

Agenda

Canterbury Mayoral Forum

Date: Friday 22 May 2020

Time: 1:00–3:00 pm

Venue: by Zoom – meeting link in Calendar invite sent by Bernadette Ryan, Selwyn District Council

Attendees: Mayors/Chair:

Sam Broughton (Selwyn, Chair), Neil Brown (Ashburton), Lianne Dalziel (Christchurch), Marie Black (Hurunui), Craig Mackle (Kaikōura), Graham Smith (Mackenzie), Nigel Bowen (Timaru, Deputy Chair), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)

Chief Executives:

Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), Bede Carran (Timaru), Fergus Power (Waitaki), Stefanie Rixecker (acting, Environment Canterbury).

In attendance:

Joanna Norris (ChristchurchNZ)

David Bromell and Louise Beker (Secretariat)

Apologies: Andrew Coleman (Senior Regional Official for Canterbury), David Ward (Selwyn)

Time	Item	Page	Person
1:00	1. Welcome, apologies and confirmation of agenda	1	Chair
	2. Minutes from the previous meeting	2	Chair
	2.1. Confirmation of minutes of videoconference, 8 May 2020		
	2.2. Action points		
	FOR DISCUSSION AND DECISION		
1:05	3. Regional co-ordination of COVID recovery	5	Jim Palmer
1:30	4. Petition to ban freedom camping by non-residents	13	Chair
1:45	5. Engagement with Ministers on Essential Freshwater and 3 Waters	–	Chair
	FOR INFORMATION: to be taken as read		
2:00	6. CWMS quarterly update	15	Jenny Hughey
2:10	7. Progress report, Food, Fibre and Innovation	20	Craig Rowley
2:20	8. Mobile blackspot mapping and prioritisation	23	Craig Rowley
2:25	9. Correspondence sent:		Chair
	9.1. Entrada Travel Group, 12 May	25	
	9.2. Sounds Air	26	
2:30	10. Engagement with tertiary education sector	–	Dan Gordon
2:35	11. Chief Executives Forum report	27	Jim Palmer
	11.1. 3-year work programme	30	
2:45	12. Draft agenda and arrangements for 12 June	32	Chair
2:50	13. General business		
	13.1.		
3:00	<i>Meeting close.</i>		
	Next meeting: Friday 12 June, 11:00am to 3:00pm (morning tea from 10:30am) Commodore Airport Hotel, 449 Memorial Avenue, Christchurch		

Canterbury Mayoral Forum

Final Minutes

Date:	08 May 2020
Venue:	By videoconference, 1.00pm
Attendance:	<p>Mayors/Chair: Sam Broughton (Selwyn, Chair), Neil Brown (Ashburton), Marie Black (Hurunui), Graham Smith (Mackenzie), Lianne Dalziel (Christchurch), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)</p> <p>Chief Executives: Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Stuart Duncan (Waimate), Fergus Power (Waitaki), Bill Bayfield (Environment Canterbury).</p> <p>In attendance: David Bromell and Louise Beker (Secretariat); Sean Tully (advisor to the Chair) Joanna Norris, Loren Heaphy (ChristchurchNZ)</p>
Apologies:	Dawn Baxendale (Christchurch), Craig Mackle (Kaikōura), Angela Oosthuizen (Kaikōura), David Meates DHB)

