

Agenda

Canterbury Mayoral Forum

Date: Friday 4 September 2020

Time: 9:00 am to 12:00 pm

Venue: Mohoao, Te Hāpua: Halswell Centre, 341 Halswell Road

Attendees: Mayors/Chair:

Sam Broughton (Selwyn, Chair), Neil Brown (Ashburton), Cr Andrew Turner for Lianne Dalziel (Christchurch), Marie Black (Hurunui), Craig Mackle (Kaikōura), Craig Rowley (Waimate), Graham Smith (Mackenzie), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)

Chief Executives:

Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Stefanie Rixecker (Environment Canterbury).

In attendance:

David Bromell, Maree McNeilly, Rosa Wakefield (Secretariat)

Apologies: Fergus Power (Waitaki)

Apologies:

Time	Item	Page	Person
9:00	1. Welcome, introductions and apologies	–	Chair
	2. Confirmation of Agenda	1	Chair
	3. Minutes from the previous meeting	2	Chair
	3.1. Confirmation of minutes of meeting held on 12 June 2020		
	3.2. Action points		
	FOR DISCUSSION AND DECISION		
9:05	4. Visitor destination management and freedom camping	8	Chair Andrew Turner
9:25	5. Plan for Canterbury – formal resolution to adopt	13	Chair
9:30	6. Three Waters – update	18	Hamish Dobbie
10:30	<i>Morning tea break</i>		
10:45	7. Education and training update	26	Dan Gordon Jim Palmer
	FOR INFORMATION: to be taken as read		
11:00	8. CWMS quarterly update	32	Jenny Hughey
11:10	9. Canterbury COVID-19 Oversight Group	43	Jim Palmer
11:20	10. New national direction for regional biodiversity management	46	Jenny Hughey
11:25	11. Food and Fibre Innovation Programme annual report	49	Craig Rowley
11:30	12. Chief Executives Forum report	55	Jim Palmer
	12.1. Chief Executives Forum terms of reference	58	
	12.2. 3-year work programme	60	
11:35	13. November meeting arrangements (venues tba)	–	Chair
	• Thursday 26 November: working dinner		
	• Friday 27 November: final meeting for 2020		
11:40	14. General business		
	14.1.		
11:45	15. Hon Minister Eugenie Sage	–	
12:00	<i>Meeting close – proceed to Waimakariri Room for lunch with Canterbury MPs and launch of the Plan for Canterbury, 12:15–1:30 pm</i>		

Canterbury Mayoral Forum

Confirmed

Minutes

Date:	15 June 2020
Venue:	Commodore Airport Hotel, 449 Memorial Avenue, Christchurch
Attendance:	<p>Mayors/Chair: Sam Broughton (Selwyn, Chair), Lianne Dalziel (Christchurch), Neil Brown (Ashburton), Marie Black (Hurunui), Graham Smith (Mackenzie), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)</p> <p>Chief Executives: Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Hamish Dobbie (Hurunui), Suzette van Aswegen (Mackenzie), Bede Carran (Timaru), Stuart Duncan (Waimate), Fergus Power (Waitaki), Stefanie Rixecker (Environment Canterbury), Angela Oosthuizen (Kaikōura)</p> <p>In attendance: David Bromell, Maree McNeilly, Rosa Wakefield (Secretariat); Sean Tully (advisor to the Chair), Cr Tom O'Connor (Waimate)</p>
Apologies:	<p>Mayor Craig Mackle (Kaikōura)</p> <p>Chief Executives: Lisa Tumahai (Deputy Chair of Climate Change Commission)</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1.	<p>Welcome, attendance and apologies</p> <p>All were welcomed to the meeting and apologies were noted. The Chair welcomed Rod Carr as guest presenter. The Chair welcomed Rosa Wakefield and Maree McNeilly to the secretariat, and thanked David Bromell for his work in holding the secretariat and keeping the group focused over the past six months.</p>	
2.	<p>Confirmation of Agenda</p> <p>The agenda was confirmed.</p>	
3.	<p>Confirmation of minutes of videoconference held on 22nd of May 2020</p> <p>The minutes were confirmed as an accurate record of the meeting.</p> <p>Updates on actions:</p> <p>Some stories about district recovery initiatives have come through, secretariat is keen to receive more. The Chair reported on his Zoom meeting about freedom camping with Steve Chadwick (Rotorua) and Andrew Turner (Christchurch) from the Responsible Camping Working Group was held on Tuesday 9 June, following up on the discussion at the Mayoral Forum on 23 May. Andrew is going to talk to Iain Cossar (MBIE) about Canterbury's interest in a consistent, nation-wide approach to regulation of self-contained vehicles and the</p>	<p>Secretariat: Invite Cr Andrew Turner to report back to the</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	opportunity to sort this out while the border is closed. Andrew will report back to the next quarterly Mayoral Forum.	Mayoral Forum meeting on 4 September 2020 – COMPLETE
4.	<p>Climate Change (Rod Carr)</p> <p>The Chair noted the Forum wants to ensure that work done in this area is based on the best science available. Marie Black as convenor of the Climate Change Steering Group welcomed Rod Carr.</p> <p>Rod Carr spoke on the establishment of the Climate Change Commission last year, which includes six other members from a variety of backgrounds. The role of the commission is to provide advice – it doesn't have regulatory powers. Areas for advice are:</p> <ul style="list-style-type: none"> • Limits to the amount of CO² and similar gases NZ can emit to meet its responsibilities under the Paris Agreement and the Zero Carbon Act. • Emission budgets consistent with the emissions target. These budgets are five-yearly and forecast three cycles ahead, show current state and where we should be, and provide advice to meet that pathway. • Emissions reduction plan – this is politically difficult as to get from 70 million tons of emissions to zero by 2050 will create some losses which can't be compensated. <p>The Commission provides advice to the Government. The Government doesn't have to action the advice but does have to publish it, and has a statutory time to accept, partially accept, or state an alternative path. The Commission is also responsible for creating a national risk assessment, although the Ministry for the Environment is doing the first risk assessment plan due to timing, due for release after election.</p> <p>The Minister has asked the Commission if obligations under the Paris Agreement are consistent with domestic legislation, and to provide advice about how methane fits into net zero by 2050. All work was due on 1 February 2021 but an extension has been sought for completion by Dec 2021.</p> <p>The Commission is currently in the engagement phase, seeking detailed technical info. Once models have been built, tested and peer reviewed, these will be formally consulted on early in 2021 before completing the work and reporting to the Minister.</p> <p>The Commission has written to Ministers Shaw and Parker noting that the Government spending money stimulates the economy, and suggesting six principles:</p> <ul style="list-style-type: none"> • look at all investment through a climate change lens • be careful about doubling down on things that are locked in and no longer make sense • start investing in skills that will be sought in the mid- 21st century • work in partnership – inclusive of iwi, central govt, business, households, etc • now is not the time to back off hard choices already made, e.g. ETS. 	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>The biggest risk to humanity is not a failure of science, but a failure of leadership. NZ's contribution is not going to change the world on its own, but there is a leadership effect; every big thing starts as a small thing, and in the sense of leading New Zealand has more power than we might think.</p> <p>Where funds are limited, focus on adaptation and contribute enough to mitigation to ensure a seat at the table.</p> <p>Institutional failure is a real risk – adopt resilience strategies for institutional integrity, and minimise risk of a failure of governance and leadership. Consider the probability of regret, the probability of ruin, and irreversibility.</p> <p>Four things Dr Carr says to young people seeking advice:</p> <ul style="list-style-type: none"> • every dollar you spend votes for what we produce, how we produce, how we consume • you have power for advocacy – start with friends and family, use it • where you work matters, you can influence decisions of colleagues and bosses • vote – if you want leaders who will take responsibility, vote for them. <p>Canterbury regional climate change risk assessment</p> <p>Stefanie Rixecker spoke to her report from the Canterbury Climate Change Working Group and highlighted that this is stage one of three stages. This report will be released after the Ministry for the Environment releases the national risk assessment. <i>The report is not to be shared publicly before this.</i></p> <p>Stages 2-3 will get into the detail of risks and opportunities for each TA.</p> <p>Following a wide-ranging discussion, the Forum agreed to:</p> <ol style="list-style-type: none"> 1. approve the Canterbury climate change risk screening interim reports 2. release the interim reports publicly following the release of the national climate change risk assessment 3. endorse work to complete a full climate change risk assessment for Canterbury and delegate related decisions to the Canterbury Climate Change Steering Group and Chief Executives Forum. <p>The Chair thanked Dr Carr for his contribution, and thanked Stefanie and the Climate Change Working Group for its work on the report.</p>	
5.	<p>Three Waters Reforms</p> <p>Following the lunch break, Helen Beaumont, convenor of the Canterbury Drinking Water Reference Group, joined the meeting.</p> <p>Jim Palmer presented his paper prepared in consultation with CEs, and reported on developments since the report was prepared and proposed that the Forum appoint a working group to support this work and ensure</p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>progress, including drafting a memorandum of understanding to present to councils on an opt-in basis by August this year, noting that the timeframe is optimistic.</p> <p>The Chair has called an LGNZ Zone 5 (top of the South) meeting for Friday 19 June to discuss 3 Waters. In discussion, it was noted that:</p> <ul style="list-style-type: none"> • there is a lack of clarity around central government’s definition of the problem and its views of the future state of 3 Waters service delivery • we need to understand and evaluate our status quo as a starting point, understand what works and what doesn’t, and how that differs between councils • some prefer delivery to be retained by individual councils and have concerns about aggregated delivery models and mixed views on the establishment of a CCO, given the impact on other council functions, particularly in smaller councils • it is wise for Canterbury to evaluate options in preparation for central government decisions • it is important to engage well with Ngāi Tahu, and for the Mayoral Forum to remain united and hold a strong position by working together on this • Christchurch’s view is key (economies of scale) • Christchurch challenged the funding share proposed in the paper – in discussion it was agreed to set Christchurch’s allocation to 31% and distribute remaining 31% across other councils based on population. This will need to be approved by each council. • the Government is unlikely to issue MoUs prior to the election, but an extraordinary Mayoral Forum meeting can be called if this changes. <p>The Forum agreed to:</p> <ol style="list-style-type: none"> 1. request the Chief Executives Forum to commission a review of 3 Waters service delivery options in Canterbury (with or without government funding assistance), and that the review: <ol style="list-style-type: none"> 1.1. focus primarily on water and wastewater service delivery in Canterbury, noting that stormwater has more complexities associated with its delivery 1.2. consider the merits of south and north Canterbury sub-regions, along with various models of service delivery from the status quo through to an asset-owning Council-controlled organisation (CCO) 1.3. include within its scope both positive and negative impacts of each option on the delivery of 3 Waters services as well as the impact on remaining council functions 2. note that the review is likely to be undertaken in stages, initially scoping higher-order options, followed by more detailed analysis of reduced/refined option(s) 3. confine the scope of the review to Canterbury initially, and expand to include the West Coast, Tasman, Nelson and Marlborough if they express interest in working with us, and fund accordingly 	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<p>4. seek the endorsement of all Canterbury councils to the proposed approach and seek a commitment from Territorial Local Authorities to fund the review</p> <p>5. form a committee comprising Mayors Broughton, Dalziel, Kircher, Gordon and Rowley, supported by the Chief Executives Forum and secretariat, to sign off the review's terms of reference, consider advice from various stages of the review and recommend next steps to the Mayoral Forum</p> <p>6. request the committee to update the Mayoral Forum regularly on key developments and consult with Mayoral Forum members when proposing actions on behalf of the Mayoral Forum.</p>	
6.	<p>Meetings with Ministers in Wellington</p> <p>The Forum had previously agreed that a delegation meet with Ministers in Wellington to discuss the Essential Freshwater and 3 Waters reforms. The COVID-19 lockdown prevented these meetings taking place. The Forum canvassed outstanding points for discussion with Ministers:</p> <ul style="list-style-type: none"> • tourism strategy post-COVID • synthetic nitrogen limits per hectare – the rationale for this, and for moving an output model to an input model • Productivity Commission inquiry on local government funding and finance • rural health. <p>Stefanie Rixecker offered to put together a matrix of conversation topics that members might raise with Canterbury MPs at the lunch on 4 September. These might also be canvassed with Minister Woods, if she is able to meet with the Forum on 4 September.</p> <p>The Forum agreed to plan a Wellington trip for discussion with Ministers later in the year, following the general election on 19 September.</p>	<p>Stefanie Rixecker/Secretariat: put together a matrix of conversation topics for discussion with MPs ahead of September CMF lunch.</p> <p>Secretariat: follow up with Minister Woods' office on postponement of Wellington meetings with Ministers – IN PROGRESS</p>
7.	<p>Plan for Canterbury (Maree McNeilly)</p> <p>The Plan for Canterbury has been delayed due to COVID-19. Maree McNeilly (Secretariat) proposed to complete work on it for a launch with Canterbury MPs on 4 September. Maree will circulate a revised draft with an updated engagement plan. Critical to this is briefings to each council during July. The Chair and secretariat offered to present the Plan to councils.</p>	<p>Secretariat: circulate revised draft Plan for Canterbury and updated engagement plan for approval by email – COMPLETE</p> <p>All: arrange council briefings on the draft Plan for Canterbury for July and consider inviting the Chair and/or secretariat to support presentations</p>
8.	<p>General business</p>	<p>Secretariat: draft a letter to the Minister of Immigration urging</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<ul style="list-style-type: none"> • The Forum agreed to send a letter to the Minister of Immigration, discussing the issue of migrant workers with work visas who are unable to (re-)enter the country, and the impact on economic recovery. • Gary Kircher requested the Forum to advocate for Playcentre funding, as in rural communities they are often the only ECEs and they are struggling financially. <p>Next meeting of the Canterbury Mayoral Forum needs to be rescheduled as LGNZ AGM is now on 21 August. 3rd and 4th September proposed.</p> <p>The Forum agreed to:</p> <ol style="list-style-type: none"> 1. invite Todd Muller to the working dinner on 3 September, and invite Mr Muller to consider asking Laurence Yule, National spokesperson for local government, to accompany him 2. invite Hon Dr Megan Woods to the Mayoral Forum meeting on 4 September 3. re-issue invitations to Canterbury List and electorate MPs to a lunch on 4 September. <p>It was noted that 4 September is the tenth anniversary of the 2010 Canterbury earthquake and that some Mayors may be involved in commemorative events that afternoon.</p> <p>David Bromell announced that he expects to conclude his employment with the secretariat in late September 2020 to take up a research fellowship in Germany.</p>	<p>accelerated re-entry of migrant workers with work visas – COMPLETE</p> <p>Gary Kircher / Secretariat: write to Minister of Education noting the need for additional funding for rural Playcentres and the importance of these centres to their communities – IN PROGRESS</p> <p>Secretariat: confirm new meeting dates and extend invitations – IN PROGRESS</p>
9.	<p>Close</p> <p>The next meetings of the Canterbury Mayoral Forum will be:</p> <ul style="list-style-type: none"> • Thursday 3 September, 6:00 for 6:30–9:00 pm, Commodore Airport Hotel (working dinner) • Friday 4 September, 9:00 am to 1:30 pm, Environment Canterbury Council Chamber (quarterly meeting, lunch with Canterbury MPs and launch of the Plan for Canterbury). <p>The meeting closed at 2.58pm.</p>	

Date: 4 September 2020

Presented by: Sam Broughton, Chair; and Cr Andrew Turner

Visitor destination management and freedom camping

Purpose

1. This paper proposes next steps for the South Island Destination Management Plan and proposes Mayoral Forum advocacy for central government investment and regulation to support this.

