

# Agenda

## Canterbury Policy Forum

**Date** Friday 25 June 2021

**Time** 1.00pm – 3:00pm

**Venue** Meeting by Zoom:

<https://zoom.us/j/93065335893?pwd=R04wNGFtNWcvcm5UdTFCZ1Y3WUJsZz09>

Meeting ID: 930 6533 5893

Passcode: 264294

**Attendees** David Ward (Chair), Carolyn Johns (Waimate), Cam Smith (for Katherine Trought, Environment Canterbury), Emma Davis (Christchurch), James Thompson (Natural Hazards), Judith Batchelor (Hurunui, Planning Managers Group), Katherine Hill (Mackenzie), Mark Low (Timaru), Matt Hoggard (Kaikōura), Murray Washington (Selwyn), Simon Markham (Waimakariri), Tim Davie (Climate Change Working Group), Toni Durham (Ashburton), Victoria van der Spek (Waitaki, for Mike Searle).

**In Attendance** Amanda Wall, Rosa Wakefield (Secretariat)

**Apologies** Katherine Trought (Environment Canterbury), Mike Searle (Waitaki).

<b>Time</b>	<b>Item</b>	<b>Page</b>	<b>Person</b>
1:00	1. Welcome, introductions and apologies		Chair
1:05	2. Confirmation of Agenda	1	Chair
	3. Minutes from the previous meeting	2	Chair
	3.1. Confirmation of minutes – 26 March 2021		
	3.2. Action points		
	<b>FOR DISCUSSION AND DECISION</b>		
1.10	4. Building consent collaboration working party (verbal report)	--	Chair
1.20	5. Carbon forestry – impacts and mitigation options (verbal report)	--	Judith Batchelor
1.30	6. Future for local government update	9	Chair
1.40	7. Working group terms of reference	37	Secretariat
1.45	8. Resource management reform update	42	Chair
1:55	9. Regional forums report and three-year work programme update	45	Secretariat
	<b>WORKING GROUP REPORTS</b>		
2:00	10. Natural Hazards Risk Reduction Group report	52	James Thompson
2:05	11. Canterbury Planning Managers Group update (verbal report)	--	Judith Batchelor
2:10	12. Climate Change Working Group report	54	Tim Davie
2:15	<b>General business</b>		
2:20	<b>Close</b>		
	Next meeting: 1pm Friday 24 September (via Zoom)		

# Canterbury Policy Forum

Draft

Minutes

<b>Date:</b>	Friday 26 March 2021
<b>Venue:</b>	Selwyn District Council
<b>Attendance:</b>	David Ward (Chair, Selwyn), Carolyn Johns (Waimate), David Falconer (Christchurch, for Mark Geddes, Planning Managers Group), David Perenara-O'Connell (Environment Canterbury, for Katherine Trought), Emma Davis (Christchurch), Judith Batchelor (Hurunui), Simon Markham (Waimakariri), Tim Harris (Selwyn, for Murray Washington), Toni Durham (Ashburton). Attending: Amanda Wall, Rosa Wakefield (Secretariat)
<b>Apologies:</b>	James Thompson (Natural Hazards), Katherine Hill (Mackenzie), Katherine Trought (Environment Canterbury), Mark Geddes (Planning Managers), Mark Low (Timaru), Matt Hoggard (Kaikōura), Mike Searle (Waitaki), Murray Washington (Selwyn), Tim Davie (Climate Change Working Group)

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1	<b>Welcome, introductions and apologies</b> Attendance and apologies were noted as recorded above. The chair briefly talked about the new medical centre and library being built in Rolleston.	
2	<b>Confirmation of agenda</b> The agenda was confirmed and no items of general business were raised.	
3	<b>Minutes / actions</b> Minutes of the meeting held on 2 October were confirmed. All actions are complete.	
4	<b>Policy Forum and working groups terms of reference update</b> Amanda Wall spoke to the report, noting that it follows the review of working groups, and that the Canterbury Planning Managers Group (CPMG) terms of reference are included for review today. The chair asked that members speak to colleagues about the value of these meetings, as there is huge value in these groups but the structure needs to be right. There was discussion around whether the Planning Managers Group's ToR should reference how the planning forum of the Greater Christchurch Partnership and the CPMG work together, particularly with regard to spatial strategy changes expected as part of RM reforms. As the	<b>Members:</b> Speak to colleagues about the value of Mayoral Forum working groups and ensuring the structure is right.

