

Agenda

Canterbury Mayoral Forum

Date: Friday 28 February 2020

Time: 9:00 am to 12:00 noon.

Venue: Commodore Airport Hotel, 449 Memorial Avenue, Christchurch

Attendees: **Mayors/Chair:**

Sam Broughton (Selwyn, Chair), Neil Brown (Ashburton), Marie Black (Hurunui), Craig Mackle (Kaikōura), Graham Smith (Mackenzie), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury), Andrew Turner (Christchurch – for Lianne Dalziel)

Chief Executives:

Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Fergus Power (Waitaki), Bill Bayfield (Environment Canterbury).

In attendance:

Joanna Norris (ChristchurchNZ)

Andrew Coleman (SRO for Canterbury)

Simon Fraser (Secretariat)

Apologies: Lianne Dalziel, Stuart Duncan, David Bromell

Time	Item	Paper	Person
9:00	1. Welcome, introductions and apologies		Chair
	2. Confirmation of Agenda	✓	Chair
	3. Minutes from the previous meeting	✓	Chair
	3.1. Confirmation of Minutes, 29 November 2019		
	3.2. Action points		
FOR DISCUSSION AND DECISION			
9:05	4. Mayors' plan for Canterbury – follow-up from workshop	✓	Jim Palmer
9:35	5. Senior Regional Official for Canterbury – Andrew Coleman		Chair
9:45	6. Canterbury Water Management Strategy	✓	Jenny Hughey
10:00	7. Value-added production work programme	✓	Craig Rowley
10:20	8. ChristchurchNZ's Supernodes work programme		Joanna Norris
10:30	<i>Morning tea</i>		
10:45	9. Digital connectivity – mobile blackspots project	✓	Craig Rowley
10:55	10. Canterbury story project	✓	Graham Smith
11:05	11. South Island destination management plan – next steps		Sam Broughton
11:15	12. Engagement with Ministers and MPs	✓	Chair
11:30	13. Secretariat support for Mayoral Forum, RTC and CDEM	✓	Chair
11:40	FOR INFORMATION: <i>to be taken as read and received en bloc unless any member asks for an item to be discussed when we confirm the agenda (item 2.)</i>		
	14. Triennial Agreement – update on ratification by councils		Jim Palmer
	15. Chief Executives Forum reports		Jim Palmer
	15.1. Regional Forums report	✓	
	15.2. Regional submission guidelines	✓	
	15.3. 3-year work programme	✓	
	15.4. Provincial Growth Fund pipeline report	✓	
11:50	16. General business		
	16.1. Resignation, Bill Bayfield		
12:00	<i>Meeting close.</i>		
	Next meetings: Thursday/Friday 21–22 May 2020		

Canterbury Mayoral Forum

Confirmed

Minutes

Date:	29 November 2019
Venue:	Commodore Airport Hotel, 449 Memorial Avenue, Christchurch
Attendance:	<p>Mayors/Chair: Neil Brown (Ashburton), Lianne Dalziel (Christchurch), Marie Black (Hurunui), Craig Mackle (Kaikōura), Graham Smith (Mackenzie), Sam Broughton (Selwyn), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)</p> <p>Chief Executives: Jim Palmer (Waimakariri), Hamish Riach (Ashburton), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Stuart Duncan (Waimate), Bill Bayfield (Environment Canterbury).</p> <p>In attendance: Joanna Norris – Chief Executive, ChristchurchNZ Warren Gilbertson – Provincial Development Unit, Ministry for Business, Innovation and Employment (for item 11c)</p> <p>Secretariat: David Bromell, Simon Fraser, Bill Peacocke</p>
Apologies:	Dawn Baxendale (CE, Christchurch), Fergus Power (CE, Waitaki)

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1	<p>Welcome and administration</p> <p>Jim Palmer, Chair of the Canterbury Chief Executives Forum, welcomed all to the meeting.</p> <p>Apologies from Chief Executives Dawn Baxendale and Fergus Power were accepted.</p> <p>One additional item was added to the agenda under general business – confirmation of the Canterbury Mayoral Forum directory.</p> <p>Minutes from the 9 August 2019 meeting were confirmed.</p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
2	<p>Selection of Chair Resolved That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. agree to use voting procedure System A for the selection of the Chair and Deputy Chair 2. agree that, in the event of a tie between the highest polling candidates, the names of the candidates receiving an equal number of votes be put into a container, and that the name of the candidate drawn out by an independent person be deemed to be elected. <p style="text-align: right;">Lianne Dalziel / Gary Kircher</p> <p>One nomination was received for Chair of the Canterbury Mayoral Forum: Sam Broughton (Selwyn District)</p> <p>Resolved That Mayor Sam Broughton be elected Chair of the Canterbury Mayoral Forum.</p> <p style="text-align: right;">Lianne Dalziel / Dan Gordon</p> <p>Sam Broughton assumed the Chair for the remainder of the meeting.</p>	
3	<p>Selection of Deputy Chair</p> <p>One nomination was received for Deputy Chair of the Canterbury Mayoral Forum: Nigel Bowen (Timaru District)</p> <p>Resolved That Mayor Nigel Bowen be elected Deputy Chair of the Canterbury Mayoral Forum.</p> <p style="text-align: right;">Marie Black / Neil Brown</p>	
4	<p>Introduction to the Canterbury Mayoral Forum</p> <p>Jim Palmer spoke to this item. It was noted that members had already received a briefing paper, a record of achievements during the last triennium and an overview of wellbeing in Canterbury.</p> <p>It was agreed to discuss priorities for the coming triennium in agenda item 9. Freshwater management was an identified priority for February 2020.</p> <p>It was agreed that the working dinners were a good opportunity to network, and that the Forum should continue targeting Members of Parliament to attend. Breakfast and lunch meetings with external guests are also an option.</p>	<p>Secretariat to work with Chair to write to the Prime Minister and Leader of the Opposition inviting nominations of Ministers/Opposition Spokespeople to meet with the Forum in 2020 on matters of common interest - underway</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
5	<p>Mayoral Forum minute of appreciation to Donna Favel, former Mayor, Ashburton District</p> <p>The Forum adopted a minute of appreciation to Donna Favel, with the addition of acknowledging her advocacy for rural mental health needs.</p>	<p>Secretariat to finalise minute and letter of appreciation for signature by the Chair - complete</p>
6	<p>Canterbury Local Authorities' Triennial Agreement and Mayoral Forum Terms of Reference</p> <p>Jim Palmer spoke to this item. A draft triennial agreement was discussed, with the following amendments to be made:</p> <ul style="list-style-type: none"> • Triennial Agreement, para 15, 2nd bullet: “develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2020–22” – to replace previous wording about a “Canterbury regional development strategy” • Mayoral Forum terms of reference, para 5(c) – to reflect discussion on representation, attendance and participation of Te Rūnanga o Ngāi Tahu in meetings of the Mayoral Forum. <p>All members agreed to present the amended triennial agreement to their respective councils for ratification before 1 March 2020 (the timeframe required under the Local government Act). Members committed to attending meetings as a matter of priority.</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. adopt the Canterbury Local Authorities' Triennial Agreement 2020-22 2. arrange for the Triennial Agreement to be ratified by councils before 1 March 2020. <p style="text-align: right;">Dan Gordon / Nigel Bowen</p>	<p>Secretariat to amend as discussed before circulating to Mayoral Forum to ratify with member councils – complete.</p> <p>Chair to contact Kaiwhakahaere TRONT to follow-up on the Forum's adoption of its terms of reference - underway</p>
7	<p>Meeting dates and arrangements for 2020</p> <p>Proposed dates for Regional Forum meetings for 2020 were presented. It was noted that there would be one clash with LGNZ meetings next year, with LGNZ Regional meeting occurring the same day as the November Canterbury Mayoral Forum meeting</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum</p> <ol style="list-style-type: none"> 1. approve the proposed regional forums meeting schedule for 2020. <p style="text-align: right;">Nigel Bowen / Craig Rowley</p>	<p>Secretariat to send calendar invitations - complete.</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
8	<p>Appointment of Climate Change Steering Group</p> <p>Sam Broughton spoke to this item as the previous Chair of the Steering Group. The meeting agreed to appoint the following to the Steering Group: Jenney Hughey, Marie Black, Dan Gordon, Lianne Dalziel, Bill Bayfield, David Ward and Dawn Baxendale.</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> appoint members to the Canterbury Mayoral Forum Climate Change Steering Group. <p style="text-align: right;">Gary Kircher / Nigel Bowen</p>	
9	<p>Canterbury Regional Development Strategy 2020-22</p> <p>David Bromell spoke to this item.</p> <p>Discussion focused on issues the Mayoral Forum cares about and where it can have the most impact. Issues/concerns raised included:</p> <ul style="list-style-type: none"> • stand together as ‘Mayors for Canterbury’ • do better at telling the Canterbury story • take a future focus and be proactive, not reactive; <i>sustainable</i> development and wellbeing • action, not just talk – resulting in measurable outcomes • attract and retain a skilled workforce (education, migration) • improve productivity and economic growth • value-added production, pasture to plate – and value the rural economy • the impact of change (especially regulatory change) on the agriculture sector and rural mental health (including and especially the rural suicide rate) • reform of vocational education – ensuring learning opportunities in our districts, and a vibrant vocational education and training system • freshwater and environmental management • Three Waters services – clear direction and certainty • multi-modal regional transport (including rail) planning, and investment in roads • transcending the rural-urban divide – we’re all in this together • managing the effects of climate change – and transformative engineering • welcoming former refugees and new migrants • social housing – especially for an ageing population • tourism infrastructure and destination management 	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<ul style="list-style-type: none"> • digital connectivity and mobile black spots • local government and infrastructure funding, including a better model to distribute funding to regions than the Provincial Growth Fund – and design alternative options to a land-based tax? • review of the Rates Rebate Scheme. <p>A process for developing a new strategy was outlined. It was agreed that all Mayors would like to be involved in the development rather than delegating this to a sub-group.</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. endorse the proposed process and timeframe to develop a Canterbury regional development strategy for 2020–22 2. note that any facilitation and catering costs for the two half-day workshops will be met from the regional forums budget. <p style="text-align: right;">Lianne Dalziel / Dan Gordon</p>	
10	<p>Lead members for continuing CREDS projects</p> <p>This paper was taken as read. The following Mayors agreed to lead the continuing CREDS projects until completion or inclusion in the new regional strategy:</p> <ul style="list-style-type: none"> • Jenny Hughey – CWMS • Craig Rowley – value-added production, digital connectivity • Sam Broughton – South Island destination management plan, events calendar • Dan Gordon – education and training • Graham Smith – Canterbury story <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. appoint lead members to oversee continuing projects until the Forum has developed its regional development strategy and work programme for 2020–22. 	
11	<p>Introduction to the Canterbury Water Management Strategy</p> <p>Bill Bayfield gave an overview of the Canterbury Water Management Strategy (CWMS) and the role of the Canterbury Mayoral Forum in providing governance oversight of the strategy.</p> <p>Discussion focused on the role of the regional committee and its relationship with the Mayoral Forum, and how activities within the CWMS are funded.</p>	<p>Secretariat to invite Hugh Logan, Chair of the CWMS regional committee, to a future meeting</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
12	<p>Chief Executives reports</p> <p>Jim Palmer spoke to this item. He explained that the 3-year work programme has been developed by the regional forums, focusing on collaborative projects between councils. This document will be further updated following the drafting of the region's sustainable development strategy.</p> <p>Warren Gilbertson (formerly CREDS Project Manager) provided an overview of the Provincial Growth Fund and current funding priorities for Ministers.</p> <p>The Forum noted that MBIE has not responded to the Forum's request in mid-August 2019 to appoint a Senior Regional Official for Canterbury in consultation with the Forum.</p>	<p>Chair to contact CE of MBIE to discuss and request urgent attention to this - complete.</p>
13	<p>General business</p> <p><i>Ag Proud NZ charitable trust</i></p> <p>Lianne Dalziel noted that she had briefly talked to representatives of this group and that it could be an initiative the Mayoral Forum could support. Further information will be circulated following today's meeting.</p> <p><i>Mayoral Forum directory</i></p> <p>Members were asked to check the contact details provided. The directory will be updated and circulated with the minutes from today's meeting.</p>	<p>Secretariat to update Mayoral Forum directory for circulation - complete.</p>
	<p>The meeting closed at 12:03 pm. The next meetings will be on 27-28 February 2020.</p>	