Recommendations

That the Canterbury Mayoral Forum:

1. **invite ChristchurchNZ to present to the November Mayoral Forum meeting on how Canterbury RTOs are working together on post-COVID tourism response and recovery and implementation of the South Island Destination Management Plan**
2. **advocate with the Minister of Finance and the Minister of Tourism, and with relevant incoming portfolio ministers following the general election on 17 October 2020, for prioritised investment in South Island destination management, rather than visitor attraction, as the country plans for the future of tourism**
3. **write to the Minister of Internal Affairs and the Responsible Camping Working Group to:**
 - 3.1. **endorse the priority the Responsible Camping Working Group has given to reviewing the Self-Contained Vehicle Standard, and urging that the Waka Kotahi NZ Transport Agency be involved in these discussions at the outset**
 - 3.2. **advocate for a standardised approach to maps, signage and enforcement, informed by evidence of what works, with operational funding to support the management of responsible camping for the 2020/21 summer season**
 - 3.3. **advocate for facilitation of cross-agency alignment and collaboration between local authorities, the Department of Conservation, Land Information New Zealand and the Waka Kotahi NZ Transport Agency in managing responsible camping**

- 3.4. prioritise a review of the Freedom Camping Act 2011, including consideration of reversing the presumption that freedom camping is permissible except where prohibited by a local by-law.**

Key points

2. Work on a South Island Destination Management Plan has been interrupted by response to COVID-19. The closure of the border and disruption of international tourism is also an opportunity to re-think the future of tourism in Canterbury and the South Island in ways that are consistent with priorities and objectives in the Mayoral Forum's Plan for Canterbury.
3. Specifically, the closure of the border is an opportunity to re-visit regulation of freedom camping.

South Island Destination Management Plan

4. The Canterbury Mayoral Forum initiated work on a South Island Destination Management Plan (SIDMP) in 2018, with oversight from an inter-regional steering group chaired by Sam Broughton. The Provincial Growth Fund provided development phase funding of \$250,000 in March 2019 to support this work.
5. The objectives of the project are to:
 - understand domestic and international visitor flow through South Island regions
 - identify the infrastructure and attractions needed to cater for current and projected visitor flows, including:
 - identifying opportunities to encourage high-value, low-impact tourism
 - improved visitor dispersal through districts and regions
 - wider seasonal spread
 - establish agreed priorities for local and central government infrastructure investment
 - ensure that tourism, and the infrastructure provided for tourists, benefits communities and maintains a 'social licence to operate'.
6. Stafford Strategy was engaged to develop a SIDMP Plan for 2019–2030. Stafford presented its final report in November 2019 and consultation with South Island stakeholders was completed in January 2020.
7. An LGNZ Zone 5-6 meeting on 15-16 October will be invited to:
 - receive the Stafford Strategy report
 - encourage Canterbury Mayors to work with Regional Tourism Organisations on a Canterbury-wide visitor platform

- engage with the Department of Conversation, which will be represented at the meeting, to align strategy and collaboration in destination management across the region.
8. Ministry of Business, Innovation and Employment representatives will also be invited to:
 - present on the shared funding provided to Regional Tourism Organisations as part of the COVID-19 response and collaborative work resulting from this
 - provide an update on the Responsible Camping Work Programme.
 9. If the Forum agrees, ChristchurchNZ will be invited to present to the November Mayoral Forum meeting on how Canterbury RTOs are working together on post-COVID tourism response and recovery and implementation of the South Island Destination Management Plan.

Mayoral Forum's Plan for Canterbury

10. The strategic intent of the SIDMP was reinforced at a Canterbury Mayoral Forum workshop on 3 February 2020 to develop the Mayoral Forum's Plan for Canterbury. One of five priority issues identified is:

Shared economic prosperity – through sustainable, value-added primary production, high-value manufacturing, high-value tourism and growing, attracting and retaining a skilled workforce, investment and new businesses.
11. The COVID-19 lockdown interrupted work on the next stage of the SIDMP, but the Canterbury Mayoral Forum agreed on 27 March 2020 as part of its recovery planning to pursue opportunities for structural change in the tourism sector (value, not volume), to progress the Forum's objectives in its draft Plan for Canterbury.
12. We recommend that the Mayoral Forum advocate with the Minister of Finance and the Minister of Tourism, and with relevant incoming portfolio ministers following the general election on 17 October 2020, for prioritised investment in South Island destination management, rather than visitor attraction, as the country plans for the future of tourism.

The future of tourism – and freedom camping

13. On 22 May 2020, the Canterbury Mayoral Forum received a report presented by the Chair inviting discussion on whether and to what extent the Forum wishes freedom camping by non-residents to be part of the future of tourism post-COVID-19.
14. In discussion, it became clear that there isn't a single view across Canterbury about freedom camping but there was general agreement that:
 - providing infrastructure to support responsible freedom camping has come at a cost that may not be fully offset by freedom camper spending
 - the problem continues to be primarily with non-self-contained (and pseudo-self-contained) vehicles

- leaving it to each territorial authority to determine in its own by-laws has not been a satisfactory solution, and we need a consistent approach across councils, the Department of Conservation, Land Information New Zealand and the Waka Kotahi New Zealand Transport Agency.
15. It was agreed that the Chair would communicate the Forum's interest and concerns to the Responsible Camping Working Group in the first instance.
 16. On 9 June 2020, the Chair met by videoconference with Mayor Steve Chadwick and Cr Andrew Turner from the Responsible Camping Working Group. (Mayor Chadwick has also been appointed as co-chair of the NZ Tourism Futures Taskforce, established in response to COVID-19.)
 17. Andrew Turner agreed to talk with Iain Cossar from the Ministry of Business, Innovation and Employment (MBIE) about Canterbury's interest in a consistent, nation-wide approach to regulation of self-contained vehicles and the opportunity to sort this out while the border is closed.

Responsible Camping Work Programme (Cr Andrew Turner)

18. On 5 August 2020, MBIE provided an update to the Chair on the Responsible Camping Work Programme.
19. The Responsible Camping Working Group was originally established to identify ways to better manage the freedom camping system. Desired outcomes agreed by the Working Group and the Minister of Tourism are that:
 - New Zealand has a network of commercial and non-commercial camping places that is sustainable and flexible for different volumes of people camping, that provides a range of different camping experiences
 - responsible camping has a net positive economic and social impact on communities and the local environment
 - communities and landowners / managers have the tools needed to manage camping effectively, and actively work together within and across districts to do so, and communities have trust and confidence in the system
 - New Zealanders and international visitors can choose camping as a way to experience New Zealand's tourism and recreation offering.
20. The work of the Responsible Camping Working Group was paused in March 2020, so MBIE could focus on the COVID-19 response and tourism recovery work. But MBIE did meet with the Group on 25 June 2020 and it was agreed that, within available resources, work should be prioritised in the following order:
 - the Self-Contained Vehicle Standard
 - operational funding to support the management of responsible camping for the 2020/21 summer season

- reviewing the Freedom Camping Act 2011
 - rolling out the technology pilot projects
 - reviewing the Camping Ground Regulations 1985.
21. Reviewing the Freedom Camping Act 2011 is not currently a priority for MBIE, which has advised that if the Mayoral Forum feels strongly that this is a priority for local government, it should raise this with the Department of Internal Affairs.
22. The Working Group has agreed to meet again later in the year, likely in late October.
23. Mayor Sam Broughton and Cr Andrew Turner recommend that the Forum write to the Minister of Internal Affairs and to the Responsible Camping Working Group to:
- endorse the priority the Responsible Camping Working Group has given to reviewing the Self-Contained Vehicle Standard, and urging that the Waka Kotahi NZ Transport Agency be involved in these discussions at the outset
 - advocate for a standardised approach to maps, signage and enforcement, informed by evidence of what works, with operational funding to support the management of responsible camping for the 2020/21 summer season
 - advocate for facilitation of cross-agency alignment and collaboration between local authorities, the Department of Conservation, Land Information New Zealand and the Waka Kotahi NZ Transport Agency in managing responsible camping
 - prioritise a review of the Freedom Camping Act 2011, including consideration of reversing the presumption that freedom camping is permissible except where prohibited by a local by-law.

Summary of next steps

By when	What	Who
15-16 Oct 2020	LGNZ Zone 5-6 is invited to receive the Stafford Strategy report on a South Island Destination Management Plan	Sam Broughton
17 Oct 2020	General election	
20 Nov 2020	Write to the Minister of Finance, Minister of Tourism and other relevant incoming Ministers	Mayoral Forum / Secretariat
20 Nov 2020	Write to incoming Minister of Internal Affairs and Responsible Camping Working Group	Sam Broughton / Secretariat
27 Nov 2020	ChristchurchNZ invited to present to Mayoral Forum on post-COVID tourism response and recovery and implementation of the South Island Destination Management Plan in Canterbury	Sam Broughton / Secretariat

Date: 4 September 2020

Presented by: Sam Broughton, Chair

Mayoral Forum's Plan for Canterbury 2020–2022

Purpose

1. This report invites the Forum formally to adopt the *Mayoral Forum's Plan for Canterbury 2020–2022* (the Plan).

Recommendations

That the Canterbury Mayoral Forum:

1. **adopt the *Mayoral Forum's Plan for Canterbury 2020–2022***

Background

2. The Canterbury Mayoral Forum agreed on 29 November 2019 to workshop a plan for sustainable regional development focussing on 4–5 priority issues. The Plan replaces the *Canterbury Regional Economic Development Strategy*.
3. A workshop of Mayors/Chair and Chief Executives held on 3 February 2020 identified:
 - core elements of a vision for our region
 - a short list of five priority issues
 - key stakeholders for each of the priority issues
 - some short -term actions to address the priority issues.
4. The secretariat prepared an initial draft of the Plan for consultation with priority stakeholders. This was discussed and approved by the Forum on 28 February 2020.
5. At a meeting on 27 March the Forum agreed to put engagement on the Plan on hold due to the COVID-19 crisis.
6. At its meeting on 12 June 2020 the Forum agreed to update the Plan following the COVID-19 lockdown and to restart the engagement process with priority stakeholders.
7. Following consultation and engagement, a final draft was circulated to all Forum members for approval.
8. Printed copies of the Plan will be tabled at the meeting.

Engagement

Member councils

9. The draft Plan, along with a draft council briefing paper, was circulated to all councils on 2 July 2020. Mayor Sam Broughton presented to the following councils:
 - Christchurch City Council 21 July
 - Hurunui District Council 23 July
 - Timaru, Waimate & Mackenzie District Councils 27 July
 - Ashburton District Council 28 July
 - Environment Canterbury 29 July
 - Waitaki District Council 3 August.
10. Selwyn District Council, Waimakariri District Council and Kaikōura District Council held internal briefings for their councils.
11. Feedback from member councils on the Plan has been positive. Suggestions have been worked into the final draft.

Canterbury Water Management Strategy (CWMS) Regional Committee

12. The Regional Committee discussed the Plan at a workshop on 8 August 2020. They specifically noted Action 1 page 11 that directs the:

...Regional Water Committee to refresh the CWMS vision through engagement with stakeholders to test and build agreement on a shared vision for freshwater management that keeps parties at the table.
13. The Committee agreed that keeping parties at the table by working together toward a common vision and actively pursuing the sets of CWMS targets and goals is essential. It is the Committee's view that several of the bullet points attached to the CWMS Vision Statement are clearer through the new 2025 and 2030 goals and targets but that the current vision statement still serves its purpose.
14. The Committee discussed other ways to re-engage the Canterbury community and noted that many of these initiatives are underway. It suggested that the action could be re-worded in the Plan as 'renew community acceptance and commitment to the Canterbury Water Management Strategy'.

Ngāi Tahu papatipu rūnanga in Canterbury

15. Mayors and Chief Executives took the lead on engaging with their local rūnanga on the Plan. Given the very tight timeframe recommencing engagement in July, in some instances it has not been possible to engage fully with a number of rūnanga.
16. The Chair is presenting on the Plan post-launch to Te Hononga Papatipu Rūnanga Committee on 9 September.

University of Canterbury and Lincoln University

17. Mayor Dan Gordon and Jim Palmer met with the Vice Chancellors and Deputy Vice Chancellors of the University of Canterbury (UC) and Lincoln University to discuss the draft Plan. Both universities were very supportive of the Forum's priorities, which align well with their strategies.
18. Lincoln is developing Food Transition 2050 focussed on food governance, climate change and food and the environment. They would like more focus on water storage as well as land diversification. Lincoln is concerned about Canterbury having the right workforce and keeping students (particularly international students after studying to keep working in NZ). Courses they are running such as the Diploma of Agriculture can see a student with 4–5 years' experience being a farm manager earning over \$100K and they would like more access to government funding for these types of courses.
19. UC is focussing on harnessing its intellectual capacity to contribute to impactful research and endorsed the importance of research clusters such as the 'supernodes' work programme of ChristchurchNZ. UC has an interest in all areas including aerospace and talked about transport possibilities and UC's work on autonomous vehicles. A stream around transport would be great as there is a lack of skills in transport management. Other focus areas include environmental sustainability, and Ngāi Tūāhuriri co-development in housing.
20. UC and Lincoln are partnering with the three Crown Research Institutes in a virtual post-graduate programme in precision agriculture, environmental sustainability, risk and disaster recovery. Both universities are big supporters of the Children's University (agenda item 7). Both universities have identified a need for greater promotion of Canterbury and what it has to offer.