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>outcome of these changes is unknown and the review needs to be completed it was acknowledged this change should not be made yet.</p> <p>David Perenara-O'Connell noted that Te Rōpū Tuia today discussed what is meant when Ngāi Tahu is given a standing invitation to a meeting – does this mean representatives of the Papatipu Rūnanga, or an employee of Te Rūnanga o Ngāi Tahu organisation, for example. This may affect how invitations are referenced in the Planning Managers Group's, and other groups', terms of reference. The Mayoral Forum is working on clarifying this with Papatipu Rūnanga.</p> <p><b>The Forum:</b></p> <ol style="list-style-type: none"> <li><b>1. endorsed the revised terms of reference for the Planning Managers Group</b></li> <li><b>2. noted that terms of reference for the Climate Change Working Group and the Natural Hazards Group will be provided for endorsement at the next meeting of the Canterbury Policy Forum.</b></li> </ol>	<p><b>Tim Davie/James Thompson:</b> Provide updated terms of reference for the Climate Change Working Group and Natural Hazards Risk Reduction Group for the 25 June Policy Forum agenda</p>
5	<p><b>Resource management reform</b></p> <p>David Falconer spoke to the paper, noting this is a work in process, and that the CPMG is still looking at the impacts of RM reform. The CPMG have set up some subgroups to help guide this work. Regions have been advised to look at this collectively, and at this stage this is being done for Canterbury, although there has been discussion about whether this is appropriate for Canterbury given its size. A report on this will go to the May CEs Forum.</p> <p>There are options around the level of engagement we have on the reform. The Minister is open to regions testing a regional plan. MfE may not want Canterbury as a test case as it is the biggest region with the most councils. All agreed that option 2 would be the minimum level of engagement desired, and that option 3 would not be viable due to resource constraints.</p> <p>The scale of system design change was discussed and it was suggested that a single regional committee or group be established to steer both processes and provide advice to the Chief Executives Forum on next steps. Points discussed included:</p> <ul style="list-style-type: none"> <li>• the need to think about how we design planning manager capacity in Canterbury</li> <li>• that it is wider than just a planning matter</li> <li>• how to effectively engage iwi</li> <li>• the need to balance options against the speed of change and our ability to effect change on the process. At a regional level looking at how draft legislation is put into practice likely has the most value but it is difficult to get a view of draft legislation</li> <li>• the need for a cross-disciplinary approach, including iwi representation, with membership much broader than planning managers</li> </ul>	<p><b>CPMG:</b> draft report for May Chief Executives Forum based on the feedback provided at the meeting</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<ul style="list-style-type: none"> <li>the tight timeframe, as the Government does not intend to consult, and plans to have this through Select Committee and the House by the end of 2022.</li> </ul> <p><b>The Forum:</b></p> <ol style="list-style-type: none"> <li>noted the update provided on the resource management reform process</li> <li>provided advice to the Canterbury Regional Planning Managers Group (CPMG) on the level of engagement that councils want to have on the resource management reform, and the options for resourcing this work</li> <li>noted that following release of the exposure draft of the Natural and Built Environment Act, the CPMG will be able to provide more detailed advice on the implications of the reform</li> <li>agreed to recommend to CEs that a cross-disciplinary group be mandated to consider the system design implications for planning in Canterbury in light of Cabinet decisions on the RMA reform.</li> </ol>	
6	<p><b>Building consent collaboration proposition</b></p> <p>The chair spoke to the paper, noting that pressure on the building sector is affecting everyone. Getting accreditation is difficult and the sector can't afford to lose this. There is also concern around private providers.</p> <p>The paper seeks agreement to form a short-term working party preferably with members from Christchurch, Selwyn, Waimakariri and Ashburton, recognising the resource constraints of the smaller councils. The objective is to develop sector security and a single set of rules. The building code is the same across the country and building companies often work across TAs so there may be a more efficient delivery model. There could be shared resources and long-term options could include a separate entity part-owned by councils. The working party would identify and consider a range of options for improved collaboration in Canterbury.</p> <p>In conjunction with reform there is a push towards consenting hubs and consolidation of compliance. CEs are aware that collaboration is needed across the sector.</p> <p>There is an existing group, the Mainland group, that discussed this several years ago but IT constraints blocked progress. Software packages available now make it more feasible for councils to merge delivery of these services. The Mainland group doesn't cover all of Canterbury.</p> <p>There is a definite lack of a pipeline for Building Consent Officers (BCOs). Options for apprenticeships were discussed and it was noted that there is a cadetship; Hurunui and Kaikōura have cadets in place. Hurunui's building manager has requested the cadetship look at training.</p>	<p><b>David Ward:</b> Write to CEs requesting nominations for the working party looking at cross-Canterbury collaboration and provide details to the Secretariat.</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>Christchurch's head of building consenting, Robert Wright, is happy to be part of this group. There is already collaboration between GCP councils, with common templates, procedures etc.</p> <p>The Chair noted the intention was for the working party to report to the Policy Forum at the June meeting with options for greater collaboration, and in turn to the Chief Executives Forum at its July meeting.</p> <p><b>The Forum:</b></p> <ol style="list-style-type: none"> <li><b>1. noted the report</b></li> <li><b>2. agreed to the formation of a short-term working party to explore opportunities for greater cross-Canterbury collaboration.</b></li> </ol>	<p><b>Emma Davis:</b> Provide contact details for Robert Wright to David Ward. <b>[COMPLETE]</b></p>
6	<p><b>Carbon forestry impacts</b></p> <p>Amanda Wall spoke to the paper, noting that the Mayoral Forum asked whether carbon forests are an issue for Canterbury. Information was sought from councils; there are some issues around wilding pines in the Mackenzie and pine forest issues on Banks Peninsula, but it doesn't seem to be a widespread problem. The paper recommends that the Forum delegate this to Planning Managers to explore.</p> <p>It was noted that while carbon forestry might not be a Canterbury-wide issue at the moment, it is likely to be in the future. As well as current impacts of carbon forestry there is concern about how much land use change might be expected because of the NPS FM and the Government's climate change approach. Pace and scale of change could also be cause for concern. Environment Canterbury are putting together the scope for the RPS and carbon forestry is on their radar. It was agreed the CPMG would undertake this work and report back to the Policy Forum. Ideally the CPMG will seek expertise beyond their membership as they consider this issue.</p> <p><b>The Forum:</b></p> <ol style="list-style-type: none"> <li><b>1. noted the high-level overview on some of the issues identified from carbon forestry in Canterbury</b></li> <li><b>2. requested further work to be undertaken to fully understand the impact of carbon forestry in Canterbury, including possible options to mitigate the impacts</b></li> </ol>	<p><b>CPMG:</b> consider the impact, and possible mitigation options, of carbon forestry in Canterbury and report back to the Policy Forum.</p>
7	<p><b>Progress with the Mayoral Forum's three-year work programme</b></p> <p>The chair spoke to the report. A few specific updates were noted:</p> <ul style="list-style-type: none"> <li>Item 11 – DIA held a three waters session on 23 March but did not provide much information. They will provide community consultation information at the end of the year.</li> </ul>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>The chair noted that councils should be sure to use their own data around the state of three waters assets first, e.g. around renewals and maintenance.</p> <ul style="list-style-type: none"> <li>• Item 12 – LTP collaboration has concluded and the group was very successful</li> <li>• Item 16 – the RPS review letter is being drafted and will be circulated for feedback</li> <li>• Item 17 – Environment Canterbury’s LTP includes the Canterbury Biodiversity Strategy review and work will commence when the Government announces the NPS IB.</li> </ul> <p><b>The Forum:</b></p> <ol style="list-style-type: none"> <li>1. noted updates to the three-year work programme following the February 2021 Mayoral Forum meeting</li> <li>2. agreed to consider and identify any further opportunities for the Policy Forum to contribute to the Mayoral Forum’s objectives.</li> </ol>	<p><b>Secretariat:</b> Share draft letter around RPS review with the Forum. <b>[COMPLETE]</b></p>
8	<p><b>Regional forums update</b></p> <p>Amanda Wall spoke to the paper, noting that Mayors and CEs have had a very busy three months. The Mayoral Forum held an initial workshop on the Future for Local Government with representatives from Papatipu Rūnanga and central government agencies on 19 March and is planning further workshops on this.</p> <p><b>The Forum noted the report.</b></p>	
9	<p><b>LTP Working Group update</b></p> <p>The chair spoke to this item, noting that it was a successful collaboration. Starting the process early and engaging with OAG and AuditNZ at the outset were beneficial.</p> <p><b>The Forum noted the report.</b></p>	
10	<p><b>Natural Hazards Risk Reduction Group report</b></p> <p>The report was taken as read.</p> <p><b>The Forum noted the report.</b></p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
11	<p><b>Canterbury Planning Managers Group reports</b></p> <p>The reports were taken as read. Judith Batchelor noted that the group has created two working groups looking at resource consents and resource management policies. The Planning Managers Group is reviewing work programmes to ensure they line up with new pieces of legislation.</p> <p><b>The Forum:</b></p> <ol style="list-style-type: none"> <li>1. <b>noted the progress achieved to date by the Canterbury Planning Managers Working Group on delivering its work programme for 2020/21</b></li> <li>2. <b>approved the revised Terms of Reference for the Canterbury Planning Managers Working Group (see item 4).</b></li> <li>3. <b>approved the Canterbury Planning Managers Working Group work programme, being:</b> <ol style="list-style-type: none"> <li>3.1 <b>implementing the regional policy programme</b></li> <li>3.2 <b>undertaking joint submissions and advocacy on the resource management system reform and any new national direction released</b></li> <li>3.3 <b>the collaboration work programme that aims to share knowledge and increase efficiency and effectiveness across Canterbury councils' resource management functions.</b></li> </ol> </li> <li>4. <b>approved the creation of the Resource Consents Sub-working Group and the Resource Management Policy Sub-working Group and that:</b> <ol style="list-style-type: none"> <li>4.1.1 <b>the aim of those groups are to enable collaboration below manager level to share knowledge and improve operation efficiency/effectiveness</b></li> <li>4.1.2 <b>they will report to the CPMG quarterly and meet before CPMG meetings</b></li> <li>4.1.3 <b>they will both develop a work programme and report quarterly on its implementation</b></li> <li>4.1.4 <b>Trevor Ellis, WDC will chair the RM Policy Sub-working Group</b></li> <li>4.1.5 <b>John Higgins, CCC, will chair the Consents Sub-working Group.</b></li> </ol> </li> <li>5. <b>requested the Canterbury Regional Compliance Group is restarted with a focus on:</b> <ol style="list-style-type: none"> <li>5.1 <b>preparing for a regional compliance hub</b></li> <li>5.2 <b>sharing knowledge and improving operation efficiency/effectiveness.</b></li> </ol> </li> <li>6. <b>approved the making of a joint regional submission on the exposure draft of the Natural and Built Environment Act.</b></li> </ol>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p><b>Climate Change Working Group report</b> The report was taken as read. It was noted that the collaborative approach is clearly understood by the Mayoral Forum.</p> <p><b>The Forum noted the progress achieved to date by the Canterbury Climate Change Working Group on its 2020/21 work programme.</b></p>	
	<p><b>General business</b> There was no general business.</p>	
	<p><b>The meeting closed at 1.49pm</b></p>	
	<p><i>Next meeting: 1pm Friday 25 June via Zoom.</i></p>	



**Date:** 25 June 2021

**Presented by:** David Ward, Chair

## **Future for local government update**

### **Purpose**

1. This paper provides an update on Canterbury Mayoral Forum activities in relation to the future for local government and seeks a discussion with policy managers on how councils are engaging with this issue in their areas of responsibility and ways in which the Policy Forum can support the Mayoral Forum's work.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. **note the update provided in the paper**
2. **discuss how the Policy Forum can support the work of the Mayoral Forum on the future for local government.**

### **Background**

2. The future for local government has been raised by local and central government in various fora over several years. Recent central government initiatives continue to put the focus on the future for local government, such as the Productivity Commission Inquiry into local government funding, the three waters reform programme and the resource management system reform.
3. The Canterbury Mayoral Forum is continually considering the future for local government through these reform processes, and more specifically, the future for local government workshops held on 19 March and 28 May 2021.

### **Review into the future for local government**

4. Central government has acknowledged that the traditional roles and functions of local government are changing because of its significant reform programme, which includes overhauling the three waters sector and the resource management system.
5. On 23 April 2021, the Minister for Local Government announced there will be an independent review into the future for local government<sup>1</sup>. The Review panel will be

<sup>1</sup> <https://www.dia.govt.nz/Future-for-Local-Government-Review>

meeting with Canterbury councillors, community board members and senior council staff on 2 July 2021 in Christchurch.

6. The review will explore how councils can maintain and improve the wellbeing of New Zealanders in the communities they serve long into the future and focus on how New Zealand's system of local democracy needs to evolve over the next 30 years. This includes consideration of how local government can embody the Treaty relationship.
7. The review panel will begin its engagement with the sector from May 2021. It will provide an interim report on the probable direction of the review to the Minister in September 2021, a draft report for public consultation in September 2022, and a final report in April 2023.

## **Mayoral Forum future for local government workshops**

8. The Mayoral Forum has held two facilitated workshops on the future for local government, the first in March (prior to the review announcement) and the second on 28 May. The chair and executive director of the Review Panel participated in the second workshop.
9. The first workshop was held on 19 March. The Forum invited the chairs of the 10 Canterbury papatipu rūnanga and regional representatives from central government agencies (health, education, social development, police, corrections, housing). The purpose of the initial workshop was to look at how local government can proactively support the wellbeing of whānau in local communities, and focused discussion on:
  - a current assessment of local government service provision across the region
  - reimagining service provision based on intergenerational wellbeing and whānau
  - creating a long list of priority focus areas for an emergent strategy
  - how local government leaders might take a leadership role with central government.
10. The second workshop was held on 28 May following the Mayoral Forum meeting, with the same group as above. The purpose of the workshop was to discuss how to contribute to and influence the Review into the Future for Local Government to bring about the best possible outcomes for communities, and to revisit the priority areas from the first workshop. The Chair of the review panel, Jim Palmer, and supporting Department of Internal Affairs staff participated in this workshop.
11. The workshop was a useful opportunity to hear directly from the Review Panel Chair and executive staff about the approach and process for the review. The workshop was the first engagement the Review Panel has undertaken. The Review Panel's workshop for Canterbury elected members and senior staff on 2 July will feed into the 'direction of travel' report the Panel must deliver to the Minister in September.
12. During the first part of the workshop, when responding to questions from the panel, attendees were asked to focus on the strengths of local government that should be built

on through the review. The second part of the workshop focused on progressing the outcomes of the first workshop. The group identified current government reforms to the health system as an advocacy opportunity prior to the new health structure taking place on 1 July. Further discussions are being sought with Canterbury and South Canterbury DHB chairs.

