a Microsoft Teams site has been set up as a horizon scan tracker for central government policy and regulation impacting on our region 2. note that members should add any items of interest to the tracker on an ongoing basis. 	<p>Secretariat: to send Policy Forum members the MS Teams link for the collaborative workspace.</p>
5	<p>Regional forums update and Mayoral Forum's Plan for Canterbury</p> <p>The paper was taken as read. Maree McNeilly spoke to some key points.</p> <p>The Mayors' Plan for Canterbury was launched on 4 September and is on the Mayoral Forum website.</p> <p>Joanna Norris from ChristchurchNZ and Leeann Watson from the Canterbury Employers' Chamber of Commerce attended the Mayoral Forum dinner and talked about the regional response to Covid-19. Minister Eugenie Sage attended the Mayoral Forum and shared some of the achievements of the Government over the past three years.</p> <p>The CEs Forum met in July. Three waters work is the focus here. A project manager, Rob Kerr, has been appointed to manage three waters service delivery review. The Three Waters Steering Group is meeting on 5 October, hope they will sign off on RFP for service delivery review.</p> <p>Discussion around whether the Forum could look at proposed changes to RMA and the report of the review panel, in particular the recommendation which discusses rationalising local government. The Forum could review this post-election.</p> <p>The Forum noted:</p> <ol style="list-style-type: none"> 1. that the Mayoral Forum published its Plan for Canterbury 2020-22 on its website on 4 September 2020 2. confirmed terms of reference for the Canterbury Policy Forum as approved by the Chief Executives Forum on 27 July 2020 3. updates to the Three-year work programme as reported to the Canterbury Mayoral Forum on 4 September 2020. 	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>Greater Christchurch Partnership / Greater Christchurch 2050</p> <p>Katherine Trought spoke to the paper and noted that public engagement on the future of greater Christchurch starts this weekend.</p> <p>The Forum noted the visioning work underway by the Greater Christchurch Partnership</p>	
6	<p>Appointment of convenor, Climate Change Working Group</p> <p>Katherine Trought advised that Tim Davie has been appointed convenor of the Climate Change Working Group, as Acting Director of Science, along with Chief Scientist. He will remain convenor of the CCWG in the long term.</p> <p>Climate Change Risk Screening interim report has been released and is on Mayoral Forum website (https://canterburymayors.org.nz/climate-change-risk-screening-2020/). Now commissioning more in-depth work around this. Investigating the risks with highest ratings to see what they mean for Canterbury.</p> <p>Attendees were asked to talk to their LTP project leaders around commentary for climate change impact in draft LTPs to keep this similar across the region.</p> <p>The Climate Change Working Group has a mandate to support councils in understanding their carbon footprint. This work currently sits with the Corporate Forum. It hasn't been an explicit mandate of the CCWG to standardise these across the region but this would be sensible and the group would be happy to be involved in this.</p> <p>Growing concern that some regional work potentially too slow in terms of adaptation. Would be good to have more sharing of baseline info, rather than individually modelling for each part of the region. Adaptation planning goes beyond TAs, e.g. Te Waihora/Lake Ellesmere includes Ngāi Tahu, DoC etc. Discussion around whether Climate Change Working Group is linked in enough to Policy Forum.</p> <p>Councils need to be aligned on sea level guidance in LTPs. ECan commissioned work from NIWA in February 2020 around how climate change plays out in the region. This could form the basis of a common scenario for LTPs to build on. There will still be variation in adaptation response strategies but consistency in input will help.</p> <p>Environment Canterbury is investigating hydrology, coastal inundation and has asked NIWA to do more work around extreme climates, drought, rainfall etc. This will be shared when complete.</p>	<p>Tim Davie: find out volume of feedback and key issues raised since the climate change risk screening interim report was released.</p> <p>All members: talk to LTP project leaders around commentary for climate change impact in draft LTPs to ensure consistency with other regions.</p> <p>Secretariat: evaluate Climate Change Working Group's connection to Policy Forum and other Forums to ensure consistency of approach</p> <p>Tim Davie: pull NIWA report together and share with the group to enable consistent input for LTP framing of climate issues.</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
7	<p>Regional training workshops</p> <p>Toni Durham spoke to the workshop hosted by Ashburton District Council. Workshop was well-attended and provided a good opportunity for people doing similar jobs in different TAs to get together. It was also useful to leverage the higher resource levels and expertise of the bigger councils. Members noted that feedback from staff who attended was very positive and thanked Toni for facilitating.</p> <p>Brendan Antiss spoke to the regional workshop on using Census 2018 data to be hosted by Christchurch City on 6 November. David Price, principal analyst in Christchurch City's monitoring and research team will facilitate this workshop. Information will be circulated next week for members to share within their councils.</p> <p>The Forum agreed to:</p> <ol style="list-style-type: none"> 1. receive the report on the workshop hosted by Ashburton District Council on 21 August 2020 2. endorse and promote a regional workshop on using Census 2018 data in policy and planning to be hosted by Christchurch City Council on 6 November 2020 	<p>Secretariat: circulate information on the Census 2018 data workshop (COMPLETE)</p>
8	<p>LTP working group update</p> <p>The next meeting is on 12 October at Tai Tapu Community Centre. Members were asked to encourage LTP project managers to attend, on Zoom if nothing else. The Office of the Auditor General will be speaking. OAG have been asked to share what they need to be included in LTPs, and attendees will be asked to share their plans and struggles so that OAG can provide feedback. Three waters will be a focus. OAG have put paper out on this; recommend preparing LTP with assumption of status quo. Concern was noted around whether central government agrees on this approach, as we don't want every council to have to do an amended LTP. Need OAG and AuditNZ to talk to each other.</p> <p>It was noted that there is an opportunity to adapt what colleagues in other councils are doing. David Ward has advised OAG that Canterbury will consult between February and April and that we expect the audit team to be available for this.</p> <p>Discussion of timing of progress of annual reports and timing of AuditNZ sign-off. Some councils indicated they are on schedule for this, while several are delayed due to AuditNZ. If there are concerns around impact of delays on annual reports these should be flagged at the meeting on 12 October.</p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
9	Natural Hazards update No update given.	
10	Canterbury Planning Managers report The report was taken as read. The CPMG agreed that Geoff Meadows should invite the Hon Tony Randerson to their next meeting to talk about the Resource Management System Review. Forum members agreed that as the Randerson report is not government policy that it would be prudent to wait until a new government is formed before extending an invitation. The Forum agreed to receive the report.	Secretariat: advise CPMG that it is considered too early to invite Hon Tony Randerson to speak to the CPMG. Update: CPMG had already invited Hon Randerson, who is unable to attend their next meeting on 3 December but invitation has been extended to Amelia Linzey a member of the Resource Management System Review team. Agreed with David Ward that the invitation should stand.
11	Climate Change Working Group report The report was taken as read. Noted that the Canterbury climate change risk screening interim reports have been publicly released. The Forum agreed to note the report.	
	General business SOLGM wellbeing indicators – Simon Markham Pre-covid there was an appetite for a collaborative approach to adopting these. In the post-covid budget context this has been shelved; in the longer term it may make sense but at this point adding to budgets not palatable. Proposing we leave wellbeing data offering to individual councils; five Canterbury councils have already signed up. All agreed with this approach. Ronnie Cooper Ronnie shared that this is her last meeting as she is leaving her role with Te Rūnanga o Ngāi Tahu in December. She said that the collaboration of the Forum has been great and reminded everyone of the importance of the Ngāi Tahu perspective. David thanked Ronnie for her contribution to the Forum.	
	The meeting closed at 1.38pm	
	<i>Next meeting: 2021 calendar to be advised, with meetings alternating between face-to-face meetings at Selwyn District Council and virtual meetings by Zoom.</i>	

Date: 26 March 2021

Presented by: Amanda Wall, Secretariat

Endorsement of working group terms of reference

Purpose

1. The purpose of this paper is to review and endorse updated terms of reference for regional working groups that report through to the Policy Forum.

Recommendations

That the Canterbury Policy Forum:

1. **Endorse the revised terms of reference for the following working groups:**
 - 1.1. **Planning Managers Group**
2. **note that terms of reference for the Climate Change Working Group and the Natural Hazards Working Group will be provided for endorsement at the next meeting of the Canterbury Policy Forum.**

Background

2. As part of the Chief Executives Forum's review of regional working groups, it was agreed at the 25 January 2021 meeting that all working groups review their terms of reference and revise it into a new, consistent template. This was to ensure groups' terms of reference contained clear information on their purpose, scope, membership and operation, and that terms of reference were consistent across the range of regional working groups
3. The Chief Executives Forum agreed that the Corporate, Operations and Policy Forums endorse the revised terms of reference for groups reporting to them at the next forum meeting.

Revised template

4. The Planning Managers Group has recently met and updated their terms of reference. Revised terms of reference are attached.
5. Revised terms of reference for the Climate Change Working Group and the Natural Hazards Risk Reduction Group will be considered by the group at its next meeting for endorsement at the June 2021 Policy Forum.

6. The Chief Executives Forum also approved minor updates to the Corporate, Operations and Policy Forum terms of reference to make these consistent with the new template. A copy of the Policy Forum terms of reference is attached for information.

Long Term Plan working group

7. The Long Term Plan 2021-31 Working Group has concluded its work. Should the group be re-established for the next Long Term Plan process, terms of reference based on the new template will be developed at the time.