Date: 28 February 2020

Presented by: Jim Palmer, Chair, Chief Executives Forum

The Mayoral Forum's Plan for Canterbury

Purpose

1. This covering report accompanies an initial working draft of the Mayoral Forum's Plan for Canterbury, based on our workshop held on 3 February 2020. It invites feedback on the working draft and agreement on next steps.

Recommendations

That the Canterbury Mayoral Forum:

1. **agree that its vision for Canterbury is sustainable development with shared prosperity, resilient communities and proud identity**
2. **agree that its priority issues for 2020–22 are sustainable environmental management; shared economic prosperity; fewer trucks on roads; climate change mitigation and adaptation; and Three Waters services**
3. **appoint Mayoral Forum leads for each priority issue**
4. **approve the proposed actions for each priority issue**
5. **request members to discuss the draft Plan for Canterbury with their Council by 20 April 2020 and provide feedback to the secretariat**
6. **invite the Chair to initiate engagement with Te Rūnanga o Ngāi Tahu**
7. **request Environment Canterbury to provide an opportunity for engagement with papatipu rūnanga representatives at the Te Rōpū Tuia meeting on 26 March 2020**
8. **invite Mayor Craig Rowley to lead initial engagement with the region's economic development agencies, council economic development managers and chambers of commerce**
9. **invite Mayor Sam Broughton to lead initial engagement with Canterbury Regional Tourism Organisations and District Tourism Organisations**
10. **direct the secretariat to work with lead members to identify additional opportunities for engagement with stakeholders on each priority issue.**

Background

2. The Forum agreed on 29 November 2019 to workshop a plan for sustainable development in Canterbury focusing on 4–5 priority issues. A workshop of Mayors/Chair and Chief Executives held on 3 February 2020 identified:
 - core elements of a vision for our region
 - a short list of five priority issues
 - key stakeholders for each of the priority issues
 - some short-term actions to address the priority issues.
3. The secretariat has prepared an initial working draft for Mayoral Forum review and approval as a basis for consultation with priority stakeholders.

Feedback invited

4. The Mayoral Forum is invited to provide feedback on this initial working draft. In particular:
 - does page 4 capture discussion at the workshop about **vision and values**?
 - are the agreed **priority issues** accurately (and sufficiently) described on pages 5–8 (both the what and the why)?
 - does the Forum wish to appoint **lead members** for each priority issue (pp. 9–10)?
 - do the **proposed actions** on pp. 9–10 reflect discussion at the workshop on 3 February and provide sufficient opportunities to demonstrate the Mayoral Forum's ambition and leadership without creating a resource-hungry work programme?
 - on pp. 11–12, have we missed any **key stakeholders** for each of the priority issues?
5. Appointing and mandating members to lead work programmes for the region was a factor that contributed to the success of the *Canterbury Regional Economic Development Strategy*. It greatly assists the secretariat – providing a point of contact and direction between meetings and keeping Mayors/Chair 'in the driving seat'.

Reflection on what's missing?

6. Mayoral Forum discussions in November 2019 touched on the need for fair transition to sustainable agricultural production – acknowledging stress in the rural sector (including mental health and the suicide rate) and the impact on the farming community of plan changes to the Canterbury Land and Water Regional Plan, the Government's proposed Essential Freshwater package, the Climate Change Response (Zero Carbon) Amendment Act 2019, the draft National Policy Statement for Indigenous Biodiversity and potential changes in market demand and 'social licence' to farm.

7. This theme did not emerge explicitly in the workshop on 3 February. It is hinted at in the rationale section for **Shared economic prosperity** on p 7. Does the Forum want to make this explicit in relation both to **Sustainable environmental management** and **Shared economic prosperity**?

Engagement with priority stakeholders

8. Following our discussion today, the secretariat will revise the initial working draft as a consultation draft for engagement with key stakeholders.
9. Engagement on all priority issues needs to begin with:
 - Te Rūnanga o Ngāi Tahu (TRONT) and the papatipu rūnanga of Canterbury
 - discussion with each council (the secretariat will prepare presentation slides)
 - our Economic Development Agencies (ChristchurchNZ, Enterprise North Canterbury, Aoraki Development) and council economic development managers (meeting facilitated by Warren Gilbertson)
 - the Canterbury Employers' Chamber of Commerce and the South Canterbury Chamber of Commerce.
10. Robyn Wallace (TRONT) has advised engaging in the first instance with Arihia Bennett, Chief Executive, then with the 10 papatipu rūnanga in Canterbury. An opportunity to do this is at Environment Canterbury's Te Rōpū Tuia meeting with rūnanga representatives on Thursday 26 March 2020.
11. Engagement on high-value tourism needs to include Regional Tourism Organisations and District Tourism Organisations in Canterbury.
12. The secretariat will work with Mayoral Forum leads to develop a communications and engagement plan for each priority issue workstream.

Next steps

13. Proposed next steps are:

Due date	What	Who
13 March 2020	Revised working draft	Secretariat
20 March	Engagement plan for each priority issue	Mayoral Forum leads with secretariat
30 April	Engagement with Ngāi Tahu	Initially by Chair, supported by secretariat
30 April	Engagement with all 11 councils	All Mayors/Chair and Chief Executives
30 April	Other stakeholder engagement	Mayoral Forum leads and secretariat
13 May	Final draft Plan prepared, and proposal developed for launch	Secretariat with Mayoral Forum leads, in consultation with Chief Executives Forum (4 May)

Due date	What	Who
22 May	Plan and launch proposal approved	Mayoral Forum (22 May)
5 June	Document design finalised	Secretariat
30 June	Plan launched	Mayoral Forum

Attachments

- *Mayoral Forum's Plan for Canterbury 2020–22*, initial working draft.