13. Workshop summary reports are appended as Attachment 1.

## **Regional Forums and the future for local government**

14. At the Chief Executives Forum on 3 May, Chief Executives considered a recommendation from the Corporate Forum on how to incorporate future for local government work into its work programme and considered a recommendation from the Policy Forum on establishing a cross-disciplinary group to look at the system-wide implications of the Government's resource management reform programme.
15. Given the importance of current reforms and the future for local government review, the chief executives agreed this could become a standing item at Chief Executives Forum meetings and that work arising from discussion could then be directed to the Operations, Corporate and Policy Forums as relevant.
16. Policy Forum members are asked to discuss what thinking has taken place in their council's policy teams on the future for local government, and how the Policy Forum might support the Mayoral Forum's work in this space.

## **Next steps**

17. If the Policy Forum considers there is some specific collaborative work that it can undertake to support the Mayoral Forum's work on the future for local government, it may wish to recommend this to the Chief Executives Forum for its endorsement.

## **Attachments**

- Mayoral Forum Future for Local Government workshop summary reports – 19 March and 28 May 2021

**CANTERBURY MAYORAL FORUM**

# **Supporting the wellbeing of whānau in our local communities**

**WORKSHOP SUMMARY**  
**APRIL 2021**

**CANTERBURY  
Mayoral Forum**

## Whānau First

The introduction of intergenerational wellbeing within local government represents a significant shift from our current focus on asset management.

At the heart of intergenerational wellbeing is the support and fostering of extended whānau within our communities.

A province that can support the complex dynamics of whānau creates a resilient platform for future prosperity.

## WORKSHOP PURPOSE

# How might we proactively support the wellbeing of whānau in our local communities?

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## THE BACKDROP

The local government sector is facing a significant period of change, uncertainty, challenge and opportunity. Reforms to the three waters system and resource management, as well as responding to issues such as COVID-19 and climate change are challenging us to transform how we service our local communities.

### Core Focus

- A current assessment of LG service provision across Canterbury
  - Reimagining service provision based on intergenerational wellbeing & whānau
  - Creating a long list of priority focus areas for an emergent strategy
  - Discussions how might we take a leadership role with Central Government
- 

## REPORT OUTLINE AND APPROACH

### SURVEY SUMMARY

A survey was completed by all Canterbury councils It asked them to rate their level of involvement in a range of community services, including:

1. Health
2. Aged Care
3. Social Housing
4. Social Services
5. Pre-school
6. 5-18 Education
7. Vocational Training
8. Public Safety

### SCENE SETTING

An extended whānau persona was presented highlighting their wellbeing needs based on statistical probability.

The objective of the session was to put whānau at the centre and consider a future council model that was responsive to their wellbeing needs.

### WORKSHOP OUTPUTS

Participating Mayors, Chief Executives, central government agencies and Rūnanga explored a range of challenges and opportunities to enable whānau.

The summary of the discussion highlighted areas where council can play a leadership or supporting role in increasing the subjective wellbeing of its citizens.

### LONG LIST

The two-hour session produced a long-list of focus areas that require further validation and prioritisation.

One of the objectives of the next session is to prioritise the long-list into a set of actions that will achieve maximum impact.

## THE LOCAL GOVERNMENT ACT 2002

### Purpose

The purpose of this Act is to provide for democratic and effective local government that recognises the diversity of New Zealand communities; and, to that end, this Act—

- A. states the purpose of local government; and
- B. provides a framework and powers for local authorities to decide which activities they undertake and the manner in which they will undertake them; and
- C. promotes the accountability of local authorities to their communities; and
- D. provides for local authorities to play a broad role in promoting the social, economic, environmental, and cultural well-being of their communities, taking a sustainable development approach.

# Canterbury Wellbeing Service Provision

## SURVEY SUMMARY



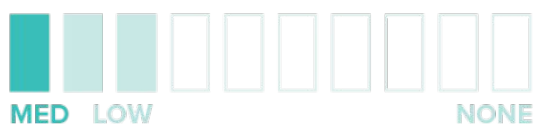
### Health Services



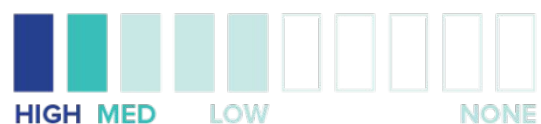
### Aged Care



### Pre-school



### 5-18 Education





The wellbeing services survey highlighted high involvement in social housing and public safety, but low involvement across all areas of education.

It was expressed, that high involvement often reflected investment in physical assets, rather than the wellbeing of people. Comparatively the investment in wellbeing services is very low.



Social Housing



Social Services



Vocational Training



Public Safety



## SCENE SETTING - STATISTICS

**With its relaxed lifestyle, great schools and access to nature, Canterbury is often considered a great place to raise a family. However, the statistics tell a different story. How can we make the wellbeing of whānau the core of our provincial purpose?**

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### Cultural Diversity

NZ European: 68%  
Māori: 7%  
Chinese: 3%  
British: 1.6%  
Samoan: 1.6%  
Indian: 1.3%  
Filipino: 0.9%

### Families

Average number of children per family: 2.8

Average age to start a family: 30.5

### Step-Families

18.4% of children live in shared care by age 16

### Post-EQ Divorce

Up 25% in 2011/2012

### Alcohol

1 in 5 New Zealanders drink alcohol hazardously

### First Home Buyers

18.3% annual house price increase 2020-21  
Current Canterbury average house price \$560,000.  
Deposit required: \$116,000  
Equates to nine years to save for a deposit for first home buyers.

### Employment COVID Impact

The number of women employed dropped 8.4%

The number of Māori women employed dropped 20.5%

### Cost of 0-2 year old

The average annual cost of a baby, including childcare, is \$15,000 per year

### Truancy

Moderate to chronic school absence is 18.1%

### Retirement

39.6% of 65-69 year olds are still working

### Accessibility

A quarter of NZ's population identify as disabled

### Mental Health

17% of adults reported being diagnosed with a 'mood disorder'

People living in the most deprived areas are 2.5 times more likely to be seen by mental health and addiction services

### Burnout

40% of the New Zealand work force are unhappy in their jobs

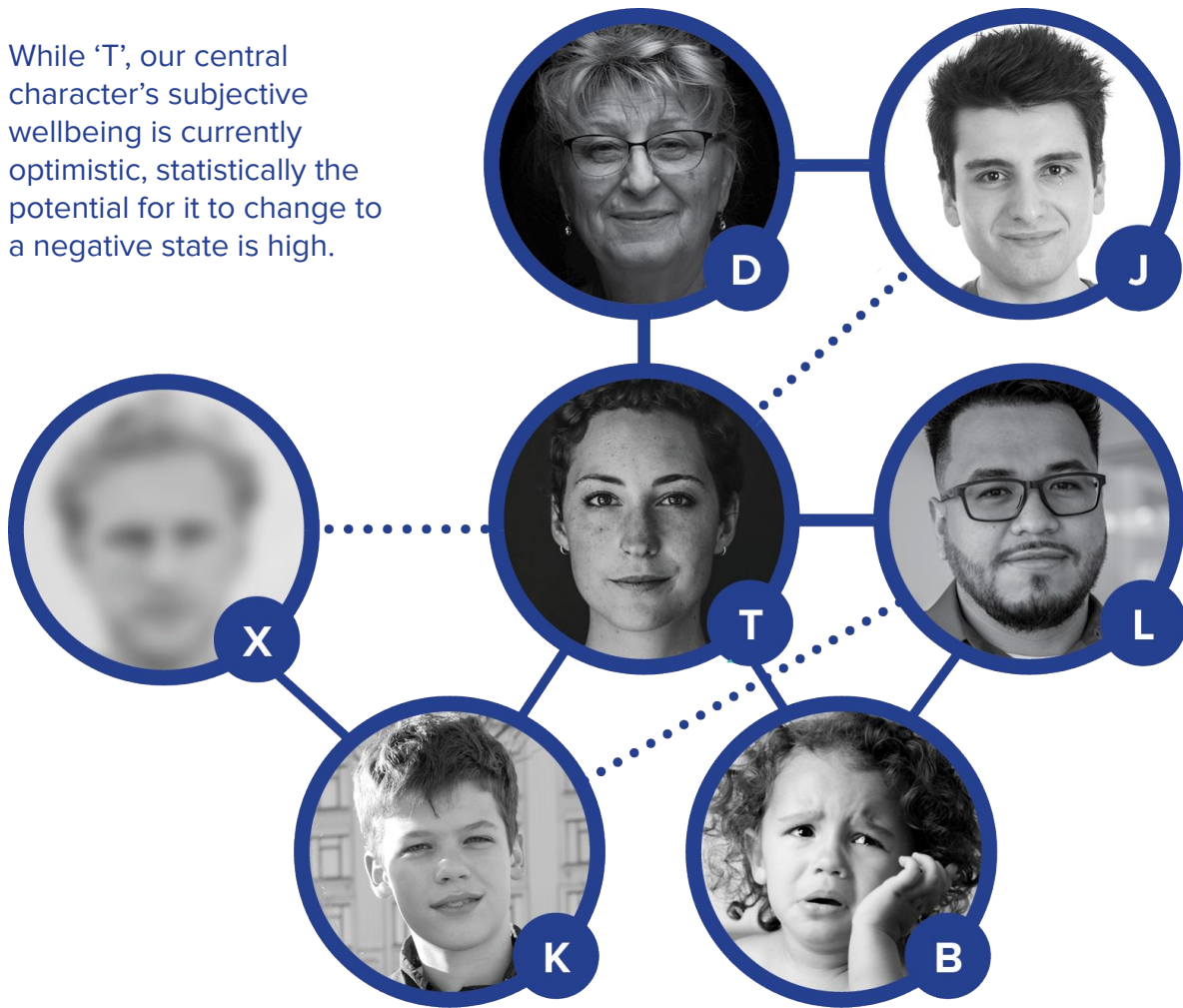
### Racial Violence

52% of racial violence in NZ occurs in the South Island

SCENE SETTING - EXTENDED WHĀNAU PERSONA

An extended whānau persona was presented to highlighted the vulnerabilities within a family dynamic.