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1.	<p>Welcome, attendance and apologies</p> <p>All were welcomed to the meeting, and apologies were noted.</p>	
2.	<p>Confirmation of Agenda</p> <p>The agenda was confirmed with two additional items of General Business.</p>	
3.	<p>Confirmation of minutes of videoconference held on 24 April 2020</p> <p>The minutes were confirmed as an accurate record of the meeting. Moved by Dan Gordon; seconded by Nigel Bowen.</p> <p>It was noted that all actions from this meeting were complete or will be picked up in the agenda for this meeting.</p>	
4.	<p>CEs Forum report back on infrastructure proposals from Canterbury</p> <p>Crown Infrastructure Partners asked some councils to prioritise their projects – as indicated on the spreadsheet circulated with the agenda for the meeting. The CEs Forum discussed priority lists on 4 May and agreed that there is little value in attempting any regional prioritisation. Further government announcements are awaited, including as part of the 2020 Budget.</p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
5.	<p>Support for future of tourism in Canterbury – follow up from discussion of ChristchurchNZ confidential proposal presented on 24 April 2020 It was agreed that individual councils will pursue further conversations with ChristchurchNZ if they wish to do so.</p> <p>Mayors discussed a parliamentary petition urging the Government to abolish all freedom camping for non-residents in support of local tourism providers, and to cease allocating taxpayer revenue for further development of free camping sites. It was noted that if there was a time to fix this, that time is now. The Forum asked the secretariat to produce a short paper to inform discussion at the meeting scheduled for 22 May 2020.</p>	<p>Secretariat: to produce a paper for the 22 May meeting, including the history of the freedom camping debate – COMPLETE</p>
6.	<p>Advocacy requests from industry Mayor Lianne Dalziel had forwarded three communications for Mayoral Forum consideration:</p> <ul style="list-style-type: none"> • NZ Aviation Coalition – for domestic travel during alert 2, which had since been addressed by the Government announcement on 7 May • Entrada Travel Group (InterCity and Skip) seeking support for a government loan guarantee arrangement • Sounds Air – seeking support for government financial aid. <p>The Forum agreed to provide high-level, general letters of support to Entrada Travel Group and Sounds Air.</p>	<p>Chair/Secretariat: provide Mayoral Forum (high-level) letters of support for Entrada and Sounds Air – COMPLETE</p>
7.	<p>3 Waters reforms Jim Palmer advised that the Chief Executives Forum is preparing a paper for the meeting on 22 May, to inform a collective view and approach to current central government proposals. This will probably need to be circulated as a late paper, after the agenda and papers go out on 15 May, so it can capture discussions at LGNZ National Council that day.</p> <p>The Chair advised that he has followed up with Hon Dr Megan Woods, who has reiterated her willingness to facilitate discussions with Ministers on Essential Freshwater and 3 Waters when we are out of lockdown – perhaps Chair and Deputy-Chair and one other to travel to Wellington?</p>	<p>Jim Palmer/Secretariat: finalise a paper on 3 Waters to inform Mayoral Forum discussion - IN PROGRESS</p> <p>Chair/Deputy Chair: follow up with Hon Dr Woods on timing of a Wellington visit</p>
8.	<p>COVID recovery planning</p> <ol style="list-style-type: none"> 1. Media engagement – awaiting a response from The Press 2. Jim Palmer advised that the Chief Executives Forum will bring a paper to the 22 May meeting on regional co-ordination of COVID recovery. 	<p>Jim Palmer/Secretariat: finalise paper on regional recovery co-ordination for discussion on 22 May – COMPLETE</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
9.	<p>Mayoral Forum meeting 22 May</p> <ul style="list-style-type: none"> • Format of meeting – <i>tbc after Government announcement of alert level 11 May</i> • Dinner cancelled for Thursday 21 May • There was support for meeting in person on 22 May, if possible, and to extend the meeting until 3:00 pm with a one-hour lunch break and noting the agreement of CDEM Group Joint Committee Chair Lianne Dalziel not to hold a Joint Committee meeting that day. • Invitation to Climate Change Commission has been accepted by Chair Dr Rod Carr (apology from Deputy Chair Lisa Tumahai) 	<p>Chair/Secretariat: finalise meetings arrangements in light of alert level announcements on 11 May – IN PROGRESS</p>
10.	<p>General business</p> <p>Healthy Homes (Jenny Hughes). Conversations are underway between Environment Canterbury, central government, the Christchurch City Council and ChristchurchNZ.</p> <p>LGNZ National Council (Sam Broughton) – the Chair asked the Forum whether it supports the idea of bringing the AGM date forward from November to perhaps July. The Forum supports this, and also discussed a preference to amend LGNZ rules to ensure that the LGNZ President be a current elected member. This was also supported.</p>	
11.	<p>Close. The regular quarterly meeting is scheduled for Fri 22 May 2020. It was agreed to keep meeting fortnightly by Zoom for the time being. The meeting closed at 2:00pm</p>	<p>Secretariat: schedule fortnightly Zoom meetings</p>

Date: 22 May 2020

Presented by: Jim Palmer, Chair, Chief Executives Forum

Regional co-ordination of COVID recovery

Purpose

1. This paper encourages the Mayoral Forum to:
 - discuss and agree its role in regional recovery and priorities for action
 - communicate its role and priorities to partners and key stakeholders and on its website.