Attachments

- Planning Managers Group terms of reference
- Policy Forum terms of reference

Canterbury Regional Planning Managers Group Terms of Reference

Background

1. In 2015 the Canterbury Mayoral Forum endorsed a proposal by the region's Chief Executive Forum that the existing Regional Planning Managers' Group (the Group) be formalised. The Group had originally formed in response to an identified need from Planning Managers for a collaborative forum which could build relationships, reduce duplication, encourage innovation and provide a "common voice" for Canterbury councils on regional and national issues. Prior to 2015 the Group had been operating informally for a number of years.
2. These terms of reference replace any previous terms of reference.

Purpose

3. The purpose of the Canterbury Regional Planning Managers Group (the Group) is to:
 - 3.1. provide support for a strong local government 'voice' on planning-related issues affecting Canterbury through the Canterbury Policy Forum
 - 3.2. reduce duplication of planning effort and, as a result, work more effectively and efficiently together
 - 3.3. provide support to Canterbury councils when assessing national and regional planning initiatives
 - 3.4. practice working together in ways that support innovation, collaboration and joint initiatives
 - 3.5. align the working group's work programmes with the priorities and work programme of the Canterbury Chief Executives Forum
 - 3.6. build and maintain professional links and relationships between senior planning staff within Canterbury councils, industry leaders and major stakeholders.

Scope

4. Matters subject to the Group's consideration are:
 - 4.1. Implementation of joint planning initiatives, agreed by the Mayoral, Chief Executives and/or Canterbury Policy Forum.

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

*Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council*

- 4.2. Developing and making recommendations to the Mayoral, Chief Executives and/or Canterbury Policy Forum to advise, advocate and influence the development and implementation of new and emerging national planning and related legislation.
- 4.3. Identifying and making fit for purpose recommendations on areas of the regulatory framework where consistency in regulatory intent will deliver improved outcomes for Canterbury while respecting the need for locally relevant solutions.
- 4.4. Providing analysis and jointly prepared submissions, where appropriate, and having regard to national policy development, such as via LGNZ, Taituarā, and NZPI.
- 4.5. Work which is of interest and benefit to Group members in the planning area for endorsement by the Policy Forum, particularly work which will assist in delivering the Plan for Canterbury.
- 4.6. Provide a forum where NGOs, industry bodies and advocacy groups can share their thoughts efficiently with the planning teams of Canterbury councils.

Membership and operation

5. The members of the Group are at least one member and one alternate from each of the 11 local authorities in Canterbury region. The primary member from each authority shall be at manager level and the alternate at manager or senior staff level.
6. A standing invitation shall be made to Ngai Tahu
7. Membership of individuals or agencies outside of the above must be approved by the Policy Forum.
8. Group members shall attempt to convene quarterly.
9. The Group shall hold a minimum of one meeting in person each year, and shall enable virtual participation. The in-person meeting location within Canterbury will be at the discretion of the Group.
10. A chair shall be nominated annually by the working group and approved by the Policy Forum. The chair is eligible for reappointment.
11. The chair of the Group's council will generally provide secretariat support, although alternative arrangements can be considered.
12. Setting meetings, agendas, minutes and reporting is the responsibility of the working group.
13. The Group shall also maintain regular electronic exchanges to consider issues and monitor progress, and to exchange ideas and submissions relating to planning.
14. The Group may allocate an issue(s) to a sub-group(s), which may include other council staff, or another appropriate collaborative grouping among councils, to consider and develop a response(s). Sub-group(s) should periodically update the Group.
15. It is acknowledged that not all councils will be able to, or need to, contribute resources to considering every issue, but it is expected that every council will ensure a nominated representative is available to participate in each Group meeting.

16. The Group reports to the Policy Forum and will (through the chair where possible) provide the Policy Forum with updates on its work programme as required.

Decision-making and representation

17. The Group will seek to develop advice and analysis through consensus. However, if there is more than one view on any matter within the agreed work programme, issues can be forwarded to the Canterbury Policy Forum for debate, with the chair to represent the views of the Group at the Canterbury Policy Forum.
18. In respect of formal submissions, all councils agreeing to a 'one-voice' submission will be named as part of the Canterbury Mayoral Forum submission. This inclusion does not preclude a council from making a separate submission. The Group will follow the existing approach as used by the Canterbury Policy and Chief Executives Forums to gain agreement and endorsement to enable timely sign-off.

Work programme

19. The Group will develop its work programme annually and report on this quarterly to the Policy Forum
20. Work programmes must be aligned to the Plan for Canterbury.
21. Work programmes outside of the Plan for Canterbury will be submitted to the Policy Forum for approval, and endorsed by the Chief Executives Forum
22. The Group will make all efforts to ensure its work is aligned with that of other regional groups and forums

Review and amendment of these terms of reference

23. The Group may recommend changes to its terms of reference to the Policy Forum . The Chief Executives Forum must endorse any changes.
24. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Policy Forum, 26 March 2021

Canterbury Policy Forum: Terms of reference (January 2021)

Background

1. These terms of reference replace all previous terms of reference.

Purpose

2. The purpose of the Forum is to:
 - 2.1. align the work programmes of strategy, policy and planning working groups with the priorities and work programme of the Canterbury Chief Executives Forum
 - 2.2. provide analysis and advice to support the Canterbury Mayoral Forum's advocacy on issues affecting Canterbury
 - 2.3. reduce duplication of policy effort and support smaller councils when assessing national and regional policy initiatives
 - 2.4. facilitate communication and engagement with Ngāi Tahu on strategy and policy
 - 2.5. build local government policy capability in Canterbury.
3. The Forum reports to the Canterbury Chief Executives Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

Membership and operation

4. The members of the Forum are a strategy/policy manager from each of the 11 local authorities in Canterbury region and the chairs/convenors of the:
 - 4.1. Canterbury Planning Managers Group
 - 4.2. Canterbury Climate Change Working Group
 - 4.3. Canterbury Natural Hazards and Risk Reduction Group
 - 4.4. Canterbury Long Term Plan Working Group.
5. The Forum will actively engage with Te Rūnanga o Ngāi Tahu's Strategy & Influence team, sharing agendas and extending an open invitation to attend meetings of the Forum.

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council

Waimakariri District Council • Waimate District Council • Waitaki District Council

6. The Forum may invite other agencies to present and participate in its consideration of local government strategy and policy issues, as the Forum considers appropriate.
7. A Chair shall be appointed annually by the Chief Executives Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.

Work programme

8. The Forum will develop its work programme annually and report on this quarterly to the Chief Executives Forum.
9. The Forum's work programme will include but not be limited to the following:
 - 9.1. monitor the progress of central government regulation and identify opportunities to influence policy making
 - 9.2. identify emerging issues impacting on the region
 - 9.3. test agreement between councils on key regional policy positions and develop or commission the development of submissions for consideration by the Canterbury Mayoral Forum
 - 9.4. identify training and development needs to build policy capability in Canterbury councils.
10. From time to time, Forum members may be called upon to present findings and submissions to the Chief Executives Forum and/or Mayoral Forum or other decision-making bodies.
11. The Forum will meet virtually or in person at least quarterly.

Review and amendment of these terms of reference

12. The Forum may recommend changes to its terms of reference to the Chief Executives Forum.
13. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum, 25 January 2021

Date: 3 May 2021

Presented by: Planning Managers Group

Resource Management Reform

Purpose

1. To update the Policy Forum on the resource management reforms and the opportunities for involvement in the reform process, noting the impact the reform process will have on resourcing.

Recommendations

That the Canterbury Policy Forum:

1. **note the update provided on the resource management reform process**
2. **provide advice to the Canterbury Regional Planning Managers Group (CPMG) on the level of engagement that councils want to have on the resource management reform, and the options for resourcing this work**
3. **note that following release of the exposure draft of the Natural and Built Environment Act, the CPMG will be able to provide more detailed advice on the implications of the reform.**

Background

2. On 25 January 2021, the Chief Executives Forum received a report on the outcomes from the Randerson report and the resource management reforms, with next steps proposed for Canterbury's response to the reforms.
3. The resource management reforms are based mainly on the recommendations in the Randerson Report. The link to the Cabinet paper is:
https://www.mfe.govt.nz/sites/default/files/media/RMA/cabinet-paper-reforming-the-resource-management-system_1.pdf
4. The Government intends, in this Parliamentary term, to repeal the RMA and replace it with three new statutes:
5. **A Natural and Built Environments Act (NBA)** will be the primary replacement for the RMA.
 - this Act will provide a greater focus on positive outcomes for both natural and built environments rather than only controlling effects, ensuring that the use, development and protection of resources only occurs within prescribed environmental limits

- it is intended to provide stronger national direction and a more efficient resource consent process.
 - District Plans will be replaced with Regional Plans.
6. A **Strategic Planning Act (SPA)** will require strategic plans that set long term goals for each region (both land and coastal areas), integrating land use planning, environmental regulation, infrastructure provision, climate change and natural hazard risk management.
- it will sit above the NBA and integrate functions across the NBA and related statutes (LGA, Land Transport Management Act and the Climate Change Response Act).
 - Each region will be involved in developing long-term regional spatial strategies, including planning for urban growth, responding to the effects of climate change, identifying important environmental areas that ought to be protected from development and identifying places of significance to Māori.
7. A **Climate Change Adaptation Act (CAA)** will address complex issues associated with managed retreat and funding and financing adaptation.
- the CCA is intended to help councils manage retreat from areas vulnerable to climate change, such as coastal settlements.
 - the climate change statute is likely to have new national directives and new or changed mechanisms to help councils plan for the coastal hazard effects of climate change – principally, how to achieve "managed retreat".
8. There will be an opportunity to submit on the proposed new statutes and the transition to their implementation. Minister Parker has directed his officials to work with councils on a transition and implementation plan, at the same time as working on the policy decisions and legislative process.
9. The possible timeframes for the proposed new NBA are as follows:

Time period	Action
First half of 2021	Government working up a draft bill called an 'exposure draft'
May 2021	'Exposure draft' presented to the House and referred to a special select committee, including submissions process
Oct – Nov 2021	Cabinet consider the results of the select committee inquiry
Dec 2021	Cabinet introduces the final NBA to Parliament, including the submissions process.
End of 2022	NBA passed

10. Engaging in the reform process will present significant resourcing issues to Canterbury councils and will likely require investment in additional resourcing. The amount of resource needed will depend on the level of engagement on the resource management reform that is desired. This is discussed in more detail later in the report.