Date: 28 February 2020

Presented by: Jenny Hughey, Environment Canterbury

Canterbury Water Management Strategy update

Purpose

1. This quarterly report on implementation of the Canterbury Water Management Strategy (CWMS) is in two parts:
 - **decision**
 - appointment of the Chair of the Regional Water Management Committee
 - confirm recommended councillor representatives to the Regional Water Management Committee
 - **for information** – to be taken as read and received.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive the report**
2. **endorse Hugh Logan's reappointment as Chair of the Regional Water Management Committee**
3. **confirm recommended Councillor representatives to the Regional Water Management Committee for North Canterbury, Christchurch City, Mid Canterbury and South Canterbury.**

For decision: appointment of Chair, Regional Water Management Committee

2. Hugh Logan has been Chair of the Regional Water Management Committee since July 2018 and his contract for this role has concluded. Hugh has proven to be a highly effective and strategic Chair for the Regional Water Management Committee. His leadership has been instrumental in ensuring delivery of the Regional Committee's advice on the CWMS Fit for Future project (2025 and 2030 goals and advice on strategic implementation matters) and the 2019 Targets Progress Report.
3. The Terms of Reference for the Regional Committee state: 'The Chair of the CWMS Regional Committee will be nominated by the Chair of Environment Canterbury in

consultation with the Mayors of the Territorial Authorities and the Ngāi Tahu Kaiwhakahaere.’

4. The Chair of Environment Canterbury has nominated Hugh Logan to be reappointed as Chair of the Regional Water Management Committee. The Mayoral Forum is invited to endorse Mr Logan’s nomination as Chair of the Regional Committee. Consultation with the Kaiwhakahaere of Te Rūnanga o Ngāi Tahu is currently underway, seeking her support for Mr Logan’s reappointment as Chair of the Regional Committee.

For decision: confirmation of Councillor representatives to the Regional Water Management Committee

5. Territorial authorities were asked to recommend four Councillor representatives to the Regional Water Management Committee, one for each sub-region. The Mayoral Forum is asked to confirm these appointments.
6. The four sub-regions are: North Canterbury (Kaikōura, Hurunui and Waimakariri District Councils); Christchurch City; Mid Canterbury (Selwyn and Ashburton District Councils); and South Canterbury (Timaru, Mackenzie, Waimate and Waitaki District Councils).
7. Names of the four recommended councillors will be presented at today’s meeting for confirmation.

For information only – to be taken as read and received

Regional and Zone Committee updates

8. Zone managers and facilitators have summarised the current focus for CWMS Zone Committees. The table is included in Appendix 1.

CWMS implementation update

Fit for Future implementation

9. The Joint Working Group (JWG) set up by the Canterbury Operations Forum in September 2019 is refining a draft regional work programme. Advice on a recommended regional work programme for territorial authorities and Environment Canterbury to ensure delivery of the 2025 CWMS goals will be presented to the Chief Executives Forum on 4 May 2020 and the Mayoral Forum on 22 May 2020.

RMA planning and implementation

10. The Canterbury Land and Water Regional Plan (LWRP) provides the regulatory framework for managing effects of land use and water use on our rivers, lakes and wetlands. The region-wide framework was made operative in 2012. Subsequent plan changes provide a more local scale framework to manage issues unique to sub-regional areas.

- Plan Change 1, Selwyn Waihora was made operative on 1 February 2016
 - Plan Change 2, Hinds was made operative on 1 June 2018
 - Plan Change 3, South Coastal Canterbury was made operative on 1 September 2017
 - Plan Change 4, an omnibus change to the LWRP was made operative on 11 March 2017
 - Plan Change 5, Part A revises the regional level approach to farm nutrient management and incorporates nutrient discharge limits based on industry-agreed Good Management Practices (GMP). This plan change to the LWRP was made operative on 1 February 2019. As part of the process to settle appeals on the plan change, the external working group continues working through implementation challenges.
 - Plan Change 5, Part B which introduces specific water quality limits and related policies and rules for the Waitaki catchment only was made operative on 1 February 2019
 - Plan Change 6, Wairewa/Lake Forsyth was made operative on 1 February 2017.
11. Environment Canterbury notified Plan Change 7 to the Land and Water Regional Plan (LWRP) in September 2019. This plan change has been prepared in three parts. The first part is an omnibus change that proposes further changes to region-wide policies and rules in the LWRP to:
- provide greater protection to habitats of freshwater species
 - enable consideration of Ngāi Tahu values in relation to a broader range of activities
 - allow the use of managed aquifer recharge across the region
 - provide a revised nutrient framework for commercial vegetable growing operations.
12. The second and third parts of Plan Change 7 relate to the Waimakariri and Orari Temuka Opihi Pareora (OTOP) sub-regions. These parts of the plan change have been developed in collaboration with the Waimakariri and OTOZ Zone Committees. The types of changes proposed include greater reductions (in nutrients lost from farming practices) to limit the effect of different land uses on water quality and increases in minimum flow. It also includes reduction in allocation in catchments where community outcomes are not being achieved.
13. Formal consultation on PC7 was held in mid-2019 and 558 submissions were received. Council officers are currently preparing the officers' report in relation to submissions that will be provided to the Independent Hearing Panel in April 2020. We anticipate a hearing in mid-May 2020.
14. A plan change to the Hurunui Waiau River Regional Plan was notified in May 2019. Hearings were held in late 2019 with recommendations expected to be made in early 2020.

Key regional projects/campaigns

15. The Land and Water Regional Plan requires the implementation of **Good Management Practice** on farm to achieve water quality outcomes. Farm Environment Plans (FEPs) enable farmers to recognise and record environmental risks unique to their property and set out a programme to manage those risks. They are a requirement for farms that are part of a collective (irrigation scheme or farming enterprise) or have an individual farming consent.
16. The majority of farmers have obtained the required FEPs and land use consents to farm and been independently audited at least once or will receive their first audit within the next year. Farms that have not obtained the required land use consents are at risk of compliance action.
17. Environment Canterbury is now focused on the independent FEP auditing process to ensure continuous improvement to the process. Compliance activity will focus on those FEP audits that have returned a C or D grade.
18. The **fish screen improvement campaign** continues to focus on 50 consents with a fish screen condition, selected with input from rūnanga, the Department of Conservation and Fish & Game. These consents are located mainly at large intakes, or environmentally significant or sensitive sites. Environment Canterbury continues to work with industry and consent holders to upgrade fish screens to current best practice and/or put interim improvements in place while longer-term ones are planned.
19. The industry-initiated Fish Screen Working Party, operating under the CWMS Regional Committee, continues to investigate information gaps to inform improvements to intake configuration and practices, with particular regard to native fish species. The Working Party is also investigating funding requirements to enable research on fish screens.
20. Ministry for Primary Industries (MPI) has offered Sustainable Food and Fibre Fund support for an industry led approach to better define good practices with a focus on native fish species. The Working Party is finalising a work programme and funding (with MPI support) on native fish behaviour around intakes/ screens and design notes.
21. A number of projects to improve water quality, increase river flows and groundwater levels continue to be trialled in the region.
 - Work on the **Selwyn/Waikiriri** Near River Recharge project continues with a planting design completed, along with construction of the recharge basin and lizard habitat, fencing and installation of the control mechanisms. A site blessing was held in July 2019. Formal project opening will follow phase 1 planting and full commissioning in Autumn 2020.
 - **Broadacres** (Selwyn District) Targeted Stream Augmentation (TSA) project. A temporary weir was constructed to enable release of mudfish in a reach separated from the upper tributary area, which requires habitat improvements once the springs dry naturally. Below the temporary weir an off-channel pond has been

constructed and planted for optimal juvenile mudfish habitat. Mudfish release will occur once DOC authorisation has been granted.

- The TSA and Permeable Reactive Barrier trials are underway in the **Silverstream/Kaiapoi** River catchment in the Waimakariri District, with promising early results.

Regional Water Management Committee update

22. The Regional Committee continues to focus on:

- reviewing its work programme following the Fit for Future project to ensure it focuses on where it can make the greatest positive change
- continuing its work on developing advice on recreation and amenity targets and improving the effectiveness of fish screens
- monitoring and reporting on progress to achieve the CWMS targets by providing advice on the biennial CWMS targets progress report.

Central government policy update

23. **Taumata Arowai – the Water Services Regulator Bill** was introduced to Parliament in December 2019. This new drinking water regulator will be an independent Crown entity dedicated to drinking water quality and safety and will provide central oversight and guidance for the sector's wastewater and stormwater regulatory functions. An Establishment Unit has been created within the Department of Internal Affairs, with support from the Ministry of Health and the Ministry for the Environment, to design and operationalise the new regulator.

24. Further announcements from the Three Waters review are expected over the coming 12 months, including:

- Cabinet decisions on nationwide service delivery options were expected in late 2019 but have been delayed
- we expect a new Water Services Bill will be introduced to Parliament in March 2020
- new National Environmental Standards for Sources of Human Drinking Water and Wastewater Discharges and Overflows to be released mid-2020.

25. The Environment Select Committee heard submissions on the **Resource Management Amendment Bill** proposals late last year and is expected to report back to the House by late March 2020. The objectives of this Bill are to reduce complexity, increase certainty, restore public participation opportunities and improve RMA processes. The Bill repeals a number of amendments made in 2017 through the Resource Legislation Amendment Bill. This Bill also supports the urgent need to improve freshwater management and outcomes in New Zealand with provisions for freshwater planning processes.