Recommendations

That the Canterbury Mayoral Forum:

- 1. communicate its role in regional recovery and priorities for action to its partners and key stakeholders, and on its website**
- 2. request the Chief Executives Forum to report regularly on progress of actions the Mayoral Forum has taken to support recovery.**

Background

2. Government action in response to COVID-19 prevented a public health crisis, but the lockdown is impacting on the economy, with closure or mothballing of businesses, loss of jobs and associated psycho-social effects. New Zealand's economic recovery will be affected, in turn, by international travel and freight transport restrictions and a global recession.
3. The local government landscape is also changing, with major reforms proposed in relation to freshwater management, Three Waters (agenda item 6) and the Resource Management Act. Local government 'core business' will be no less demanding as we deal, at the same time, with an economic recession and potential future 'waves' of COVID infection.

Defining the recovery 'problem'

4. The COVID-19 crisis is a novel event, quite unlike natural disasters we have dealt with previously. Before rushing to solutions, it would be prudent to consider whether there is a 'recovery' problem for local government to address.

5. We can break this down into a number of steps.
 - Is there a problem, and if so, what are the dimensions of that problem?
 - Which dimensions of the problem are amenable to local government intervention?
 - Which interventions might benefit from sub-regional or regional co-ordination and advocacy?
 - Who might best provide regional co-ordination?
 - What do we need to commit by way of resource to support regional co-ordination and advocacy?

Distinguishing roles and responsibilities

6. The Chief Executives Forum met by videoconference on 4 May 2020. In discussion, chief executives noted that COVID recovery will play out at national, regional, sub-regional and local levels:
 - economic, fiscal and regulatory policy to support COVID recovery is best led by central government
 - although under the Civil Defence Emergency Management Act 2002 (CDEM Act) the Joint Committee has legal responsibility for ensuring strategic planning for recovery, in Canterbury the intention is that this function will be performed by the Mayoral Forum (essentially the same people).
 - the CDEM Act also anticipates that the CDEM Group will collate and prioritise actions to deliver, monitor and evaluate progress against the strategic objectives. In Canterbury, we propose that Chief Executives engage collaboratively to inform the Mayoral Forum of the work being undertaken to address regional recovery challenges, with the CDEM Group supporting them as required.
 - business recovery in Canterbury is best supported sub-regionally by economic development agencies (Aoraki Development, ChristchurchNZ, Enterprise North Canterbury), council economic development staff and chambers of commerce, who are already working closely with central government agencies
 - councils can play a part in economic recovery by constraining rates increases, investing in asset development and maintenance, progressing approved shovel-ready projects, providing customer-focused regulatory support for developers and advocating for and facilitating local recovery initiatives
 - because of the concentration of Canterbury's population in greater Christchurch, the Greater Christchurch Partnership¹ is another vehicle for recovery planning, using the framework of the *Greater Christchurch 2050* strategy.

¹ Christchurch City Council, Waimakariri District Council, Selwyn District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu, ChristchurchNZ, the Department of Prime Minister and Cabinet, the NZ Transport Agency and Regenerate Christchurch. See <https://www.greaterchristchurch.org.nz/>

Caring for our Communities workstream

7. The COVID-19 Local Government Response Unit has initiated a *Caring for our Communities* workstream.
8. On 6 May 2020, SOLGM hosted a conversation between Lil Anderson, head of *Caring for our Communities*, and territorial authority chief executives. Lil briefed chief executives on a proposed regional leadership model that is intended to transition from CDEM Groups' response work to build something better for communities within each region. Key features of the model that was discussed are:
 - it will be cross agency and cross system
 - iwi are to be included as strategic partners
 - there will be regional variation and leveraging off existing regional models
 - an option is for local leaders and/or iwi to convene the model
 - regions will take responsibility for identifying community needs and what is required from central government to respond to those needs
 - this presents a strategic opportunity for 'the public sector' to adopt a new way of operating.
9. Canterbury chief executives are of the view that welfare and psycho-social recovery are best led at local community level – by councils, district health boards, rūnanga, community and voluntary sector organisations and key funders, with support from relevant central government agencies. Links have already been established by the CDEM Welfare Co-ordination Group.
10. I have spoken with Ben Clark, central government's social sector lead for Canterbury. We have discussed two workstreams – for economic recovery and social recovery.
 - Economic recovery needs three lenses – for North Canterbury, Greater Christchurch and South Canterbury and will involve council economic development staff, economic development agencies, the Ministry of Business, Innovation and Employment and the interim Regional Skills Leadership Group.
 - Social recovery may also benefit from sub-regional co-ordination, and we can learn from our experience of the Psycho-social Committee established after the 2010-11 Canterbury earthquakes.