Resourcing implications

11. There are two key areas where there will be potential resourcing implications for Canterbury councils during the resource management reform process:
- engagement during legislation development process/submissions
 - preparing the region to work under the new legislation (see Attachment 1).

Engagement during legislation development process/ submissions

12. At the CPMG meeting on Friday 19 February 2021, there was agreement to
- make a joint submission on the exposure draft of the NBA
 - dedicate the May CPMG meeting to consider the exposure draft of the NBA.
13. Further input would be required to engage with the select committee process and write further submissions when the NBA is introduced to Parliament.

Regional and district plan reviews

14. The Resource Management Act requires regional and district plan reviews to occur every ten years and often requires significant additional resources when the review is being undertaken. The timing of these reviews is at the discretion of each Council. Each Council in Canterbury is in a different cycle of the plan review process.
15. Four councils have completed their review less than ten years ago (Hurunui, Waimate, Christchurch and Ashburton); Selwyn has recently notified its new Plan and is currently in the hearing preparation stage; three councils are planning to notify their new plans in the next year or so (Timaru, Waimakariri and Waitaki); and three councils are currently preparing for their next review (Environment Canterbury, Mackenzie and Kaikōura). More detail is contained in Attachment 2.
16. As a result of these differences in timing, councils are in different budgeting situations, which will make it challenging to coordinate the development of a regional plan. Based on this and once the exposure draft is released with more details on what is contained in the new legalisation, a Resource Management Policy Working Group (reporting to the CPMG) will develop options for when a regional plan could be developed and the implications of those on funding and on the current District Plan reviews.

Options for resourcing

17. The amount of resourcing required will depend on the level of engagement that the Canterbury councils desire to have on the resource management reform. The following table presents options for the Policy Forum to provide advice on the level of engagement that the CPMG should focus on:

Option	Level of engagement	Tasks involved	Potential FTE requirements during the Resource Management Reform period
Option 1	Minimal	Developing a submission on behalf of the Canterbury Mayoral Forum. Encouraging greater regional collaboration on planning	0.5 FTE
Option 2	Moderate	Option 1 + actively engaging directly with the Ministry for the Environment	1 FTE
Option 3	Extensive	Option 2 + working with Central Government to scope the development and testing of a model combined plan	2 FTE

Option 1 – Minimal engagement – submission development

18. Between now and late 2022, there will be the opportunity to engage with central government on the development of the new legislation. Opportunities will include writing submissions, engaging with government, and engaging in select committee processes.

Option 2 – Moderate engagement - opportunities for engagement with the Ministry for the Environment

19. The Ministry for the Environment (MfE) has indicated to the CPMG that they would welcome input from local authorities on the proposed reform.
20. This presents an opportunity to proactively influence the reform, ensure MfE benefits from Canterbury councils' experience and provide one strong voice for Canterbury. It also gives the opportunity to establish a positive relationship with government officials, which will be the start of closer working relations in the new system.
21. Aspects of this input would likely be focussed on the workings of the new legislation and how it can be drafted in a way that will work for councils and achieve the Government's expectations. The Planning Managers Group is best placed to lead this engagement with the Ministry as they have the technical knowledge and experience that MfE will be looking for.
22. The breadth and speed of the reform, coupled with the significant existing work programmes, will likely place challenges on local authorities planning teams, and will need to be resourced.

Option 3 – Extensive engagement – developing and testing a model regional combined plan

23. Minister Parker has said he is willing to have central government officials work with willing regions to develop and test combined plans to serve as models for other local authorities. This presents an opportunity to directly shape the model combined plan and

National Planning Framework, rather than wait until they are developed by others and have to implement them.

24. With the offer of central government resources to develop the model plan, there may be an opportunity to provide a financial saving for councils of working with central government on a model plan, compared to the cost of developing a combined regional plan without central government resources later.
25. Initial scoping of whether it would be feasible to develop and test a combined plan in Canterbury would likely require up to 2 FTEs. If Canterbury was chosen to be a model region, then it is likely that resources above 2 FTEs would be required to develop the model combined plan.
26. Option 3 may have significant impacts on current work programmes. This is discussed in more detail in the following sections.

Regional implications of the proposed new legislation

27. The proposed new legislation will require regional collaboration on:
 - developing a region-wide spatial strategy
 - creating a combined regional plan, which will be a single planning document for the region
 - establishing a regional hub for all resource management compliance, monitoring and enforcement functions, with assistance from central government.
28. If Canterbury is one of the regions selected to develop and test a combined plan, this should put the region in a good position once the legislation comes into effect, albeit this will require additional resourcing up front. As noted in paragraph 24, this resourcing may be funded by central government.

How could this be resourced?

29. There are two key options to provide the resourcing required:
 - diverting existing resources from some current planning work, or
 - acquiring additional resources.
30. Diverting existing resources would impact on Canterbury councils that are in the midst of policy statement/plan reviews, which are multi-year and multi-million dollar projects and absorb significant amounts of staff and elected members time.
31. In addition, planning resources in Canterbury are already constrained as Canterbury already has fewer planners per capita than other regions in the South Island, and this is already incredibly challenging since Canterbury has the largest land area to manage of all the regions.

Region	Council Planners per capita ¹
Te Tau Ihu (Nelson Tasman and Marlborough)	One planner per 3,500 people
Canterbury	One planner per 4,500 people
West Coast	One planner per 2,500 people
Otago	One planner per 3,300 people
Southland	One planner per 3,400 people

32. Acquiring additional resources would require funding of up to \$250,000 - \$300,000 per annum, including overheads for 2 FTE senior planners. This is not currently included in any council's budgets, and a funding source would need to be identified.

Next steps

33. The next steps are for the Policy Forum to provide a report to the May Chief Executives Forum with advice on the implications of the reforms for Canterbury councils and how resource management planning work programmes will be aligned to meet legislative changes, including resourcing requirements.

Attachments

- Attachment 1: Preparing to work under the new legislation
- Attachment 2: District and Regional Planning Policy Work Programmes

¹ Source: Ministry for the Environment - National Monitoring System: Monitoring council implementation of the Resource Management Act – latest 2018/19 data (<https://www.mfe.govt.nz/rma/monitoring-rma-implementation>)

Attachment 1 – Preparing to work under the new legislation

In preparation for increased regional collaboration requirements, the CPMG are working to facilitate greater regional collaboration among Canterbury councils on planning matters, including:

- councils offering other councils training, where possible
- setting up a Microsoft Teams account to exchange documents and enable collaboration
- setting up the following sub-working groups to foster collaboration:
 - Resource Consents Working Group
 - Resource Management Policy Working Group (RMPWG).

The working groups will:

- enable collaboration between staff to share knowledge and improve operational efficiency/effectiveness
- meet quarterly and report to the CPMG
- develop a work programme and report quarterly on its implementation.

The RMPWG will focus on prioritising work programmes given the likelihood that one combined Regional Plan will be required in the future, and in doing so, consider:

- environmental issues or matters of national direction that need to be addressed urgently via plan changes
- whether proceeding with plan changes/reviews is worthwhile given the timeframe for the resource management system review and the need for work on the one plan, as several Canterbury councils are doing policy statement/plan reviews
- whether the resources allocated to District Plan Reviews should instead be spent on research so that work on the one plan can be initiated as soon as the statutes and national direction is finalised
- the options to expedite those reviews in order to focus on the one plan, for those councils that have significantly progressed their plan reviews
- plan chapters that we could have consistency on and what requires local flavour.

The RMPWG has started considering these matters, but there is uncertainty on what is proposed and what provisions/timeframes will be in place to transition from the Resource Management Act to the new NBA. More clarity is expected when the exposure draft is released by central Government. Once that is available further work can be done and further advice provided to the Policy Forum.

The CPMG will also work with the Policy Forum to restart the Regional Compliance Group with a focus on:

- preparing for a regional compliance hub
- sharing knowledge and improving operation efficiency/effectiveness.

Attachment 2 – District and Regional Planning Policy Work Programmes

Council	Stage in the Plan Review Process	Timing
Waitaki	Drafting commenced for the next review.	Discussion document released. Due to release draft plan in 2021
Waimate	Background work underway for the next review	The current Plan became operative on 28 February 2014
Timaru	Draft Plan released	Draft Plan released in 2020. Proposed Plan expected to be notified in 2021
Mackenzie	Background work underway for the next review	Current Plan became operative on 24 May 2004
Ashburton	Background work underway for the next review	Current Plan became operative on 7 August 2014
Selwyn	Proposed Plan notified	Notified in 2020. Hearings to be held in 2021
Christchurch	Previous review recently finished	Current Plan became operative on 19 December 2017
Waimakariri	1st Schedule version of Plan released	Proposed Plan due to be notified in 2021
Hurunui	Previous review recently finished	Current Plan became operative on 21 June 2018
Kaikoura	Background work underway for the next review	Current Plan became operative on 23 June 2008
Environment Canterbury	Preparing for Regional Policy Statement, Coastal Plan and Land and Water Plan Review	Due for notification in Dec 2024

Date: 26 March 2021

Presented by: David Ward, Chair

Building consent collaboration proposition

Purpose

1. The purpose of this paper is to present an option for establishing a collaborative approach to the processing of cross-Canterbury building consents through pooling councils' resources and/or considering a different model of service delivery.