Canterbury District Health Board

21. The Canterbury District Health Board (CDHB) supports the development of the Plan and commends the Mayoral Forum for its broad wellbeing basis as well as the change in scope from economic development to sustainable development. The CDHB notes that the five priority issues and objectives will all contribute to improved population health outcomes for Canterbury. The CDHB recommends using its Integrated Planning Guide when carrying out the regional climate change risk assessment for Canterbury – the secretariat has passed this on to the team leading the climate change risk assessment work.

Ministry of Primary Industries (MPI) / Fonterra

22. The secretariat had consulted prior to the lockdown with MPI (George Strachan) and Fonterra (James Caygill). Both parties affirmed the alignment of the Plan with their own strategic objectives and priorities. Fonterra would welcome practicable alternatives to running more trucks on roads.

Other stakeholders

23. Letters were sent to other priority stakeholders seeking feedback on the Plan and specifically asking the following questions.
- *Do you support the Mayoral Forum’s proposal to do less with more impact, using a ‘four wellbeings’ framework?*
 - *Does the Mayoral Forum’s vision for Canterbury capture your hopes and intentions for our region?*
 - *Thinking about the region as a whole, has the Forum identified the right priorities for local government in Canterbury?*
24. Letters were sent to:
- Ben Clark – Canterbury Public Sector Lead
 - Andrew Coleman – Senior Regional Official
 - Enterprise North Canterbury
 - Christchurch NZ
 - Ashburton economic development manager
 - Aoraki Development & Tourism
 - Waitaki economic development manager
 - Tourism Waitaki
 - Canterbury Employers’ Chamber of Commerce
 - South Canterbury Chamber of Commerce
 - Regional Transport Committee
 - KiwiRail
 - University of Canterbury.
25. Some of those written to have acknowledged receipt of the letter and the Plan, but no specific feedback has been received other than what has been summarised above.

Changes to the draft Plan following engagement

26. To address feedback received, the following changes were made to the draft Mayoral Forum’s Plan for Canterbury.

Vision – environmental wellbeing

Amended to *we care for our natural resources to secure both present and future opportunities.*

Priority – Better freight transport options leading to fewer trucks on the road

Reworded to *Better freight transport options*, with subsequent changes throughout the Plan. The objective remains unchanged: *Optimised movement of long-distance freight by rail and coastal shipping to improve road safety, decrease carbon emissions and reduce wear and tear on the region’s roads.*

Sustainable environmental management

Priority – Sustainable environmental management actions

Addition of: *Collectively this work seeks to preserve our rich biodiversity and align with the New Zealand Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity.*

Reword action to *Request the Regional Committee to work with CWMS partners to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region in order to maintain and nurture commitment to the delivery of the CWMS.*

Reword Monitoring to:

- *Provide a progress report on joint actions undertaken to deliver the CWMS across Canterbury by December 2021*
- *CWMS Regional Committee report on progress towards the 2025 and 2030 goals by June 2022.*

Financial implications

27. Financial implications of implementing actions in the Plan have been taken into consideration by the Chief Executives Forum in adopting its regional forums budget for 2020/21. The Plan does not envisage programmes and projects and will primarily be implemented through the Forum's own leadership, facilitation and advocacy.

Communications

28. The Plan will be launched immediately following this meeting.
29. A media release has been sent to local media (embargoed until 1pm, 4 September 2020)
30. The Plan will be uploaded to the Mayoral Forum website following formal launch.

Date: 4 September 2020

Presented by: Hamish Dobbie, Chair, Operations Forum

Three Waters services delivery review

Purpose

1. This paper invites the Mayoral Forum to approve:
 - terms of reference for the Three Waters Steering Group, updated to reflect decisions made at the meeting held on 14 August 2020
 - a draft letter to the Minister of Local Government and the Joint Three Waters Steering Group requesting distribution of the regional allocation on the same basis as the territorial authority notional allocation
 - appointment of a project manager to manage the Canterbury Three Waters services delivery review.

Recommendations

That the Canterbury Mayoral Forum:

1. **approve the proposed terms of reference for the Three Waters Steering Group**
2. **approve the draft letter to the Minister of Local Government and the Joint Three Waters Steering Group requesting distribution of the regional allocation on the same basis as the territorial authority notional allocation**
3. **agree that each council's contribution to the Three Waters services delivery review from the regional allocation be calculated as agreed at the 12 June 2020 meeting:**
 - 3.1. **except for Waitaki, whose contribution will be discounted by 50 per cent to take account for the shared obligation**
 - 3.2. **Chatham Islands to be included in the study but not required to contribute**
4. **approve the fixed-term appointment of a project manager to manage the Three Waters services delivery review on behalf of the Mayoral Forum.**

Background

2. At the special Mayoral Forum meeting on Three Waters held on 14 August 2020 it was agreed to:
 - partner with Ngāi Tahu in the development of a preferred Three Waters services delivery option
 - request Government to distribute the regional allocation of Tranche 1 Stimulus funding on the same basis as the territorial authority notional allocation
 - confirm the regional allocation for costs of a Canterbury Three Waters services review as agreed by the Mayoral Forum on 12 June 2020.

Three Waters Steering Group Terms of Reference

3. On 12 June 2020, the Mayoral Forum established a Three Waters Steering Group to oversee the Three Waters services review. The Forum has invited Ngāi Tahu to partner with it on the review process. Draft terms of reference have been updated to reflect the partnership with Ngāi Tahu and are attached to this paper for approval.
4. A Three Waters Working Group, with representatives from the Canterbury Operations Forum, Canterbury Finance Managers group and Ngāi Tahu, is developing the scope of works for the review, for the approval of the Three Waters Steering Group. Terms of reference for the working group will be prepared for the steering group's approval.

Letter to Minister of Local Government and Chair, Three Waters Steering Group

5. As discussed on 14 August 2020, a draft letter to the Minister of Local Government and the Chair of the Three Waters Steering Group is attached for approval. The letter asks Government to distribute the regional allocation of Tranche 1 Stimulus funding on the same basis as the territorial authority notional allocation.

Three Waters services delivery review – funding

6. On 12 June 2020, the Forum agreed a funding breakdown for the Three Waters Services Review. At the 14 August meeting it was agreed that each council's contribution would be on this basis, with the exception of Waitaki District Council, whose contribution would be discounted by 50 per cent to take into account that it is contributing to reviews in two regions, Otago/Southland and Canterbury.
7. It was further agreed to include the Chatham Islands in the review and not to require a financial contribution from the Chatham Islands Council.
8. *This paragraph is withheld under the Local Government Official Information and Meetings Act 1987 s7(2).*

Three Waters services delivery review – resourcing

9. The Three Waters Working Group is developing a scope of works for the Three Waters Services review, with support from the Mayoral Forum secretariat. Neither the working group nor the secretariat is adequately resourced to provide the level of oversight this review will require to ensure a timely and proactive response to the reform process.
10. It is expected that the successful consultant for the current scope of works would undertake most of the work for the region's review, however it would not be appropriate to outsource all of this work to one consultant.
11. Due to the complexity of the review and criticality of the relationships between the Mayoral Forum, Steering Group, Working Group, individual territorial authorities and DIA, the recommendation is that a project manager be appointed on a fixed-term contract to manage the Three Waters review on behalf of the Mayoral Forum.
12. Environment Canterbury acting on behalf of the Mayoral Forum would contract for this position. The project manager would be located within the regional forums' secretariat. Funding for the position would come from territorial authorities' allocation to the Three Waters Services Review.

Next steps

Scope of works for Three Waters review

7 Sep 2020	Approve scope of works for Three Waters services delivery review	Three Waters Steering Group
14 Sep 2020	Commence procurement process for review of Three Waters services delivery, including fixed-term project management	Three Waters Working Group

Funding

30 Sep 2020	Joint letter from Mayors to Minister of Local Government and government's Three Waters steering group advising regional allocation	Secretariat for Mayors' signatures
30 Sep 2020	Regional funding incorporated into funding agreements and delivery plans	Councils opting into stage 1

Attachments

- draft Terms of Reference for the Three Waters Steering Group
- draft letter to Minister of Local Government and Chair, Three Waters Steering Committee on regional allocation

Three Waters Steering Group: terms of reference

Purpose

1. The purpose of the Three Waters Steering Group is to oversee the Three Waters services delivery review (the review) to be undertaken on behalf of the Canterbury Mayoral Forum.
2. The Steering Group reports to the Mayoral Forum.

Membership and operation

3. The members of the Steering Group are:
 - 3.1. Mayor Sam Broughton, Selwyn District Council
 - 3.2. Mayor Lianne Dalziel, Christchurch City Council
 - 3.3. Mayor Gary Kircher, Waitaki District Council
 - 3.4. Mayor Dan Gordon, Waimakariri District Council
 - 3.5. Mayor Craig Rowley, Waimate District Council
 - 3.6. Dr Te Maire Tau, Upoko, Ngāi Tūāhuriri
 - 3.7. representative, Ngāi Tahu
 - 3.8. representative, Ngāi Tahu
4. If a member is unable to attend a meeting of the steering group, they may send a substitute.
5. The Steering Group may invite other agencies to present and participate in its consideration of the review, as the steering group considers appropriate.
6. The steering group shall appoint a Chair from its membership. The regional forums secretariat will provide secretariat support.

Work programme

7. The Steering Group will undertake the following tasks:
 - 7.1. approve and sign off the scope of works for the review of Three Waters services delivery in Canterbury

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

- 7.2. approve an assessment process and principles for determining a preferred service delivery option(s) for Canterbury
 - 7.3. consider advice from various stages of the review and update the Mayoral Forum regularly on key developments
 - 7.4. consult with Mayoral Forum members when proposing actions on behalf of the Mayoral Forum
 - 7.5. recommend next steps to the Mayoral Forum.
8. The Steering Group will meet virtually or in person as required to deliver on the review.

Review and amendment of these terms of reference

9. The Steering Group may recommend changes to its terms of reference to the Mayoral Forum.

Approved by the Canterbury Mayoral Forum, 4 September 2020

4 September 2020

Hon Minister Nanaia Mahuta
Minister of Local Government
Parliament Buildings
Wellington 6160
nanaia.mahuta@parliament.govt.nz

Chair Brian Hanna
Joint Three Waters Steering Committee
Department of Internal Affairs
Wellington 6160
3waterssteeringgroup@dia.govt.nz

Dear Minister Mahuta and Mr Hanna

Three Waters reform: Regional allocation, Canterbury

The Canterbury Mayoral Forum has facilitated conversations among territorial authorities and councils in Canterbury, the West Coast, Tasman, Nelson and Marlborough on the Three Waters reform programme. Conversations are continuing, both within Canterbury and with our neighbouring regions, as we progress reviews of Three Waters services delivery.

As you will be aware, all Canterbury councils have signed the Memorandum of Understanding opting-in to tranche 1 of the stimulus programme.

Councils have carefully considered the purpose of the Government's regional allocation and support the distribution of this allocation to all participating Canterbury councils on the same basis as the initial notional allocation.

Canterbury councils will continue to collaborate on the Three Waters Service Reform programme, not only within our region but with our neighbouring regions and the Chatham Islands, and with central government.

Yours sincerely

Mayor Sam Broughton, Selwyn District
Chair, Canterbury Mayoral Forum

Mayor Craig Mackle
Kaikōura District

(continued on next page)

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

*Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selwyn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council*

(continued from previous page)

Mayor Marie Black
Hurunui District

Mayor Dan Gordon
Waimakariri District

Mayor Lianne Dalziel
Christchurch City

Mayor Neil Brown
Ashburton District

Mayor Nigel Bowen
Timaru District

Mayor Graham Smith
Mackenzie District

Mayor Craig Rowley
Waimate District

Mayor Gary Kircher
Waitaki District

Mayor Monique Croon
Chatham Islands Council



Date: 4 September 2020

Presented by: Dan Gordon and Jim Palmer

Education and training update

Purpose

1. This report provides an update on education and training and the interim Regional Skills Leadership Group, invites support for expansion of the Children's University programme in Canterbury and reports on engagement with Lincoln University and the University of Canterbury.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive the education and training update report**
2. **agree to encourage member councils to work with the Children's University to identify potential sources of funding and expand the programme in Canterbury**
3. **agree to invite the Vice-Chancellors of Lincoln University and the University of Canterbury to a Mayoral Forum working dinner on 26 November 2020.**

Key points

2. This report:
 - provides background and context to the Mayoral Forum's interest in education and training
 - summarises concerns raised by tertiary education and training providers in relation to COVID-19 and the closure of the border
 - provides some summary information on the interim Regional Skills Leadership Group
 - introduces the Children's University and invites member councils to work with the Children's University to identify potential sources of funding and expand the programme in Canterbury
 - reports on consultation with the Vice-Chancellors and Deputy Vice-Chancellors of Lincoln University and the University of Canterbury on the *Mayoral Forum's Plan for Canterbury* and recommends inviting them to a Mayoral Forum working dinner on 26 November 2020.

Background

3. Education and training for a skilled workforce was a work programme in the *Canterbury Regional Economic Development Strategy 2015–2019*. The work programme focused on youth transitions (led by Aoraki Development, now Venture Timaru) and facilitation of periodic meetings of tertiary education and training providers.
4. The *Mayoral Forum’s Plan for Canterbury* identifies as one of five priority issues for 2020–22:

Shared economic prosperity – through sustainable, value-added primary production, high-value manufacturing, high-value tourism and growing, attracting and retaining a skilled workforce, investment and new businesses.
5. The Plan notes that Canterbury has slightly lower educational attainment levels than the country as a whole and that to lift wages and incomes, we need more skilled jobs and skilled workers to fill them. The Forum wants to encourage education, training and lifelong learning, and pathways from school to work.
6. The Canterbury Wellbeing Overview (2019), using 2017 data and Census 2013 (the latest data then available) noted that while a slightly higher percentage of school leavers in Canterbury had attained NCEA Level 2 or above, fewer people in Canterbury aged 25–64 years reported having a bachelor degree or level 7 qualification and above.
7. Table 1 below provides a regional summary for Canterbury for 2018 (latest data available). Census 2018 shows a similar pattern as in 2013, with a lower proportion of Canterbury’s adult population having a bachelor’s degree or qualification at level 7 and above (28% of total people stated) than New Zealand as a whole (31% of total people stated).