Mayoral Forum focus and actions to date

11. Since New Zealand entered COVID alert level 4 on 25 March 2020, Mayoral Forum recovery leadership and advocacy have focused on opportunities to address priority issues identified in the Forum's draft Plan for Canterbury.
12. The Chief Executives Forum affirms this approach – focus on the future and look for opportunities to progress the Forum's strategic objectives.

13. Priority issues and actions to date are summarised in this table:

Priority issues	Actions to date
<p>Sustainable environmental management <i>Leads: Jenny Hughey, Nigel Bowen, Graham Smith</i></p>	<ul style="list-style-type: none"> • advocacy with Hons Parker and O'Connor for fair phasing and prioritisation of Essential Freshwater implementation
<p>Shared economic prosperity through:</p> <ul style="list-style-type: none"> • value-added primary production and high-value manufacturing <i>Lead: Craig Rowley</i> • high-value tourism <i>Lead: Sam Broughton</i> • growing, attracting and retaining a skilled workforce <i>Lead: Dan Gordon</i> 	<ul style="list-style-type: none"> • media statement about keeping rates affordable • advocacy for extension of 'essential services' in rural Canterbury • continued work on Food, Fibre and Innovation (agenda item 9) • promotion on the Mayoral Forum website of free resources for business promotion (Canterbury Story media library) • an initial, informal conversation between the secretariat and Fonterra's manager for regional engagement • contract let for mobile blackspot mapping (agenda item 10) • discussions with ChristchurchNZ about the future of tourism and support for RTOs and DTOs • convened Education and Training Steering Group (agenda item 11) • monitoring impacts on businesses and employment
<p>Fewer trucks on roads – efficient movement of freight and people, road safety, and mode shift to move more long-distance freight by rail and coastal shipping <i>Leads: Neil Brown, Craig Mackle</i></p>	<ul style="list-style-type: none"> • support for Ashburton District Council proposed infrastructure investment to re-locate rail shunting
<p>Climate change adaptation and mitigation <i>Leads: Marie Black, Jenny Hughey, Dan Gordon, Lianne Dalziel</i></p>	<ul style="list-style-type: none"> • climate change regional risk assessment (agenda item 5) • support for Environment Canterbury proposed infrastructure investment in flood protection works
<p>Three Waters services <i>Leads: Gary Kircher, Lianne Dalziel</i></p>	<ul style="list-style-type: none"> • discussion on a Canterbury view of central government proposals (agenda item 6).

Evidence to inform decision making

14. In a Greater Christchurch Partnership workshop on 7 May, there was strong interest in lining up our information and analysis requirements for Christchurch and Canterbury, so we are all working from the same evidence base.
15. ChristchurchNZ is publishing its ongoing research on the economic impact of COVID on its website at <https://www.christchurchnz.com/about-us/economic-insights> (scroll down to latest economic updates). It is also taking its modelling of employment impact scenarios for Christchurch, broadening these out for the region as a whole and looking

at how this modelling could help us understand relative impact by age, ethnicity and skill level.

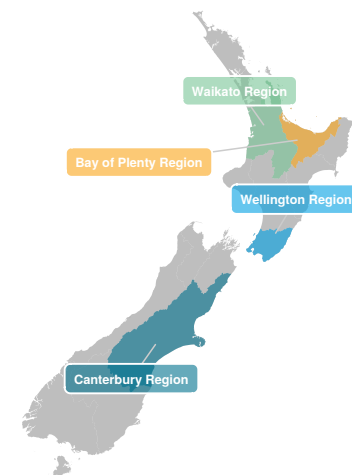
16. Attached to this paper is a May 2020 summary of some demographic and business data for Canterbury region prepared by the Ministry of Business, Innovation and Employment.

