

Agenda

Canterbury Policy Forum

Date	Friday 6 October 2017
Time	12.00pm (lunch) for 12.30pm (meeting commences)
Venue	Council Chambers, Selwyn District Council, 2 Norman Kirk Drive, Rolleston
Attendees	Bill Bayfield (Chair, Environment Canterbury), David Ward (Selwyn), Angela Oosthuizen (Kaikōura), Hamish Dobbie (Hurunui), Mike Roesler (Waitaki), Geoff Meadows and Simon Markham (Waimakariri), Helen Beaumont (for Brendan Anstiss, Christchurch), Mark Low (Timaru), Toni Morrison (Mackenzie), Ronnie Cooper, Rebecca Clements (Te Rūnanga o Ngāi Tahu), Carolyn Johns (for Stuart Duncan, Waimate), David Perenara-O'Connell (Environment Canterbury), Vincie Billante (Ashburton), Stuart Duncan (Waimate)
In Attendance	Chris Keeling, Cameron Smith (Environment Canterbury) Secretariat: Anna Puentener, David Bromell, Louise McDonald (Minutes)
Apologies	Brendan Antstiss (CCC), Jill Atkinson (Environment Canterbury)

Item	Person
-------------	---------------

- | | |
|---|-------|
| 1. Welcome, introductions and apologies | Chair |
|---|-------|

Housekeeping

- | | |
|--|-------|
| 2. Confirmation of Agenda | |
| 3. Minutes from the previous meeting | Chair |
| a. Confirmation of meeting Minutes, 7 May 2017 | |
| b. Action points | |

Ngāi Tahu Presentation

- | | |
|--------------------------|---------------|
| 4. An overview of | Ronnie Cooper |
| - Te Rūnanga o Ngāi Tahu | |
| - Mana Whakahono a Rohe | |

For discussion and decision

- | | |
|---|---------------|
| 5. Environment Canterbury's draft community outcomes | Chair |
| 6. Addressing NZ's Biodiversity Challenge report (verbal) | Chris Keeling |
| 7. Regional submissions | Cam Smith |
| 8. Policy Forum budget and levies 2017/2018 | Secretariat |
| 9. Training proposal – using population data in policy and planning | Secretariat |
| 10. Nomination of the Chair | |

For information

- | | |
|--|----------------------------|
| 11. Canterbury Water Management Strategy (CWMS) - Targets Report | David Perenara - O'Connell |
| 12. National Water initiatives – update (verbal) | Chair |
| 13. Canterbury Planning Managers Group update (verbal) | Geoff Meadows |
| 14. Climate change working group update – (verbal) | Chair |

General business

- | | |
|-----------------------------------|--|
| 15. Other matters identified | |
| 16. Next meeting: To be discussed | |

Canterbury Policy Forum

Date: Friday 7 July 2017

Time: 12.30pm

Venue: Selwyn District Council, 2 Norman Kirk Drive, Rolleston

Present: Bill Bayfield (Chair, Environment Canterbury), David Ward (Selwyn), Simon Markham and Geoff Meadows (Waimakariri), Helen Beaumont (Christchurch), Toni Morrison (Mackenzie), Fabia Fox (Waimate), Hamish Dobbie (Hurunui), Mark Low (Timaru), David Perenara-O'Connell (Environment Canterbury), Ronnie Cooper (Ngāi Tahu) and Vincie Billante (Ashburton)

In attendance: Murray Washington (Selwyn), Nicole Randall (Christchurch), Cameron Smith (Environment Canterbury)

Secretariat: Anna Puentener, David Bromell, Louise McDonald (minutes)

Apologies: Brendan Anstiss and Richard Osborne (Christchurch), Mike Roesler (Waitaki), Stuart Duncan and Carolyn Johns (Waimate),

1. Welcome, introductions and apologies

Bill Bayfield welcomed attendees to the meeting. Apologies were noted.

2. Confirmation of agenda

The agenda was confirmed and the following matters added:

- Mana Whakahono a Rohe:lwi Participation Arrangements and processes update (Ronnie Cooper)
- Coastal Plan review (Bill Bayfield)

3. Minutes from the previous meeting

a. Confirmation of meeting Minutes

The minutes of the meeting held 7 April 2016 were accepted as a true and accurate record.

b. Action Points

The action schedule was reviewed.