26. The **Action for Healthy Waterways** discussion document (part of the Essential Freshwater programme) was released for consultation on in September 2019. It set out proposals to stop further degradation and reverse past damage to New Zealand's freshwater resources. The freshwater management package focused on clarifying policy direction and setting new regulations under the Resource Management Act.
27. The Mayoral Forum submitted on the discussion document. The Ministry for the Environment received around 17,500 submissions on the proposals. An Independent Advisory Panel chaired by retired Principal Environment Court Judge David Sheppard is reviewing the submissions.
28. Ministers are expected to make decisions on the final content of proposed new regulations in May 2020, with a view to having a National Policy Statement for Freshwater Management, National Environmental Standards and stock exclusion regulations) in force by mid-2020.
29. The Government is undertaking a comprehensive **review of the resource management system** with a focus on the RMA including:
 - New Zealand's physical characteristics and unique biodiversity
 - the Treaty and the relationship between iwi/Māori and the Crown
 - significant ways we all value and connect with the environment.
30. The scope of the review includes looking at the RMA and how it interfaces with the:
 - Local Government Act 2002
 - Land Transport Management Act 2003
 - Climate Change Response Act, to be amended by the Zero Carbon Amendment Bill.
31. The scope includes spatial planning to enable more strategic decisions about resources and infrastructure over longer timeframes.
32. An independent panel has been established to undertake this review and has been meeting weekly since September 2019. The panel is chaired by Hon Tony Randerson QC and it released a preliminary Issues and Options paper for feedback. The Mayoral Forum submitted on the Issues and Options paper.
33. The panel will provide a report to the Minister for the Environment with its recommendations on reforming the RMA in mid-2020. This will include detailed policy proposals and indicative drafting of legalisation for key provisions. The Government plans to consult on the proposals once finalised.

Appendix 1: Zone Overview from November 2019

CWMS Committee	Focus of the Zone Committee work programme	Highlights of practical work underway
Kaikōura	<p>Enhancing significant wetlands</p> <p>Implementing requirements of PC5</p> <p>Supporting “Love the Lyall” community group</p> <p>Clarence catchment and river bed</p>	<ul style="list-style-type: none"> • Works underway in the Nagari and Hapuku wetlands. Undertaking fish survey, conducting weed control and working with landowners to fence off wetlands. • Providing information, support and undertaking site visits to farmers requiring consent to farm under PC5 • Working and supporting “Love the Lyell” community group to align with and support Zone Committee projects • Implementing the recommendations of the 2018/2019 Weed and Pest report for the Clarence River catchment. Spraying of weeds has begun.
Hurunui Waiau	<p>Flagship braided river projects to protect endangered river birds.</p> <p>Immediate Steps projects</p> <p>Delivery of Soil Conservation and Revegetation programme (SCAR)</p>	<ul style="list-style-type: none"> • Work continues at the Waiau Uwha and Hurunui Rivers to improve habitat for endangered birds. Seven islands enhanced across both rivers now require a range of maintenance to be carried out before more islands are created. Additional projects are supported through Immediate Steps. • Braided river bird species surveys and monitoring are in progress • Southern Black Backed Gull control are also in progress • Weed control on island habitats are in progress • Additional funding for fencing projects has been allocated • SCAR (soil conservation and restoration) joint project funded through the Hill Country Erosion Fund (MPI) and Environment Canterbury over four years to mitigate sediment loss from hill country farms. Project was officially launched in August 2019 • Working with landowners to plant trees, permanently excluding stock through fencing, identify areas for retirement.
Waimakariri	<p>Upper Ashley catchment projects to improve water quality</p> <p>Promoting mahinga kai component in GMP</p> <p>Farming @ GMP programme</p>	<ul style="list-style-type: none"> • Supporting Lees Valley landowners to protect remaining wetlands by providing information on planting options and by excluding stock • To engage and educate landowners who require FEPs to include mahinga kai values through a range of methods • Providing support to farmers to meet their GMP requirements by providing assistance around pre-audit preparation as well as compliance with consents.

CWMS Committee	Focus of the Zone Committee work programme	Highlights of practical work underway
Christchurch-West Melton	<p>Management of Erosion and Sediment control</p> <p>Working with community/catchment groups</p> <p>Supporting Christchurch City Council stormwater management</p>	<ul style="list-style-type: none"> Organising a programme to support long term consistent methods to manage erosion and sediment control (ESC). Programme includes identifying industry requirements and maintaining a contact database, a regime of training workshops aimed at industry ESC plan writers, managers and contractors. 50 participants have taken the course since it started. There is now a waiting list including staff from Environment Canterbury. Three catchment groups (Avon Heathcote Estuary Ihutai Trust, Cashmere Stream Care Group and Ōpāwaho Heathcote River Network) are supported in their work on various projects, search for funding for projects and to work with relevant stakeholders including rūnanga Supporting Christchurch City Council prioritising its stormwater audit sites by sharing information on the sites and catchments, keeping relevant Environment Canterbury officers informed of CCC work to avoid duplication.
Banks Peninsula	<p>Erosion and Sediment Control on Lyttleton Harbour/Whakaraupō</p> <p>Wairewa Bank Stabilisation</p> <p>Whakaraupō Catchment Management Plan</p>	<ul style="list-style-type: none"> Project to trial roadside cuttings (to reduce sediment run-off from the hills to waterways), identify costings, monitor the impact of the trials and provide detailed guidance to Christchurch City Council for use by contractors. Once finalised these guidelines will be applicable to the rest of the Bank Peninsula and Port Hills catchments with loess soils. The roadside cutting trial design installed at Christchurch Adventure Park in May 2019 will be monitored for a year. Initial results show treatments are working well. Wairewa Bank Stabilisation Project – to trial a range of treatments and plantings to reduce sediment entering Lake Forsyth/Te Roto O Wairewa. First pilot site was planted in Autumn 2019 and 2 additional sites have been identified. Five key streams have been identified for riparian planting (a priority project of the Whakaraupō Catchment Management Plan) to improve ecosystem health of the streams and catchment overall.
Selwyn-Waihora	<p>Increasing knowledge of mahinga kai</p> <p>Waikirikiri water quality improvements</p>	<ul style="list-style-type: none"> Building on the last 2 years' work of raising awareness of mahinga kai, discussions have begun with Central Plains Water Ltd to include mahinga kai into FEPs of scheme members. Talks for scheme members are being planned.

CWMS Committee	Focus of the Zone Committee work programme	Highlights of practical work underway
	<p>Swimmable Selwyn at Coes Ford: Managing tributary impacts continues.</p> <p>Rakaia Gorge restoration</p>	<ul style="list-style-type: none"> Near river recharge and targeted stream augmentation projects at two sites to provide a habitat for mudfish and improve water quality. Environment Canterbury continues to work closely with Selwyn District Council on key projects such as “Swimmable Selwyn @ Coes Ford” which is investigating a variety of methods to improve water quality at Coes Ford Supporting and working with a number of parties (including landowners and Selwyn District Council) to finalise a plan for the ecological restoration and weed management of key sites at Rakaia Gorge.
<p>Ashburton</p>	<p>Drinking water supply education programme</p> <p>Liaison with water users</p> <p>Ashburton Lakes</p>	<ul style="list-style-type: none"> Following the North East Ashburton groundwater issue over nitrate contamination; worked with CDHB and consent holders and Ashburton District Council, to inform residents and have provided a report to Medical Officer of Health, identifying issues and identifying solutions to manage the situation. Supporting and working with Ashburton Consent Review project team to work with consent holders affected by reviews. Several meetings held with water users to discuss effects of reviews. Ashburton Lakes Basin: Environment Canterbury will work with DOC, Ngāi Tahu, landowners and other stakeholders to investigate the deteriorating water quality situation. An update will be provided to the Committee in August.
<p>Orari-Temuka-Opihi-Pareora</p>	<p>Waitarakao/Washdyke Working Group</p> <p>Saltwater Creek Catchment Group</p> <p>Rock Art Sites</p>	<ul style="list-style-type: none"> Supporting the Waitarakao/Washdyke Working Group to prepare a work programme and identify funding options. Working with Timaru District Council and rūnanga Saltwater Creek/ Pareora catchment work continues: looking at funding opportunities for stream enhancement and working with Timaru District Council and other agencies to support stream projects. Looking at stream health monitoring training, stormwater awareness raising and tendering a weir centre and fish passage re-design. Project to look at identifying and mapping of rock art sites through FEPs has been initiated and will continue once additional resource has been confirmed.

CWMS Committee	Focus of the Zone Committee work programme	Highlights of practical work underway
Upper Waitaki	Managing landuse consent FEP and nutrient budget reviews Ahuriri Arm Catchment GMP	<ul style="list-style-type: none"> • Supporting and working with farmers who require landuse consents, including providing advice, making site visits and identifying where compliance actions are required • Reviewing FEPs and nutrient budgets submitted as part of consent applications. Organising workshops and meeting to support FEP preparation. • To facilitate uptake of GMP by all farmers in the catchment. Several site meetings have been held with farmers to look at GMP and irrigation practices. Working with farmers, industry to identify options including setting up of a catchment group.
Lower Waitaki	Mahinga Kai programme Waihao Box opening protocol review Wainono Lagoon augmentation options	<ul style="list-style-type: none"> • Mahinga Kai programme to be developed and implemented in consultation with local rūnanga • Review of opening protocol to take place in discussion with local rūnanga, Waitaki District Council, community groups and Department of Conservation • Review original modelling done for PC3 – outcomes including any new data to asses benefit of augmentation on the health of Wainono. Investigate the likelihood of success of the option of augmenting at the south end. • Continue with flow and water quality monitoring.