Table 1: Canterbury region summary 2018¹

Region Summary 2018

Description	Canterbury Region	New Zealand
Number of students (2019)	97,579	816,632
Number of teachers in state and state integrated schools (2018)	7,391	60,634
Number of schools (2019)	291	2,534
Percentage of children starting school who have attended ECE (2018)	98.4	96.9
Percentage of school leavers with NCEA Level 1 and above (2018)	89.6	88.8
Percentage of school leavers with NCEA Level 2 or above (2018)	80.1	79.4
Percentage of school leavers with NCEA Level 3 or above (2018)	54.7	53.7
Age standardised stand-down rate per 1,000 students (2018)	29.1	25.5
Age standardised suspension rate per 1,000 students (2018)	3.8	4.0
Age standardised exclusion rate per 1,000 students (2018)	1.5	1.5
Percentage of school leavers retained to at least 17-years-old (2018)	83.0	82.8
Percentage of school leavers with a Vocational Pathway award (2018)	31.6	30.1
Percentage of school leavers enrolled in tertiary within one year of leaving (2017)	61.5	61.2

¹ <https://www.educationcounts.govt.nz/know-your-region/region/region-summary?region=13>

Education and training steering group

8. Closure of the border has had significant implications for education providers. During the lockdown, Dan Gordon and Jim Palmer convened a meeting of the Education and Training Steering Group by videoconference on 29 April 2020, followed by an in-person meeting on 18 June 2020.
9. Providers noted that:
 - the future for international education remains unclear, and there will be a move towards domestic recruitment for the short term
 - there are significant financial concerns for all institutions
 - research capacity will be hindered, as a large proportion of researchers are from the international market
 - there are opportunities to build back better, including innovative teaching and learning (online and blended learning)
 - when the border opens to international students, New Zealand may be competitively placed as a 'COVID-free bubble'.

Interim Regional Skills Leadership Group

10. As part of COVID response and recovery, Regional Skills Leadership Groups (RSLGs) envisaged as part of the Government's Reform of Vocational Education have been fast-tracked to support the immediate response to regional labour market impacts and disruption arising from COVID-19.
11. The focus for the interim RSLGs is to pull together local intelligence and insights that will help to identify better ways of meeting skills and workforce needs now and in the future. They will be supporting a joined-up approach to labour market planning that will see our workforce, education and immigration systems working together to better meet the differing skills needs across the country.
12. The RSLGs are regionally based and regionally led, drawing together leaders who are already active in their communities, and who represent expertise across employment, business, industry, local iwi and Māori, and government. Jim Palmer is co-chairing the Canterbury interim RSLG.

Children's University

13. Dan Gordon and Jim Palmer met with Amy Underdown from the Children's University by videoconference on 7 May 2020.
14. Te Mātāpuna Mātātahi | Children's University (CU) is an outreach programme that works with tamariki aged 7–18 years to raise their educational aspirations and connect them to tertiary education and training opportunities in their local community. The

programme is particularly focused on supporting disadvantaged groups in our communities. Further information is attached as Appendix 1.

15. The CU programme aligns well with the Mayoral Forum's ambition to lift the skill level of Canterbury's population and create shared prosperity that leaves no one behind.
16. CU is run as a partnership between Lincoln University and the University of Canterbury. The universities have committed ongoing funding to the programme, with operational costs to expand the programme currently coming from external sources, including the Rātā Foundation and Riccarton Rotary Youth Trust.
17. CU currently operates in Christchurch City, Selwyn District, Hurunui District and Waimakariri District. The CU Advisory Board wants to explore opportunities to expand the programme into other areas of Canterbury. 25 schools are on the waiting list to join the programme – expansion is limited by funding.
18. We recommend that member councils work with CU to identify potential sources of funding to expand the programme within Canterbury. Amy's contact details are provided in Appendix 1, and she will follow up with the Mayors of Kaikōura, Ashburton, Timaru, Mackenzie, Waimate and Waitaki on opportunities to expand the programme in north and south Canterbury.

Meetings with Lincoln University and the University of Canterbury

19. On 30–31 July 2020, Dan Gordon and Jim Palmer met with the Vice-Chancellors and Deputy Vice-Chancellors of Lincoln University (Bruce McKenzie and Grant Edwards) and the University of Canterbury (Cheryl de la Rey and Ian Wright) to consult on the *Mayoral Forum's Plan for Canterbury*. Both conversations were positive and highly engaged.
20. Lincoln University is aligned with the Forum's five priorities, though expressed some reservations about transport mode shift. Lincoln is developing Food Transition 2050, focused on food governance, climate change and the environment. Lincoln has interests in:
 - water and water storage
 - land use diversification (e.g. they are currently looking at a hops trial)
 - on-farm energy production for sustainability
 - Canterbury having the right workforce and retaining graduates (including international students) in the region.
21. Lincoln offers a Diploma of Agriculture course. After 4–5 years' experience, a graduate of this programme can become farm managers earning over \$100k pa. They would like to see more government funding for these types of courses.
22. Lincoln felt more work needs to be done to promote Canterbury and what it has to offer. The university is a big support of the Children's University.

23. The University of Canterbury (UC) is focusing on harnessing its intellectual capacity to contribute to impactful research. They affirmed the importance of research clusters such as the 'supernodes' discussed for the Greater Christchurch Partnership's 2050 strategy and have 'green shoots' in all of these, including aerospace and future transport. They have identified skills shortages in transport management.
24. UC is partnering with Lincoln in a virtual post-graduate programme, combining with the three Crown Research Institutes on precision agriculture, environmental sustainability, risk and disaster recovery.
25. UC also mentioned the work of the Children's University, which they strongly support.
26. In short, both universities support the Mayoral Forum's priorities and are very keen to get more involved with both the Plan for Canterbury and Greater Christchurch 2050. We recommend inviting the Vice-Chancellors of Lincoln University and the University of Canterbury to a Mayoral Forum working dinner on 26 November 2020 or at the first meeting in 2021.

Attachments

- Appendix 1: Te Mātāpuna Mātātahi | Children's University



Appendix 1: Te Mātāpuna Mātātahi | Children's University

By connecting tamariki to learning opportunities in their local community, Te Mātāpuna Mātātahi | Children's University (CU) raises educational aspirations and encourages lifelong learning. The programme encourages tamariki and their whānau to explore their local community, create connections and gain skills they can use throughout their lives and help build a better Aotearoa New Zealand.

CU originated in the United Kingdom and has been running successfully in Australia since 2013. Seeking an opportunity to engage with, and give back to, the local community The University of Canterbury | Te Whare Wānanga o Waitaha (UC) and Lincoln University | Te Whare Wanaka o Aoraki (LU) partnered together to adapt and deliver CU in Canterbury. The pilot programme commenced in 2019 and after a successful start, the programme has grown significantly in 2020.

CU is for tamariki aged between 7 and 18 years and is particularly focused on supporting disadvantaged groups in our communities. The programme is dedicated to helping tamariki reach their full potential and supports those who do not normally excel in the classroom environment. CU partners with local organisations who provide educational activities and experiences that show tamariki learning is fun and can happen anywhere.

Tamariki chose to join the programme through their school or rūnanga and are issued with a *Passport to Learning*. They fill their passports with hours of learning outside of the curriculum. CU learning includes visits to validated organisations, referred to as Learning Destinations, campus experiences and online activities. Participation is entirely voluntary with tamariki taking responsibility for their personal learning journey. In this way, they have complete ownership over what they learn and how they learn it. Examples of Learning Destinations include libraries, museums and botanic gardens. Once they reach 30 hours of learning, members are invited to attend a graduation ceremony to celebrate their achievements with their whānau and peers.

The Te Mātāpuna Mātātahi | Children's University 2019 pilot programme started with 192 tamariki from 7 schools and one rūnanga. The cohort was spread across three local council areas, and local councils were highly engaged with the programme acting as Learning Destinations in their own right. 42% of members identified as Māori and half the schools involved were low decile. Graduation numbers exceeded expectations with over 80% of members achieving the 30 hours needed to graduate in the inaugural CU graduation ceremony.

The demand for the programme has increased and in 2020 CU has grown by over 180% with 558 tamariki now participating from 18 schools and 1 rūnanga. A fourth council area, Waimakariri District, is now involved in the programme. There are currently 26 schools on the waiting list.

Here are links to a short video of last year's inaugural graduation ceremony and our new promotional video:

- <https://www.youtube.com/watch?v=UH4nxnnCV0k>
- <https://www.youtube.com/watch?v=EjLsgnzbK0s>

For further information contact Amy Underdown, Programme Manager – amy.underdown@canterbury.ac.nz

Date: 4 September 2020

Presented by: Jenny Hughey, Environment Canterbury

Canterbury Water Management Strategy update

Purpose

1. This paper updates the Canterbury Mayoral Forum on region-wide progress in implementing the Canterbury Water Management Strategy (CWMS).

Recommendations

That the Canterbury Mayoral Forum:

1. receive the report.

Impacts of Covid-19 pandemic on freshwater management

2. Under Alert Level 3 (from 28 April to 13 May) Essential Services work continued. Territorial authorities resumed high priority operations activities, developer services and meter reading, and active construction sites re-opened where safe work practices and physical distancing could be maintained. For Environment Canterbury priority field work resumed, including work to maintain monitoring instruments and responding to high priority incident reports and monitoring of resource consents related to essential services.
3. From 14 May, under Alert Level 2, work began to return to normal schedules. Environment Canterbury undertook extra sampling where possible to fill in gaps and under Alert Level 1 (effective 9 June), has transitioned back to the regular monitoring of resource consents.

Regional and zone committee updates

4. Following the Government's announcement of the four level Covid-19 alert system on 21 March, and the subsequent transition to Level 4 on 25 March, all meetings, workshops and field trips for zone committees and the regional committee were postponed. A number of the committees continued their discussions online during this time.
5. During Alert levels 3 and 2, Zone Committees held online meetings and workshops where possible, depending on capacity of territorial authorities and members to engage. Committees have started meeting in person since Covid-19 Alert Level 1 was implemented. After many months of not meeting and given the impact of the Covid-19

pandemic, committees are identifying what they can achieve for the rest of the calendar year.

6. The Regional Committee had met on 11 February and discussed its priorities for 2020. The Committee's June meeting was postponed to 11 August, when it discussed the Mayoral Forum's Plan for Canterbury 2020–2022 and the Forum's proposed five priority issues for this triennium.
7. Zone managers and facilitators have summarised the focus for the CWMS Zone Committees from May to July (see Appendix 1). Note that during Alert Levels 3 and 2 Environment Canterbury staff supported projects remotely where possible, however many projects were placed on hold and have just restarted under Alert Level 1.

CWMS implementation update

Fit for the Future implementation — regional work programme

8. The Joint Working Group set up by the Operations Forum in September 2019 developed a draft regional work programme to enable progress towards 2025 goals through the development of councils' Long-Term Plans 2021-2031 (LTPs).
9. Following the Covid-19 Alert Level 4 restrictions, the final engagement with territorial authorities was only partially completed. Environment Canterbury staff have finalised this high-level regional work programme and provided it to territorial authorities as a reference document for consideration in the LTP process. The regional work programme and final progress update will be provided in November 2020.
10. In the interim, Environment Canterbury staff will continue to work with territorial authority staff to develop tailored work programmes for use during councils' LTP planning.

Fit for the Future implementation — zone committee review

11. The Mayoral Forum commissioned advice on how zone committees might be supported to shift focus to delivery and action on the ground through establishing clear work programmes to meet the 2025 goals.
12. Over the last few months, a series of suggestions for changes to the role and function of zone committees has been developed, informed by many different processes and groups. The proposed changes have been discussed with Environment Canterbury councillors and were discussed at the Canterbury Policy Forum meeting on 3 July 2020. Further discussions are underway with territorial authorities.
13. The proposed changes are not considered major and reflect a shift in focus from planning to implementation and encompass adjustments to zone committees' Terms of Reference and a development of new mechanisms – a Letter of Shared Priorities and Zone Committee Action Plans.

14. The revised Terms of Reference and new Letter of Shared Priorities aim to provide committees with clarity on their purpose and role and refine the committees' ways of working. Clarified functions of zone committees include:
- **Community engagement** – continuing an active programme of engaging with communities on freshwater management matters and facilitating the provision of advice through to councils (relevant territorial authorities and Environment Canterbury and) and others (e.g. private sector) contributing to freshwater management
 - **Enhancing delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including securing additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that advance CWMS implementation
 - **Progress reporting** – progress reporting to councils on delivery of zone-specific priorities and CWMS target areas identified in Zone Committee Action Plans.
15. Territorial authorities and Environment Canterbury will set out priorities for zone committees in Letters of Shared Priorities. These will reflect priorities identified in the regional work programmes. An update on this piece of work will be provided to the Mayoral Forum in November 2020.

RMA planning and implementation

16. Environment Canterbury notified **Plan Change 7 (PC7)** to the Land and Water Regional Plan (LWRP) in September 2019. This plan change has been prepared in three parts. The first part is an omnibus change that proposes further changes to region-wide policies and rules in the LWRP. The second and third parts of Plan Change 7 relate to the Waimakariri and Orari-Temuka-Opihi-Pareora (OTOP) sub-regions.
17. Formal consultation on PC7 was held in mid-2019 and 558 submissions were received. On Monday 23 March the independent hearing commissioners released Minute 3, notifying all parties of a delay to the timetable for lodging evidence and commencement of the public hearing. The Section 42A Report for Plan Change 7 to the LWRP and Plan Change 2 to the WRRP was released on Environment Canterbury's public website on Friday 27 March and submitters were notified. The exchange of evidence began on 17 July 2020.
18. The hearing dates for Plan Change 7 have now been set down by the Independent Hearing Panel. The Hearing will begin on 28 September 2020 in Christchurch and continue for five non-consecutive weeks to 4 December. The hearing will be held in Christchurch and Timaru and the Panel Chair, David Sheppard, will attend the hearing via video link from Melbourne.
19. Plan Change 1 to the Hurunui-Waiapu River Regional Plan was notified in May 2019 and hearings held in late 2019. Council accepted recommendations of the Independent

Hearing Panel on **Plan Change 1 to the Hurunui and Waiau River Regional Plan** on 12 March 2020.