Recommended next steps

17. Chief Executives recommend that the Mayoral Forum take some time to discuss and agree:
 - its role in all-of-region recovery (how it wants to work, what support it needs to do that and how we might resource it)
 - priority issues the Forum wants to focus on over the next 12 weeks (i.e. what the Forum wants to work on before its next quarterly meeting on 21 August 2020).
18. Chief Executives recommend that the Mayoral Forum communicate its intended role and priorities for action on its website and to its partners and key stakeholders:
 - the Canterbury CDEM Group Joint Committee
 - member councils
 - Te Rūnanga o Ngāi Tahu
 - the Greater Christchurch Partnership
 - economic development agencies
 - chambers of commerce
 - the Canterbury District Health Board and South Canterbury District Health Board
 - central government's regional social sector lead.

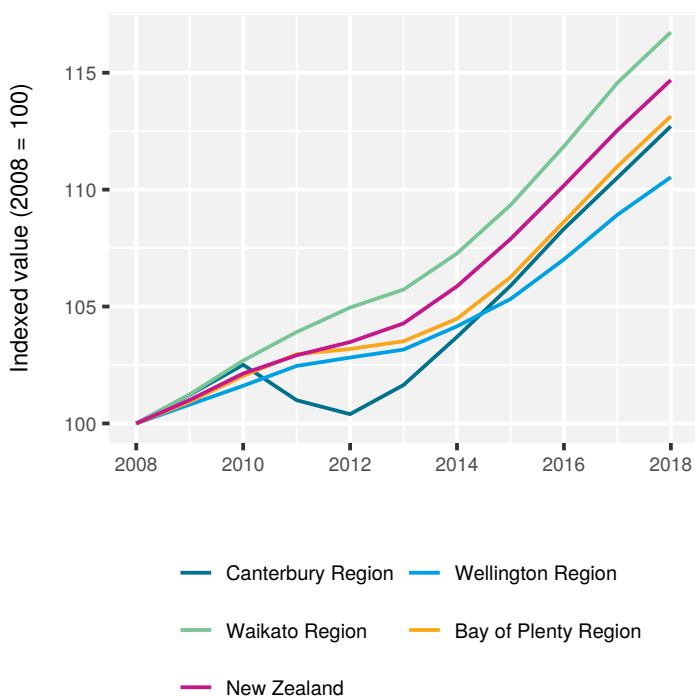
Summary Report Canterbury

May 2020



Indicator	Year	Canterbury	Wellington	Waikato	Bay of Plenty	New Zealand
GDP per capita	2018	\$57,000	\$72,000	\$51,000	\$52,000	\$58,000
Population	2018	624,200	521,500	468,800	305,700	4,885,500
Māori share of population	2013	8%	13%	22%	28%	15%
Employees	2017	340,119	281,406	235,200	158,553	2,587,995
Participation rate	2019	69%	74%	70%	68%	70%
Employment rate	2019	67%	72%	68%	66%	67%
Unemployment rate	2019	4%	4%	4%	4%	4%
Employment growth (CAGR 2007-2017)	2017	1.3%	0.7%	1.1%	1.4%	1.3%
Annual average household income	2018	\$100,900	\$117,100	\$99,200	\$99,600	\$104,400
Average house value	2019	\$511,679	\$656,090	\$603,819	\$645,417	\$705,638
Average weekly rent	2019	\$384	\$520	\$400	\$443	\$475
Net migration	2018	5,474	3,090	2,875	1,703	61,751
NCEA level 2 attainment	2017	86%	89%	85%	84%	85%

1. Population growth



2. Business facts for Canterbury Region

Number of businesses	Number of employees
↑ 24	Nursery Production (Under Cover) 330 ↑
↑ 57	Pig Farming 240 ↑
↓ 36	Waste Treatment and Disposal Services 420 ↑
↓ 33	Vegetable Growing (Under Cover) 250 ↑
↓ 228	Deer Farming 190 ↑
↓ 6	Justice 400 ↑
↑ 27	General Line Grocery Wholesaling 2050 ↑
↓ 39	Paper Product Wholesaling 350 ↑
3918	Residential Property Operators 610 ↑
237	Non-Store Retailing 260 ↑