Date: 28 February 2020

Presented by: Craig Rowley, lead Mayor, Value-added production

Value-added production work programme

Purpose

1. This paper:
 - summarises the background to the Mayoral Forum's multi-year work programme to foster value-added production and high-value manufacturing
 - provides an update on achievements to date and agreed direction for 2020.

Recommendations

That the Canterbury Mayoral Forum:

1. **note that the Canterbury Mayoral Forum has a multi-year contract (to a total of \$1.45M) with the Ministry of Business, Innovation and Employment to foster value-added production and high-value manufacturing in Canterbury**
2. **receive the report.**

Key points

2. The Mayoral Forum has a multi-year contract with the Ministry of Business, Innovation and Employment (MBIE) to identify and promote opportunities for value-added primary production (delivered by ChristchurchNZ) and high-value manufacturing (delivered by the University of Canterbury).
3. We are 18 months into the project, and I have met with the project leads from ChristchurchNZ and the University of Canterbury to review progress and agree how we will proceed in 2020 to deliver on the contract.

Background

Rationale and project leadership

4. Since 2015, I have led a Mayoral Forum work programme on value-added production in the *Canterbury Regional Economic Development Strategy* (CREDS).
5. We noted in the 2017 CREDS: "Canterbury is one of the world's great food baskets. The challenge is to do more with what we grow, and to nurture a diverse business base

that builds on and adds value to our intrinsic land-based strengths with the world as our market. There are particular opportunities for our region in agri-technology, sustainable food production, value-added food processing, healthcare, medical technology, solar energy, electronics and high-value manufacturing.”

6. A question that underlies the work programme is why, given the region’s considerable natural advantages, infrastructure, regulatory regime and strong governance, is Canterbury’s GDP per capita and median income lagging behind the country as a whole – and what can we do to turn that around?
7. On 29 November 2019, the Mayoral Forum appointed interim leads of continuing CREDS work programmes while we develop the Mayors’ plan for Canterbury for this local government term. I agreed to be the continuing interim lead for the value-added production work programme. If another member or members of the Forum want to work with me to lead this, I would welcome that.

Project funding

8. In 2017, the Forum applied to MBIE’s Regional Growth Programme for multi-year funding for work programmes to:
 - improve productivity through value-added production (\$1M over five years, reviewed at the end of year three) – to be led by ChristchurchNZ
 - increase export of high-value products (\$0.45m over four years) – to be led by the University of Canterbury.
9. This application was successful, and a contract was signed in May 2018 between MBIE and Environment Canterbury, acting as fund-holder for the Canterbury Mayoral Forum.

Contract deliverables

10. The improve productivity work stream is to:
 - detect emerging trends in the global food and beverage industry and consumer preferences that align with Canterbury’s areas of competitive strength, particularly in primary production
 - define Canterbury value chains and participants in the short and medium term to satisfy identified emerging trends, preferences and needs
 - work with industry partners to realise specific domestic and export opportunities
 - improve collaboration between South Island economic development agencies to establish a South Island virtual economic development network and a targeted work programme.
11. The high-value manufacturing work stream is to:
 - understand the regional research and innovation ecosystem and produce a roadmap

- identify potential value-add inventions and innovations within the Canterbury agricultural industry and the research and innovation ecosystem
- develop and broker pathways and methods for adoption by industry of these new inventions and innovations.

Progress to date

12. During the first 18 months of the project, the two work streams have been designed by a joint ChristchurchNZ / University of Canterbury steering group and the CREDS Project Manager. The project is known as the Food, Fibre and Innovation Programme.
13. The programme has focused on four themes:
 - collaborative leadership
 - open information (evidence-based insights)
 - instruments (mechanisms and processes to leverage regional data, information and insights to build and support a sustainable Canterbury food and fibre industry)
 - talent and capability building (leveraging our regional tertiary and business capabilities and encourage and support investment in talent and capability building).
14. Developing a South Island virtual economic development unit has proved more challenging than we had initially envisaged. Delivering Stage 1 of the South Island Destination Management Plan was one opportunity to test this. A Provincial Growth Fund capability grant to Canterbury of \$400,000 is currently providing an incentive for the region's Economic Development Agencies (Enterprise North Canterbury, ChristchurchNZ and Aoraki Development) and Council economic development managers to work together. This is positive in terms of timing, as the Mayoral Forum develops its plan for Canterbury.
15. Appended to this report is a one-page summary prepared by ChristchurchNZ of completed and proposed activities over the next 18 months. A fuller (12-page) progress report to MBIE (August 2019) can be provided on request.

Food, Fibre and Agritech Supernode

16. ChristchurchNZ is leading a piece of work on four strategic growth areas for Christchurch and Canterbury ('supernodes') that meet six growth criteria: importance and relevance to the region; natural local advantage; global growth potential; regulatory support; current local capability; and do-ability (we can take practical steps to make a difference in the short to medium term).
17. The four supernodes are food, fibre and agritech; health tech and resilient communities; aerospace and future transport; and hi-tech services (an enabler for the other three).

18. The Mayoral Forum's FFIP contract contributes to the wider piece of work on the Food, Fibre and Agritech supernode but is separately accountable to the Mayoral Forum for delivery on the Forum's contract with MBIE.
19. I have asked the Chair for an opportunity at our February meeting for Joanna Norris to present to us briefly on ChristchurchNZ's work on the Food, Fibre and Agritech supernode.

Taking stock

20. I expressed concern at the Mayoral Forum meeting on 29 November 2019 that the project move from talk to action and demonstrable achievement of objectives specified in the contract between the Mayoral Forum and MBIE.
21. I phoned in to a steering group meeting on 29 January 2020 at which we agreed that:
 - transforming the agricultural sector in Canterbury is a huge challenge!
 - the two work streams will remain aligned but will be pursued separately, to ensure that each delivers on outcomes agreed in the contract with MBIE and provides separate monthly reports to me via the secretariat
 - ChristchurchNZ and University of Canterbury workstream leads will meet quarterly with me, supported by the secretariat, to keep the work streams aligned and to review and report progress
 - ChristchurchNZ will integrate work that was undertaken in 2018 on a Food and Fibre Charter with the work it is currently doing with the sector on an agreed vision for the Food, Fibre and Agritech supernode
 - the University of Canterbury is finalising its mapping of the innovation ecosystem and will focus on high-value manufacturing and pathways to commercialisation.

Cost and compliance

Financial implications

22. The projects are operating within approved budgets. Project management is provided by the regional forums secretariat.

Risk assessment and legal compliance

23. The key risk is 'mission creep' that results in the projects failing to deliver on agreed objectives in the contract between the Mayoral Forum and MBIE, and between the Mayoral Forum and ChristchurchNZ and the University of Canterbury. We have addressed this at the steering group meeting on 29 January 2020.

Attachments

- Summary of completed and proposed actions from ChristchurchNZ.

Appendix: ChristchurchNZ completed and proposed actions

MBIE OUTCOMES:		MBIE PROJECT PURPOSE:	
<ul style="list-style-type: none"> Identify specific opportunities to generate additional value Increasing value added exports from Canterbury's traditional and emerging market strengths, recognising that environmental limits place constraints 		<ul style="list-style-type: none"> Detect emerging trends in global F&B and consumer preferences that align with Canterbury's areas of competitive strength, particularly in primary production Define Canterbury's value chains and participants in the short and medium term to satisfy emerging trends, preferences and needs Work with industry partners to realise specific domestic and export opportunities 	
FFIP Road Map	Proposed – next 18 Months	Existing Projects	Measures of Success
Collaborative leadership	<p>Collaborative leadership</p> <p>Build on work of Charter & Supernodes Visioning</p> <p>Industry / tertiaries / government leadership group - <i>established, building industry connection now</i></p> <p>Advisory group for work programme</p> <p>Liaison with central government</p>	<p>Canterbury Food & Fibre Charter</p> <p>Youth Leadership –phase 1 complete</p> <p>Sponsored Grow 2019</p>	<p>Collaborative leadership in place to identify and address shared issues; inform policy (local / central)</p>
Improved data provision	<p>Business & Industry Development</p> <p><i>Recruit Business Development Lead – Food & Fibre (Feb/Mar)</i></p> <p>Work with key players (processors, technologists, producers) to identify and execute on opportunities</p>	<p>Data Workshop</p> <p>Canterbury Food & Fibre Sector Economic Report</p>	<p>Execute on opportunities which creates and retains higher value in Canterbury from agricultural sector</p>
Improving sustainable value-add	<ul style="list-style-type: none"> Import substitution Connect processors with producers (value chains) New products / new production & land use <p><i>Workshop is organised with key industry players e.g. PGG Wrightson, Canterbury Plains Water (Feb)</i></p> <p>Promote successes, innovative business solutions / models which make the most of Canterbury's agricultural production</p> <p>Innovation & Commercialisation</p> <p>Working with Kiwinet, tertiaries/researchers</p> <p>Encourage innovators, researchers and students to solve problems in agricultural industry via Hackathons and Challenges e.g NZ Aerospace Challenges</p>	<p>Carbon Farming Workshops</p> <p>Sponsored NZ Aerospace Challenge 2019</p> <p>Sponsor Nuffield 2020</p> <p>Innovation Ecosystem Map for the Canterbury Food & Fibre ecosystem (UC)</p> <p>Blinc – Sustainable Land Use Planning application to MPI</p>	<p>Increase # of innovative solutions / businesses start-ups which respond to agricultural problems / opportunities</p> <p>Profile Canterbury's food and fibre sector locally and nationally – innovation, success business models</p>

Date: 28 February 2020

Presented by: Craig Rowley, lead Mayor, Digital connectivity

Mobile blackspots project

Purpose

1. This paper reports to the Mayoral Forum on how I propose to wrap up our May 2018 funding agreement with the Ministry of Business, Innovation and Employment (MBIE) for mobile and broadband coverage mapping and encouraging uptake and use of digital connectivity in rural Canterbury.