20. The appeal period closed on 14 April and no appeals were received. Amuri Irrigation (AIC) was informed that the rules are beyond challenge and a Deed of Undertaking requiring an application to surrender 38t of Nitrogen from the Amuri Irrigation consents has been triggered.
21. AIC has made applications to surrender the N load. If those applications are successful, Plan Change 1 to the Hurunui and Waiau River Regional Plan can be made operative.

Key regional projects/campaigns

22. The Land and Water Regional Plan requires the implementation of **Good Management Practice (GMP)** on farm to achieve water quality outcomes. Farm Environment Plans (FEPs) enable farmers to recognise and record environmental risks unique to their property and set out a programme to manage those risks. They are a requirement for farms that are part of a collective (irrigation scheme or farming enterprise) or have an individual farming consent.
23. Most farms that require a farming land use consent have one and a final campaign is being launched focusing on the remaining farms that currently require resource consent due to winter grazing requirements.
24. A high level of compliance (A or B FEP Audit grades) is being reported through the FEP Audit programme, providing evidence that more than 90% of farms are either implementing GMP or are on-track and taking planned actions to get there. Environment Canterbury, in consultation with industry sectors and Te Rūnanga O Ngāi Tahu, is improving guidance for irrigation, fertiliser and winter grazing to provide to auditors, which will increase auditor consistency.
25. Compliance activity is focused on those FEP audits that have returned a C or D grade, and on strengthening the compliance audit of irrigation scheme collective consents.
26. To continue to support farmers to manage to a nitrogen loss limit, Environment Canterbury is collaborating with all regional councils and Overseer Ltd in the development of improved Overseer modelling guidance to ensure the model is used appropriately and within its limitations.
27. Environment Canterbury has progressed with compliance monitoring as part of its five-year **fish screen** improvement campaign. This is providing a current state view that informs the action planning process to support fish screen providers and consent holders to implement compliant solutions to fish screens.
28. Irrigation NZ is running a \$400,000 Ministry for Primary Industries (MPI) supported Sustainable Food and Fibre Fund project to better define good practices, with a focus on native fish species. This includes work on native fish behaviour around water intakes and screens by NIWA and contributions from a range of organisations.

29. A Fish Screen Working Group is operating under the auspices of the CWMS Regional Committee, to co-ordinate the above two components and mobilise technical and regulatory (Planning, Consents, Compliance) perspectives.
30. A number of projects to improve water quality, increase river flows and groundwater levels continue to be trialled in the region. Actual construction begun or restarted under Alert Level 3.
 - Construction of the **Selwyn/Waikirikiriri Near River Recharge** scheme concluded in November 2019. Initial commissioning took place in May, with full scheme commissioning and planting planned for July to September 2020. The date for a formal project opening will be set once the scheme commissioning dates are finalised.
 - The **Hekeao Hinds Managed Aquifer Recharge (MAR)** project began a new phase in February 2020, led by the Hekeao Hinds Water Enhancement Trust with funding support from the Provincial Growth Fund. This phase concludes in June 2022 with a Business Case for the MAR component to LWRP Plan Change 2 water quality and quantity objectives.
 - A temporary weir has been constructed as part of **Broadacres (Selwyn District) Targeted Stream Augmentation (TSA)** to enable release of mudfish in a reach separated from the upper tributary area, which requires habitat improvements once the springs dry naturally. Below the temporary weir an off-channel pond has been constructed and planted for optimal juvenile mudfish habitat. Mudfish release will occur once DOC authorisation has been granted.
 - The TSA and **Permeable Reactive Barrier** trials are on-going in the Silverstream/Kaiapoi River catchment in the Waimakariri District, with promising early results.

Central government policy

31. Following the impact of Covid-19 the Government is focused on dealing with the health and economic effects of the pandemic and planning for recovery.
32. Further work on associated pieces of the **Three Waters Review** is being undertaken. Namely, the Water Services Regulator Act establishes **Taumata Arowai**, the new drinking water regulator; the Water Services Bill, recently introduced to the House, directs the functions of Taumata Arowai and proposes comprehensive reform of drinking water regulation; and new National Environmental Standards for Sources of Human Drinking Water and Wastewater Discharges and Overflows.
33. On 7 July 2020 the Government announced it will give \$761 million to councils and launch a programme to reorganise water assets under regional entities. The funding includes \$51m for Taumata Arowai — the Water Services Regulator that will enforce nationwide drinking water standards — and \$30m to help rural water supplies meet safety standards. Councils will have to opt-in to a reform programme to access the majority of the funding.

34. On 28 May 2020 the Government announced the **Action for healthy waterways policy reform package**. The package consisted of a 10-page summary, links to decision documents and FAQs and an information sheet with a high-level overview of the requirements for regional councils. Final versions of NPS-FM, NES and Stock Exclusion regulations were released on 5 August and will come into force on 3 September 2020.
35. The Ministry for the Environment is developing detailed guidance in consultation with regional council representatives. This guidance will be provided as the new regulations (NES and Stock Exclusion) are gazetted.
36. The independent advisory panel established to undertake the comprehensive **review of the resource management system** has provided the final report on its recommendations to the Minister for the Environment in late June 2020.
37. The timeframe to deliver the proposed National Policy Statement for Indigenous Biodiversity has been extended to April 2021.

Appendix 1: Zone overview from May to July 2020

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
Kaikōura	<p>Enhancing significant wetlands</p> <p>Implementing requirements of PC5</p> <p>Supporting 'Love the Lyell' Governance Group</p> <p>Clarence catchment and river bed</p>	<ul style="list-style-type: none"> • Fencing of Hapuku wetland (500 metres) complete- Nagari plantings being maintained on a scheduled basis. • All farmers requiring consent under PC5 have been supported to fulfil this task. All FEPs have been completed and almost all farms required to, have now submitted their Land Use consent application. • The 'Love the Lyell' Governance Group had its inaugural meeting on 2 July. The Group's intention is to play a governance role and to assist in the funding of projects to improve the health of fresh water in the Kaikōura Flat catchment area. • Clarence river weed and pest control funding has been confirmed. Bulk of the work to begin in late spring-2020.
Hurunui Waiau	<p>Flagship braided river projects to protect endangered river birds.</p> <p>Immediate Steps projects</p> <p>Delivery of Soil Conservation and Revegetation programme (SCAR)</p> <p>Zone Committee Review</p>	<ul style="list-style-type: none"> • Work continues at the Waiau Uwha and Hurunui Rivers to improve habitat for endangered birds. Maintenance of island habitats continues. Investigating additional pest control work. • Braided river bird species surveys and Southern Black Backed Gull control completed for this year and water quality monitoring continuing. • Additional funding for fencing projects has been allocated and where appropriate aligned with SCAR funding discussed below. • SCAR (Soil Conservation and Revegetation) joint project funded through the Hill Country Erosion Fund (MPI) and Environment Canterbury over four years (from August 2019) to mitigate sediment loss from hill country farms. • Working with landowners to plant trees, permanently excluding stock through fencing, identify areas for retirement. Planting over this season has begun. • Independent review of the Zone Committee process and function has been completed. Committee and staff are working to respond to and implement recommendations.

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
Waimakariri	<p>Upper Ashley catchment projects to improve water quality</p> <p>Promoting mahinga kai component in GMP</p> <p>Farming @ GMP programme</p>	<ul style="list-style-type: none"> • Supporting Lees Valley landowners to protect remaining wetlands by providing information on planting options and by excluding stock • First mahinga kai 'shed talk' held in February to engage with landowners whose FEPs are required to include mahinga kai values. Working with Ngāi Tahu to schedule the second talk. • Continuing to provide support to farmers to meet their GMP requirements by providing assistance around pre-audit preparation as well as compliance with consents. "Drop in" sessions are occurring in July throughout the district to assist farmers with their consents. • Several opportunities for Committee feedback on Environment Canterbury's Braided River Revival programme; Silverstream nitrate monitoring and Waimakariri District Council's work on private drinking wells pilot study and drainage review. • Engagement with landowners and stakeholders in the coastal Ashley/Rakahuri underway, with a focus on Taranaki Stream.
Christchurch-West Melton	<p>Management of Erosion and Sediment control</p> <p>Working with community/catchment groups</p> <p>Supporting Christchurch City Council stormwater management and new comprehensive stormwater consent</p> <p>Community engagement and education</p>	<ul style="list-style-type: none"> • Ongoing development of the programme to support long term consistent methods to manage erosion and sediment control (ESC) including identifying industry requirements and training. • Supporting the three catchment groups (Avon Heathcote Estuary Ihutai Trust, Cashmere Stream Care Group and Ōpāwaho Heathcote River Network) in their work on various projects. • The Zone Committee working group with members from the Cashmere Stream Care Group, Ōpāwaho Heathcote River Network and the community boards are working on practical actions to address sediment issues in the Cashmere stream. • Continue to support Christchurch City Council to deliver on new comprehensive global stormwater consent that came into effect on 20 December 2019 • Engagement with landowners in partnership with CCC, F&G and Water & Wildlife Trust, about Otukaikino River health investigations. • The Stormwater Superhero Mobile Resource is nearing completion. • Continue to develop relationships with community Boards within Christchurch City.

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
Banks Peninsula	Erosion and Sediment Control on Lyttelton Harbour/Whakaraupō Wairewa Bank Stabilisation Whakaraupō Catchment Management Plan	<ul style="list-style-type: none"> • Project to develop guidelines for roadside cuttings continues. The design installed at Christchurch Adventure Park in May 2019 show treatments to control erosion are working well. • Funding from CCC for a second and third roadside cutting trial (to strengthen the findings of the initial trial) is highly unlikely. Environment Canterbury is providing a small amount of funding which will not be sufficient to undertake additional trial sites and therefore evaluating the best use of the funding to ensure the best possible information is obtained from the initial trial site. • Wairewa Bank Stabilisation Project — to trial a range of treatments and plantings to reduce sediment entering Lake Forsyth/Te Roto O Wairewa. First pilot site was planted in Autumn 2019. Funding of \$30K has been secured in the 20/21 financial year and we are currently selecting appropriate sites for stabilisation work • The Banks Peninsula Zone committee approved Immediate Steps funding for four projects: Mt Herbert gullies; Pigeon Bay Stream; Okains Bay stream; and Goughs Bay gullies. • Three stream riparian planting in Whakaraupō (a priority project of the Whakaraupō Catchment Management Plan) to improve ecosystem health of the streams and catchment overall. Environment Canterbury is applying for external funding to enable project completion and following the Covid-19 downturn.
Selwyn-Waihora	Identifying zone committee's 2020 priorities Increasing knowledge of mahinga kai Waikirikiri water quality improvements Swimmable Selwyn at Coes Ford Rakaia Gorge restoration	<ul style="list-style-type: none"> • Building on the last 2 years' work of raising awareness of mahinga kai, Central Plains Water Ltd and Environment Canterbury have jointly rolled out a mahinga kai survey to inform the development and rollout of shed talks and education for scheme members. • Near river recharge and targeted stream augmentation projects at two sites to provide a habitat for mudfish and improve water quality. • Environment Canterbury continues to work closely with Selwyn District Council on key projects such as "Swimmable Selwyn @ Coes Ford which is investigating a variety of methods to improve water quality at Coes Ford including a nitrogen extraction reactor and overland sediment flow traps. • Supporting and working with a number of parties (including landowners and Selwyn District Council) to finalise a plan for the ecological restoration and weed management of key sites at Rakaia Gorge. • The Zone Committee is working on a purpose statement and will identify what can be achieved over the rest of the calendar year.

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
Ashburton	<p>Ashburton/Hakatere River Consent Review</p> <p>Immediate Steps Projects</p> <p>Ashburton/Hakatere River Mouth Access</p> <p>Ashburton Lakes</p> <p>Carter Creek Catchment</p>	<ul style="list-style-type: none"> • Ashburton Lakes Basin: Environment Canterbury continues to work with DOC, Ngāi Tahu, landowners and other stakeholders to investigate the deteriorating water quality situation. Update provided to Ashburton Forest & Bird. Planning for further landowner meetings. • Weed control and planting projects at Alford Forest River Terrace and Oakdale Stream and wetlands projects at Flynns Rd and The Glen approved by Zone Committee in May and June which completed funding allocation for the Ashburton Zone for 2019/2020. • The Ashburton River Mouth Management Strategy aims to protect valuable habitat at the rivermouth with the support of landowners and key stakeholders. Preliminary signage developed and installed at rivermouth and work commenced on track creation. Further discussions with community around fencing and planting stages of project in the second half of this year. • Work commenced on two new fish passage projects in the Hinds catchment. • Positive support from the Zone Committee to Carters Creek catchment proposal. Community representatives working with ECan, ADC and stakeholders on planning for next stages.
Orari-Temuka-Opihi-Pareora	<p>Strategic Interagency approach to Crop Burning</p> <p>Mahinga kai campaign</p> <p>Improving understanding of stream ecosystem health</p>	<ul style="list-style-type: none"> • Aligning with partner agencies to proactively communicate best practice crop residue burning to farmers and the wider community. • Continue to build and improve Environment Canterbury's framework for delivering on FEP outcomes. • Continue to build relationships with key people in Opuha Water and Beef and Lamb to support their understanding of FEPs requirements. • Growing in-depth understanding of issues relating to Waitarakao and Saltwater Creek. • Identified whitebait spawning site in Washdyke Creek.
Upper Waitaki	<p>FEP and nutrient budget reviews</p> <p>Ahuriri Arm Catchment Group</p> <p>'Love our Lakes'</p> <p>Lake Ruataniwha</p> <p>Provincial Growth Fund applications</p>	<ul style="list-style-type: none"> • Continuing to support farmers who require land use consents including reviewing FEPs and nutrient budgets submitted as part of consent applications. Working with local industry stakeholders to seek further support for "beyond GMP" improvements. • Reconnecting with the Ahuriri Catchment Group following lock down, and with the release of the Ahuriri Arm Trigger level for the past year. Continued investigation of ways of aligning consent holders in the Ahuriri catchment towards the same TLI trigger level. • Seeking Zone Committee support for the 'Encouraging Responsible Toilet use' communication plan at Lake Ruataniwha, as a follow up action from the high E. coli results in the lake in January 2020. • 'Love our Lakes' campaign to raise awareness on water quality in the lakes and how to look after the lakes. • Developing possible projects and Expressions of Interest for Provincial Growth Fund funding

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<p>Lower Waitaki</p>	<p>Setting up and supporting Catchment groups</p> <p>Wainono Lagoon augmentation options and Box opening protocol review</p> <p>Mahinga Kai programme</p> <p>Upper Hakataramea Bio Security measures</p>	<ul style="list-style-type: none"> • Focussing on setting up a catchment group in the Northern Streams area and investigating funding options to better support the existing Waihao-Wainono and Hakataramea groups. • Continue with flow and water quality monitoring. Ongoing measures against PC3 to ensure application of measures fit the framework and expectations • Development of community restoration plan for Waihao River at McCulloch's Bridge • Ongoing consultation with Rūnanga to address specific and global information and education on the Mahinga Kai Programme. • Willow removal and land use mitigation support on properties adjoining Wainono Lagoon • Continue water quality and flow monitoring • Mechanical opening of Waihao Box undertaken in consultation with Waihao Rūnanga providing migration opportunity for eels • Weed control in the Upper Hakataramea, willow, broom and lupin ground based search and herbicide control completed.