Geoff Meadows reported on health and well-being in the Long-Term Plan (LTP) process following the LTP workshop. The District Health Boards are looking for early engagement with the LTP process for health issues.

Bill Bayfield confirmed that draft terms of reference for a compliance, monitoring and enforcement working group would go to the Chief Executives Forum.

All other items on the action list were covered by items on the agenda for this meeting.

4. Canterbury Climate Change Working Group terms of reference

Bill Bayfield spoke to this report and invited more members to join the Canterbury Climate Change Working Group, suggesting a mix of skills to include communications, engineering and policy expertise. He thanked those councils who had already nominated representatives:

David Bromell joined the meeting at 1.42 pm.

It was agreed that the working group would agree a way of working that would include avoiding duplication, and linking in with other organisations' work in this field.

Key assumptions will be incorporated into the Group's work programme, e.g. scenarios for rainfall, floods, sea level rise etc.

Ronnie Cooper advised that Ngāi Tahu had commissioned work from NIWA and this information could be shared with councils.

Resolved

The Canterbury Policy Forum:

- 1. endorsed the draft terms of reference for the Canterbury Climate Change Working Group.**

*David Ward / Bill Bayfield
Carried*

5. Canterbury Water Management Strategy update

Bill Bayfield introduced this item and advised that Cr David Caygill and Dr Andy Pearce, chair of the Regional Water Committee will attend the 25 August Mayoral Forum to report on the Canterbury Water Management Strategy.

It was noted that information that is circulated to the Mayoral Forum is also circulated to the Chief Executives.

The Canterbury Policy Forum noted the contents of the report.

Action point: future CWMS updates will go firstly to the Policy Forum, the Chief Executive Forum and then to the Mayoral Forum.

Item 6 was considered later in the meeting.

7 Review of regional submissions

Cameron Smith presented this report and advised a correction to the table in Appendix A – the Resource Legislation Amendment Bill submission was drafted by the Canterbury Planning Managers Group.

Working together and having support from the secretariat for the preparation of submissions and advocacy letters was strongly supported. It was confirmed that the joint approach would always accommodate individual councils presenting a different view or different emphasis on any issue.

Anna Puentener and David Bromell were thanked for assistance provided to councils and for their work bringing together the regional view.

Resolved

The Canterbury Policy Forum:

- 1. confirmed the value to councils of jointly produced submissions and advocacy letters**
- 2. agreed to take this paper, as amended to the Chief Executives Forum**
- 3. acknowledged the significant impact of the secretariat.**

David Ward / Bill Bayfield

Nicole Randall joined the meeting at 1.15 pm.

8. Assessing Resource Legislation Amendment Act implications

Cameron Smith presented this report and invited feedback on the usefulness of the information provided in the implication analysis that was attached to the report.

It was acknowledged that the national planning standards will have significant implications for formats, the preparation of documents and collaborative planning processes. Simon Markham advised that the Planning Managers' Group would provide a local authority perspective.

As signalled at the beginning of the meeting Ronnie Cooper provided an update on implications of Mana Whakahono a Rohe. Ngāi Tahu has conducted its own legal analysis of the changes introduced by the Amendment Act that identified two types of arrangement:

- Iwi-initiated arrangements
- Council-initiated arrangements.

At the higher level, arrangements will deal with strategic issues. It will be important that Papatipu Rūnanga have an equal role. Ngāi Tahu recognises that it will take time to figure out the new requirements of the Amendment Act and will allow time for people to work through it and develop partnerships.

In response to a question regarding current agreements with iwi, Ronnie reassured the meeting that existing agreements would stand. Ngāi Tahu would continue to build on what has already been established. They do not want to duplicate council processes and a letter will be sent to council Chief Executives advising that Ngāi Tahu would like to rely on the current mechanisms for dealing with resource consent applications.

Action point: Ronnie to arrange a presentation to the Forum on work being done by Ngāi Tahu.

Action point: another presentation to be arranged on Takutai Moana applications, including coastal zone management and customary title.