Recommendations

That the Canterbury Mayoral Forum:

1. **note that a Request for Proposals has been issued to identify and prioritise mobile blackspots on Canterbury highways**
2. **note that this project will conclude the Mayoral Forum's delivery on its funding agreement with the Ministry of Business, Innovation and Employment for mobile and broadband coverage mapping and encouraging uptake and use of digital connectivity in rural Canterbury.**

Key points

2. We will use the final \$45,000 of a \$145,000 grant from MBIE received in May 2018 to identify and prioritise mobile blackspots on Canterbury highways as a basis for advocacy to plug the gaps.
3. This will wrap up our contract with MBIE and the digital connectivity work programme of the Canterbury Regional Economic Development Strategy (CREDS).

Background

4. At the Mayoral Forum workshop on 3 February 2020, we agreed that our objectives for fast broadband in rural Canterbury are on track to be achieved, so digital connectivity is no longer a priority issue in our working draft of the Mayoral Forum's Plan for Canterbury 2020–22. At our meeting on 29 November 2019, it was agreed that I lead the wrapping-up of the CREDS digital connectivity work programme.

5. In May 2018, the Mayoral Forum received a grant from MBIE (Regional Growth Programme) of up to \$145,000 for 4G mobile and broadband coverage mapping and encouraging uptake and use of digital connectivity in rural Canterbury.
6. By way of delivering on this funding agreement, Timaru District Council and Internet NZ entered into a Memorandum of Understanding to pilot 'translating' datasets into a format that is easy to understand and provides information on broadband / mobile infrastructure rollouts by Crown Infrastructure Partners.
7. We also engaged a journalist to gather, write up and submit for publication stories about how businesses are using broadband in rural Canterbury, to encourage further uptake and use. Over 50 stories were published – a selection of these was distributed at the Mayoral Forum meeting on 29 November 2019.
8. To date we have spent \$100,000 of the \$145,000 grant received in 2018. When the Forum met for the first time on 29 November, some of us expressed concern about mobile blackspots on Canterbury highways. I have asked the secretariat to design a project and issue a Request for Proposals to identify 10 priority mobile blackspots, so we can advocate with telecommunications providers (telcos) and Crown Infrastructure Partners (CIP) for solutions to these by 31 December 2020.
9. This project will conclude our funding agreement with MBIE and wrap up the CREDS digital connectivity work programme.

Request for proposals

10. The secretariat has issued a Request for Proposals to:
 - ascertain available data (based on field testing, not modelling of expected coverage from cell towers) on mobile blackspots on highways in Canterbury
 - if necessary, crowdsource information on blackspots from regional council and territorial authority field staff (via the Canterbury Engineering Managers Group)
 - work with telcos and CIP to match our data on blackspots
 - work with CanterburyMaps to GIS-map confirmed blackspots
 - work with NZTA and selected industries to determine the economic and social significance of confirmed blackspots and identify 10 priority blackspots to inform Mayoral Forum advocacy with telcos and CIP.
11. This work is to be completed by 31 July 2020 and will conclude delivery on our digital connectivity contract with MBIE.

Cost, compliance and communication

Financial implications

12. This project will use the final \$45,000 of a grant from MBIE received in May 2018. The secretariat is negotiating a variation to the original contract with MBIE to enable this, but what we are proposing is entirely consistent with the original objectives of the contract.
13. Our original proposal to MBIE in 2018 included in-kind support from CanterburyMaps.

Risk assessment and legal compliance

14. As with other CREDS projects, Environment Canterbury (acting on behalf of the Canterbury Mayoral Forum) has issued the Request for Proposals and will contract with the preferred supplier using its standard short form contract for goods and services.
15. The project will be managed within the secretariat by the Principal Advisor and CREDS Project Manager.

Communication

16. With the agreement of the Chief Executives Forum, the secretariat has communicated with the Chief Operating Officer, Environment Canterbury, and the Canterbury Engineering Managers Group. They have provided useful feedback and indicated willingness to assist with collecting information from council staff on mobile blackspots. The secretariat has also contacted the New Zealand Transport Agency to let them know what we are proposing.

Next steps

17. The secretariat has initiated a contract variation with MBIE.
18. The Request for Proposals was issued on 18 February 2020. The secretariat will confer with me on a preferred provider and finalise a contract to complete the work by 31 July 2020.

Date: 28 February 2020

Presented by: Graham Smith

Canterbury story project: <https://www.canterburystory.co.nz/>

Purpose

1. This paper briefs the Mayoral Forum on the 'Canterbury story' project and opportunities to use and promote it. It also provides an update on a project to develop a web-based calendar of South Island major events.

Recommendations

That the Canterbury Mayoral Forum:

1. **encourage councils and economic development agencies/managers to contribute to, use and promote the Canterbury story media library**
2. **note that Mayor Graham Smith will report back to the Forum on 22 May 2020 on completion of the project to develop a web-based calendar of South Island major events.**

Key points

2. The Mayoral Forum partnered with central government to develop a 'Canterbury story' with an open-source media library to help attract and retain businesses, investment, skilled workers, students and visitors to the region. The resource has been built – now we need to keep developing, using and promoting it.
3. A project to develop a web-based calendar of South Island major events is nearing completion.

The project

4. In 2017, the Mayoral Forum applied for a grant from the Regional Growth Programme of \$110,000 to progress work it had initiated in 2016 to develop a 'Canterbury story'. The project was designed to nest between the 'NZ story' (<https://www.nzstory.govt.nz/>) and the 'Christchurch story' (<https://toolkit.christchurchnz.com/pages/the-christchurch-story>) like babushka dolls.
5. Funding was approved and a contract signed between the Mayoral Forum and the Ministry of Business, Innovation and Employment in May 2018. The Mayoral Forum then contracted with ChristchurchNZ to:

- confirm the Canterbury brand story, aligned with the Christchurch brand story
- develop imagery and a video – or a series of video clips that can be combined in various ways and/or inserted into users' own promotions – to tell the Canterbury story.

Project delivery

6. ChristchurchNZ has developed a web-based, open-source media library at <https://www.canterburystory.co.nz/>. This includes photos; videos; logos and other images; and posters, brochures and other documents.
7. The secretariat is working with ChristchurchNZ to close off the final report and wrap up this project.

Contribute, use, promote

8. ChristchurchNZ has invited councils and economic development agencies (EDAs) to contribute resources to the media library. This engagement is ongoing, and I encourage all members of the Forum and Chief Executives to support this. **If you feel your region is not sufficiently or well represented in the media library, please follow up with your EDA, economic development manager or other relevant council staff member.**
9. The secretariat has encouraged EDAs to use and promote the assets to help attract and retain businesses, investment, skilled workers, students and visitors to the region.
10. Environment Canterbury has begun re-building the Mayoral Forum website. The new website will use images and video from the Canterbury story and promote the media library as a resource.

Web calendar of South Island major events

11. In a separate but related project, the Mayoral Forum received a grant of up to \$150,000 from the Provincial Growth Fund in November 2018 to develop a web-based calendar of South Island major events. The Mayoral Forum sub-contracted ChristchurchNZ to deliver this project.

12. The contract with MBIE notes:

The South Island has a number of must-see destinations while each of the seven regions also promotes major events occurring in their region which attract large numbers of both domestic and international visitors. The fragmented nature and differing structures of destination marketing and regional tourism organisations mean that there is little or no co-ordination between cities and regions to ensure major events are not being staged on the same date.

This Project is to develop an integrated and centralised event calendar accessed through a unique portal but available to all destination marketing and regional tourism organisations to promote all South Island major events.

13. The project is substantially complete and scheduled for completion in the first quarter of 2020. I will report further to the Forum's meeting on 22 May 2020.

Financial implications

14. The Canterbury story project was delivered within budget. The Canterbury story media library will be maintained by ChristchurchNZ as part of its business-as-usual promotion of Christchurch and Canterbury.
15. The calendar of South Island major events project has also been delivered within budget.

Date: 28 February 2020

Presented by: Sam Broughton, Chair

Engagement with Ministers and MPs

Purpose

1. This paper invites agreement on options and priorities for the Mayoral Forum's engagement with Ministers and Members of Parliament (MPs) during 2020.