Recommendations

That the Canterbury Policy Forum:

1. **receive this report**
2. **agree to the formation of a short-term working party to explore opportunities for greater cross-Canterbury collaboration.**

Background

2. Many councils are currently under extreme pressure to process building consents within statutory timeframes, due to:
 - growth pressures
 - resource shortages.
3. In Selwyn District, despite a projected decline after the COVID-19 lockdown, building consents have instead increased from last year by around 20% to approximately 250 per month, 66% of which are for residential dwellings. While this pattern is exaggerated in Selwyn, it does appear that this is a nationwide trend.
4. Councils are in recruitment over-drive but are hampered by a limited pool of building consent processors which are in demand from not only local councils but also private consultancies and contractors. As a result we potentially become worst enemies through the "poaching" of staff and the inevitable ratcheting up of salaries in an increasingly competitive labour market.
5. Councils have statutory responsibilities which are becoming increasingly difficult to meet. All councils individually invest considerable resources maintaining their Building Consent Authority (BCA) status through the accreditation process.

6. Without a clear independent career pipeline, councils also invest heavily in resource training their Building Consent Officers (BCO). As an industry, we cannot afford to lose our accreditation and, in doing so, provide opportunities to external/private providers.
7. The current situation is impacting upon us all. As employers we are already under threat from advances to our employees from private providers and it is not an easy case of investing more in training/development.
8. While there a number of different platforms used by councils to process their consents, the Building Code is the same for all councils across New Zealand. Accordingly there would be significant benefit to the sector in pooling our resources and/or considering a different model of service delivery. This could open up opportunities and advantages:
 - we would extend localism to Canterbury-wide solutions
 - we acknowledge there is a considerable amount of cross-boundary movement from both industry professionals and home/work
 - would make it easier for industry providers to deal with one set of rules across Canterbury
 - joined-up training/staff development
 - opportunities for career enhancement
 - steady workstreams for our staff
 - opportunities to develop a consistent customer experience across Canterbury
 - provide cost savings by limiting the extent of the individual accreditation assessments, recruitment and training
 - provide opportunities for the development of a consistent BCA manual.
9. If agreed, a working party will be formed to explore opportunities for greater cross-Canterbury collaboration, at the same time, providing consistency to industry participants.

Next steps

10. If agreed, a working party will be formed to explore opportunities for greater cross-Canterbury collaboration.
11. Working party participants will determined, with names forwarded to the chair of the Policy Forum.
12. Working party members will develop a Terms of Reference.
13. Working party members will meet to determine a suitable proposition for cross-Canterbury collaboration on building consenting matters.

14. The working party will report back to the Policy Forum meeting on 25 June 2021 with their plan for input by Policy Forum members.
15. Recommendations will then be presented to the Chief Executives Forum in late July 2021 by the Chair of the Policy Forum, and Working Party members as required.

Date: 26 March 2021

Presented by: Secretariat

Carbon Forestry Impacts

Purpose

1. The purpose of this paper is to provide the Policy Forum with some background on issues raised on the impacts of carbon forestry and forestry more generally, and seek the Forum's direction on how best to identify whether this issue warrants further exploration and who is best placed to do this.

Recommendations

That the Canterbury Policy Forum:

1. **note the high-level overview on some of the issues identified from carbon forestry with Canterbury**
2. **determine if this is a region wide issue, or site specific**
3. **request further work to be undertaken to fully understand the impact of carbon forestry in Canterbury, including possible options to mitigate the impacts**

Key points

2. The issue of carbon forestry was raised at the February Mayoral Forum and the Secretariat was asked to gather information from all councils to assess how widespread this issue is across Canterbury and provide a report back to the next Mayoral Forum meeting in May.
3. Some specific evidence was provided on this issue, and some anecdotal comments, however a full and comprehensive investigation of the issues, and potential solutions would more appropriately be managed through the Canterbury Policy Forum.
4. Questions that need answering are:
 - is carbon forestry, and forestry more generally an issue across Canterbury?
 - if yes, what are the specific issues that need to be addressed, and how can these be balanced with the benefits that carbon forestry provides?
 - what tools / solutions could the Canterbury Mayoral Forum consider in addressing these issues.

Background

5. Waitaki District Council raised the issue of carbon farming across their district, and in particular in relation to the potential lack of controls around setbacks, firebreaks and management of the forest.
6. The Planning Managers group discussed forestry as an issue at their recent meeting in February.
7. *Restoring Te Pataka o Rākaihautū Banks Peninsula* (EDS, 2020) discusses the impact that exotic plantation forestry can have on landscapes, water yield, and biodiversity.

National Environmental Standards for Plantation Forestry

8. The Resource Management (National Environmental Standards for Plantation Forestry) Regulations (NESPf), which were promulgated in 2017 and came into effect in May 2018, are the key regulatory tool for managing plantation forestry greater than one hectare.
9. The NESPf prevails over the rules in a district or regional plan and planning provisions may only be more stringent than the NESPf in limited circumstances (such as to protect matters of national importance) and may not be more lenient.
10. The NESPf sets a permissive baseline, with the underlying premise being that the establishment and operation of plantation forestry is a permitted activity subject to compliance with standards.
11. There is an exception, with plantation forestry within significant natural areas and Outstanding Natural Landscapes requiring a restricted discretionary consent.

Current drivers for increased forestry

12. There are two key Government policies that have placed an emphasis on and driven investment in forestry:
 - the Government's One Billion Trees Programme (1BT): 1BT provided grants for landowners to plant trees on their land, including for both natives and exotics. The main drivers for this programme are regional development and climate change. Note funding under this programme has ceased and we understand the future of 1BT is being reviewed.
 - The Emissions Trading Scheme (ETS): The ETS places a price on carbon via an NZU, and foresters can earn NZU for the carbon their forests sequester. Due to changes to ETS settings and increased ambition from the Government to reduce emissions, NZU prices have been increasing, and therefore NZU returns for a forester have also been increasing. The ETS is likely to be the primary driver for the increases in plantation forestry (with log prices also relevant).

13. Central to this is the role trees play in climate change. Trees sequester carbon (this is good), and faster growing trees sequester more carbon sooner. Species such as pinus radiata will sequester significant carbon in the short term e.g. 25-30 years, while native trees sequester the same amount over a longer period e.g. 80-100 years. Subsequently NZU returns are generally greater over the short term for exotic species (and exotic species are cheaper to buy and generally have better survival rates). As such, the incentives for forestry from a carbon perspective heavily lean towards planting exotic species.

Issues

14. There are a range of issues and impacts with forestry, and the NESPF, ranging from lack of control on where plantation forests are planted, ongoing maintenance of forest areas, and setbacks, through to loss of biodiversity, impacts on freshwater, wilding pines (from exotic forests) and impact on landscapes (through all stages of forestry development and harvest and beyond), particularly outstanding natural landscapes or significant natural areas.

Response

15. If it is agreed that the impacts from carbon forestry and forestry in general is a regional wide issue and would benefit from a Canterbury response it is suggested that the Policy Forum request the Planning Managers Group to scope the range of issues to fully understand the impact of carbon forestry in Canterbury, including possible options to mitigate the impacts

Next steps

16. Regional Planning Managers are asked to consider the issues and impacts of forestry across Canterbury and seek to identify options and solutions for the Policy Forum to consider to address the issues and impacts identified.
17. The Policy Forum agree on a timeline for the Planning Managers to report back to them on this issue.

Date: 26 March 2021

Presented by: David Ward, Chair

Progress with the Mayoral Forum's three-year work programme

Purpose

1. The purpose of this paper is to review progress with the Mayoral Forum's three-year work programme.

Recommendations

That the Canterbury Policy Forum:

1. **note updates to the three-year work programme following the February 2021 Mayoral Forum meeting**
2. **consider and identify any further opportunities for the Policy Forum to contribute to the Mayoral Forum's objectives.**

Background

2. The Mayoral Forum launched its *Plan for Canterbury* in September 2020. The three-year work programme contains a range of actions to achieve the objectives in the Plan.

Policy Forum work programme

3. The Policy Forum has specific actions in the Plan for Canterbury in relation to:
 - facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)
 - facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement through encouraging Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement
 - oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity.
4. More information on each of the above is contained in **Attachment 1**.
5. There was an action in the Plan for the Policy Forum to share information and develop a common understanding across Canterbury councils of Mana Whakahono a Rohe

iwi/rūnanga participation agreements; however this was recently removed given Mana Whakahona a Rohe are agreements between individual councils and iwi under the RMA, rather than the Mayoral Forum and iwi.

Next steps

6. The Policy Forum may wish to consider its progress on the above and identify how it might make further progress on these or associated actions in the three-year work programme.