While ‘T’, our central character’s subjective wellbeing is currently optimistic, statistically the potential for it to change to a negative state is high.



**T:** Mother of two. Shared care. Made redundant due to COVID. Currently retraining.

**L:** T’s partner. Sole income. Immigrant. Impacted by racial bias. Potential for burnout.

**D:** T’s Mother. Over 65, but still works part-time. Cares for B two days a week.

**J:** T’s brother. Moved back home with D due to mental health issues.

**K:** T’s first son. Starting to skip school

**B:** T & L’s son. Pre-school’s a major expense

**X:** T’s ex. History of alcohol abuse.

## PUTTING WHĀNAU AT THE CENTRE

With the premise that Local Government can offer fit for purpose solutions based on local needs, participants were asked to highlight a range of ideas that would have an impact on wellbeing.

### CENTRAL GOVERNMENT

Generic  
Population  
Services

The line between Central  
and Local Government  
Is not clear-cut.



**WORKSHOP OUTPUTS**

## **Overarching themes:**

Put whānau at the centre,  
and wrap services around them

Convening sustainable initiatives  
with long-term partnership  
funding agreements

The need to break down  
silos in order to achieve  
true systems change

## WORKSHOP OUTPUTS - COMMUNITY NEEDS

When analysing the range of discussions, the themes were split into community needs and operational needs.

All focus areas were rated as having potential for high impact, the only variation being effort.

Effort:     
Low Med High

- |  |   |
|--|---|
|  <b>1. Housing</b> <ul style="list-style-type: none"><li>• Social housing</li><li>• Affordable housing</li><li>• Housing first trust</li><li>• Resource Management reforms</li></ul>  |  <b>6. Health &amp; mental health</b> <ul style="list-style-type: none"><li>• Strategies for local funding</li><li>• Build capacity of individuals so they don't reach dependence</li></ul>      |
|  <b>2. Homelessness</b> <ul style="list-style-type: none"><li>• Create closer links with City Mission and other services</li></ul>  |  <b>7. Recreational Services and Facilities</b> <ul style="list-style-type: none"><li>• Improve health outcomes</li><li>• Reduce carbon use</li><li>• Attract small organisations</li></ul>      |
|  <b>3. Compulsory education</b> <ul style="list-style-type: none"><li>• Location and zoning, and its impact on size of schools and communities</li><li>• % of young people being provided adequate food</li><li>• Influence on curriculum - understanding of Civics</li></ul> |  <b>9. Community Hubs &amp; Events</b> <ul style="list-style-type: none"><li>• community kitchens</li><li>• Promote connection</li><li>• &amp; inclusion</li></ul>                             |
|  <b>4. Education</b> <ul style="list-style-type: none"><li>• Lifelong learning</li><li>• Te Reo</li><li>• Migrants - English as a second language</li><li>• Influencing the curriculum</li><li>• Supporting Young People</li><li>• Healthy lunches</li></ul>                  |  <b>8. Community safety</b> <ul style="list-style-type: none"><li>• Partnership with Police</li></ul>  |
|  <b>5. Service Navigating</b> <ul style="list-style-type: none"><li>• Access and connection</li><li>• Provide clarity about what support is available</li></ul>   |  <b>9 Employability</b> <ul style="list-style-type: none"><li>• Link between planning power, procurement, employment and skills.</li></ul>   |
|  |  <b>10. Digital Divide and Connectivity</b> <ul style="list-style-type: none"><li>• Working with Schools, Libraries and Tech Companies</li><li>• Connection with employment and jobs</li></ul> |
|  |  <b>11. Flood Protection &amp; Infrastructure</b> <ul style="list-style-type: none"><li>• future proofing in the face of climate change</li></ul>  |

## WORKSHOP OUTPUTS - OPERATIONAL NEEDS

**The operational needs could be clustered into considerations across four phases of implementation; connect, partner, fund and deliver. Discussions pointed to a need for a greater focus on integrated, sustainable partnerships.**

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### 1. Connect

- Use Council's power to convene and bring people together
- Develop approaches for council to gain a deeper connection and understanding of community needs.
- Human Connection. Every community is different, whether its a rural town or urban suburb, there needs to be someone knowledgeable in each community to ask for advice and support.
- Close the digital divide, to enable better communication and inclusion.
- Change the community's perception of council. Build trust and empathy.

### 2. Partnership

- Central Government with Local Government
- Local Government with Rūnanga, community groups and schools
- Community and Police working with education to tackle issues beyond the school gate
- Long-term impact projects alongside Rūnanga

### 3. Funding

- Securing long-term projects within Central Government's continuous shifts in focus
- Scoping Central Government funding. Fill a need, where they don't have a service delivery model
- Social procurement
- Trusts and commercial organisations (CSR)
- The rates model - currently property & asset focused not people focused

### 4. Delivery

- What can local government lead, enable, or advocate for?
- Bespoke delivery mechanisms that suit local needs
- Partnerships models to maximise impact and reduce duplication in delivery
- Break down the silos
- A village approach - smaller communities, equals more care

**NEXT SESSION**

**The Future for Local Government**

Friday 28 May, 9:30-12:30

At Clearwater

**WORKSHOP AGENDA**

Recap on discoveries  
from workshop one.

Explore opportunities  
to integrate and activate.



**CANTERBURY MAYORAL FORUM**

# **Future for Local Government**

**WORKSHOP TWO SUMMARY**

**MAY 2021**

**CANTERBURY  
Mayoral Forum**

## **Taking a ‘Strengths-based’ approach.**

Local Government exists to  
strengthen local values,  
wellbeing and identity.

Canterbury’s opportunity is to  
stimulate the high trust relationships  
emerging between its governance  
organisations to lead in delivering  
holistic outcomes for the community.

WORKSHOP PURPOSE

To build on our current strengths and stimulate existing opportunities for the wellbeing of whānau within our communities.

SUMMARY

The May 2021 workshop represented the beginning of the Future for Local Government Review. In a two-way discussion, the review team and the Mayoral Forum explored the preferred future for local government. The session concluded by highlighting a range of actionable partnership projects that exercise the inherent strengths of local governance in the community.

Core Focus

- Building familiarity of the review team, their kaupapa and process.
- Begin a two-way dialogue between the review team and the Canterbury Mayoral Forum.
- Develop collaborative projects that enable wellbeing within our local communities

OVERVIEW

INTRODUCING THE REVIEW PANEL

Jim Palmer  
Bryan Patchett  
Sarah Polaschek

Fielded questions regarding their process and remit. The initial phase is to engage with governance organisations across NZ to report on their strengths opportunities and challenges.

STRENGTHS AND OPPORTUNITIES

The Mayoral Forum and other representatives responded to two questions set by the review team:

1. What are the strengths and successes of the current system?
2. What are the opportunities to improve the local government system?

OPPORTUNITIES FOR ACTIVATION

Tables then built on discoveries from the March Workshop to identify latent, actionable opportunities for community wellbeing.

The activations were framed based on a community need and local pioneers servicing that need.

FORUM FOR OPPORTUNITY

Synthesising the outcomes from both March and May’s workshops into an action plan.

The core outcome from the March session was to develop more integrated sustainable partnerships. May’s workshop highlighted opportunities to action.

## SUMMARY

# Purpose and scope of the the Future for Local Government review

**The Minister is seeking recommendations from the Review that look to achieve:**

- a resilient and sustainable local government system that is fit for purpose and has the flexibility and incentives to adapt to the future needs of local communities;
- public trust/confidence in local authorities and the local regulatory system that leads to strong leadership;
- effective partnerships between mana whenua, central and local government in order to better provide for the social, environmental, cultural, and economic wellbeing of communities; and
- a local government system that actively embodies the Treaty partnership, through the role and representation of iwi/Māori in local government, and seeks to uphold the Treaty of Waitangi (Te Tiriti o Waitangi) and its principles through its functions and processes.

## SUMMARY

# Strengths and Successes

### TABLES WERE ASKED:

## What are the strengths and successes of the current local governance system?

**The key strength of local governance is its social licence to service the unique needs of the community.**

Local governance is:

- Accountable
- Visible
- Agile
- Trusted

### INSIGHTS

- We are agile and can be creative collectively
- We are accountable and visible
- The more local we are, the more the community can connect
- Our Mayoral leadership and influence
- Our ability to convene both private and public organisations from within our communities and lead in times of crisis
- We are elected locally and have a mandate to act within the interests of the community
- Our relationships with Rūnanga and Iwi
- Nature of Canterbury - We enable innovation
- Community governance structures, such as schools, allow people to see themselves as integral to community, creating trust
- Local governance allows local issues to come to the fore and be dealt with
- The willingness to get community views, including Mana Whenua and influence decisions.
- Local people, local accountability to local solutions
- The trust in relationship between ourselves as elected members in our communities that we represent

## SUMMARY

# Short-term Opportunities

## TABLES WERE ASKED TO:

### Identify two or three early opportunities

#### Building capability across all governing organisations to enable more collaboration.

Capturing evidence (data) of the social innovation happening in Canterbury.