Recommendations

That the Canterbury Mayoral Forum:

1. **agree to request Hon Dr Megan Woods to facilitate a meeting between a delegation of members of the Canterbury Mayoral Forum and Ministers Parker and O'Connor on freshwater management and the rural economy in Canterbury**
2. **appoint a delegation to meet with Ministers Parker and O'Connor in Wellington**
3. **invite Dr Rod Carr and Lisa Tumahai (Climate Change Commission) to meet with the Forum on 21 or 22 May 2020**
4. **invite all Canterbury Members of Parliament to a brief presentation and finger-food lunch from 12:15 pm to 1:30 pm on Friday 22 May 2020**
5. **agree to request the Canterbury Civil Defence and Emergency Management Group Joint Committee to push out the start of its meeting on 22 May until 2:00 pm**
6. **authorise the Chair to write to the Prime Minister and Leader of Opposition, inviting them to nominate a senior Minister/spokesperson to meet with the Forum on 20–21 August 2020**
7. **agree to write to selected portfolio Ministers and Canterbury electorate and List MPs following the general election on 19 September 2020, to introduce the Forum and its work and advocate for its priorities**
8. **note that the Chair will report back to the Forum on 22 May 2020.**

Key point

2. A general election will be held on 19 September 2020. The Mayoral Forum needs to create opportunities to speak up for Canterbury and ensure political support for its leadership of sustainable development in our region.

Background

3. At its meeting on 29 November 2019, the Mayoral Forum asked the secretariat to work with the Chair to write to the Prime Minister and Leader of the Opposition inviting nominations of Ministers/Opposition Spokespeople to meet with the Forum in 2020 on matters of common interest. The option of meeting with some key Ministers in Wellington was also discussed.
4. I subsequently invited Hon Dr Megan Woods to meet with the Forum at our working dinner on Thursday 27 February. As a Canterbury MP (Labour member for Wigram) and a senior Cabinet minister¹ (ranked #6), Dr Woods is well-placed to facilitate our engagement with other Ministers.
5. Our discussion on 29 November also identified the following Ministers for Mayoral Forum engagement in 2020:
 - Hon David Parker (Minister for the Environment)
 - Hon Nanaia Mahuta (Minister of Local Government – and Minister responsible for the 3 Waters Review), noting that:
 - consultation on the Taumata Arowai – Water Services Regulator Bill closes on 4 March 2020
 - a water services bill is expected to be introduced during 2020 (we anticipate late March)
 - Hon Damien O'Connor (Minister of Agriculture, Minister for Rural Communities)
 - Hon Shane Jones (Minister for Regional Economic Development) – or Mark Patterson, NZ First List MP based in Clutha-Southland and Spokesperson for Agriculture and Primary Industries, Biosecurity, Christchurch EQ Recovery and Land Information.
6. The Forum also discussed meeting with Canterbury MPs over lunch, as it did on 7 September 2018.
7. When the Chief Executives Forum met on 27 January 2020, it recommended meeting with the Chairperson (Dr Rod Carr) and Deputy Chairperson (Lisa Tumahai) of the Climate Change Commission to discuss the work of the Commission and the Canterbury climate change risk screening interim report. The Canterbury climate

¹ Minister Woods holds the portfolios of Energy and Resources, Greater Christchurch Regeneration, Housing and Research, Science and Innovation.

change risk screening interim report will be presented to the Mayoral Forum on 22 May 2020.

8. On 28 January, the Prime Minister announced that the 2020 general election will be held on 19 September. Following the 2017 general election and swearing in of the new Government, the Mayoral Forum wrote to selected portfolio Ministers and to all Canterbury electorate and List MPs, introducing the Forum and its work and advocating for its priorities.

Proposed engagement with Ministers and MPs 2020

9. If the Forum agrees, I propose to proceed as follows.

27 February	Meet with Hon Dr Megan Woods: <ul style="list-style-type: none">• discuss issues of region-wide interest and concern• outline our approach to developing a sustainable development strategy for Canterbury• invite her facilitation of meetings with Hons Parker and O'Connor in Wellington
by 30 April	A delegation of Canterbury Mayors meets with Hons David Parker and Damien O'Connor in Wellington to discuss freshwater and the rural economy in Canterbury
21 or 22 May	Invite Dr Rod Carr (Chairperson, Climate Change Commission) and Lisa Tumahai (Deputy Chairperson) to meet with the Forum
22 May	Invite all Canterbury MPs to join us for a brief presentation and lunch (finger food), from 12:15 to 1:30 pm (22 May meetings at Environment Canterbury)
by 30 June	Launch of sustainable development strategy for Canterbury – invite senior Government representatives, including Hon Shane Jones
20 August	Mayoral Forum working dinner with a Government Minister nominated by the Prime Minister
21 August	Meet with an Opposition spokesperson nominated by the Leader of the Opposition
Sep–Oct	Mayoral Forum letters to selected portfolio Ministers and Canterbury electorate and List MPs following the 19 September general election
26-27 November	Consider inviting a senior Government Minister following the 2020 general election.

10. I recommend that the Forum appoint 3–4 members to meet with Ministers in Wellington to discuss freshwater management and the rural economy in Canterbury.
11. If we meet with MPs for lunch on Friday 22 May at Environment Canterbury, the CDEM Joint Committee will push its meeting out from 1:00 to 1:30 pm and meet at the Justice and Emergency Services Precinct.

Cost, compliance and communication

Financial implications

12. Member councils will need to cover any costs associated with a delegation of Mayors/Chair travelling to Wellington to meet with Ministers. Costs of hosting guests at Mayoral Forum working dinners are shared equally between member councils. Catering a finger-food lunch for Canterbury MPs will be absorbed by Environment Canterbury within its budget for secretariat support to the Mayoral Forum.

Risk assessment

13. Ministers' offices are reluctant to commit Ministers to meetings significantly ahead of time and Ministers may cancel at short notice. I will work with the secretariat to develop a Plan B for working dinners to which we invite Ministers.

Next steps

14. If the Forum agrees, I will:
 - work with Hon Dr Megan Woods to facilitate a delegation of Mayoral Forum members meeting with Ministers Parker and O'Connor in Wellington
 - invite Dr Rod Carr and Lisa Tumahai to meet with the Forum in May 2020
 - invite Canterbury MPs to join us for a brief presentation and lunch on Friday 22 May
 - write to the Prime Minister and Leader of Opposition inviting them to nominate a senior Minister/Spokesperson to meet with us in August 2020
 - report back to the meeting on 22 May 2020.

Date: 28 February 2020

Presented by: Sam Broughton, Chair

Secretariat support

Purpose

1. This paper seeks agreement to request Environment Canterbury to review secretariat arrangements for the Mayoral Forum, the Regional Transport Committee (RTC) and the Canterbury Civil Defence Emergency Management Group Joint Committee (the CDEM Joint Committee), to ensure a similar level of service to these bodies.

Recommendations

That the Canterbury Mayoral Forum:

1. **request Environment Canterbury to review secretariat arrangements for the Mayoral Forum, the Regional Transport Committee and the Canterbury Civil Defence Emergency Management Group Joint Committee, to ensure a similar level of service to these meetings, and report back to the Mayoral Forum on 22 May 2020.**

Key points

2. A similar level of service in secretariat support to the Mayoral Forum, RTC and the CDEM Joint Committee will help the region's Mayors provide effective governance and leadership in Canterbury.

Background

3. Mayoral Forum terms of reference include the provision of a permanent secretariat hosted by Environment Canterbury and funded from the regional general rate. This is a long-standing arrangement.
4. The Mayoral Forum is grateful for the secretariat and executive support Environment Canterbury provides to the Mayoral Forum and to the other regional forums that report to the Mayoral Forum.
5. Our quarterly meetings are scheduled so that the Mayoral Forum is preceded by meetings of the RTC, at which councils are predominantly represented by Mayors, and followed by meetings of the CDEM Group Joint Committee, at which territorial authorities are represented by their Mayors.

6. The RTC is a committee of the Canterbury Regional Council (Environment Canterbury). Environment Canterbury staff provide secretariat support to RTC.
7. The Governance Services team from Environment Canterbury supports the CDEM Group Joint Committee with meeting arrangements, collating the agenda, taking minutes and otherwise supporting the Regional Civil Defence Group Controller to comply with requirements of the Civil Defence Emergency Management Act 2002, but does not provide the level of policy and secretariat support enjoyed by the Mayoral Forum.
8. The Mayoral Forum has increasingly focused its meetings on strategy, decision, advocacy and action. Discussion at recent Mayoral Forum meetings has indicated a desire for a similar focus at RTC and CDEM Group Joint Committee meetings.

Request to Environment Canterbury

9. This paper recommends that the Mayoral Forum request Environment Canterbury to review secretariat arrangements for the Mayoral Forum, RTC and the Canterbury CDEM Group Joint Committee, to ensure a similar level of service to these bodies.
10. There may be an additional opportunity to rationalise secretariat support to regional forums and the Greater Christchurch Partnership.

Cost, compliance and communication

Financial implications

11. Reviewing secretariat arrangements may have financial implications for Environment Canterbury's Annual Plan for 2020–21 and Long-Term Plan 2021–31.

Risk assessment and legal compliance

12. The RTC and CDEM Joint Committee are statutory bodies, unlike the Mayoral Forum. Any changes to secretariat arrangements will need to ensure that statutory requirements continue to be met in every case.

Next steps

13. The paper recommends asking Environment Canterbury to report back to the next meeting of the Mayoral Forum on 22 May 2020.

Date: 28 February 2020

Presented by: Jim Palmer, Chair, Chief Executives Forum

Regional Forums update

Purpose

1. This paper reports on the work of Regional Forums since November 2019. It can be taken as read, along with its attachments (15.2–15.4).