Attachments

- Attachment 1: Three-year work programme

Three-year work programme 2020–22

as at 8 March 2021

ITEM #	WHAT	TASK	PLAN FOR CANTERBURY PRIORITY	SPONSOR	LEAD	ACTION	DUE	STATUS	UPDATE
2	Canterbury Water Management Strategy	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Sustainable environmental management of our habitats	Mayoral Forum	Jenny Hughey	Request the Regional Committee to work with CWMS partners to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region in order to maintain and nurture commitment to the delivery of the CWMS	30/09/2022	On track	Updated Zone Committee terms of reference approved CMF 27 November 2020
							30/06/2021	On track	
		Renew community acceptance and commitment to the Canterbury Water Management Strategy				Progress report on joint actions undertaken to deliver the CWMS across Canterbury	1/12/2021	On track	Work in progress with CWMS team
						CWMS Regional Committee reports on progress towards the 2025 and 2030 goals	30/06/2022	On track	Work in progress with CWMS team
3	Build capacity and influence to understand climate impacts, risks and opportunities and incorporate these into regional planning documents and community awareness.	Complete our first regional climate change risk assessment, aligned with the national climate	Climate change mitigation and adaptation	Mayoral Forum	Climate Change Steering Group	Progress Stages 2 and 3 of the Climate Change Risk Assessment	30/06/2021	On track	
		Encourage all Canterbury local authorities to complete carbon footprint assessments, to inform action plans for reductions				All Canterbury local authorities are encouraged and supported to commission council carbon footprint assessments	31/12/2020	On track	Working group went to market in December 2020 with an RFP and expect to be in a position to begin negotiations and plan the implementation of the agreed methodology for reporting on carbon emissions by February 2021.
		Encourage Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement.				Communicate to Environment Canterbury the Forum's concern that climate change mitigation and adaptation be addressed in the new Regional Policy Statement	30/06/2021	On track	Letter to be drafted (Mar 2021) to be sent from CMF to Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement
4	CREDS 2016–2019 continuing work programmes	Mobile and broadband coverage mapping and analysis	Shared economic prosperity	Mayoral Forum	Secretariat		1/03/2020	Delayed	Analysis is progressing with the final report due end of March.
		Food, Fibre and Innovation				High value manufacturing Value added production		On track	UC nearing completion of industry roadmaps, FFA Challenge has attracted high quality entrants, and initiatives are underway with Ara and FoodSouth to continue to build the industry pipeline and improve productivity
		South Island Destination Management plan						On track	South Island Destination Management plan completed in March, not yet formally launched due to COVID-19. Next steps for this will be evaluated at the August Mayoral Forum.
5	Freshwater Package investments	Advocate with Government for the region's interests to be addressed in the investment decisions to support the Government's Freshwater Package	Sustainable environmental management of our habitats	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington		On track	Essential Freshwater Steering Group established - first meeting 22 March 2021
6	Education Forum	Facilitate a forum of key tertiary education and training providers to enable the exchange of ideas and information and support collaboration Advocate for transition of secondary students to further study and training or work	Shared economic prosperity	Mayoral Forum		Forum meets at least twice each year	30/06/2021	On track	
7	Skilled Workforce	Advocate with Government for education and immigration policies that deliver a skilled workforce now and into the future	Shared economic prosperity	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington	30/11/2020	On track	Discussed Mayoral Forum 19 February 2021

8	Better freight options	Participate on the Canterbury Regional Land Transport Committee	Better freight transport options	Mayoral Forum		Communicate to the RTC the forum's desire that the new RTLP provide a planning and investment framework that results in fewer trucks on the road		On track	Freight Tour was held 18 / 19 February 2021
		Collaborate with South Island chairs of RLTC to drive multi-modal transport planning investment						On track	
		Advocate with Government for investment in multi-modal transport outcomes, especially moving more long-distance freight by rail				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington		On track	Discussed Mayoral Forum 19 February 2021
10	A consistent Canterbury story	Develop an agreed collective positioning story and investment proposition that we consistently communicate in and for Christchurch and Canterbury		CEs Forum	Jim Palmer	Objective is in mind in relation to the Plan for Canterbury, regional COVID recovery co-ordination and Greater Christchurch 2050		Delayed	Working with Christchurch NZ to progress this.
11	Three Waters	Build a collaborative response to central government's Three Waters review, including: - build consensus on strategic intent – where we want to get to, in relation to national direction and developments - identify key risks, challenges and barriers - recommend priority actions for CEF consideration	Three Waters services	CEs Forum	Three Waters Project Manager / Secretariat		31/12/2020	Complete	Steering Group and Advisory Group established. Consultant appointed. This workstream is now complete.
		Review Three Waters service delivery arrangements across Canterbury					30/06/2021	On track	Consultant has commenced data gathering.
		Advocate a Three Waters regulatory system that utilises risk-and evidence-based interventions to ensure safe and efficient delivery of water services				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington		On track	Discussed Mayoral Forum 19 February 2021
12	Collaboration on 2021 LTPs	Facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)		Policy Forum	David Ward / CCF		31/03/2020	On track	LTP working group convened by David Ward 15 July 2020
15	Mana Whakahono a Rohe	Share information and develop a common understanding across Canterbury councils of Mana Whakahono a Rohe iwi/rūnanga participation agreements		Policy Forum			31/12/2020	Cancelled	Mana Whakahono a Rohe are agreements between individual councils and iwi under the RMA, not necessary between CMF and iwi.
16	Review of Canterbury Regional Policy Statement	Facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement	Climate change mitigation and adaptation	Policy Forum		Encourage Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement	30/06/2021	Not started	Letter to be drafted (Feb 2021) to be sent from CMF to Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement
17	Update Canterbury Biodiversity Strategy	Oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity	Sustainable environmental management of our habitats	Policy Forum			30/06/2021	On track	Canterbury Biodiversity Strategy update commenced

18	IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan		Corporate Forum	CIOs	Conduct a stocktake of where everyone is at	30/06/2020	On track	CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030 Discussed at CE Forum 2 November, on track
		Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles					30/11/2020	Update needed	
19	Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning Develop a proposal for consideration by member councils		Corporate Forum	CFMG	CEs Forum on 27 July agreed for CFMG to contract Deloitte to analyse third-party expenditure by Canterbury councils, to inform collaborative procurement options	30/11/2020	On track	
22	Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region		Operations Forum	DWRG			On track	COF agreed 16 March 2020 to share advice and lessons learned in implementing drinking water safety plans, and draw on the Drinking Water Reference Group for technical input

Key to acronyms

CCWG	Climate Change Working Group	CIOs	Chief Information Officers Group	CREDs	Canterbury Regional Development Strategy
CEF	Chief Executives Forum	CMF	Canterbury Mayoral Forum	CWMS	Canterbury Water Management Strategy
CEMG	Canterbury Engineering Managers Group	COF	Canterbury Operations Forum	DWRG	Drinking Water Reference Group
CFMG	Canterbury Finance Managers Group	CPF	Canterbury Policy Forum	ECan	Environment Canterbury

Date: 26 March 2021

Presented by: Amanda Wall, Secretariat

Regional Forums update

Purpose

1. This paper reports on the work of regional forums since October 2020.

Recommendations

That the Canterbury Operations Forum:

1. receive the quarterly report from the Secretariat

Key points

2. The Mayoral Forum met on 27 November 2020, and on 19 February 2021.
3. The Chief Executives Forum met on 2 November 2020 and 25 January 2021.
4. The Policy Forum met on 2 October 2020.
5. The Corporate and Operations Forum met on 15 March.

Canterbury Mayoral Forum

6. The Mayoral Forum has met twice since the Corporate, Operations and Policy Forums last met. The Mayoral Forum met on 27 November 2020 in Christchurch, and on 19 February 2021 in Timaru. On 18-19 February, the Mayoral Forum, alongside colleagues on the Regional Transport Committee, undertook a freight tour, which began in Christchurch and ended with a visit to PrimePort Timaru after the Mayoral Forum meeting.
7. More information on the meetings and freight tour is set out below.

27 November 2020 meeting

8. The Mayoral Forum held its last meeting for 2020 on 27 November. At this meeting, the Mayoral Forum:
 - approved the PricewaterhouseCoopers (PwC) tender to undertake the Three Waters service delivery review on behalf of the Forum and Ngāi Tahu

- discussed the Essential Freshwater reform package and agreed to set up an Essential Freshwater Steering group to oversee a regional response to the reforms
- reviewed and confirmed the revised Terms of Reference and the introduction of the Letter of Shared Priorities and Zone Committee Action Plans for the Canterbury Water Management Strategy zone committees
- considered and approved a Mayoral Forum Communications Strategy
- agreed to write to incoming Ministers responsible for each of the five priority areas of the Mayoral Forum's Plan for Canterbury 2020-2022, and authorised the secretariat to commence arranging a Mayoral Forum visit to Wellington to meet with relevant Ministers
- agreed that the Climate Change Steering Group hold a facilitated workshop in early 2021 with invited representatives from each Canterbury council
- considered and approved the re-allocation of \$60,000 from the Food, Fibre and Innovation Programme budget to Leftfield Innovation Limited to develop the Fresh and Processed Vegetables Action Plan, and directed the Secretariat to work with Leftfield Innovation Limited in order for the Mayoral Forum to take a leadership role and to seek funds from Central Government to support Leftfield Innovation Limited's land use change programme
- considered and noted a paper on Canterbury river gravel management and land-based quarries in Canterbury
- approved the proposed regional forums meeting schedule for 2021.

9. At the conclusion of the meeting, the Forum hosted Canterbury MPs for lunch. The Forum intends to meet with Canterbury MPs a few times each year.