Date: 4 September 2020

Presented by: Jim Palmer, Chair, Chief Executives Forum

Canterbury COVID-19 Oversight Group

Purpose

1. This paper updates the Mayoral Forum on the establishment of a Canterbury COVID-19 Oversight Group. The report is provided for information and can be taken as read.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive the report on the Canterbury COVID-19 Oversight Group and note its terms of reference.**

Establishment of a Canterbury COVID-19 Oversight Group

2. On 22 May 2020, the Canterbury Mayoral Forum endorsed a need for high-level oversight of COVID-19 readiness, response, recovery and renewal and a mechanism for communication between central and local government in Canterbury.
3. The Chair of the Chief Executives Forum convened an initial meeting of key stakeholders on 10 June 2020. This resulted in formation of a Canterbury COVID-19 Oversight Group that has subsequently met on 16 July and 20 August 2020.
4. Agreed terms of reference and membership of this group are attached to this report. The co-chairs of the group are the Canterbury Public Service Lead (Ben Clark) and the chair of the Canterbury Chief Executives Forum (Jim Palmer).
5. At the meeting on 20 August 2020, ChristchurchNZ and the Ministry of Social Development reported on the availability of data and analysis to inform advocacy with central government.

Communication

6. Staff from the Department of Internal Affairs' *Caring for our Communities* workstream have been made aware of the establishment of the Canterbury COVID-19 Oversight Group. They have visited Christchurch and met with Ben Clark and with Maree McNeilly and David Bromell on 17 July 2020.

TERMS OF REFERENCE

CANTERBURY COVID-19 OVERSIGHT GROUP:

Readiness, recovery, renewal

The Canterbury COVID-19 Oversight Group has been established to meet a need identified by local and central government leaders in Canterbury, with the endorsement of the Canterbury Mayoral Forum.

The COVID-19 pandemic is not like other events we have dealt with and now seek to 'recover' from. We may be responding to outbreaks of COVID for some years to come. We need to stay focused, together, on readiness, as well as recovery. The region's leaders are also looking for opportunities for renewal, and to progress long-term objectives identified in sub-regional and regional collaboration on Greater Christchurch 2050 and the Mayoral Forum's Plan for Canterbury 2020–22.

Renewal includes better outcomes for the people of Canterbury across all four aspects of wellbeing, contributing to New Zealand's achievement of the UN Sustainable Development Goals, and increasing equity and shared prosperity, so no one is left behind.

The Canterbury COVID-19 Oversight Group has come together to monitor emerging needs and opportunities, share information, and facilitate communication and collaboration with central government.

1. Membership

Jim Palmer	Co-chair; Chief Executive Waimakiriri District Council; Canterbury Chief Executives Forum and Co-chair Interim Regional Skills Leadership Group
Ben Clark	Co-chair; Regional Commissioner, Dept of Corrections; Canterbury Public Service Lead
Diane McDermott	Regional Commissioner, Ministry of Social Development
Robyn Wallace	Te Rūnanga o Ngāi Tahu
Leeann Watson	Chief Executive, Canterbury Employers' Chamber of Commerce
Ivan Iafeta	Christchurch City Council
Joanna Norris	ChristchurchNZ
Supt John Price	District Commander, Canterbury, Police
David Ormsby	Regional Manager and/or Jason Leppens, Senior Advisor, Te Puni Kōkiri
Evon Currie	General Manager, Population & Public Health, Canterbury District Health Board
Baden Ewart	Group Recovery Manager, CDEM
Maree McNeilly	Regional Forums Secretariat

2. Quorum

Any five members. Members are encouraged to send an alternate if they are unable to attend a meeting.

CANTERBURY COVID-19 OVERSIGHT GROUP: Readiness, recovery, renewal

3. Co-chairs

The Co-chairs of the Group will be:

- the Canterbury Public Service Lead
- the chair of the Canterbury Chief Executives Forum.

4. Purpose and Functions

The purpose of the Canterbury COVID-19 Oversight Group is to support and enable visible cohesive leadership and co-ordination of Canterbury's readiness, recovery and renewal during, and following, the COVID pandemic, based on the principles of being locally led, regionally co-ordinated and centrally supported.

The Group will:

- facilitate and encourage liaison and co-ordination between central, regional and local agencies
- support efficient and co-ordinated gathering, collation and distribution of data and information to enable an evidence-based assessment of readiness, recovery and renewal – where possible, at sub-regional and TA levels as well as for the region as a whole
- identify needs and emerging issues and opportunities in Canterbury, and monitor action taken to address these
- facilitate advocacy, on behalf of Canterbury, to ensure needs and concerns are addressed.

5. Meeting Frequency and Support

The Group will initially on a monthly basis, and then as required.

Administrative support will be provided by the Ministry of Social Development.

Date: 4 September 2020

Presented by: Jenny Hughey, Chair, Environment Canterbury

Update on new national direction for regional biodiversity management and implications and opportunities for Canterbury councils

Purpose

1. This paper highlights new requirements for councils in biodiversity management as a result of upcoming changes to national direction. It signals opportunities for councils to work together across the region to implement the new direction, including through the review of the Canterbury Biodiversity Strategy 2008.

Recommendations

That the Canterbury Mayoral Forum:

1. **note signals from central government for local government to work closely together on regional biodiversity management**
2. **note that the review of the Canterbury Biodiversity Strategy 2008 will meet the requirement under the proposed National Policy Statement for Indigenous Biodiversity for a regional biodiversity strategy**
3. **note that local authorities will collectively need to resource the review of the Canterbury Biodiversity Strategy 2008**
4. **note that anticipated new requirements in the National Policy Statement for Indigenous Biodiversity are likely to require additional council resourcing and that councils will need to consider this in developing 2021–31 Long-Term Plans.**

Upcoming national policy direction for biodiversity management

2. Canterbury's territorial authorities and Environment Canterbury are together responsible for managing biodiversity under the Resource Management Act 1991 (RMA). Many councils also invest in protecting and enhancing biodiversity through operational work programmes alongside their regulatory functions.
3. The proposed National Policy Statement for Indigenous Biodiversity (NPSIB), to be finalised in April 2021, provides direction on how councils must manage biodiversity under the RMA.

4. Major implementation requirements include:
 - territorial authorities undertaking district-wide identification of areas of significant vegetation and significant habitats of indigenous fauna (SNAs) within five years
 - local government working with tangata whenua to identify and manage taonga
 - local government working with others to develop a regional biodiversity monitoring plan.
5. Implementing the NPSIB will require new resourcing by councils. Environment Canterbury has identified gaps in its current work programmes where additional resourcing will be needed to meet NPSIB requirements and is setting aside resources in its Long-Term Plan 2021-31 to account for this. It is anticipated that territorial authorities will also need to allocate additional resourcing through their Long-Term Plan (LTP) processes to meet NPSIB requirements.

Shared local government approach to biodiversity management

6. Successful implementation of the NPSIB will rely on local government working together. This includes a review of the Canterbury Biodiversity Strategy 2008 in line with the new national direction and will require a collaborative process involving local government and other interested parties. Other implementation requirements will also rely on territorial authorities and Environment Canterbury working together.
7. Both the NPSIB and the recently released *Te Mana o Te Taiao – Aotearoa New Zealand Biodiversity Strategy 2020–2050* affirm central government’s intention that a nationally co-ordinated approach to biodiversity management will be instrumental for protecting indigenous biodiversity. To support this, engagement between territorial authorities and Environment Canterbury at both staff and governance levels will be essential.
8. There are many positives from a shared approach that Canterbury councils could benefit from, including:
 - a stronger voice for Canterbury when lobbying central government for appropriate tools and incentives that meet landowners’ and communities’ needs for biodiversity improvement
 - the opportunity to consider Canterbury-wide cost savings for ratepayers through shared services and resources to meet NPSIB requirements
 - opportunities to develop shared funds and programmes to support Canterbury biodiversity initiatives, such as the Canterbury Green Investment Fund and Me Uru Rākau (a region-wide planting and regeneration programme) currently being explored by Environment Canterbury
 - potential for a shared data and spatial mapping service so ratepayers can see their contributions to biodiversity improvements across Canterbury.

9. One option for increased engagement at a governance level could be to establish a cross-regional councillor working group, to facilitate and support a regional approach to biodiversity management.
10. Staff level conversations around biodiversity management have already begun through development of the Canterbury Water Management Strategy (CWMS) Regional Work Programme. As part of this, tailored work programmes for use during councils' LTP planning processes are being developed. Many of the actions that contribute to the CWMS Ecosystem Health and Biodiversity targets will also help deliver NPSIB implementation requirements.
11. Similarly, the upcoming review of the Canterbury Biodiversity Strategy will need to ensure alignment between the regional biodiversity strategy (covering all indigenous biodiversity: land, freshwater and coastal marine) and the CWMS (covering freshwater and water use affected biodiversity).

Update on Canterbury Biodiversity Strategy review

12. An effectiveness review of the Canterbury Biodiversity Strategy carried out in 2018/19 found that while the strategic framework remains relevant and supported by signatories, the strategy has not been successfully implemented. The main causes for implementation failure included a lack of clear leadership, changes in political priorities and most of all, lack of a clear implementation plan.
13. Under the proposed NPSIB, there is a statutory requirement for regional councils to work with territorial authorities, tangata whenua, communities and identified stakeholders to develop a regional biodiversity strategy. This strategy must meet some specific requirements, with a strong focus on implementation planning.
14. The *Mayoral Forum's Plan for Canterbury 2020-2022*, which is being tabled for approval today, includes an action to:
 - oversee a review of the Canterbury Biodiversity Strategy 2008, to ensure alignment with the New Zealand Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity.
15. Environment Canterbury has committed to allocating resource to co-ordinate the review of the Canterbury Biodiversity Strategy and intends to begin scoping work in early 2021. Territorial authorities, along with all other signatories and interested parties, will also need to dedicate resource to the Canterbury Biodiversity Strategy review process.

Next steps

16. Environment Canterbury will continue to update the Mayoral Forum on progress of the review of the Canterbury Biodiversity Strategy.

Date: 4 September 2020

Presented by: Craig Rowley, lead Mayor, Value-added production

Progress report: Food, Fibre and Innovation Programme

Purpose

1. This paper presents the annual report to the Ministry of Business, Innovation and Employment (MBIE) on the Food, Fibre and Innovation Programme (FFIP) delivered by ChristchurchNZ and the University of Canterbury on contract to the Mayoral Forum.

Recommendations

That the Canterbury Mayoral Forum:

1. **note work underway to strengthen the primary sector and manufacturing in Canterbury, as detailed in the annual report to the Ministry of Business, Innovation and Employment.**

Key points

2. The Mayoral Forum has a multi-year contract with MBIE to identify and promote opportunities for value-added primary production (delivered by ChristchurchNZ) and high-value manufacturing (delivered by the University of Canterbury).
3. The annual report to MBIE is attached for information. It shows how the programme continues to progress its objectives in line with the roadmap agreed by the Forum in December 2018, with minor disruptions to some workstreams due to COVID-19.
4. ChristchurchNZ is working to define and execute two cluster strategies in relation to the Canterbury Food & Fibre Charter that was developed in 2019. It is also supporting establishment of new food manufacturing businesses and products through FoodSouth and BLinc 2.0 and working on initiatives to encourage young people into education pathways leading into the food and fibre sector.
5. To inform innovation and investment in value-added production and high-value manufacturing, the University of Canterbury is producing an infographic of the research and innovation ecosystem focused on Food, Fibre and Agritech, and a visual representation of Canterbury-based businesses in the Food, Fibre and Agritech supply chain.

Attachments

- FFIP annual report to MBIE, July 2020

Canterbury Mayoral Forum – Food and Fibre Innovation Programme

Funding Agreement for Environment Canterbury – Four Projects (signed 16 May 2018)

Milestone Progress Report – July 2020

Introduction and Background

The funding agreement for Environment Canterbury – Four Projects (signed 16 May 2018) includes Improving Productivity, High Value Manufacturing, Digital Connectivity and Canterbury Story. This report addresses **Milestone Four** for both the **Improving Productivity** and **High Value Manufacturing** projects.

The Improving Productivity and High Value Manufacturing projects bring together resources assigned to ChristchurchNZ and the University of Canterbury as the key project service providers (under Contract for Services with Environment Canterbury) to support the food, fibre and agritech sector across Canterbury to underpin sustainable, inclusive and innovative approaches to create increased value from the primary sector. The programme is known as the Food and Fibre Innovation Programme (FFIP).

Improving Productivity

- Identify opportunities to increase the value-add to Canterbury from agricultural production.
- Target higher levels of collaboration between South Island agencies eventuating in a virtual economic policy unit to support economic development strategy development and implementation.