- Be Agile
- Collaborate
- Showcase
- Streamline

#### INSIGHTS

- Take the opportunity to rationalize and strengthen the LTP and Annual Plan process.
- Look towards exemplars such as the Mayor's Task Force for Jobs
- Take the early opportunity to work in a greater partnership with TLAs, ECan, EPAs, Taumata Arowai and Mana Whenua
- Co-governance with Mana Whenua and greater connection there
- Implement nationally comparative wellbeing indicators
- Showcase more of what we're good at, and how that shows we're delivering on wellbeing
- Reframe 'local government' to 'local service delivery' to change the context
- Be evidence based. Speak directly to the government's wellbeing agenda, because Treasury can speak to all government departments.
- Streamline processes and build capability and capacity, particularly from Ngai Tahu's perspective so that we can engage properly and be adequately resourced
- Have a holistic approach to how engagement happens. For example, a structure such as navigators that come from the community who go out and empower community and whanau.
- Less time discussing and more time doing.

## SUMMARY

# Long-term Opportunities

### TABLES WERE ASKED TO:

## Identify six long-term opportunities to significantly improve the local government system?

Working with Mana Whenua to achieve intergenerational wellbeing.

A share of local consumption tax to reinvest into projects that improve intergenerational wellbeing.

An evidence-driven framework that is responsive to community needs.

### INSIGHTS

- Improve trust and confidence with factual data
- Examine the process and the value of the long term planning process
- Build capability within our partnership with Mana Whenua
- The wider our network the stronger we will be because we have capability
- Capability building to ensure a high level of understanding of different governance, from Mana Whenua to community
- Consideration of the flow on effect when one part of government makes a decision – how does it flow on to others?
- Consumption tax should be shared to create sustainable economic growth, which funds future sustainable economic growth for our communities
- Shift the relationship between central and local government from 'parent-child' to an equal partnership
- Develop a framework that identifies the hierarchy of needs across the broader community. Recognise and address the local differences and prioritise of each of those groups
- Develop a more integrated approach of delivery across a range of activities. For example, making infrastructure decisions based on health and wellbeing of our communities
- Progress in legislation to ensure Mana Whenua have input into local decision making

ACTIVATIONS

# Putting our local strengths into practice





## OUTCOMES

### Actionable opportunities

Building on the areas of focus from the March session, tables were asked to identify a wellbeing need within the community and highlight pioneering organisations or individuals who are enabling transformation of communities.

#### 1. Kaiārahi

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**Concept:**

A network of Kaiārahi (navigators) identify areas of community need, orientate citizens and influence prioritisation of resources.

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**Wellbeing need:**

Navigating the wide range of social services is often challenging and overwhelming. Depending on your personal network, you may not get the best advice you need.

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**Pioneers:**

[Together Hurunui](#)  
[Whānau Ora](#)

#### 2. Mental Health

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**Concept:**

Working in partnership with the local health authority to provide early support and guidance to whānau impacted by mental health.

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**Wellbeing need:**

Whānau and friends are the early-responders to mental health problems in the community. It is difficult to get support until the situation has escalated to harmful levels.

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**Pioneers:**

[No Wrong Door](#)

#### 3. Pathways

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**Concept:**

Work with schools and tertiaries to provide more personalised and localised pathways to meaningful employment.

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**Wellbeing need:**

Whether young or old, finding or transitioning to meaningful employment is challenging. Securing effective, relevant, localised guidance can reduce stress and build confidence.

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**Pioneers:**

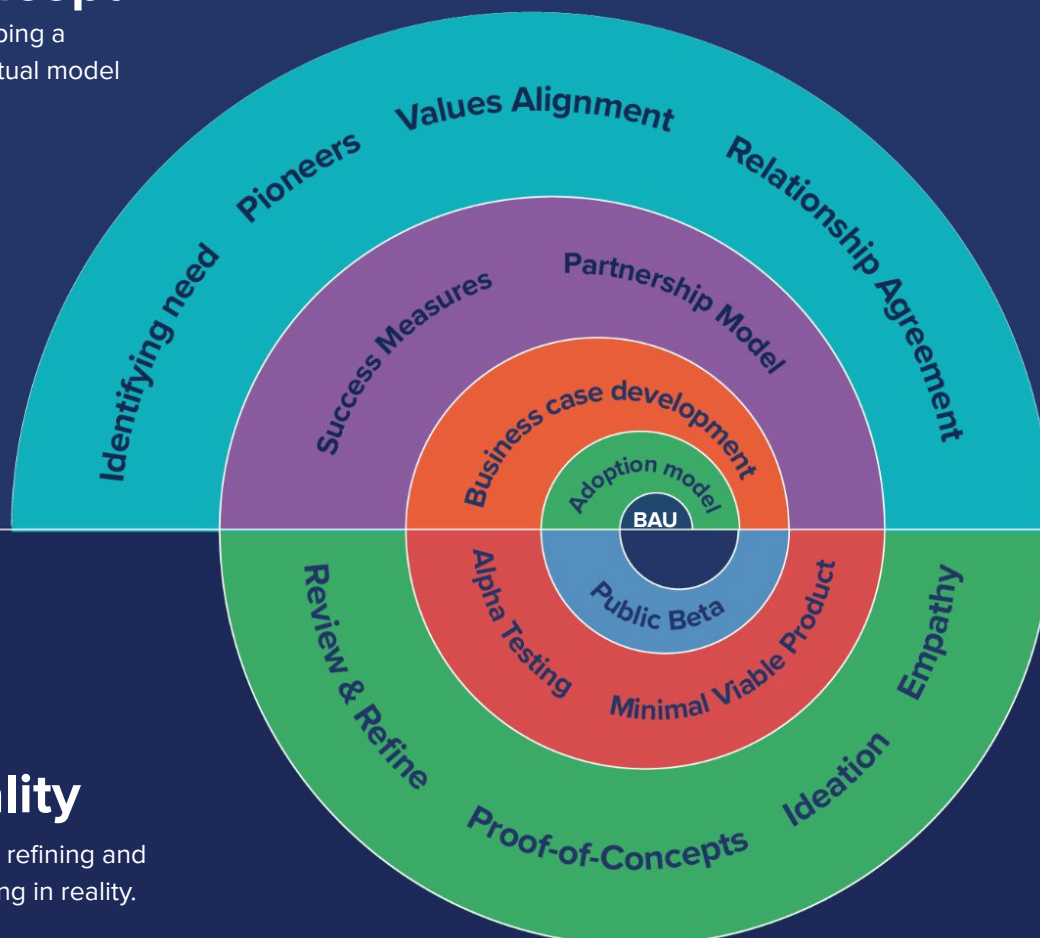
[Big Brother, Big Sister](#)  
[24/7 Youth](#)

## MODEL FOR TRANSFORMATION

Enabling an operational shift from business-as-usual to a new model of partnership requires an open mindset throughout an iterative process of testing and refinement.

### Concept

Developing a conceptual model



### Reality

Testing, refining and improving in reality.

This diagram highlights that the journey from the conceptual proposal of a new approach, partnership or model of operating goes through many iterations before reaching business-as-usual.

The majority of the journey is a process of discovery, capability building and learning. Each step provides the evidence and insight required to make the next step.

## IMMEDIATE ACTION

# Combining our focus on local solutions to wellbeing with the current health reforms.

The collective observations point towards more integrated partnerships operating at a hyperlocal level. The overarching objective is to offer guidance to whānau and citizens in need early, and at the places they engage at, rather than expecting them to come to us.

## LEVERAGING LOCAL SERVICE CENTRES

With our network of libraries, recreation centres, pools, community centres and other facilities, local council provides the best platform of hyperlocal interfaces to the community.

There is opportunity for these community centres to provide a range of wellbeing support through integrated partnerships with other specialist social services.

## CAPABILITY, FUNDING AND DATA

The shift towards measures of wellbeing requires a new level of pastoral care from public sector staff. This shift in focus will require capability development to enable staff to identify and orientate citizens towards appropriate specialist services.

Mechanisms within government need to be established to appropriately fund 'connector' roles within partnerships.

By aggregating the insights we can better measure the impact of resourcing and localised interventions.

## NEXT STEPS: DEVELOP A PARTNERSHIP PROPOSAL

Convene a meeting with relevant decision makers to develop a proposal that meets the needs of the health reform, local government's wellbeing mandate and our local communities.

Local government is one of the most important institutions our species has created for expanding human wellbeing.

**PAUL DALZIEL**

Deputy Director,  
Agribusiness and Economics Research Unit,  
Lincoln University

**Date:** 25 June 2021

**Presented by:** Secretariat

## **Working group terms of reference**

### **Purpose**

1. The purpose of this paper is to review and endorse updated terms of reference for regional working groups that report through to the Policy Forum.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. **Endorse the revised terms of reference for the Natural Hazards Risk Reduction Group**

### **Background**

2. As part of the Chief Executives Forum's review of regional working groups, it was agreed at the 25 January 2021 meeting that all working groups review their terms of reference and revise them into a new, consistent template.
3. This was to ensure working groups' terms of reference contained clear information on their purpose, scope, membership and operation, and that terms of reference were consistent across the range of regional working groups.
4. The Chief Executives Forum agreed that the Corporate, Operations and Policy Forums endorse the revised terms of reference for groups reporting to them at the next forum meeting.