19 February 2021 meeting

10. The 19 February meeting was held in Timaru. At this meeting, the Mayoral Forum:

- discussed the future of local government, and agreed to hold a facilitated workshop on this topic on 19 March
- received an update on the outcomes from the Government's resource management reform process and noted the Chief Executives Forum will consider a report at its May meeting that will cover the implications of the reforms for Canterbury councils and how resource management planning work programmes will be aligned to meet legislative changes, including resourcing requirements
- agreed to make a submission on the Water Services Bill
- reviewed and confirmed the approach to engagement with Ministers, including the key messages to support meetings
- received a report from Ben Clark, Regional Public Service Lead, and agreed to work with him to identify shared priorities that the public service can jointly work towards for Canterbury

- noted an update of the Three Waters service delivery review and upcoming activities, including the upcoming hui with Crown in late March. The discussion included:
 - noting the importance of a collective voice with Ngāi Tahu
 - endorsing initial exploration of a takiwā wide consensus between Councils and Ngāi Tahu on a response to the Crown reform proposals.
 - endorsing the development of a strawman negotiating position with the Crown for review and endorsement by the Mayoral Forum
 - agreeing to write to Minister Nanaia Mahuta on behalf of the Forum, co-signed by Ngāi Tahu, advising that consultation on 23 March is too early and requesting a second meeting to inform everyone prior to Cabinet's decision in May
- received an update from Dr Te Maire Tau on the Ngāi Tahu Statement of Claim in the High Court seeking recognition of its rangatiratanga over the freshwater in the Ngāi Tahu takiwā
- discussed freshwater reform economic impact reports completed or under way by Canterbury councils
- agreed to make a decision on implementing (or otherwise) stage 2 of the South Island Destination Management Plan at its August meeting
- agreed to make a submission on the Climate Change Commission's recent package of draft advice to the Government.

11. The Forum also acknowledged this was Jim Palmer's last meeting and thanked him for his significant contribution to these forums over the years.

Freight tour with Regional Transport Committee

12. The Mayoral Forum and Regional Transport Committee held a freight tour of Canterbury on 18 and 19 February. Canterbury MPs were also invited, and a few were able to join in at various locations across the two days.
13. The tour started in Christchurch on 18 February with visits to Christchurch International Airport, Lyttelton Port and Move Logistics, and a working dinner with representatives of freight companies. Kris Webster from Sorted Logistics and Garry Aitken from Temuka Transport were provided insights to the freight task from the view of business.
14. The tour ended with a visit to PrimePort in Timaru at the conclusion of the Mayoral Forum meeting on 19 February.
15. A visit to Kiwirail was also on the freight tour agenda but was postponed until a later date due to the COVID-19 restrictions earlier in the week.

Canterbury Mayoral Forum meeting with Canterbury Papatipu Rūnanga

16. The Mayoral Forum met with the Chairs of the Canterbury Papatipu Rūnanga on Friday 5 February. The meeting was an introductory one and the first step in building an effective relationship between the two groups. It was agreed that the group would meet twice yearly. The next meeting will be held on 6 August.

Climate Change Steering Group

17. The Mayoral Forum's Climate Change Steering group met on 6 November 2020. At this meeting it was suggested that a workshop be held for Canterbury councillors who have a climate change portfolio and/or interest in climate change.
18. The Climate Change workshop was held on 10 February. Up to two councillors from each council attended, along with the Climate Change Steering Group. The attendees first heard from Dr Rod Carr of the Climate Change Commission before sharing each council's current activities in the climate change space.
19. At the workshop it was recommended that the Canterbury Mayoral Forum submit on the draft advice to the Government from the Climate Change Commission. It was also agreed that this type of workshop should be repeated. The Steering Group will host another workshop for this group later in 2021.
20. The Steering Group met again on 8 March. At this meeting they endorsed Mayoral Forum submissions being developed on 2021 consultations by the Ministry for the Environment on key climate change initiatives, considered region-wide climate change initiatives proposed by the Climate Change Working Group, and confirmed next steps for the councillor group that attended the February workshop.

Three Waters

21. The Three Waters Advisory and Steering Groups continue to meet regularly as the Three Waters Service Delivery Review progresses.

Essential Freshwater Steering Group

22. The Mayoral Forum held its first meeting of the Essential Freshwater Steering Group on 22 March. Agenda items included considering a draft communications plan, engaging with ministers, and a presentation on the intersect between the Essential Freshwater reforms and the Canterbury Water Management Strategy.

Chief Executives Forum

2 November 2020 meeting

23. At the meeting on 2 November, the Chief Executives Forum:
 - received an update on the Three Waters Service Delivery Review

- considered next steps regarding a regional stocktake of IT platforms, applications and procurement cycles
- established a short-term working group to share learnings, resources and advice on the impact of flexible and remote working across Canterbury
- discussed Deloitte's third-party expenditure report
- considered a draft communications strategy for the Mayoral Forum's consideration
- reviewed a proposed approach for the Mayoral Forum's engagement with incoming Ministers and Members of Parliament
- considered updates to the three-year work programme and requested action on all items that currently show as "not started".
- discussed the review of regional working groups to ensure the structure is fit-for-purpose and the groups are achieving the purposes set out in their terms of reference
- received an update on the Canterbury Water Management strategy, and a discussion on the next steps for the freshwater reform programme
- received an update on the regional forums budget and approved the Canterbury Records Information Management Group's six-month work programme budget of \$28,700.
- elected Hamish Riach as Chair for 2021 and confirmed the current chairs of the Policy (David Ward), Corporate (Bede Carran) and Operations (Hamish Dobbie) forums.

25 January 2021 meeting

24. At the meeting on 25 January, the Chief Executives Forum:

- reviewed the approach for Mayoral Forum engagement with Ministers
- reviewed the draft agenda for the joint meeting between the Mayoral Forum and Papatipu Rūnanga Chairs held on 5 February 2021
- discussed the future of local government and considered, amongst other things, how the Canterbury region can take a lead in these discussions with Government
- discussed the resource management reform and the outcomes from the Randerson report
- completed its review of regional forums and working groups
- received an update on the Canterbury Water Management Strategy
- reviewed and updated the three-year work programme.

Corporate Forum

25. The agenda for the 15 March Corporate Forum received updates on

- assessing councils' carbon footprints

- progress with the short-term working party on flexible working
- investigating a combined print services contract for procurement
- receiving updates from the Public Records Act Executive Sponsors Group, Records Information Management Group, Chief Information Officers Group, Health and Safety Advisors Group, and the Finance Managers Group.

Operations Forum

26. The agenda for the 15 March Operations Forum focused on:

- updates on the Three Waters Service Delivery review
- a discussion on the monitoring and reporting implications of the Government's three waters reform for the regional council
- an update on the CWMS Fit for Future regional work programme
- receiving updates from the Drinking Water Reference Group, Engineering Managers Group, Regulatory Managers Group and the Stormwater Forum.

Next meetings

27. Scheduled forum meetings coming up are:

3 May	Chief Executives Forum
28 May	Mayoral Forum
4 June	Climate Change Steering Group meeting
14 June	Corporate Forum Operations Forum
25 June	Policy Forum

Report from:	Natural Hazards Risk Reduction Group
Date:	26 March 2021
Presented by:	James Thompson

Recommendations

That the Canterbury Policy Forum:

- 1 **note** this report.

Significant activities in this quarter	<p>A planned Natural Hazard Risk Reduction Forum on 2 March was cancelled due to being in COVID level 2. This has now been rescheduled to 29 April. Good representation by policy, planning and emergency management staff from across the region is expected at the forum.</p> <p>The last forum was held on the 13th of October 2021.</p> <p>The Natural Hazards Risk Reduction (NHRR) Working Group has not meet for over 12 months and requires reconfirming of its membership.</p>
Contribution to Mayoral Forum three-year work programme	To be determined
Issues / risks / opportunities	<p>This Working Group and Forum have not had a budget within the ECan or Canterbury Councils LTPs. This has resulted in no delivery of the 2016 Natural Hazards Approach milestones in this current financial year.</p> <p>The draft 2021/22 ECan LTP does include approximately \$80,000 to support delivering of some of these milestones. A re-established Working Group will need to determine if the milestones are still relevant and their priority.</p>

Natural Hazards Risk Reduction Group

Purpose	Development and implementation of a regional approach to managing natural hazard risk in Canterbury
Chair / Members	<p>Membership to be reviewed, but currently consists of:</p> <ul style="list-style-type: none"> • James Thompson (Chair) • secretariat • Civil Defence Emergency Management • representation from the northern councils (Selwyn, Waimakariri, Hurunui and Kaikōura Districts) • representation from the southern councils (Ashburton, Timaru, Mackenzie, Waimate and Waitaki) • Environment Canterbury • Christchurch City Council • Ngāi Tahu (to be confirmed).

Work programme 2020–21

What	Who	By when	Measures of success	Status
To be determined				

Report from:	Mark Geddes, Chair, Canterbury Planning Managers Group
Date:	1 February 2021
Presented by:	Mark Geddes

Recommendations

That the Canterbury Policy Forum:

- note** the progress achieved to date by the Canterbury Planning Managers Group on delivering its work programme for 2020/21

Significant activities in this quarter	<p>Meeting of 4 December 2020</p> <p><u>Resource Management System Review (Randerson Report)</u></p> <ol style="list-style-type: none"> Amelia Linzey from Beca and the Resource Management Review Panel presented a summary of the Randerson report. This was followed by a presentation from Lesley Baddon, Ministry for the Environment (MfE), which focused on the Government response to the Randerson report. <p>Agreed: Mark Geddes to assist Maree McNeilly in writing a report for the Chief Executives Forum on 14 January 2021. Note: That report has been completed and considered by the Chief Executives Forum.</p> <p><u>Report on Regional Collaboration</u></p> <ol style="list-style-type: none"> Mark Geddes presented a report regarding the benefits of collaborating further on planning matters. It was acknowledged that there has been significant collaboration at the CPMG including: <ol style="list-style-type: none"> submissions on national policy documents planning fees training some shared resourcing of planning staff sharing expertise
--	---