High Value Manufacturing

- Gather knowledge and expertise in the broad area of agricultural technology, industry, academia, research institutions, and other relevant development agencies.
- With reference to the Improving Productivity project outline and scope the overall agricultural industry within the Canterbury region and identify trends and developments / innovations / inventions which may be adapted to increase value-added outputs. Create overview of the regional research and innovation ecosystem and how it operates.

MBIE Project Purpose

1. Detect emerging trends in global F&B and consumer preferences that align with Canterbury's areas of competitive strength, particularly in primary production
2. Define Canterbury's value chains and participants in the short and medium term to satisfy emerging trends, preferences and needs
3. Work with industry partners to realise specific domestic and export opportunities

MBIE Outcomes

- Identify specific opportunities to generate additional value
- Increasing value added exports from Canterbury's traditional and emerging market strengths, recognising that environmental limits place constraints

This report summarises progress to date and lays out the proposed work programme for the next two years.

Governance

The Canterbury Mayoral Forum, through the project governance group, appointed a project team to undertake the multi-year Improving Productivity and High Value Manufacturing projects. The governance group comprises Lead Mayor Craig Rowley, Elizabeth Hopkins (Director of Research and Innovation, University of Canterbury), Simon Anderson (Regional Growth Manager, ChristchurchNZ), David Bromell (Regional Forums Secretariat Principal Advisor) and Rosa Wakefield (Regional Forums Secretariat Project Coordinator).

Project progress is reported to the Canterbury Mayoral Forum and the Chief Executives Forum which both met on a quarterly basis. Any decision papers are also considered at these meetings. Interim progress reports were provided to the Canterbury Mayoral Forum and Canterbury Chief Executives Forum on the 28th of February 2020 and 17th of January 2020 respectively. No matters of concern were raised. The CREDS Project Update report is also provided to MBIE on a bi-monthly basis as agreed in 2018.

The governance group meets on a bi-monthly basis with all actions and decision points recorded. On the basis that both projects report to the same governance group the milestone reports have been combined.

Progress

The FFIP has progressed satisfactorily against the roadmap and workplan shared during Phase I of the Programme and approved by the Canterbury Mayoral Forum and subsequently reported to MBIE in late 2018.

COVID-19 has disrupted some initiatives but overall impact on the programme has been minimal, and opportunities are emerging from this crisis as the local economic focus shifts more towards primary industries.

Key areas of focus for the remainder of the programme include:

- Expand on work done around the Canterbury Food & Fibre Charter to identify clusters and execute two cluster strategies
- Support incubators (FoodSouth and BLinc 2.0) to bring additional food manufacturers and products to market
- Leverage the completed Canterbury Story project to promote successful businesses, innovations and business models which enhance Canterbury's agricultural production
- Promote pathways to tertiary study to attract students into food and fibre related programmes, including students with barriers to further education

Other work already in flight will continue per the table below. This shows the workstreams for each project, sorted by the four themes defined at the initiation of the programme, and showing progress to date and plans moving forward, including the new initiatives mentioned above.

Project	Theme	Workstream	Task	Next steps	Due date	Measure of success
Improving productivity	Collaborative Leadership	Establish an agreed Canterbury Food and Fibre Charter	Canterbury Food & Fibre Charter created and agreed		Complete – September 2019	Collaborative leadership in place to identify and address shared issues; inform policy (local / central)
			Build on work of Charter & Supernodes Visioning	Build on Cluster Development report (2018) and Canterbury Food & Fibre Charter (2020) to develop strategy, identify clusters, then define and execute two cluster strategies.	January 2021	
	Work out and express what we aspire to as a region, incorporating the concept of kaitiakitanga (guardianship)	Establish capacity building initiative for young and emerging leaders	Sponsored Grow 2019	Industry / tertiaries / government leadership group - established, building industry connection now	Complete – April 2019	Increased number of young and emerging leaders in the food and fibre sector
			Youth Leadership – phase 1	Partnership with NZ Young Farmers addressing challenges and opportunities in Canterbury's primary sectors and improving collaboration via Youth Food & Fibre Forum 2019 and Mayoral panel discussion in 2020	Complete – January 2020	
			Youth Leadership – phase 2	Underway – Young Farmers project manager is working on proposal for next steps	June 2021	
			Leading for Innovation and a Sustainable Food and Fibre Sector in Canterbury workshop 2019	Sponsored and supported the Committee for Canterbury in organising this event.	Complete – June 2019	
			Timaru CEO Forum – workshop held November with CEOs	ChristchurchNZ and Canterbury Tech held a forum in Timaru and discussed student pathways with Food Producer CE's which helped develop the project plan.	Complete – November 2019	
Food & Fibre hackathon with UC Entrepreneurship	Teams competed to develop an online event and marketing campaign to promote career	Complete – March 2020				

Project	Theme	Workstream	Task	Next steps	Due date	Measure of success	
				opportunities for STEM students in food, fibre and agritech.			
		Ensure regional value addition initiatives focus on market impact	Sponsor FoodSouth pipeline	Enable FoodSouth to support 5 new food manufacturing businesses to become operational	June 2021		
			BLinc 2.0 lab creation and pipeline support	Enable BLinc 2.0 to establish a permanent facility and Food Business Analysis Lab, and support 20 new food products with market validation	December 2021		
			Sponsor Nuffield 2020, lead plenary session on leadership for innovations and business models	Cancelled due to COVID-19. Working to establish alternative option to deliver the objectives	December 2020		
			Advisory group for work programme	Advisory group created and encouraged creation of Vision document. ChristchurchNZ now looking to create industry advisory group	Complete		
	Open information Improve availability of verifiable, agglomerated data	Establish an open access Canterbury Food and Fibre Knowledge Repository, incorporating mātauranga and associated principles	Data Workshop	Sought understanding of available sources of data and information in Canterbury food and fibre sector	Complete – April 2019	Increase number of innovative solutions / businesses start-ups which respond to agricultural problems / opportunities	
				Engage with Ministry of Primary Industries and Environment Canterbury open access information initiatives to build Canterbury innovation indicators.	Conversation happened, AERU report builds on this. Will be incorporated in supernode.	March 2021	Guide better decision-making around how land use can be optimised.
			Stay engaged with work being done to establish a network of contributing open access datasets and sources that support the further development of Canterbury's value webs and landuse systems	Work with key players (processors, technologists, producers) to identify and support execution of opportunities	Collaborate with NZTE, Overseer, ECan, ChristchurchNZ as they progress work to create a data repository.	June 2022	Engage with opportunities which create and retain higher value in Canterbury from agricultural sector
				Agri and Economic Research Unit (AERU) at Lincoln University to produce Canterbury Food & Fibre Sector Economic Report	Report has been drafted, currently under review.	July 2020	Provide a baseline for manufacturing in the Canterbury region and enable measurement of change over time
			Establish a sustainable information and communications platform including digital discussion groups	Leverage Canterbury Story to promote successes, innovative business solutions / models which make the most of Canterbury's agricultural production	Talent attraction via city marketing assets, development of market campaigns designed to bring businesses closer to tertiary institutions. Collaborate with ChristchurchNZ to establish media channel.	June 2021	Profile Canterbury's food and fibre sector locally and nationally – innovation, success business models
			Produce open access food and fibre learning resources, activities and	Working with Kiwinet, tertiaries/researchers to encourage innovators, researchers and students to solve problems in agricultural industry via hackathons and challenges	Launch by October 2020. Enable 20 new businesses and 5 deals with incubators.	June 2021	Ensuring the Canterbury food and fibre sector gains a social license to operate

Project	Theme	Workstream	Task	Next steps	Due date	Measure of success	
		events that support the education system	Resource compendium	Produced under contract by Lowe Environment Impact. Collated key background material which will be used to establish the Canterbury Food and Fibre platform	Complete - August 2019	through improved educational engagement	
High Value Manufacturing	Instruments for integrated land use Create the right mechanisms to leverage regional data and information to form insights and advice, strengthening the sustainable land use policy dialogue	Enhance a Centre of Excellence in Land and Food systems innovations and policy, based on kaitiakitanga	Carbon Farming Workshops	Three seminars aiming to create awareness and knowledge around carbon farming.	Complete – July 2019	Create awareness and knowledge about <ul style="list-style-type: none"> • The possibility of becoming engaged in carbon farming (landowners and their advisors across Canterbury). • Sustainable land use • Air and Water environmental contaminants 	
			Sponsored NZ Aerospace Challenge 2019	Completed – between 30 and 67 FTE created in 2023	Complete – September 2019		
			BLinc – Sustainable Land Use Planning application to MPI Sustainable Farming Fund	BLinc sought funding to develop a proposal to MPI for \$100k to develop a sustainable land-use programme in collaboration with the agri-sector. Lincoln elected not to proceed with this project.	Closed		
		Create primary production and mahinga kai focused services to provide advice and support across production sectors	Kia Tōpū / Pathways to Tertiary Study	Establish partnership between UC and lower decile secondary schools to attract students with barriers to tertiary education to F&F related study	June 2021		Increase students studying in and pursuing employment in agricultural-related industries
		Strengthen a regional approach to awareness and accessing early stage capital and knowledge to support new food and fibre investment opportunities	Innovation Ecosystem Map for the Canterbury Food & Fibre ecosystem (UC)	UC are nearing completion on the production of an infographic of the research and innovation ecosystem focused on Food, Fibre and Agritech for the Canterbury region, and a visual embodiment of Canterbury-based businesses in the Food, Fibre and Agritech supply chain.	June 2021		Build food and fibre sector perspective at regional level
Improving productivity	Talent and capability building Leveraging the focus of our regional tertiary and business capabilities on primary production and rural, and support investments in talent and capability building.	Support the development of a Canterbury Educational Alliance for a regional talent pipeline and capability building	Canterbury Food, Fibre and Agritech Business and Tertiary Education Collaborative (BUSED)	Under development	June 2021	Strengthen business relevant education (tertiary and continuing) through collaboration between business, economic development agencies and tertiary education institutions	
			Tertiary pathway forums	Forums to be held, at least one outside greater Christchurch, and one in the Lincoln cluster, to drive at least 25 referrals for Work Integrated Learning or R&D development. Two forums completed; three more to be held by mid-2021.	June 2021		
			Promote and administer the FFIP Study Award Scheme	Awards intended to fund applied research by young research staff and students in relation to food, fibre and agritech Governance group agreed to reallocate these funds to improve alignment with overall objectives	Closed		

Financial Status

The financial status of the FFIP, including planned expenditure to the end of the programme, is outlined below. To date \$825,111 (54%) has been spent. The remaining \$624,889 (46%) is committed. The remaining funds will leverage investigative work done to date to drive activities for attracting talent into the industry, supporting new businesses, and continuing to build collaborative leadership in the food and fibre field. Note that there is a wider SuperNode project being led by ChristchurchNZ and other contributing agencies, so the funding provided by the FFIP is only part of the budget for the broader work in that space.

ChristchurchNZ	2018/19	2019/20	2020/21	Overall
FFIP Roadmap	\$184,765.64			
Project Manager	\$ 75,308.24	\$ 63,425.00	\$107,500.00	
Leadership development				
Leadership Workshop – BOMA NZ Limited	\$ 7,046.63			
Youth Leadership Initiative – Lowe Environmental	\$ 6,675.75			
NZ Young Farmers – Youth Leadership Forum		\$ 13,722.38		
Canterbury Food & Fibre Charter				
Food & Fibre Charter - Leaver Limited	\$ 31,153.50			
AERU – State of the Food and Fibre Sector in Canterbury		\$ 18,543.75		
BOMA Grow 2021			\$ 37,625.00	
Food & Fibre Innovation / Talent				
Carbon Seminars – AbgriBusiness Group	\$ 25,961.25			
Resource Compendium - Lowe Environmental	\$ 14,723.74			
BLINC Innovation – Sustainable Land Use Planning and Adaptation for Canterbury		\$ 22,252.50		
Doug Galwey – Policy Forum Jan 2020		\$ 3,708.75		
Massey University – Data Workshop Facilitation		\$ 3,337.88		
Rural Leadership Trust – Nuffield 2020 Triennial		\$ 11,126.25		
NZ Aerospace Challenge Sponsorship			\$ 10,750.00	
James Bell Booth Consultancy			\$ 7,525.00	
Marketing content (TEC videos)			\$ 16,125.00	
Food and Fibre Idea Generators			\$ 26,875.00	
Food and Fibre Challenge			\$ 86,000.00	
FoodSouth			\$161,250.00	
BlinC Design Kitchen			\$ 53,750.00	
Marketing - Food and Fibre Innovation and general			\$ 32,250.00	
Food and Fibre Low decile pathway			\$ 32,250.00	
Food and Fibre Innovation Strategy			\$ 21,500.00	
TradeAdvisory (part of Strategy)			\$ 10,750.00	
Events			\$ 10,750.00	
Labour Market Food Fibre Workshops			\$ 10,750.00	
Reversals (invoices paid by ChristchurchNZ on behalf)		-\$ 29,858.28		
ChristchurchNZ total	\$ 345,635	\$ 106,258	\$ 625,650	\$ 1,077,543
<i>Any project overrun is the responsibility of ChristchurchNZ</i>				
University of Canterbury	2018/19	2019/20	2020/21	Overall
Project manager		\$ 15,974		
Leadership development				
Massey University - Data Workshop		\$ 1,395		
NZ Young Farmers - Youth Leadership Forum		\$ 5,735		
BLINC innovation - Sustainable land use planning phase 1		\$ 3,100		
Food & Fibre Innovation / Talent				
Nuffield - Rural Leadership		\$ 4,815		
AERU report		\$ 8,331		
BOMA conference / leadership training		\$ 3,166		
Innovation ecosystem roadmaps	\$ 185,000	\$ 145,702	\$ 76,782	
University of Canterbury total	\$ 185,000	\$ 188,218	\$ 76,782	\$ 450,000
FFIP total	\$ 530,635	\$ 294,476	\$ 702,432	\$ 1,527,543

Date: 4 September 2020

Presented by: Jim Palmer, Chair, Chief Executives Forum

Chief Executives Forum report

Purpose

1. This paper reports on the work of regional forums since May 2020, implementation of the three-year work programme and refreshed terms of reference for regional forums. The report is provided for information only and can be taken as read.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive the quarterly report from the Chief Executives Forum**
2. **note the terms of reference as adopted by the Chief Executives Forum on 27 July 2020**
3. **note updates to the three-year work programme.**

Regional forums activity since May 2020

2. Since the Mayoral Forum's last regular quarterly meeting held by Zoom on 22 May 2020:
 - the Mayoral Forum held a workshop in person on 12 June 2020 to discuss Three Waters and climate change
 - the Corporate and Operations Forums met in person on 15 June 2020
 - the Policy Forum met in person on 3 July 2020
 - the Chief Executives Forum met in person on 27 July 2020.
3. The Corporate and Operations Forums have agreed to meet face to face for the first meeting in 2021 and to meet by videoconference for the remainder of the year. The Policy Forum has agreed to alternate virtual and face-to-face meetings.