Resolved

The Canterbury Policy Forum:

- 1. note Environment Canterbury's approach to assessing implications of the Resource Legislation Amendment Act.**

*Bill Bayfield / Hamish Dobbie
Carried*

9. Regional Submissions 2017

Anna Puentener presented this report and, noting that the list of legislative changes in the report was Resource Management Act focused, invited input from members of other legislation changes.

Action Point: David Perenara-O'Connell to circulate the Environment Canterbury submission on the proposed national environment standard on outdoor storage of tyres (this could be converted to a joint submission).

Resolved

The Canterbury Policy Forum:

1. agreed that the following legislation and national policy instruments require a regional submission in 2017 and agrees the groups to lead development of regional submissions:
 - a. Air - amendment to the NES – (Environment Canterbury)
 - b. Dam safety – (Environment Canterbury)
 - c. National Planning Standards – (Planning Managers' Group)
 - d. Biodiversity NPS – (Environment Canterbury)
 - e. Natural Hazards – (Regional Working Group)
 - f. Drinking water inquiry and NES – (Canterbury Drinking Water Reference Group)
2. noted that the Policy Forum is working to broaden the focus of regional submissions beyond the Resource Management Act/environmental arena.

*Geoff Meadows / Bill Bayfield
Carried*

10. Centre of Excellence for Quality Advice

Nicole Randall (Principal Advisor Policy) reported on the Christchurch City Council Centre of Excellence for Quality Advice that was established in October 2016, and offered Forum members:

- attendance at professional development events
- copies of best practice reports, standards for reports, policies and strategies
- guidance material including standards for reports, policies and strategies.

Christchurch City Council will approach Chief Executives to establish a cross-agency group to share best practice for advice, policies and strategies.

Item 12 was then taken.

12. Selwyn District Plan review

David Ward provided an update on the Selwyn District Plan review. He raised the matter of consultation with the community. Having just approved the Annual Plan following a consultation process, they would now be moving to more consultation on the Long-Term Plan, asset management, the District Plan review and then policy statements. There is a danger of over-consulting and of not reaching a good representation of the community.

It was agreed that it would be useful to share ideas to improve consultation processes.

11. Regional Transport

Bill Bayfield reported on work being done by the Canterbury Regional Transport Committee (RTC). This includes talking with other South Island RTC chairs. He encouraged policy forum members to bring big-picture transport (including public transport) issues to the Policy Forum to be a sounding board.

The issue of aligning timeframes for the Government Policy Statement on Land Transport (GPS), the National Land Transport Programme and local government plans was raised at the RTC.

Resolved

The Canterbury Policy Forum:

1. noted the work that has been undertaken to develop a regional transport work programme for the Canterbury Regional Transport Committee that reflects its statutory function and expanded strategic function to implement the Canterbury Regional Economic Development Strategy's transport work stream
2. noted the priority initiatives of the regional transport work programme that have been agreed in principle to be the focus of the Canterbury Regional Transport Committee in the short term
3. noted that Environment Canterbury is supporting the South Island Regional Transport Committee Chairs Forum to develop a South Island-wide programme, with a similar focus on improving resilience, enabling freight growth, and supporting visitor retention and regional distribution
4. noted the Canterbury Regional Transport Committee is working on the issue of aligning timeframes for the Government Policy Statement on Land Transport, the National Land Transport Programme and local government plans.

*Bill Bayfield / Hamish Dobbie
Carried*

13. Update on freedom camping

Anna Puentener presented this report that included an update from the Responsible Camping Forum.

The Responsible Camping Forum discussed accessing and using data about visitors. The meeting discussed the gap in research on the social licence to freedom camp. Noting that Selwyn District Council has done research on freedom camping, how to get a good regional understanding was considered. Some members expressed some reservations about residents' surveys as the best way to get a good understanding of the issues. It was agreed that freedom camping should not be considered a problem and that the focus should be on irresponsible freedom camping

Action Point: A paper will go to the Chief Executive's Forum on tourism issues.

Resolved

The Canterbury Policy Forum:

1. noted action undertaken by the Responsible Camping Forum
2. noted work proposed to investigate freedom camping questions
3. noted that with the refresh of the Canterbury Regional Economic Development Strategy, there is an opportunity to take a broader look at tourism issues generally.

*Bill Bayfield / Hamish Dobbie
Carried*

14. Regional Pest Management Plan review update

Bill Bayfield presented this update and explained that the Pest Management Plan had been prepared with the biodiversity strategy in mind.