### **March Policy Forum meeting**

5. At the March Policy Forum, members endorsed terms of reference for the Planning Managers Group.
6. It was noted that terms of reference for the remaining two groups would be provided for endorsement at a later stage.

## **Progress update**

7. Terms of reference for the Natural Hazards Risk Reduction Group have been updated and are attached. The key change to note is that meeting objectives in the National Disaster Resilience Strategy has been added to the Group's purpose.
8. Terms of reference for the Climate Change Working Group will be ready for the Policy Forum's endorsement at the next meeting.

## **Attachments**

- Terms of reference - Natural Hazards Risk Reduction Group

# **Canterbury Natural Hazards Risk Reduction Group: Terms of reference (14 June 2021)**

## **Background**

1. In 2016 the Canterbury Chief Executives Forum endorsed the development and implementation of a regional approach to managing natural hazard risk in Canterbury. This led to the formation of the Canterbury Natural Hazards Risk Reduction Group.
2. These terms of reference replace any previous terms of reference.

## **Purpose**

3. The purpose of the Working Group is to:
  - 3.1. develop, maintain and implement a regional approach to managing natural hazard risk in Canterbury, which meets an objective of the current Canterbury Civil Defence Emergency Management Group Plan and the National Disaster Resilience Strategy.
  - 3.2. ensure alignment and coordination between this Group, the Regional Climate Change Working Group, and the Canterbury Planning Managers Working Group. The Chairs of these three groups will achieve this alignment through the Canterbury Policy Forum
  - 3.3. align the working group's work programmes with the priorities and work programme of the Canterbury Chief Executives Forum
4. The Working Group reports to the Canterbury Policy Forum.

## **Scope**

5. Matters subject to the Working Group's consideration are:
  - 5.1. identification and exploration of opportunities to reduce hazards risk within the Canterbury region
  - 5.2. development, maintenance and implementation of a regional natural hazards management approach / hazard risk reduction strategy which:
    - identifies on a hazard-by-hazard basis the key actions that will result in a reduction of the economic and social cost of hazards in the Canterbury region

- identifies the tools which can result in a reduction of hazards in the Canterbury region
- has the support of local authorities, key stakeholders, and the wider community.

5.3. The May 2016 “A regional approach to management natural hazards” remains as the key document for the Group and lists the current milestones of the Group.

## **Membership and operation**

6. The members of the Working Group include a mix of planners, hazard analysts, strategic advisors, and emergency management staff from each of the 11 local authorities in Canterbury region, and Te Rūnanga o Ngāi Tahu.

7. The Group shall comprise:

- Chairperson
- Secretariat
- Civil Defence Emergency Management
- representation from the northern councils (Selwyn, Waimakariri, Hurunui and Kaikōura Districts)\*
- representation from the southern councils (Ashburton, Timaru, Mackenzie, Waimate and Waitaki)\*
- Environment Canterbury\*
- Christchurch City Council\*
- Te Rūnanga o Ngāi Tahu (to be confirmed).

(\* These groups may be represented by more than one member to ensure planners, Civil Defence Emergency Management staff, strategic policy, and hazards staff are appropriately represented.)

8. Membership of individuals or agencies outside of the above must be approved by the Policy Forum.

9. The Working Group will meet four times per year.

10. The Working Group shall hold a minimum of one meeting in person each year, and the remainder virtually. The in-person meeting location within Canterbury will be at the discretion of the Working Group.

11. A Chair shall be nominated annually by the working group and approved by the Policy Forum. The Chair is eligible for reappointment.

12. Setting meetings, agendas, minutes and reporting is the responsibility of the working group.

13. The Working Group will host a forum of agencies, stakeholders and local authority staff who have a role in risk reduction, which will be known as the Risk Reduction Forum, at least once per year but preferably two to three times per year. The Risk Reduction Forum will ensure that the Group is representing the views of all Councils, provide focus areas and will provide a fresh critique of the work programmes.



## **Work programme**

14. The Working Group will develop its work programme annually and report on this quarterly to the Policy Forum.
15. Work programmes must be aligned to the Plan for Canterbury.
16. Work programmes outside of the Plan for Canterbury will be submitted to the Policy Forum for approval, and endorsed by the Chief Executives Forum
17. The Working Group will ensure its work is aligned with that of the Climate Change Working Group and the Planning Working Group.

## **Review and amendment of these terms of reference**

18. The Working Group may recommend changes to its terms of reference to the Policy Forum. The Chief Executives Forum must endorse any changes.
19. The Chief Executives Forum will review the terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Policy Forum, 25 June 2021

**Date:** 25 June 2021

**Presented by:** David Ward, Chair

## **Resource management reform update**

### **Purpose**

1. This paper provides an update on the resource management reform process.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. note the update provided in the paper.

## **Exposure draft of the planned Natural and Built Environments bill**

2. The Government has not provided any formal advice on the date for the release of the exposure draft. The Ministry for the Environment (MfE) website still refers to a select committee process in the second half of 2021.
3. The Planning Managers Group has set aside its July meeting to consider the draft, should it be publicly available at that time.
4. The current timeline for the reform process is:
  - Mid-2021: exposure draft containing key parts of the Natural and Built Environments (NBE) bill
  - June-Sep 2021: select committee inquiry to develop the bill; work on the Spatial Planning bill and Climate Change Adaptation bill occurring in parallel
  - Dec 2021: NBE bill introduced to Parliament
  - Jan-Nov 2022: select committee consideration of NBE bill
  - Dec 2022: NBE bill passed into law
  - Feb 2023: Spatial Planning and Climate Change Adaptation bills passed into law.
5. At the LGNZ Rural and Provincial meeting on 10-11 June 2021, Minister Parker was asked by attendees when they would be consulting with local government on the reforms. At this stage there has been no response to this question.

## **Local Government Forum of Chief Executives**

6. The Ministry for the Environment and Department of Internal Affairs has convened a Local Government Forum of Chief Executives. Initially this forum did not have any representation from Canterbury or LGNZ Zone 5. Following discussions with Department of Internal Affairs, they have agreed to include a Chief Executive from Canterbury.
7. At the May Chief Executives Forum it was agreed Jim Harland, Waimakariri Chief Executive, would join the Forum.
8. The original purpose of the Local Government Forum of Chief Executives was to provide input to the development of the exposure draft, and this is the current focus of the group, it is expected that the forum will also discuss other aspects of the reform, with a particular emphasis on the organisational/system level impacts of the proposed reforms.
9. The Chief Executives Group is also providing advice on how governance and decision making could take place when the NBE bill and Strategic Planning legislation are prepared and critical success factors for the new system.
10. Through representation on this group there may be an opportunity for Canterbury councils to advocate directly with the Minister and/or MfE officials to ensure that they are aware of Canterbury's interest in assisting in the development of the new legislation. This would provide one strong voice for Canterbury and help ensure the provisions of the new legislation are fit for purpose and capable of being implemented.
11. The relatively recent consultation conducted by MfE regarding the development of the National Planning Standard provides a good example of how this consultation could work. MfE formed a council reference group to help test provisions and obtain feedback. It was informal, quick, and appreciated by both parties.

## **Resource management reform reference group**

12. Taituarā has recently established a Resource Management Reform Reference Group (RMRG) to assist the local government sector to contribute to the reform of the resource management system by identifying issues with the potential to impact on local authorities and to support the sector's transition to and implementation of the new system. Nominations were sought from across the country for membership of this group.
13. A key purpose of the RMRG will be identifying and advising on the practical issues that are likely to impact local government's ability to operationalise the new pieces of legislation that are proposed to replace the Resource Management Act 1991 and to transition to the new system. It will be responsible for:
  - developing and presenting local government sector responses on legislative and policy developments, including how they will impact on local government's operations

- preparing and presenting submissions representing local government sector concerns from a management and operational perspective
  - identifying resourcing and training/professional development needs to support local government to transition to and operationalise the resource management system reforms, including identifying training and professional development needs, and developing or commissioning programmes to meet those needs
  - monitoring local government's transition to the new resource management system; and
  - building relationships with stakeholders with interests in, or the ability to influence local government's operating environment.
14. The RMRG will largely inform the response to the reform proposals that Taituarā provides on behalf of its members but may also have opportunities to feed into central government's policy development work programme.
15. The Secretariat has been advised that this group does not have representation from Canterbury. However, the Secretariat has offered to be a conduit between the group and Canterbury councils. The Policy Forum may wish to discuss how this group might be leveraged and how engagement can occur so that Canterbury councils are kept informed through the reform process.

**Date:** 25 June 2021

**Presented by:** Secretariat

## **Regional Forums update**

### **Purpose**

1. This paper reports on the work of regional forums since March 2021.

### **Recommendations**

**That the Canterbury Policy Forum:**

1. receive the quarterly report from the Secretariat
2. note updates to the three-year work programme as reported to the Mayoral Forum on 28 May 2021.

### **Key points**

2. The Mayoral Forum met on 28 May. It held workshops on the future for local government on 19 March and 28 May.
3. The Chief Executives Forum met on 3 May.
4. The Operations and Corporate Forums met on 14 June.

### **Canterbury Mayoral Forum**

5. The Mayoral Forum met on 28 May. It held workshops on the future for local government on 19 March and 28 May (following the Forum meeting).
6. More information on the meetings and workshops is set out below.