	<ul style="list-style-type: none"> f. joint procurement of reports g. aspects of regional policy development h. some district plan provisions i. general advice on enforcement j. general advice, support and information sharing. <p>3. The making of joint submissions on national policy/draft legislation has been very successful. A number of joint submissions have been made through the Canterbury Mayoral Forum on a range of planning documents. Collaboration has improved submissions by providing access to a greater range of expertise than would have been available at individual councils. It has also provided a way for smaller local authorities to contribute without having to write an individual submission. Further, the submissions have had success influencing national policy, e.g. the Randerson report quotes the Mayoral Forum submission three times.</p> <p>4. Agreed:</p> <ul style="list-style-type: none"> a. there are benefits in collaborating further and to: <ul style="list-style-type: none"> i. to collaborate where it is effective and efficient to do so ii. request team leaders and staff in different areas to collaborate iii. prioritise what we will collaborate on iv. create a work programme for collaboration v. identify a collaboration coordinator for topic areas within each contributing council. b. It was further agreed to: <ul style="list-style-type: none"> i. offer training to all Canterbury councils when practical ii. collaborate on the development of the Regional Policy Statement, Coastal Policy Statement, Regional Plan (in progress) iii. collaborate on District Plan reviews by sharing draft provisions and requiring team leaders to meet regularly iv. providing support for smaller councils on policy matters v. sharing legal opinions vi. creating a directory of staff expertise to facilitate knowledge sharing vii. sharing data and technical reports
--	---

	<ul style="list-style-type: none"> viii. create a mentoring programme where senior staff can mentor less experienced staff from other councils ix. share templates, procedures, forms and best practice and create an electronic to share these documents x. ECan's investigations team to provide guidance and support to other councils xi. use secondments to other councils to provide staff experience, diversity, challenge and career progression xii. collaboration will become a standing item on the Planning Managers meeting agenda. <p>Terms of References for Regional Collaboration on the Regional Policy Work Programme</p> <p>5. Carmel Rowlands presented a comprehensive terms of reference to facilitate the operation of a technical working group that will collaborate on the regional policy work programme.</p> <p>Agreed: The terms of reference was agreed (attached as Appendix 1).</p> <p>Canterbury Planning Managers Terms of Reference</p> <p>6. The CPMG terms of reference was reviewed in light of the pending review by the Chief Executives forum of all regional fora.</p> <p>Agreed: Some changes were suggested and a revised version will be discussed at the meeting on 19 February 2021.</p> <p>Otago Regional Council Planning Policy Work Programme</p> <p>7. Anita Dawe and Kyle Balderston presented the Otago regional work programme and the challenges of meeting national direction, including Ministerial direction to change planning framework.</p> <p>Summary of current and future national consultation</p> <p>8. Jessica Phillips, MfE, provide an update of the current and future national direction.</p>
--	---

Contribution to Mayoral Forum three-year work programme	The actions identified above will generally advance the Mayoral forum priorities concerning sustainable environmental management and climate change adaption.
Issues / risks / opportunities	<p>Resource management system review is considered a major opportunity to improve the resource management system, but also an issue in terms of the resources required to be involved/implement the reform. It is also considered it could pose potential risks to some forms of development and existing organisation arrangements.</p> <p>Regional collaboration is considered a major opportunity to increase effectiveness and efficiency amongst Canterbury councils.</p>

Canterbury Planning Managers Working Group

Purpose	<ul style="list-style-type: none"> • Provide support for a strong local government 'voice' on planning-related issues affecting Canterbury through the Canterbury Policy Forum • Reduce duplication of planning effort and, as a result, work more effectively and efficiently together • Provide support to Canterbury councils when assessing national and regional planning initiatives • Practice working together in ways that support innovation, collaboration and joint initiatives.
Chair / Members	<ul style="list-style-type: none"> • Mark Geddes, Timaru District Council (Chair) • Kevin Tiffen, Waimate District Council • Araaon Hakkaart, McKenzie District Council • Ian Hyde, Ashburton District Council • Ben Rhodes, Selwyn District Council • Geoff Meadows, Waimakariri District Council • Matt Bacon, Waimakariri District Council • Trevor Ellis, Waimakariri District Council • David Falconer, Christchurch City Council • Mark Stevenson, Christchurch City Council • Andrew Parrish, Environment Canterbury

	<ul style="list-style-type: none">• Carmel Rowland, Environment Canterbury• Judith Batchelor, Hurinui District Council• Matt Hoggard, Kaikoura District Council
--	---

Work programme 2020–21

To be discussed at the 19 February 2021 meeting.

Appendix 1 - Terms of Reference for Technical Sub-group

Purpose

To outline the role, responsibilities and timeframes for a technical sub-group to be established under the Canterbury Planning Managers' Group to provide advice to Environment Canterbury on the regional planning work programme.

Role

The primary role of the technical sub-group is to provide technical advice on the issues and options for review in the Canterbury Regional Policy Statement, Regional Coastal Environment Plan and relevant parts of the Freshwater Planning Programme.

Membership

Membership will comprise of relevant planning staff from the ten territorial authorities from the Canterbury Region, and Environment Canterbury. Members are to be nominated by their respective Planning Managers. If a nominated representation from each territorial authority is not possible, arrangements for a shared resource between Councils may be appropriate.

An engagement process with Te Runanga o Ngai Tahu and paptipu rūnanga is proposed, however Ngai Tahu may choose to appoint a representative to the technical sub-group to ensure continuity with rūnanga engagement.

Operating principles

It is proposed that technical sub-group members:

- a. Be collaborative with one another.
- b. Be outcome focused.
- c. Provide advice by consensus and if consensus cannot be reached differences of views and opinions will be recorded by the group facilitators.
- d. Ensure RPS/Plan solutions give effect to the Resource Management Act 1991.
- e. Ensure RPS/Plan solutions are linked to achieving integrated outcomes for the Canterbury Region.
- f. Ensure the RPS/Plan solutions are practical and capable of being implemented.
- g. Attend agreed technical sub-group meetings and avoid any unreasonable delay.

Facilitation and support

The Group will be facilitated and supported by Environment Canterbury planning staff. Environment Canterbury will be required to organize the meetings and workshops, venues and catering, provide facilitation, share and circulate relevant information before meetings and workshops, and record advice and feedback received from the sub-group.

Reporting and accountability

The Environment Canterbury Regional Planning Manager and/or delegated staff will be responsible for reporting to Canterbury Planning Managers on how the technical advice received from the sub-group is informing the RPS/plan development process and for keeping the Mayoral Forum network updated on progress.

Conflict management

Where disagreements cannot be resolved different perspectives can be recorded as part of the advice provided by the sub-group.

Frequency of meetings

Meetings and workshops will be held to inform key parts and milestones in the plan development process. Workshops are proposed from March to June for the sub-group to advise on draft issues and options in advance of a public consultation process scheduled for the second half of 2021. Following public consultation, a summary of consultation will be shared with the sub-group and a further series of workshops will be scheduled to develop the options into draft RPS/Plan provisions. A timeline for technical sub-group involvement is outlined below:

Milestone	Indicative timeframe
Environment Canterbury Council Meeting to confirm scope of issues	February/March 2021
Technical sub-group workshops – Issues and Options	March - June
Draft Issues and Options Discussion Document developed	July - September
Public consultation on Issues and Options	October - December
Summary of consultation responses provided to sub-group	February – March 2022
Technical sub-group workshops - draft RPS/Plan provisions	May - December
RPS/Plan notification	June/July 2023

Report from:	Mark Geddes, Chair, Canterbury Planning Managers Group
Date:	1 March 2021
Presented by:	Mark Geddes, Judith Batchelor

Recommendations

That the Canterbury Policy Forum:

- 1 **Note** the progress achieved to date by the Canterbury Planning Managers Working Group on delivering its work programme for 2020/21
- 2 **Approve** the revised Terms of Reference for the Canterbury Planning Managers Working Group (see item 4).
- 3 **Approve** the Canterbury Planning Managers Working Group work programme, being:
 - 3.1 implementing the regional policy programme
 - 3.2 undertaking joint submissions and advocacy on the resource management system reform and any new national direction released
 - 3.3 the collaboration work programme that aims to share knowledge and increase efficiency and effectiveness across Canterbury councils' resource management functions.
- 4 **Approve** the creation of the Resource Consents Sub-working Group and the Resource Management Policy Sub-working Group and that:
 - 4.1.1 the aim of those groups are to enable collaboration below manager level to share knowledge and improve operation efficiency/effectiveness
 - 4.1.2 they will report to the CPMG quarterly and meet before CPMG meetings
 - 4.1.3 they will both develop a work programme and report quarterly on its implementation
 - 4.1.4 Trevor Ellis, WDC will chair the RM Policy Sub-working Group
 - 4.1.5 John Higgins, CCC, will chair the Consents Sub-working Group.
- 5 **Request** the Canterbury Regional Compliance Group is restarted with a focus on:
 - 5.1 preparing for a regional compliance hub
 - 5.2 sharing knowledge and improving operation efficiency/effectiveness.
- 6 **Approve** the making of a joint regional submission on the exposure draft of the Natural and Built Environment Act.