Ronnie Cooper advised that Ngāi Tahu is working with the Department of Conservation on threatened species (taonga) and this is a natural fit with the biodiversity work being done.

15. Braided rivers management update

Bill Bayfield presented this report on the work being done with a number of agencies to look at the margins of braided rivers where people have been allowed to occupy and use land.

He expressed appreciation for the contribution provided by Ian Hyde, Ashburton District Council, who has been acting in an observing and advisory role to the Braided Rivers Action Group.

16. Canterbury Planning Managers Group update

Geoff Meadows provided an update on the Canterbury Planning Managers' Group. Compliance and enforcement has been discussed with the Ministry for the Environment. Forest and Bird representatives will be attending the next meeting.

17. Canterbury Regional Economic Development Strategy update

David Bromell reported on the recent launch of the Canterbury Regional Economic Development Strategy (CREDS). He is working with the Ministry of Business, Innovation and Employment on funding agreements and will report to the Chief Executives Forum on the implementation of the CREDS when it meets on 31 July 2017.

Helen Beaumont explained that ChristchurchNZ came into being on 1 July, bringing together Christchurch & Canterbury Tourism, Canterbury Development Corporation, International Education, the Convention Bureau and the Christchurch City Council's Major Events team. The new entity will be fully owned by the Christchurch City Council but will have a Canterbury-wide mandate. The matter of how regional matters will be inputted into the new agency was raised.

Action Point: CCC will provide more information about how ChristchurchNZ will engage with the Canterbury councils as the entity evolves.

18. Other matters identified

Regional Coastal Environment Plan

Bill Bayfield raised the timing of the review of the Regional Coastal Plan. He proposed to wait for central government's natural hazards National Policy Statement before undertaking this review. He suggested that a delay in the review should not hold anything up and in the meantime work was being done on water issues in the Orari-Temuka-Opihi-Pareora zone and the Waimakariri zone.

National Water Initiatives

Bill Bayfield explained that the Minister has required all regional councils to provide information on water quality conditions, rules and investigations with predictions of where this information will take the country to in 2030 in respect to swimmability. Unfortunately, the timeframe for getting this information to the Minister does not allow time for regional councils to engage with territorial authorities and the community.

Environment Canterbury and the Canterbury Drinking Water Reference Group will be making submissions to Stage Two of the Inquiry Panel Havelock North Drinking Water Inquiry.

Action point: provide a copy of the water focussed questions from the Office of the Auditor General.

19. Next meeting

Friday 6 October 2017, Selwyn District Council.

There being no further business, the meeting closed at 3.05 pm.

Action Points

Canterbury Policy Forum

As at 6 October 2017

Items will be removed once complete.

Date	Subject	Actioned by	Deadline	Status
2.12.16	Regional submissions 2017 <ul style="list-style-type: none"> Advise the Secretariat which item/s they have an interest in and/or interest in leading Forward to the Secretariat any other regulations they believe may be upcoming, for consideration 	All Councils All Councils	Ongoing	Agenda item 7.
7.04.17	Climate change <ul style="list-style-type: none"> Discuss and agree terms of reference for the Climate Change Working Group CEs invited to nominate members for the CCWG 	All Bill Bayfield	7 July 2017	Complete. First meeting arranged for Monday 9 October. Agenda item 14.
7.04.17	Compliance, monitoring and enforcement <ul style="list-style-type: none"> Draft terms of reference for a compliance, monitoring and enforcement working group for Chief Executives' agreement. 	Secretariat	7 July 2017 30 Oct 2017	Completed. Bill Bayfield to discuss further with Operations Forum Chair.
7.07.17	Ngāi Tahu presentations to the Forum <ul style="list-style-type: none"> Mana Whakahono a Rohe Takutai moana applications 	Ronnie Cooper / Secretariat	6 Oct 2017 Dec 2017 (TBC)	Agenda item 4.
7.07.17	CWMS reports <ul style="list-style-type: none"> Plan for the CWMS reports to come first to the Policy Forum, then Chief Executives, before the Mayoral Forum 	Secretariat	6 Oct 2017	In progress for 2018 meetings. CWMS - Targets report - Agenda item 11.
7.07.17	Regional submission <ul style="list-style-type: none"> Circulate the ECan submission on the proposed National Environment Standard on outdoor storage of tyres for development into a regional submission 	Environment Canterbury	4 Aug 2017	Completed.
7.07.17	Tourism issues <ul style="list-style-type: none"> A paper will go to Chief Executives on tourism issues including freedom camping 	Secretariat	30 Oct 2017	CMF agreed 25/08 to seek additional funding from the Regional Growth Programme to advance the regional Visitor strategy
7.07.17	ChristchurchNZ <ul style="list-style-type: none"> Arrange for a representative from ChristchurchNZ to address the next Chief Executives Forum. 	Secretariat	30 Oct 2017	In progress.
7.07.17	National Water initiatives <ul style="list-style-type: none"> Circulate AuditNZ's water themed questions 	Environment Canterbury	1 Aug 2017	Completed.