### **28 May 2021 meeting**

7. At this meeting, the Mayoral Forum:
  - discussed Three Waters reform and recent cross-regional/takiwā meetings, and the recent meeting with the Minister of Local Government led by LGNZ Zone 5 and 6 mayors and Ngāi Tahu
  - received an update from the Essential Freshwater Steering Group (see below for more information) and agreed to focus the August Mayoral Forum working dinner on this issue

- received an update on CREDS and agreed to advocate with government, telecommunications companies and Crown Infrastructure Partners on resolving mobile blackspots on Canterbury State Highways
- discussed the Government's Budget 2021
- reviewed progress with the three-year work programme
- received updates on the work of the Climate Change Steering Group (see below for more information), the councillor Biodiversity Champions group, and progress with the Canterbury Water Management Strategy.

8. The Mayoral Forum next meets on 20 August.

### **Future for local government workshops**

9. In light of the significant reform process under way for the sector, the Mayoral Forum commenced a series of facilitated workshops to prepare for the future for local government.
10. More information on these workshops is outlined in the future for local government update report (item 6)

### **Climate Change Steering Group**

11. The Mayoral Forum's Climate Change Steering group met on 8 March and 4 June.
12. At the 8 March meeting, members agreed to develop regional submissions on three consultations being undertaken by the Ministry for the Environment this calendar year (National Direction on industrial greenhouse gas emissions, National Adaptation Plan, and National Emissions Reduction Plan), and endorsed the regional climate change working group to progress options for a regional climate change position statement/policy, and council-level climate change risk assessments. The Steering Group also agreed to host another regional climate change workshop for elected members later in the year.
13. At the 4 June meeting, members discussed progress with the regional climate change risk assessments and gave advice and direction on the process and communications approach for the remainder of the project.

### **Three Waters**

14. The Three Waters Advisory and Steering Groups met regularly as the Three Waters Service Delivery Review progressed between March and April. Cross-regional/takiwā meetings with councils and iwi across the South Island are continuing.

### **Essential Freshwater Steering Group**

15. The Mayoral Forum's Essential Freshwater Steering Group held its first meeting on 22 March, having been established at the November 2020 Mayoral Forum.

16. The Steering Group approved its terms of reference and agreed a communications plan to ensure Canterbury was speaking with one voice on the freshwater reforms. The group intends to meet again prior to the next Mayoral Forum.

## **Chief Executives Forum**

### **3 May 2021 meeting**

17. At the meeting on 3 May, the Chief Executives Forum focused on:
- closing out the Three Waters Service Delivery Review project
  - reflections on the Government's three waters reform process and recent cross-regional meetings
  - the Government's recently announced review into the future of local government, including:
    - a discussion on how best to approach engaging with the review
    - the agenda for the 28 May workshop
    - how preparing for the future for local government can be incorporated into regional forums' work programmes.
  - a discussion about resourcing implications for councils because of resource management reforms
  - a discussion about the intersect between, and alignment of, the Canterbury Water Management Strategy and the Essential Freshwater reform package
  - reviewing a draft regional submission on the Government's freedom camping discussion document
  - reviewing and updating the three-year work programme.
18. The Forum noted that neither the resource management reforms nor the Future for Local Government review were included in the three-year work programme. The Forum agreed that both these items should be included in the current work programme.
19. There was some discussion at the meeting about establishing a cross-discipline working group, in particular for the review of local government, however it was decided that this would become a standing item at Chief Executives Forum meetings and that work arising from discussions could then be directed to the Operations, Corporate and Policy Forums as relevant.
20. The Forum agreed a regional submission should be developed on the Infrastructure Commission's draft 30-year infrastructure strategy. This is now under way, and due for submission on 30 June.

## **Corporate Forum**

21. At its meeting on 14 June, the Corporate Forum:

- received a presentation from Bay of Plenty Local Authority Shared Services on the MahiTahi Local Government Collaboration Portal
- approved terms of reference for the Canterbury Public Records Act Executive Sponsors Group, the Canterbury Records and Information Management Support Group, and the Finance Managers Group
- received updates from members on the digitisation plan framework, collaborative procurement, and working group activities in the last quarter
- received an update on the Mayoral Forum's activities in relation to the future for local government.

## Operations Forum

22. At its meeting on 14 June, the Operations Forum:

- received an update on three waters reform
- approved terms of reference for the Stormwater Forum and the Regulatory Managers Group
- received an update on the Mayoral Forum's activities in relation to the future for local government
- received an update on the Ministry for the Environment's waste work programme
- received an update from Environment Canterbury on the recent regional flooding event
- received updates on the CWMS Fit for Future programme, the draft regional submission on the Infrastructure Commission's draft 30-year infrastructure strategy, and working group activities in the last quarter.

## Next meetings

23. Scheduled forum meetings coming up are:

26 July	Chief Executives Forum
6 August	Mayoral Forum hui with Papatipu Rūnanga chairs
9 August	Essential Freshwater Steering Group
20 August	Mayoral Forum
13 September	Corporate and Operations Forums
17 September	Climate Change Steering Group

## Attachments

- Three-year work programme.



# Three-year work programme 2020–22

as at 8 June 2021

WHAT	TASK	PLAN FOR CANTERBURY PRIORITY	SPONSOR	LEAD	ACTION	DUE	STATUS	UPDATE
Canterbury Water Management Strategy	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Sustainable environmental management of our habitats	Mayoral Forum	Jenny Hughey	Request the Regional Committee to work with CWMS partners to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region in order to maintain and nurture commitment to the delivery of the CWMS	30/09/2022	On track	Updated Zone Committee terms of reference approved CMF 27 November 2020
						30/06/2021	On track	
	Renew community acceptance and commitment to the Canterbury Water Management Strategy				Progress report on joint actions undertaken to deliver the CWMS across Canterbury	1/12/2021	On track	Work in progress with CWMS team
					CWMS Regional Committee reports on progress towards the 2025 and 2030 goals	30/06/2022	On track	Work in progress with CWMS team
Build capacity and influence to understand climate impacts, risks and opportunities and incorporate these into regional planning documents and community awareness.	Complete our first regional climate change risk assessment, aligned with the national climate change assessment, and identify critical gaps in our adaptation planning	Climate change mitigation and adaptation	Mayoral Forum	Climate Change Steering Group	Progress Stages 2 and 3 of the Climate Change Risk Assessment	30/06/2021	On track	Climate Change Risk Assessment (Stage 2 & 3) expected to be completed third quarter 2021
	Encourage all Canterbury local authorities to complete carbon footprint assessments, to inform action plans for reductions				All Canterbury local authorities are encouraged and supported to commission council carbon footprint assessments	31/12/2020	Delayed	Working group went to market in December 2020 with an RFP and expected to be in a position to begin negotiations and plan the implementation of the agreed methodology for reporting on carbon emissions by February 2021. A project update will be provided to the CEs Forum meeting in July.
	Encourage Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement.				Communicate to Environment Canterbury the Forum's concern that climate change mitigation and adaptation be addressed in the new Regional Policy Statement	30/06/2021	On track	Letter has been drafted from CMF to Environment Canterbury asking that climate change mitigation and adaptation be factored into the new Canterbury Regional Policy Statement.
CREDS 2016–2019 continuing work programmes	Mobile and broadband coverage mapping and analysis	Shared economic prosperity	Mayoral Forum	Secretariat		1/03/2020	Complete	Final report delivered and advocacy letter has been sent.
	Canterbury Story						Complete	Canterbury Story was launched in March and is now active, with over 1300 assets available on the website. To date has minimal traffic to the site. CEs have requested that Secretariat review with ChchNZ to see what can be done to keep website relevant.
	Food, Fibre and Innovation				High value manufacturing Value added production		On track	UC nearing completion of industry roadmaps, FFA Challenge attracted high quality entrants with winners announced earlier this month, and initiatives are underway with Ara and FoodSouth to continue to build the industry pipeline and improve productivity.
	South Island Destination Management plan						On track	South Island Destination Management plan completed in March 2020, not yet formally launched due to COVID-19. Next steps for this will be evaluated at the August Mayoral Forum.

Freshwater Package investments	Advocate with Government for the region's interests to be addressed in the investment decisions to support the Government's Freshwater Package	Sustainable environmental management of our habitats	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington		On track	Essential Freshwater Steering Group established and held first meeting in March.
Education Forum	Facilitate a forum of key tertiary education and training providers to enable the exchange of ideas and information and support collaboration Advocate for transition of secondary students to further study and training or work	Shared economic prosperity	Mayoral Forum	Dan Gordon	Forum meets at least twice each year	30/06/2021	On track	
Skilled Workforce	Advocate with Government for education and immigration policies that deliver a skilled workforce now and into the future	Shared economic prosperity	Mayoral Forum		Add to the agenda for the Mayoral Forum visit(s) to Wellington	30/11/2020	On track	Discussed Mayoral Forum 19 February 2021
Better freight options	Participate on the Canterbury Regional Land Transport Committee	Better freight transport options	Mayoral Forum		Communicate to the RTC the forum's desire that the new RTLP provide a planning and investment framework that results in fewer trucks on the road		On track	Freight Tour was held 18 / 19 February 2021
	Collaborate with South Island chairs of RLTC to drive multi-modal transport planning investment						On track	
	Advocate with Government for investment in multi-modal transport outcomes, especially moving more long-distance freight by rail				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington		On track	Discussed Mayoral Forum 19 February 2021 Met with Minister Wood 27 May 2021
Three Waters	Build a collaborative response to central government's Three Waters review, including: - build consensus on strategic intent – where we want to get to, in relation to national direction and developments - identify key risks, challenges and barriers - recommend priority actions for CEF consideration	Three Waters services	CEs Forum	Three Waters Project Manager / Secretariat		31/12/2020	Complete	Steering Group and Advisory Group established. Consultant appointed. This workstream is now complete.
	Review Three Waters service delivery arrangements across Canterbury					30/06/2021	On track	Consultant has gathered data. Workshops with representatives from south island councils and iwi are underway.
	Advocate a Three Waters regulatory system that utilises risk-and evidence-based interventions to ensure safe and efficient delivery of water services				Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington		On track	Meeting with Minister Mahuta 12 May 2021, with LGNZ Zone 6 and Ngāi Tahu
Collaboration on 2021 LTPs	Facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)		Policy Forum	David Ward / CCF		31/03/2020	Complete	LTP collaboration has concluded and the group was very successful
Review of Canterbury Regional Policy Statement	Facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement	Climate change mitigation and adaptation	Policy Forum		Encourage Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement	30/06/2021	On track	Letter drafted to be sent from CMF to Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement.