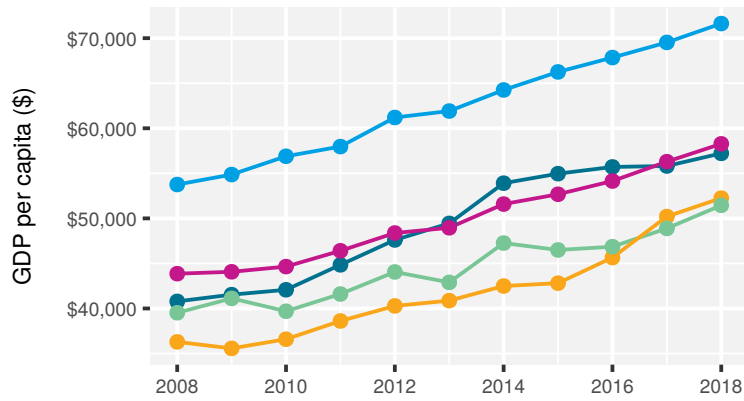
↑ Positive growth

↓ Negative growth

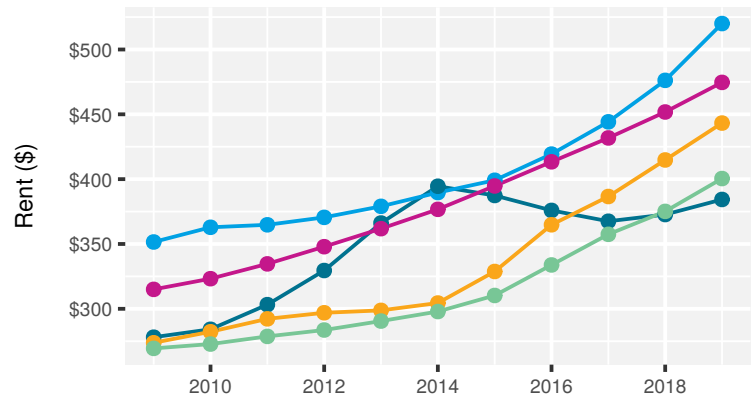
* The threshold of 5% was used to classify a growth as positive, negative or neutral in relation to the previous year.

Source: Statistics New Zealand Business Demographics, 2018

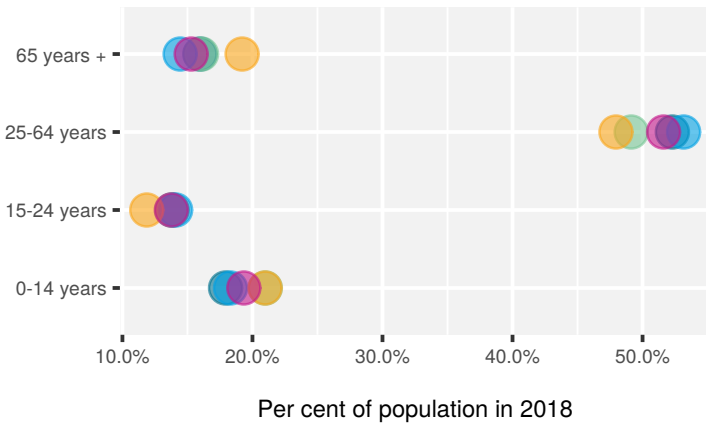
3. GDP per capita



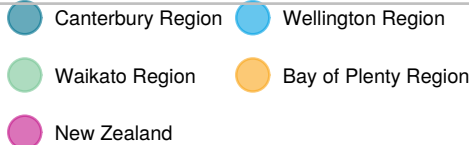
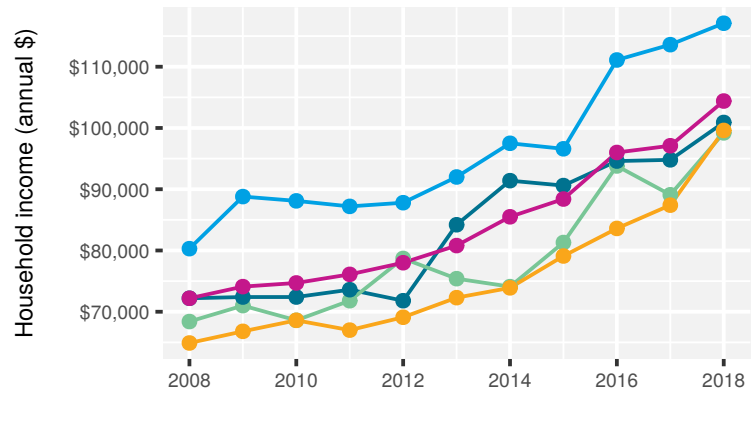
4. Average weekly rent