Date: 6 October 2017

Presented by: Bill Bayfield

Environment Canterbury's draft community outcomes

Purpose

To give Policy Forum members an opportunity to discuss Environment Canterbury's draft community outcomes with a 'regional lens'.

Recommendations

That the Canterbury Policy Forum:

- 1 **discuss** Environment Canterbury's draft community outcomes.

Background

- 1 Environment Canterbury's Council has undertaken its strategic direction setting for the coming years and has drafted community outcomes for the 2018-2028 Long-Term Plan. The draft community outcomes are aspirational, long-term and for the region.
- 2 While there is a statutory Long-Term Plan process that we will follow, we consider it appropriate that we discuss the draft community outcomes with Policy Forum members and then with Chief Executives and the Mayoral Forum to get a regional perspective.

Discussion

- 3 We'd appreciate your thoughts on the following questions.
 - Are these outcomes for a Regional Council or can they be considered as outcomes for the region?
 - Do they fit Canterbury?
 - Do Territorial Authorities see value in owning them as the region's outcomes?
 - How might this work?

Environment Canterbury's draft community outcomes

- 4 Environment Canterbury's current* purpose is:

Facilitating sustainable development for the Canterbury region:

Te hauwaere / te kauneke tauwhiro / Waitaha

*Please note that Council may revisit this following engagement on the community outcomes.

We do this so:

- We can breathe clear air, play and swim in the rivers, gather mahinga kai, benefit from the productive use of our land, and enjoy Canterbury's unique biodiversity taonga and landscapes.
- We can live, travel and move goods with ease, within and to/from the region, facilitating work, leisure and tourism.
- We have access to the information we need to be resilient in the face of short-term hazards and well-prepared for longer-term change to our region's natural environment.
- We can all see, understand, and help shape the nature of Canterbury: its past, its present, and its future.

Formal engagement process

- 5 Our formal engagement process has begun with Ngāi Tahu. Mayors, Chief Executives and other stakeholders have received information about engaging with our draft community outcomes during September via newsletter. The community has been invited to give feedback on these draft outcomes and our overall strategic direction during October. Staff and governance discussions with your organisations will also follow at regular council / Environment Canterbury meetings.
- 6 Environment Canterbury will note, collate, and consider feedback over the coming months, which will be reflected in the draft community outcomes that will be released in the draft LTP document for consultation in March next year.

Next steps

- 7 Environment Canterbury will invite Chief Executives on 30 October 2017 and the Canterbury Mayoral Forum on 2 December 2017 to discuss the draft outcomes from a regional perspective.

Date: 6 October 2017

Presented by: Cameron Smith

Regional submissions 2017

Purpose

The table below lists central government legislative changes identified by the Canterbury Policy Forum that may require a regional response in 2017. The table has been updated for review as a standing item for the Policy Forum. The agreed process for regional submissions is attached as Appendix A.

Recommendations

That the Canterbury Policy Forum:

- 1 **note** there is considerable uncertainty about future legislative proposals due to the general election, including whether proposals will be consulted on before the end of 2017
- 2 **agree** which legislation and national policy instruments will require a regional submission agree which councils and/or working groups will lead development of regional submissions
- 3 **note** we are working to broaden the focus of this list beyond the RMA/environmental arena.