Update Canterbury Biodiversity Strategy	Oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity	Sustainable environmental management of our habitats	Policy Forum			30/06/2021	On track	Environment Canterbury's LTP includes the Canterbury Biodiversity Strategy review and work will commence when the Government announces the NPS IB. Canterbury Regional Biodiversity Champions Group established in Environment Canterbury.
IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan		Corporate Forum	CIOs	Conduct a stocktake of where everyone is at	30/06/2020	On track	CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030 Discussed at CE Forum 2 November 2020, on track
	Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal					30/11/2020	Update needed	
Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning Develop a proposal for consideration by member councils		Corporate Forum	CFMG	CEs Forum on 27 July agreed for CFMG to contract Deloitte to analyse third-party expenditure by Canterbury councils, to inform collaborative procurement options	30/11/2020	On track	
Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region		Operations Forum	DWRG			On track	COF agreed 16 March 2020 to share advice and lessons learned in implementing drinking water safety plans, and draw on the Drinking Water Reference Group for technical input
Resource Management Reform	Engage with central government on the resource management reforms through participation in the Local Government Forum of Chief Executives for resource management reform, reviewing and preparing submissions on new legislation, participating in Select Committee processes		Chief Executives Forum	David Ward	Jim Harland nominated for Local Government Forum of Chief Executives for resource management reform Policy Forum (through CPMG) keep watching brief on exposure drafts of the Natural and Built Environment Act and prepare to draft a regional submission when released	30/06/2021	On track	Jim Harland has been nominated. Waiting for central government to release exposure drafts of legislation. This has been set as a standing item on CE Forum agendas.
				Policy Forum	Policy Forum (with CCWG & CPMG) keep watching brief on drafts of Strategic Planning Act and Climate Change Adaptation Act		On track	
Future for Local Government	Engage with central government on the future for local government by supporting development of a regional approach and participating in the Future for Local Government Review		Mayoral Forum	Chief Executives Forum	Progress actions from the Future for Local Government Workshop (April 2021) and actively participate in engagement with central government's Future for Local Government Review	1/04/2023	On track	Initial workshop held 19 March 2021, including papatipu rūnanga chairs and central government regional directors. Follow-up meeting and workshop to be held 28 May with chair and executive director of Local Government Review Panel, papatipu rūnanga chairs and central government regional directors.

#### Key to acronyms

CCWG	Climate Change Working Group	CIOs	Chief Information Officers Group	CREDS	Canterbury Regional Development Strategy
CEF	Chief Executives Forum	CMF	Canterbury Mayoral Forum	CWMS	Canterbury Water Management Strategy
CEMG	Canterbury Engineering Managers Group	COF	Canterbury Operations Forum	DWRG	Drinking Water Reference Group
CFMG	Canterbury Finance Managers Group	CPF	Canterbury Policy Forum	ECan	Environment Canterbury

<b>Report from:</b>	James Thompson
<b>Date:</b>	25 June 2021
<b>Presented by:</b>	James Thompson

## Recommendations

That the Canterbury Policy Forum:

- 1 **note** this report.

Significant activities in this quarter	<p>The Natural Hazards Risk Reduction (NHRR) Working Group has not met for over 12 months and requires reconfirming of its membership. A call for nominations to the Working Group is required to begin this process.</p> <p>A Natural Hazards Risk Reduction Forum was held on 29 April. It was attended by 24 council representatives. Topics included:</p> <ul style="list-style-type: none"> <li>a) regional planning update with a focus on changes to resource management legislation</li> <li>b) Melissa Heath from Residential Risk Analysis Ltd give us a presentation on what is happening in the insurance industry and how it may impact on individuals and council planning.</li> <li>c) council updates on hazard management work</li> <li>d) a short workshop on future topics for the Forum.</li> </ul> <p>Agenda item 7 includes updated terms of reference for the Group for the Policy Forum's consideration. Meeting objectives in the National Disaster Resilience Strategy has been added to the purpose for the Working Group.</p>
Contribution to Mayoral Forum three-year work programme	To be determined

Issues / risks / opportunities	In the 2021 Environment Canterbury Long Term Plan there is funding of approximately \$80k annually to assist the Working Group in the implementation of the “Natural Hazards Approach” milestones.
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### Natural Hazards Risk Reduction Group

<b>Purpose</b>	Development and implementation of a regional approach to managing natural hazard risk in Canterbury
<b>Chair / Members</b>	<p>Membership to be reviewed, but currently consists of:</p> <ul style="list-style-type: none"> <li>• James Thompson (Chair)</li> <li>• secretariat</li> <li>• Civil Defence Emergency Management</li> <li>• representation from the northern councils (Selwyn, Waimakariri, Hurunui and Kaikōura Districts)</li> <li>• representation from the southern councils (Ashburton, Timaru, Mackenzie, Waimate and Waitaki)</li> <li>• Environment Canterbury</li> <li>• Christchurch City Council</li> <li>• Ngāi Tahu (to be confirmed).</li> </ul>

### Work programme 2020–21

What	Who	By when	Measures of success	Status
To be determined				

<b>Report from:</b>	Canterbury Climate Change Working Group
<b>Date:</b>	25 June 2021
<b>Presented by:</b>	Dr Tim Davie (Convenor)

## Recommendations

That the Canterbury Policy Forum:

- note** the progress achieved to date by the Canterbury Climate Change Working Group on delivering its work programme for 2020/21

Significant activities in this quarter	<p>Released the <b>It's time, Canterbury region-wide climate change communications campaign</b> on 28 May in collaboration with communications teams at Canterbury councils and Te Rūnanga o Ngāi Tahu. The aim of the campaign is to encourage a better understanding of climate change in Canterbury, to help build resilience and support residents to adapt to the effects of our changing climate.</p> <p>Supported preparation of <b>regional submissions</b> Climate Change Commission draft advice to government and the national direction on industrial GHG emissions.</p> <p>Progressed the detailed stage 2 <b>Canterbury climate change risk assessment</b>. Final deliverables are due to be presented to the Canterbury Mayoral Forum on 19 November 2021.</p>
Contribution to Mayoral Forum three-year work programme	The CCWG continues to contribute to item 10a - Natural hazard risk management: monitor natural hazards management reform that includes climate change impacts, mitigation and adaptation and the possible emergence of a National Policy Statement for Natural Hazards.
Issues / risks / opportunities	<p>Canterbury climate change risk assessment project timeline delay due to extended engagement with expert groups and papatipu rūnanga.</p> <p>Potential risks to project timelines due to any future COVID-19 lockdowns.</p>

## Canterbury Climate Change Working Group (CCWG)

<b>Purpose</b>	To develop a shared understanding of the likely implications of climate change for the region, and strategies to manage the associated threats and opportunities. The working group will also support the provision of consistent information and advice to the community.
<b>Chair / Members</b>	Convenor: Dr Tim Davie – Environment Canterbury Members: Multi-disciplinary group of staff from territorial authorities, regional council, Te Rūnanga o Ngāi Tahu and papatipu rūnanga.

## Work programme 2021

What	Who	By when	Measures of success	Status
<b>Objective A: Capacity &amp; capability building</b> Priority Initiative A1: Continue to share information and expertise about climate change amongst partners and with our communities.	CCWG	Ongoing	Common understanding achieved.	Work in progress
<b>Objective B: Adaptation</b> Priority Initiative B1: Utilise ECan's initial climate change impact scan (literature review) for Canterbury and iterate	CCWG	July 2019	Used in first-pass climate change risk screening.	Complete
Initiative B2: Scope and deliver a first-pass climate change risk screening for Canterbury.	CCWG	July 2020	Screening reports released to public.	Complete
Initiative B3: Scope and deliver a detailed climate change risk assessment for Canterbury.	CCWG	November 2021	Assessment deliverables released to public.	Work in progress.
<b>Objective C: Transition &amp; mitigation</b> Priority Initiative C1: Continue to support councils to understand their in-house carbon emissions footprint and strategies to reduce this.	CCWG	Dec 2020	Corporate Forum leading joint procurement.	Complete

Initiative C2: Identify key threats and opportunities associated with transition and opportunities for partners to support a just and equitable transition for Canterbury.	CCWG	June 2021	Threats and opportunities identified in risk screening. Opportunities for partners to support identified.	Complete
<b>Objective D: Advocacy &amp; engagement</b> Priority Initiative D1: Work with the Climate Change Steering Group to engage with Central Government on climate change matters, including through submissions	CCWG	Ongoing	Evidence of central government engagement.	Work in progress