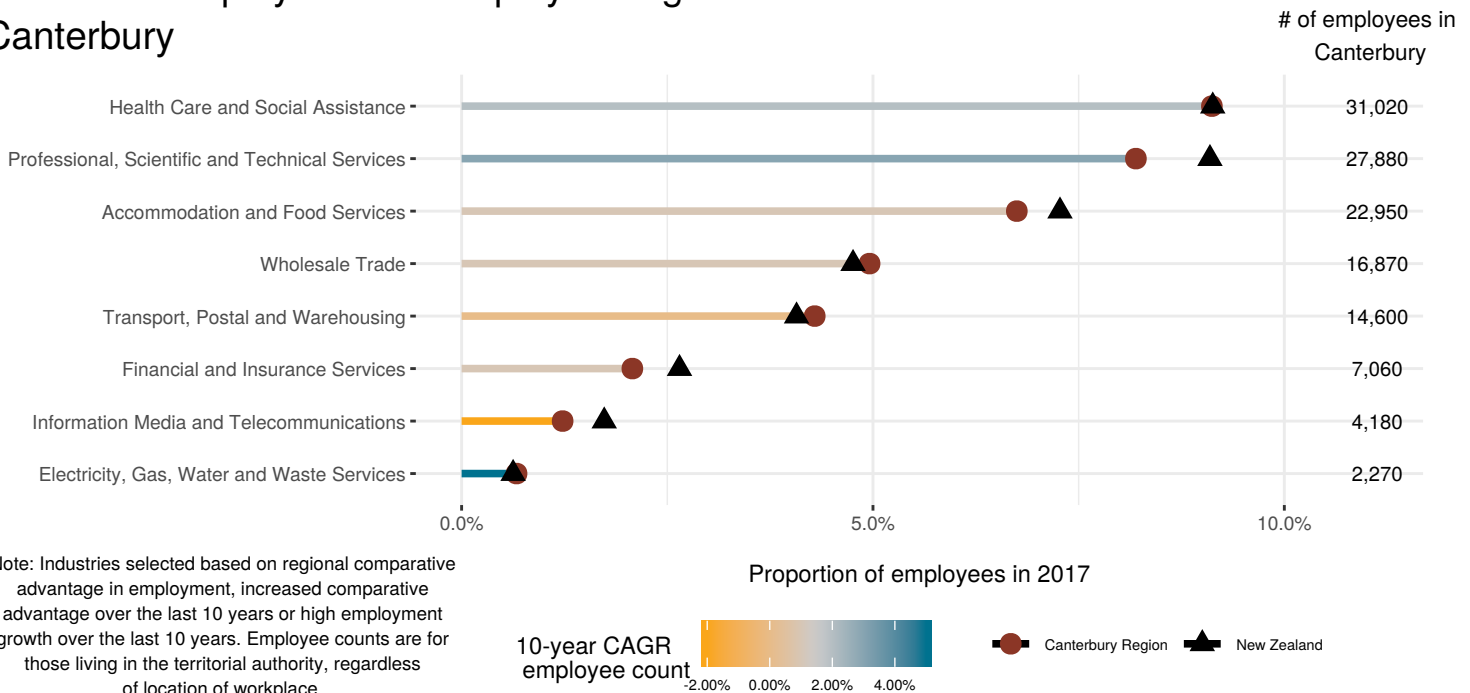
5. Age group distribution



6. Average household income



7. Share of employees and employment growth for selected industries in Canterbury



Data sources

Name	Latest year	Ending month	Publisher	Dataset
Estimated resident population	2018	Jun	Statistics New Zealand	National Population Estimates
Share of population by ethnicity (%)	2013	Jun	Statistics New Zealand	Census
Total employment estimates (incl self-employed)	2017	Mar	MBIE	DREE(Detailed Regional Employment Estimates)
Labour Force Participation Rate, Annual Average	2019	Dec	Statistics New Zealand	Household Labour Force Survey
Employment Rate, Annual Average	2019	Dec	Statistics New Zealand	Household Labour Force Survey
Unemployment Rate, Annual Average	2019	Dec	Statistics New Zealand	Household Labour Force Survey
Average annual household income	2018	Jun	Statistics New Zealand; MBIE	MBIE Household Income Estimates (based on Statistics New Zealand NZIS & Census)
Average house value	2019	Jun	QV	House Value
Mean weekly rent	2019	Dec	MBIE	Bond Database
Net Permanent and Long-Term Migration	2018	Oct	Statistics New Zealand	International Travel and Migration
All ethnicities NCEA Level 2 Attainment rates for 18-year-olds	2017	Dec	Ministry of Education	Senior Student Attainment data
Employment estimates by industry (ANSIC06 L1) (incl self-employed)	2017	Mar	MBIE	DREE(Detailed Regional Employment Estimates)
GDP per capita (Annual-Mar)	2018	Mar	Statistics New Zealand, MBIE	Regional Gross Domestic Product
Estimated population in age group	2018	Jun	Statistics New Zealand	Subnational Population Estimates
Business demography	2018	-	NZ.Stat - Stats NZ	Geographic units by region and industry 2000-18

Date: 22 May 2020

Presented by: Sam Broughton, Chair

Freedom camping by non-residents

Purpose

1. This paper invites discussion on whether and to what extent the Forum wishes freedom camping by non-residents to be part of the future of tourism post-COVID-19.

Recommendations

That the Canterbury Mayoral Forum:

1. **write to the Minister of Tourism and the Chief Executive of Tourism New Zealand to urge the Government, as part of the Tourism Restart initiative, to abolish freedom camping for non-residents.**

Background

2. The Government enacted the Freedom Camping Act 2011 to help the country cope with the expected inundation of travellers during the Rugby World Cup, when the country's entire fleet of campervans was booked out months in advance. The Act allows for and regulates freedom camping on land controlled or managed by local authorities and the Department of Conservation (DoC), unless prohibited through a bylaw or any other enactment. Bylaws may not absolutely prohibit freedom camping in an entire local authority area.
3. The legislation was put in place with little consideration for the impact on local authorities, infrastructure or the communities they serve. Over the past decade the number of freedom campers has nearly quadrupled to 115,000 annually.