Recommendations

That the Canterbury Mayoral Forum:

1. **receive this report**
2. **note that nominations for council representatives on the regional council's Biosecurity Advisory Groups have been confirmed by Environment Canterbury.**

Chief Executives Forum

2. Chief Executives met on 27 January 2020 and were hosted at Selwyn District Council. Key agenda items included:
 - preparations to support the Mayoral Forum workshop on 3 February to develop a new plan for Canterbury (to replace the CREDS)
 - approving new guidelines for the development of regional submissions (attached to this report as item 15.2)
 - an update on the process for developing a new Regional Land Transport Plan 2021-2031 (RLTP), which will be led by the Regional Transport Committee with support from councils
 - a progress report on the interim regional climate change risk assessment
 - an update on central government's review of Three Waters, including new and upcoming legislation, and work by Canterbury councils to improve Three Waters services
 - updates on the Canterbury Water Management Strategy, including ongoing work to develop a regional work programme to implement the Fit for the Future review
 - updates on the regional forum's three-year work programme and implementation of continuing CREDS projects.

Other regional initiatives

Biosecurity Advisory Groups

3. Nominations for council representatives on Environment Canterbury's new Biosecurity Advisory Groups were confirmed by Environment Canterbury at its 20 February council meeting. Nominees are:
 - Northern – Cr Vince Daly (Hurunui)
 - Christchurch/Banks Peninsula – Cr Jeff Bland (Selwyn)
 - Mid-Canterbury – Cr Bob Mugford (Selwyn)
 - Southern – Cr Anne Munro (Mackenzie).
4. Environment Canterbury thanks Canterbury Mayors and Chief Executives for supporting the nomination of council representatives to the Biosecurity Advisory Groups.

Climate Change Steering Group

5. The Mayoral Forum's Climate Change Steering Group met for the first time this triennium on 14 February 2020. Agenda items for this meeting included:
 - briefing new members on previous collaborative climate change work across Canterbury councils. This included the history and rationale for setting up both the Climate Change Working group and Climate Change Steering Group.
 - electing Jenny Hughey as Chair of the Climate Change Steering Group
 - discussions on the draft regional climate change risk assessment. This is a first-pass assessment, aligned with the current national climate change risk assessment. Engagement with councillors across Canterbury councils is planned for April before presenting a final draft to the Mayoral Forum when it meets on 22 May 2020.

Regional assessment of Three waters service delivery arrangements

6. Council staff met on 17 February 2020 to continue work on assessing service delivery arrangements for Three Waters services. This workshop was facilitated by Murray Washington (Selwyn District Council) and Simon Fraser (Secretariat) and follows on from a previous workshop in September 2019.
7. A number of collaborative initiatives were identified to align Three Waters services across councils and assist a fuller review once we receive clarity on upcoming regulatory changes, including the Water Services Bill expected to be introduced in March 2020 and National Environmental Standards on waste and stormwater discharges in mid-2020.
8. A draft work programme to progress collaborative initiatives will be discussed at the Operations Forum meeting on 16 March for approval by the Chief Executives Forum on 4 May and report to the Mayoral Forum on 22 May 2020.

Upcoming meetings

9. Upcoming regional forum meetings include:
- Corporate and Operations Forums, 16 March
 - Policy Forum, 3 April
 - Chief Executives Forum, 4 May.

Attachments

- 15.2 Regional submissions guidelines
- 15.3 Three-year work programme
- 15.4 Provincial Growth Fund pipeline report.

Three-year work programme 2020–22

as at 20 February 2020

WHAT	TASK	SPONSOR	LEAD	DUE	STATUS / NEXT STEPS
MAYORAL FORUM'S PLAN FOR CANTERBURY					
1. Plan for Canterbury	Develop a Plan for Canterbury for the 2020-2022 local government term, to replace the CREDS	Mayoral Forum	CMF/Secretariat	30 June 2020	<ul style="list-style-type: none"> agenda item 4
2. Continue to monitor implementation of the CWMS	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Mayoral Forum	Jenny Hughey	30 Sep 2022	<ul style="list-style-type: none"> Fit for the Future implementation update included as part of agenda item 6 Implementation plan to be presented to Mayoral Forum May 2020
3. CREDS 2016–2019 continuing work programmes	To see through the completion of remaining projects from the 2016-2019 CREDS work programme: <ul style="list-style-type: none"> mobile and broadband coverage mapping and analysis promote uptake and use of digital technology Food, Fibre and Innovation youth transitions Canterbury Story South Island Destination Management plan 	Mayoral Forum	Secretariat	1 March 2020	<ul style="list-style-type: none"> agenda items: <ul style="list-style-type: none"> 7 – value-added production (FFIP) 9 - digital connectivity 10 – Canterbury Story 11 - SIDMP
<i>Other Mayoral Forum items to be added as necessary to implement the Plan for Canterbury 2020–22.</i>					
CANTERBURY CHIEF EXECUTIVES FORUM					
4. Review regional forums terms of reference	Three-yearly review of terms of reference for Chief Executives Forum, Policy Forum, Corporate Forum, Operations Forum	CEs Forum	Jim Palmer	30 Sep 2020	<ul style="list-style-type: none">
5. A consistent Canterbury story	Develop an agreed collective positioning story and investment proposition that we consistently communicate in and for Christchurch and Canterbury	CEs Forum	Jim Palmer		<ul style="list-style-type: none"> agenda item 4, Plan for Canterbury
6. Three Waters response	Build a collaborative response to central government's Three Waters review, including: <ul style="list-style-type: none"> build consensus on strategic intent – where we want to get to, in relation to national direction and developments identify key risks, challenges and barriers recommend priority actions for CEF consideration 	CEs Forum	COF/DWRG/CEMG	31 Dec 2020	<ul style="list-style-type: none"> Taumata Arowai – the Water Services Regulator Bill released for public consultation, December 2019 Water Services Bill expected March 2020 Regional workshop on service delivery for Canterbury held 17 February 2020 – advice to be presented to Operations Forum 16 March for report to Chief Executives and Mayoral Forum in May 2020
CANTERBURY POLICY FORUM					
7. Collaboration on 2021 LTPs	Facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)	Policy Forum	David Ward / CCF	31 Mar 2020	<ul style="list-style-type: none">
8. Support each other to have a strong regional voice	Support a 'one strong voice for Canterbury' through the shared development of regional submissions and advocacy as requested by the Mayoral Forum and/or Chief Executives Forum on central government regulation and policy	Policy Forum		31 Dec 2020	<ul style="list-style-type: none"> agenda item 12 regional submission guidelines finalised – item 15.2
9. Regional training workshops	Design and deliver two workshops during 2020 <ul style="list-style-type: none"> report template design – with Toni Durham (Ashburton) use of 2018 Census data – with Simon Markham (Waimakariri) 	Policy Forum	Secretariat	31 Dec 2020	<ul style="list-style-type: none"> a workshop on report templates is provisionally planned for Friday 19 June at Ashburton District Council
10. Mana Whakahono a Rohe	Share information and develop a common understanding across Canterbury councils of Mana Whakahono a Rohe iwi/rūnanga participation agreements	Policy Forum		31 Dec 2020	<ul style="list-style-type: none">
11. Review of Canterbury Regional Policy Statement	Facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement	Policy Forum		30 June 2021	<ul style="list-style-type: none">

CANTERBURY CORPORATE FORUM					
12. IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan <ul style="list-style-type: none"> • Conduct a stocktake of where everyone is at. • Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles 	Corporate Forum	CIOs	30 Jun 2020 30 Nov 2020	• for discussion at CCF 16 March 2020
13. Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning <ul style="list-style-type: none"> • Develop a proposal for consideration by member councils 	Corporate Forum	tbc	30 Nov 2020	• for discussion at CCF 16 March 2020
14. Resource sharing	Facilitate resource sharing (staff capacity and capability) on a 'gifts and gains' basis – it won't always be a direct 'trade'; e.g. engineers, accreditation, planners, building inspectors ...; leveraging off moving to common systems and IT platforms where possible	Corporate Forum	CCF	30 Sep 2022	• for discussion at CCF 16 March 2020
CANTERBURY OPERATIONS FORUM					
15. Co-ordination of waste minimisation plans	Align renewal of waste minimisation plans to provide a consistent approach to waste management across the region and improve efficiencies. <ul style="list-style-type: none"> • Develop a proposal for consideration by member councils. 	Operations Forum	COF	31 Dec 2020	• for discussion at COF 16 March 2020
16. Road engineering to improve road safety	Engage with other roading agencies to align with best practice in designing and managing road engineering assets	Operations Forum	CEMG	31 Dec 2020	• for discussion at COF 16 March 2020
17. Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region	Operations Forum	DWRG		• for discussion at COF 16 March 2020
18. Shared approach to managing infrastructure	Develop a shared approach aligned to best practice for adaptation to climate change in 30-year Infrastructure Plans	Operations Forum	CEMG	31 Dec 2020	• for discussion at COF 16 March 2020

Key to acronyms

CEF Chief Executives Forum

CEMG Canterbury Engineering Managers Group

CFMG Canterbury Finance Managers Group

CIOs Chief Information Officers Group

CMF Canterbury Mayoral Forum

COF Canterbury Operations Forum

CPF Canterbury Policy Forum

CREDS Canterbury Regional Development Strategy

CWMS Canterbury Water Management Strategy

DWRG Drinking Water Reference Group

ECan Environment Canterbury