Significant activities in this quarter	<p>Meeting 19 February 2021</p> <p><u>Canterbury Planning Managers terms of reference</u></p> <ol style="list-style-type: none"> 1. The terms of reference for the CPMG have been reviewed and incorporated in the new template and are attached to item 4 for the Policy Forum's approval. <p><u>Ecan Regional Work Program Update</u></p> <ol style="list-style-type: none"> 2. Carmel Rowlands gave a presentation on the Regional Work Programme. 3. Carmel also informed the group she has resigned from her position at ECan. Members of the group thanked Carmel for her contribution to the CPMG and to resource management across the region. <p><u>CPMWG Work Program</u></p> <ol style="list-style-type: none"> 4. The work programme for the CPMG was agreed and consists of: <ol style="list-style-type: none"> a. implementing the regional policy programme b. undertaking joint submissions and advocacy on the resource management system reform and any national direction released c. the regional collaboration work programme that aims to share knowledge and increase efficiency and effectiveness across Canterbury councils resource management functions. <p><u>Regional Collaboration</u></p> <ol style="list-style-type: none"> 5. Mark Geddes tabled a document titled 'facilitating greater regional collaboration' that proposed actions to facilitate collaboration amongst Canterbury councils in relation to planning matters. 6. It was Agreed that: <ol style="list-style-type: none"> a. all councils to offer other councils training through the CPMG secretary b. the following two working groups are to be created: <ol style="list-style-type: none"> i. Resource Consents Working Group ii. Resource Management Policy Working Group. c. the working groups will: <ol style="list-style-type: none"> i. aim to enable collaboration below manager level to share knowledge and improve operation efficiency/effectiveness ii. meet quarterly before CPMG meetings and report to the CPMG iii. develop a work programme and report quarterly on its implementation
--	--

- iv. be chaired by Trevor Ellis (RM Policy Working Group) and John Higgins (Resource Consents Working Group)
- d. the first meeting of RM Policy working group will focus on prioritising work programmes given the likelihood of one regional plan being required in the future and in doing so consider:
 - i. environment issues or matters of national direction that need to be addressed urgently via plan changes
 - ii. whether proceeding with plan changes/reviews would be wasted effort given the timeframe for the RM system review and the need for work on the proposed one plan
 - iii. whether the resources allocated to District Plan reviews would be better spent on research so that work on the one plan can be initiated as soon as the statutes and national direction is finalised
 - iv. the option to expediate those reviews in order to focus on the one plan for councils that have significantly progressed their plan reviews
 - v. which plan chapters we could have consistency on and what requires local flavour.
- e. recommend to the Policy Forum that the Regional Compliance Group is restarted with a focus on:
 - i. preparing for a regional compliance hub
 - ii. sharing knowledge and improving operation efficiency/effectiveness.
- f. a Microsoft Teams account be setup to exchange documents and enable collaboration
- g. all councils complete the directory of staff expertise table
- h. Loren Hamilton to report back to CPMG on the ECan mentoring programme
- i. Loren Hamilton to report to the Policy Forum on the ongoing issues with staff recruitment and retention in order to get HR managers involved in addressing the issue.

Resource Management System Review

- 7. Mark Geddes discussed the request for a report on the RM reform from the CEs Forum.
- 8. **Agreed:**
 - a. Mark Geddes to lead the report with assistance from other councils
 - b. Judith Bachelor to present the report in Mark's absence at the next Policy Forum meeting
- 9. Regarding the RM System reform it was **Agreed:**
 - a. to make a joint submission on the exposure draft of the Natural and Built Environment Act
 - b. to use the same process to make the submission as for the Randerson report
 - c. to dedicate the May CPMG meeting to considering the exposure draft

	<ul style="list-style-type: none"> d. to inform the Policy Forum that we can not estimate resourcing requirements to date without further information about the council engagement e. that it is appropriate to divert some resource away from existing work programmes to make a strong submission on the RM reforms. <p><u>Environmental Defence Society Presentation</u></p> <p>10. Cordelia Woodhouse and Raewyn Peart presented a summary of their research into the Mackenzie Basin and Banks Peninsula landscape studies</p> <p><u>Climate Change Commission</u></p> <p>11. Judy Lawrence gave a short summary of the Climate Change Commission's report to the Government. Consultation ends mid-March.</p> <p><u>National Direction Update, MfE</u></p> <p>12. Jessica Phillips, MfE, National Direction Manager provide an update on national direction.</p> <p>13. Key points were:</p> <ul style="list-style-type: none"> a. there will be updates on the indigenous biodiversity and highly productive land NPSs coming soon, pending final ministerial decisions b. there are not yet any decisions on creating national direction, or the process for this at this stage c. there is a desire to have national direction soon after the adoption of N&BE act d. details of the engagement with councils on the RM reform is not yet known. Some individuals in local government are being consulted privately now. There will be consultation with LGNZ policy advisory group and the SOLGM discussion group e. advice from the Minister at this stage is to keep going on plans development.
Contribution to Mayoral Forum three-year work programme	The actions identified above will generally advance the Mayoral Forum priorities concerning sustainable environmental management and climate change adaption.
Issues / risks / opportunities	Resource management system review is considered a major opportunity to improve the resource management system, but also an issue in terms of the resources required to be involved/implement the reform. It is also considered it could pose potential risks to some forms of development and existing organisation arrangements. Regional collaboration is considered a major opportunity to increase effectiveness and efficiency amongst Canterbury Councils.

Canterbury Planning Managers Working Group

Purpose	<ul style="list-style-type: none"> • Provide support for a strong local government 'voice' on planning-related issues affecting Canterbury through the Canterbury Policy Forum • Reduce duplication of planning effort and, as a result, work more effectively and efficiently together • Provide support to Canterbury Councils when assessing national and regional planning initiatives • Practice working together in ways that support innovation, collaboration and joint initiatives.
Chair / Members	<ul style="list-style-type: none"> • Mark Geddes, Timaru District Council (Chair) • Kevin Tiffen, Waimate District Council • Araaon Hakkaart, McKenzie District Council • Ian Hyde, Ashburton District Council • Ben Rhodes, Selwyn District Council • Geoff Meadows, Waimakarri District Council • Matt Bacon, Waimakarri District Council • Trevor Ellis, Waimakarri District Council • David Falconer, Christchurch City Council • Mark Stevenson, Christchurch City Council • Andrew Parish, Ecan • Carmel Rowland, Ecan • Judith Batechelor, Hurinui District Council • Matt Hoggard, Kaikoura District Council

Work programme 2020–21

What	Who	By when	Measures of success	Status
Implementing of the regional policy programme	All Canterbury Councils	Next three years	An agreed Canterbury wider position on the relevant planning document	On-going
Undertaking joint submissions and advocacy on the resource management system reform and any new national direction released.	All Canterbury Councils	Next two years	Canterbury makes a position influence on the RM reform	Pending release of draft legislation
The regional collaboration work programme	All Canterbury Councils	On-going	Knowledge is shared and there is improved operation efficiency/effectiveness.	On-going

Report from:	Canterbury Climate Change Working Group (CCWG)
Date:	26 March 2021
Presented by:	Dr Tim Davie (CCWG Convenor)

Recommendations

That the Canterbury Policy Forum:

- 1 **note** the progress achieved to date by the Canterbury Climate Change Working Group (CCWG) on delivering its work programme for 2020/21

Significant activities in this quarter	<p>Progressed the detailed stage 2 Canterbury climate change risk assessment. Deliverables are due to be presented to the Canterbury Mayoral Forum on 20th August 2021.</p> <p>Progressed the regional climate change communications campaign in collaboration with Canterbury councils and Te Rūnanga o Ngāi Tahu. The aim of this campaign is to encourage a better understanding of climate change in Canterbury, to help build resilience and support residents to adapt to the effects of our changing climate.</p> <p>Confirmed upcoming central government engagement with the Climate Change Steering Group. Regional submissions will be prepared on the National direction on industrial GHG emissions (due March – May), the National Adaptation Strategy and Plan (due Oct/Nov) and the National Emissions Reduction Plan (due Oct/Nov).</p> <p>Identified the need for two new region-wide climate change initiatives – guidance/template to develop climate change policies for councils who don't already have a policy and council-level/organisational climate change risk assessments. The working group will progress development of scope and approach.</p>
--	---

Contribution to Mayoral Forum three-year work programme	The CCWG continues to contribute to item 10a - Natural hazard risk management: monitor natural hazards management reform that includes climate change impacts, mitigation and adaptation and the possible emergence of a National Policy Statement for Natural Hazards.
Issues / risks / opportunities	Potential risks to project timelines due to any future COVID-19 lockdowns.

Canterbury Climate Change Working Group (CCWG)

Purpose	To develop a shared understanding of the likely implications of climate change for the region, and strategies to manage the associated threats and opportunities. The working group will also support the provision of consistent information and advice to the community.
Chair / Members	Convenor: Dr Tim Davie – Environment Canterbury Members: Multi-disciplinary group of staff from territorial authorities, regional council, Te Rūnanga o Ngāi Tahu and papatipu rūnanga.

Work programme 2021

What	Who	By when	Measures of success	Status
Objective A: Capacity & capability building Priority Initiative A1: Continue to share information and expertise about climate change amongst partners and with our communities.	CCWG	Ongoing	Common understanding achieved.	Work in progress
Objective B: Adaptation Priority Initiative B1: Utilise ECan's initial climate change impact scan (literature review) for Canterbury and iterate	CCWG	July 2019	Used in first-pass climate change risk screening.	Complete
Initiative B2: Scope and deliver a first-pass climate change risk screening for Canterbury.	CCWG	July 2020	Screening reports released to public.	Complete

Initiative B3: Scope and deliver a detailed climate change risk assessment for Canterbury.	CCWG	August 2021	Assessment deliverables released to public.	Work in progress
Objective C: Transition & mitigation Priority Initiative C1: Continue to support councils to understand their in-house carbon emissions footprint and strategies to reduce this. Initiative C2: Identify key threats and opportunities associated with transition and opportunities for partners to support a just and equitable transition for Canterbury.	CCWG	Dec 2020	Corporate Forum leading joint procurement.	Complete
	CCWG	June 2021	Threats and opportunities identified in risk screening. Opportunities for partners to support identified.	Complete
Objective D: Advocacy & engagement Priority Initiative D1: Work with the Climate Change Steering Group to engage with Central Government on climate change matters, including through submissions	CCWG	Ongoing	Evidence of central government engagement.	Work in progress