Topic	Regional sub?	Timing and status	Lead Council / working group
Air (amendments to the NES)	Y	Public consultation before end of year if it's a priority, but possibly 2018 if not or if change of government.	ECan
Dam safety	Y	Public consultation before end of year if it's a priority, but possibly 2018 if not or if change of government.	ECan
National Planning Standards	?	Discussion paper on iwi planning provisions expected very shortly.	Planning Managers Group (tbc)
Biodiversity NPS	Y	Collaborative working group discussions 2017-18. Public consultation late 2018/2019.	ECan
Natural hazards	Y	Non-statutory engagement not expected till 2018, assume public	Regional working group

		consultation not expected till late 2018/2019.	
Drinking water inquiry and NES	Y	Stage 2 report due 8 Dec 2017	Canterbury Drinking Water Reference Group
DIA review of 3 Waters	?	Unclear on consultation process. Stage 1 (problem analysis and engagement) due end 2017. Stage 2 (option assessment) due March 2018. Stage 3 (decisions) due May 2018.	?
Productivity Commission low-emissions economy inquiry	?	Issues paper submissions due 2 October. Draft report due February 2018.	Deadline passed Climate Change Working Group??

Appendix A: One strong voice for Canterbury

1. Some reasons for establishing the Canterbury Policy Forum in 2013 were to:
 - identify issues affecting Canterbury and investigate whether they can benefit from collaboration and/or joint advocacy
 - reduce duplication of policy effort and, as a result, work more effectively and efficiently together
 - provide support to smaller councils when assessing national and regional policy initiatives.

2. Member councils agree that an issue impacts significantly on Canterbury on a regional or sub-regional basis, EITHER:
 - through the Mayoral Forum
 - through horizon scanning of what's coming at us – as a standing item on the Policy Forum agenda, AND/OR
 - by a member council raising it with other councils and the relevant Forum Chair by email and/or a teleconference call, AND/OR
 - by the Secretariat alerting the relevant Forum Chair, in response to an invitation or opportunity to submit on an issue.

3. The relevant Forum or its Chair identifies and commissions a lead council or councils to prepare a draft joint submission in consultation with member councils and with the support of, and in consultation with, technical working groups as appropriate. The lead council is to reach agreement with other councils on the joint submission.

4. Our Mayors are committed to 'standing together for Canterbury' to secure the best possible outcomes for our region and its communities. It is accepted and to be expected, however, that Mayors will not be of a single mind on every issue, and that joint submissions may need to express majority/minority views and do not require unanimity. Mayors and member councils reserve the right to make individual submissions.

5. Regional submissions as agreed are normally signed by the Chair of the Mayoral Forum and/or the lead Mayor of relevant Canterbury Regional Economic Development Strategy work programmes. Wherever possible, Mayors request a joint appearance (in person or by teleconference) before select committees and government inquiries.

6. The Secretariat's role is to support process and facilitate decision making by:
 - circulating a final draft to all Mayors, copied to all Chief Executives, for prior approval by 'reply all'
 - working with the lead council/s to prepare an agreed final version, formatted onto Mayoral Forum letterhead, for signature by the relevant Forum chair
 - emailing the submission to the recipient/s, or lodging it on the Parliament website for Select Committee submissions
 - circulating a copy of the final, signed letter or submission to all members of the Forum
 - saving documents into the Regional Council's document management system, in order to comply with requirements of the Local Government Official Information and Meetings Act 1987 and the Public Records Act 2005.

Date: 6 October 2017

Presented by: Bill Bayfield, Chair

Policy Forum budget and levies 2017/18

Purpose

This paper proposes to maintain levies at the same level as in previous years.

Recommendations

That the Canterbury Policy Forum:

- 1 **agree** to maintain levies at the same level as in previous years
- 2 **adopt** the proposed budget for 2017/18.