Operations Forum (chair Hamish Dobbie)

4. At its meeting on 15 June 2020, the Operations Forum agenda focused on:
 - the Three Waters review for Canterbury

- factoring information from the Climate Change Risk Assessment Stage 1 report into Infrastructure Strategies, District Plan reviews and Activity Management Plans
- the CWMS Fit for Future work programme
- council operations during the COVID lockdown.

Corporate Forum (chair Bede Carran)

5. At the meeting on 15 June, the Corporate Forum agenda focused on:
- carbon footprint assessments by Canterbury councils – Timaru District has offered co-ordination of joint procurement and a common methodology for councils that have not yet commissioned an assessment but plan to do so
 - a stocktake of Canterbury councils' IT platforms, applications and procurement/licensing cycles and investment intentions
 - quality assurance and maintenance of rating databases and procurement of valuation services
 - data analysis to inform decisions about models for collaboration on procurement and shared services.

Policy Forum (chair David Ward)

6. At the meeting on 3 July, the Policy Forum agenda focused on:
- the review of CWMS Zone Committees' terms of reference
 - terms of reference for a Long-Term Plan short-life working party
 - a mechanism to share environmental scanning of policy and regulatory proposals impacting on Canterbury.

Chief Executives Forum (chair Jim Palmer)

7. At the meeting on 27 July, the Chief Executives Forum agenda focused on:
- funding stages 2–3 of the Canterbury climate change risk assessment
 - the review of CWMS Zone Committees' terms of reference
 - Three Waters and funding a review of service delivery options in Canterbury
 - authorising the Canterbury Finance Managers Group to contract Deloitte to analyse third-party expenditure by Canterbury councils, to inform consideration of collaborative procurement and shared services opportunities
 - engagement on the Mayoral Forum's Plan for Canterbury
 - reviewing implementation of the three-year work programme (attached for information as Appendix 1)
 - adoption of refreshed terms of reference for the Chief Executives Forum (attached for information as Appendix 2), and for the Policy, Corporate and Operations Forums

- regional COVID-19 oversight
- remuneration review intentions across Canterbury councils.

Cost, compliance and communication

Financial implications

8. On 27 July 2020, the Chief Executives Forum:
 - approved the regional forums budget and member council levies for 2020/21, and agreed to fund the Deloitte analysis of council third-party expenditure from this budget
 - agreed a funding allocation for stages 2–3 of the Canterbury climate change risk assessment
 - agreed a funding allocation for the review of Three Waters service delivery options in Canterbury.

Communication

9. Summaries of key agenda items from the July meetings of the Policy Forum and Chief Executives Forum are on the website at <https://canterburymayors.org.nz/news/>

Attachments

- Three-year work programme
- Terms of reference, Chief Executives Forum, July 2020

Canterbury Chief Executives Forum: Terms of reference (July 2020)

Purpose

1. The purpose of the Forum is to:
 - 1.1. advise the Canterbury Mayoral Forum and implement its strategy and decisions as agreed from time to time
 - 1.2. identify opportunities to improve consistency, collaboration and value for money in the provision of local services by Canterbury councils
 - 1.3. develop and implement a three-year work programme that aligns and integrates the work programmes of regional forums and working groups and report on this quarterly to the Mayoral Forum.
2. The Forum reports to the Canterbury Mayoral Forum and is mandated by the Canterbury Local Authorities' Triennial Agreement 2020–22.

Membership and operation

3. The members of the Forum are the Chief Executives of the 11 local authorities in Canterbury region.
4. The Forum has extended an open invitation to the Kaiwhakahaere, Te Rūnanga o Ngāi Tahu, to attend and participate in its meetings.
5. The Forum may invite other agencies to present and participate in its discussions as the Forum considers appropriate.
6. A Chair shall be appointed annually by the Forum from its membership. The Chair is eligible for reappointment. The regional forums secretariat will provide secretariat support.

Work programme

7. The Forum will develop its work programme annually and report on this quarterly to the Mayoral Forum.
8. The Forum will meet virtually or in person at least quarterly.

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

Review and amendment of these terms of reference

9. The Chief Executives Forum will review its terms of reference three-yearly in the year following local authority elections.

Approved by the Canterbury Chief Executives Forum, 27 July 2020

Three-year work programme 2020–22 (please read the status/next steps column)

as at 25 August 2020

WHAT	TASK	SPONSOR	LEAD	DUE	STATUS / NEXT STEPS
MAYORAL FORUM'S PLAN FOR CANTERBURY					
1. Plan for Canterbury	Develop a Plan for Canterbury for the 2020-2022 local government term, to replace the CREDS	Mayoral Forum	CMF/Secretariat	4 Sep 2020	<ul style="list-style-type: none"> Finalised for launch 4 September
2. Continue to monitor implementation of the CWMS Plan for Canterbury – sustainable environmental management of our habitats	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS) <ul style="list-style-type: none"> direct the Regional Water Committee to refresh the CWMS vision through engagement with stakeholders, to test and build agreement on a shared vision for freshwater management that keeps parties at the table 	Mayoral Forum	Jenny Hughey	30 Sep 2022 30 June 2021	<ul style="list-style-type: none"> COF discussed Fit for the Future implementation work programme with ECan CWMS team on 16 March 2020 Update on Zone Committee terms of reference provided to CEs Forum on 27 July, work continuing in this space Advise the Regional Water Committee of the expectation to refresh the CWMS vision CWMS update – agenda item 8
3. CREDS 2016–2019 continuing work programmes Plan for Canterbury – shared economic prosperity	To see through the completion of remaining projects from the 2016-2019 CREDS work programme: <ul style="list-style-type: none"> mobile and broadband coverage mapping and analysis promote uptake and use of digital technology Food, Fibre and Innovation youth transitions Canterbury Story South Island Destination Management plan 	Mayoral Forum	Secretariat	1 March 2020	<ul style="list-style-type: none"> Mobile black spot mapping is underway, field staff gathering data with analysis due October 2020 Food, Fibre and Innovation is progressing well, with UC nearing completion of industry roadmaps, a successful hackathon hosted online during the lockdown, and several initiatives planned over the next two years to continue to build the industry pipeline, improve productivity and support students into related study pathways FFIP annual report submitted to MBIE – agenda item 11 Youth transitions work by Aoraki Developments has been funded by MSD for 'My Next Move', an education to employment brokerage service launched in April in 20 locations nationwide. Canterbury Story was launched in March and is now active, with over 1300 assets available on the website South Island Destination Management plan completed in March, not yet formally launched due to COVID-19 – next steps to seek support from rest of South Island to progress to Stage 2 – agenda item 4
4. Freshwater Package investments Plan for Canterbury – sustainable environmental management of our habitats	Advocate with Government for the region's interests to be addressed in the investment decisions to support the Government's Freshwater Package	Mayoral Forum			<ul style="list-style-type: none"> Write to Ministers to advocate for Canterbury's position – complete Add to the agenda for the Mayoral Forum visit(s) to Wellington
5. Education Forum Plan for Canterbury – shared economic prosperity	Facilitate a forum of key tertiary education and training providers to enable the exchange of ideas and information and support collaboration Advocate for transition of secondary students to further study and training or work	Mayoral Forum		30 June 2021	<ul style="list-style-type: none"> Forum meets at least twice each year See report for agenda item 7
6. Skilled Workforce Plan for Canterbury – shared economic prosperity	Advocate with Government for education and immigration policies that deliver a skilled workforce now and into the future	Mayoral Forum			<ul style="list-style-type: none"> Add to the agenda for the Mayoral Forum visit(s) to Wellington

WHAT	TASK	SPONSOR	LEAD	DUE	STATUS / NEXT STEPS
7. Better freight options Plan for Canterbury	Participate on the Canterbury Regional Land Transport Committee Collaborate with South Island chairs of RLTC to drive multi-modal transport planning investment Advocate with Government for investment in multi-modal transport outcomes, especially moving more long-distance freight by rail	Mayoral Forum			<ul style="list-style-type: none"> Communicate to the RTC the forum's desire that the new RTLP provide a planning and investment framework that results in fewer trucks on the road Write to Ministers to advocate for Canterbury's position Add to agenda for Mayoral Forum visit(s) to Wellington
CANTERBURY CHIEF EXECUTIVES FORUM					
8. Review regional forums terms of reference	Three-yearly review of terms of reference for Chief Executives Forum, Policy Forum, Corporate Forum, Operations Forum	CEs Forum	Jim Palmer	30 Sep 2020	<ul style="list-style-type: none"> Completed and approved by the CEs forum on 27 July – agenda item 12
9. A consistent Canterbury story	Develop an agreed collective positioning story and investment proposition that we consistently communicate in and for Christchurch and Canterbury	CEs Forum	Jim Palmer		<ul style="list-style-type: none"> Mayoral Forum Wellington visit postponed till after the election. Objective is in mind in relation to the Plan for Canterbury, regional COVID recovery co-ordination and Greater Christchurch 2050
10. Three Waters response Plan for Canterbury	Build a collaborative response to central government's Three Waters review, including: <ul style="list-style-type: none"> build consensus on strategic intent – where we want to get to, in relation to national direction and developments identify key risks, challenges and barriers recommend priority actions for CEF consideration 	CEs Forum	COF/DWRG/CEMG	31 Dec 2020	<ul style="list-style-type: none"> Steering Group and Working Group established RFP development well underway for regional review See report for agenda item 6
CANTERBURY POLICY FORUM					
11. Collaboration on 2021 LTPs	Facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)	Policy Forum	David Ward / CCF	31 Mar 2020	<ul style="list-style-type: none"> LTP working group convened by David Ward 15 July 2020
12. Support each other to have a strong regional voice	Support a 'one strong voice for Canterbury' through the shared development of regional submissions and advocacy as requested by the Mayoral Forum and/or Chief Executives Forum on central government regulation and policy	Policy Forum		31 Dec 2020	<ul style="list-style-type: none"> MS Teams shared site created for Policy Forum to monitor central government policy and regulatory initiatives that impact on Canterbury
13. Regional training workshops	Design and deliver two workshops during 2020 <ul style="list-style-type: none"> report template design – with Toni Durham (Ashburton) use of 2018 Census data – with Simon Markham (Waimakariri) 	Policy Forum	Secretariat	31 Dec 2020	<ul style="list-style-type: none"> Workshop on design and use of report templates was hosted and led by Ashburton District Council on 21 August 2020
14. Mana Whakahono a Rohe	Share information and develop a common understanding across Canterbury councils of Mana Whakahono a Rohe iwi/rūnanga participation agreements	Policy Forum		31 Dec 2020	
15. Review of Canterbury Regional Policy Statement Plan for Canterbury – climate change mitigation and adaptation	Facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement <ul style="list-style-type: none"> encourage Environment Canterbury to factor climate change mitigation and adaptation into the new Canterbury Regional Policy Statement 	Policy Forum		30 June 2021	
16. Update Canterbury Biodiversity Strategy Plan for Canterbury – sustainable environmental management of our habitats	Oversee the review of the Canterbury Biodiversity Strategy 2008 to ensure alignment with the NZ Biodiversity Strategy 2020 and the proposed National Policy Statement on Indigenous Biodiversity	Policy Forum		30 June 2021	<ul style="list-style-type: none"> See report for agenda item 10
CANTERBURY CORPORATE FORUM					
17. IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan <ul style="list-style-type: none"> Conduct a stocktake of where everyone is at. Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles 	Corporate Forum	CIOs	30 Jun 2020 30 Nov 2020	<ul style="list-style-type: none"> CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030 delayed by lockdown; for completion and report to CCF Sep 2020

WHAT	TASK	SPONSOR	LEAD	DUE	STATUS / NEXT STEPS
18. Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning <ul style="list-style-type: none"> Develop a proposal for consideration by member councils 	Corporate Forum	CFMG	30 Nov 2020	<ul style="list-style-type: none"> CEs Forum on 27 July agreed for CFMG to contract Deloitte to analyse third-party expenditure by Canterbury councils, to inform collaborative procurement options
19. Carbon footprint assessments Plan for Canterbury – climate change mitigation and adaptation	Encourage and facilitate completion of carbon footprint assessments by Canterbury councils	Corporate Forum	CCF / TDC co-ordinating	31 Dec 2020	<ul style="list-style-type: none"> Aligns with Plan for Canterbury; TDC is co-ordinating this
CANTERBURY OPERATIONS FORUM					
20. Road engineering to improve road safety	Engage with other roading agencies to align with best practice in designing and managing road engineering assets	Operations Forum	CEMG	31 Dec 2020	
21. Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region	Operations Forum	DWRG		<ul style="list-style-type: none"> COF agreed 16 March 2020 to share advice and lessons learned in implementing drinking water safety plans, and draw on the Drinking Water Reference Group for technical input 3 Waters Agenda item 6
22. Shared approach to managing infrastructure	Develop a shared approach aligned to best practice for adaptation to climate change in 30-year Infrastructure Plans	Operations Forum	CEMG	31 Dec 2020	<ul style="list-style-type: none"> COF agreed 16 March 2020 to action this

Key to acronyms

CCWG Climate Change Working Group

CEF Chief Executives Forum

CEMG Canterbury Engineering Managers Group

CFMG Canterbury Finance Managers Group

CIOs Chief Information Officers Group

CMF Canterbury Mayoral Forum

COF Canterbury Operations Forum

CPF Canterbury Policy Forum

CREDS Canterbury Regional Development Strategy

CWMS Canterbury Water Management Strategy

DWRG Drinking Water Reference Group

ECan Environment Canterbury

TDC Timaru District Council