Background

- 1 When the Policy Forum was established in October 2013, it was agreed that:
 - each council would meet its own costs of travelling to and participating in meetings
 - any venue and catering costs be met by the host council, as an offset against lower travel costs
 - any costs relating to the chair and the secretariat be absorbed by the chair's/ secretariat's council
 - information-sharing and document management be facilitated by use of a shared workspace (hosted by the Department of Internal Affairs), at an initial (establishment) cost of \$2,750.00 and a subsequent annual cost of \$2,250.00
 - the Forum's budget would include a Research Fund (\$5,000.00 for the period October 2013 to June 2014) to commission future-focused work.
- 2 The budget for the period of October 2013 to June 2014 was set at \$7,750.00, allocated in a manner broadly proportional to member councils' operating expenditure, except that Waitaki district contributed to the same level as Waimate district.
- 3 On 26 June 2015, the Forum agreed to discontinue use of the shared workspace.
- 4 The Forum operated at a deficit of \$1,284.78 in 2015/16, as we were working to only a rough estimate of likely costs for engaging a contractor to analyse infrastructure strategies in 2015-25 Long-Term Plans.
- 5 Expenditure for 2016-17 was \$3,245 including secretarial services, travel and website expenses. Taking into account the deficit from 2015-16, the surplus for 2016-17 is \$5,720.22.

Proposed budget for 2017/18

- 6 Maintaining levies at the current level will provide adequate resources for collaborative activities, for example:
- investigating opportunities for further collaboration
 - policy review given the possibility of a change of government
 - commissioning population analysis if required to support development of 2018–28 Long-Term Plans
 - underwriting regional staff development workshops.
- 7 If the surplus is maintained, we can revisit the issue of levies for 2018/19 before member councils complete their budgets.

Item	INCOME			Item	EXPENDITURE		
	Budget 2016/17	Actual 2016/17	Budget 2017/18		Budget 2016/17	Actual 2016/17	Budget 2017/18
Balance b/fwd		-\$ 1,284.78	\$ 5,720.22	Research fund	\$ 7,000.00	\$ -	\$ 10,000.00
Christchurch City	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	Underwrite training events	\$ 450.00	\$ -	\$ 800.00
Environment Canterbury	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	Regional forums website proj.	\$ 1,500.00	\$ 164.00	\$ -
Waimakariri DC	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	Travel (Responsible Camping)	\$ -	\$ 381.00	\$ 400.00
Selwyn DC	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	Secretarial services	\$ -	\$ 2,700.00	\$ -
Timaru DC	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Collaborative projects			\$ 4,500.00
Ashburton DC	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00				
Hurunui DC	\$ 530.00	\$ 530.00	\$ 530.00				
Waimate DC	\$ 400.00	\$ 400.00	\$ 400.00				
Waitaki DC	\$ 400.00	\$ 400.00	\$ 400.00				
Kaikoura DC	\$ 260.00	\$ 260.00	\$ 260.00				
Mackenzie DC	\$ 260.00	\$ 260.00	\$ 260.00				
	\$ 10,250.00	\$ 8,965.22	\$ 15,970.22		\$ 8,950.00	\$ 3,245.00	\$ 15,700.00
				Surplus/deficit	\$ 5,720.22	\$ 270.00	

Date: 6 October 2017

Presented by: David Bromell, Secretariat

Training proposal: Using population data in policy and planning

Purpose

This paper proposes a regional training workshop in the first quarter of 2018 on using population data in policy and planning.

Recommendations

That the Canterbury Policy Forum:

- 1 **request** the secretariat to organise a regional training workshop in the first quarter of 2018 on using population data in policy and planning.

Background

- 1 On 21 July 2017, the Policy Forum hosted a workshop on writing select committee submissions and effective policy writing. Staff from the Office of the Clerk presented in the morning session on Select Committees; the afternoon was a workshop on effective policy writing led by the secretariat.
- 2 The purpose of the workshop was to build staff confidence and capability and create a policy hapori/community of practice across the region. Despite an adverse weather event, 28 policy and planning staff were able to attend from the Hurunui, Waimakariri, Christchurch, Ashburton and Waimate councils, Environment Canterbury and the CDHB.
- 3 The workshop was offered at no cost to member councils other than travel and staff time. Printing and catering costs were met from a small Policy Forum budget (\$450 in 2016/17) for underwriting training events.

Proposal

- 4 The secretariat proposes to organise a regional training workshop for the first quarter of 2018 on *using population data in policy and planning*.
- 5 Dr David Bromell is a member of the Population Association of New Zealand. He supports Environment Canterbury with population analysis and maintains the section on the regional council website on Canterbury's population (www.ecan.govt.nz/population).
- 6 If the Forum agrees, David will work with demography staff from Statistics New Zealand's Christchurch office to design an introductory workshop on using population data in local authority policy and planning.

- 7 Priority for attendance will be given to staff from member councils. Remaining places will be offered to the Greater Christchurch Partnership secretariat, Te Rūnanga o Ngāi Tahu and the Canterbury and South Canterbury District Health Boards.

Rationale

- 8 Due to an ageing population structure, Statistics New Zealand has projected a one-in-three chance that New Zealand's population will experience natural decrease (more deaths than births) by 2068.
- 9 We expect increasing urbanisation. Patterns of population growth and contraction will vary considerably across regions and territorial authorities. Some areas will struggle with growth; others with decline.
- 10 Some implications for local government were identified in a supplementary edition of *Policy Quarterly* (June 2017) on '[The ebbing of the human tide: What will it mean?](#)'
- 11 On 24 August 2017, the Committee for Canterbury launched a project to advocate for public debate of population policy for our region (<http://canterburyatonepointfive.co.nz/>).
- 12 Population change was identified as a 'key shift facing our communities' in Local Government New Zealand's July 2016 discussion paper, [The 2050 Challenge: Future proofing our communities](#).
- 13 The Census of Population and Dwellings will be held on Tuesday 6 March 2018. The workshop will prepare council staff to access and use Census data as it becomes available during 2018–19.

Indicative draft outline

- 14 A workshop run between 10:00 am and 3:00 pm could cover, for example:
 - why population change matters for local government
 - population estimates and projections
 - family and household estimates and projections
 - how to use NZ.Stat and Infoshare to extract data
 - working with data for small geographical units (area units and meshblocks)
 - urban/rural classification
 - Census data – and Census 2018
 - presenting population information to decision makers
 - building a community of practice.
- 15 Feedback is invited from the Policy Forum on useful content to include in the workshop.

Date: 6 October 2017

Presented by: David Perenara-O'Connell

CWMS Targets Progress Report 2017

Purpose

To provide the Canterbury Policy Forum with the Canterbury Water Management Strategy (CWMS) Targets Progress Report 2017.

Recommendations

That the Canterbury Policy Forum:

- 1 **note** the CWMS Targets progress report 2017.

CWMS Targets Progress Report

- 1 Every two years Environment Canterbury completes a report to assess progress against the Canterbury Water Management Strategy (CWMS) Targets. The 2017 report is complete and can be found on the Environment Canterbury website. <https://www.ecan.govt.nz/your-region/your-environment/water/measuring-progress>
- 2 Information has been drawn from across the CWMS partners, agencies and organisations to report progress.
- 3 The Report focuses on progress towards the 2020 targets but continues to update related 2015 targets.

Progress at a glance

- 4 It is a key role of the Canterbury Water Regional Committee (the Regional Committee) to review and provide assurance to Environment Canterbury and the Canterbury Mayoral Forum on matters like the targets report.
- 5 The Regional Committee agrees that, in aggregate, the assessment of progress to 2020 in the CWMS Targets Progress Report 2017 is fairly and accurately described.
- 6 In 2017 the CWMS is seven years into a 30-year programme from 2010 to 2040 – almost 25% of the programme duration. At this time:
 - 49% of targets are assessed as *Started*
 - 25% are assessed at *Progress*
 - 11% are assessed at *Good Progress*
 - 6% are assessed as *Achieving*
- 7 Thus, 42% are assessed at *Progress* or better, and 5% are assessed as *Not Started*.

- 8 Real world outcomes of improved water quality have to be achieved in the future, driven by the plans, limits, and practices that have been put in place in the last seven years.

Revising the Targets

- 9 The initial CWMS targets were to 2015 and 2020, with a large gap after that to 2040.
- 10 On 25 August 2017, the Canterbury Mayoral Forum endorsed the Regional Committee's recommendations that:
 - additional targets for 2025, 2030, and 2035 should be developed, based on the progress reported in the 2017 report
 - these additional targets be focused (and increasingly so with time) on the desired outcomes of the CWMS, especially in water quality, nutrient loads, biodiversity and ecosystem health, and recreation.
- 11 Mayors also reiterated that community consultation will be required during this process.
- 12 Regional Committee members have indicated their willingness to take part in scoping and designing a process for developing additional targets.