4. Since 1 February 2018, national standards for self-contained vehicles have been tightened, but to date central government has declined to regulate freedom camping centrally, leaving it to local authorities to enact and enforce bylaws. This creates confusion for travellers, because different regions/districts and DoC areas have different rules.
5. In the past, it has not proved possible for local authorities in Canterbury to arrive at a consensus on common or consistent bylaws to regulate freedom camping in our region. Freedom campers do spend money – the question is 'compared to what?'
6. Some companies market non-self-contained vehicles in 'budget' and 'stealth' options without logos or stickers, so 'no one will know you are a tourist', with an app to locate

free camping sites for non-self-contained vehicles; i.e., using local authority or DoC-provided facilities.

7. The issue of freedom camping, and the priority of value over volume, emerged in stage 1 of the project to develop a South Island Destination Management Plan.
8. The closure of New Zealand's border during the COVID-19 pandemic is an opportunity to re-consider the future of tourism in New Zealand, make changes in favour of value over volume and ensure that tourism is sustainable and maintains a social licence to operate. Tourism New Zealand is working with the Department of Conservation, the Ministry of Business, Innovation and Employment and industry members on a plan to restart tourism in New Zealand and create a tourism sector that gives back more than it takes.

Parliamentary petition to ban freedom camping by non-residents

9. Jennifer Branje, who runs the South Island visitor guide website *South Proud*, launched a petition to stop freedom camping by non-residents and support New Zealand tourism providers.

Petition request

That the House of Representatives urges the Government to abolish all freedom camping for non-residents of New Zealand in support of local tourism providers, and to cease allocating taxpayer revenue for further development of free camping sites.

Petition reason

New Zealand currently has the ability to reassess how our tourism industry resets after COVID-19. I believe we need value not volume. While freedom camping has previously been allowed, I believe the way forward is to abolish freedom camping for all non-residents in support of our local tourism operators. New Zealand deserves to be a high-value destination, not a 'cheap and cheerful' place where visitors are given the option to camp on our roadsides. NZ is valuable, let's put a value on it.

10. The petition had gained more than 8,000 signatures by Saturday 9 May 2020, when Ms Branje withdrew it after she received threats of violence and destruction of property.¹

A Canterbury view?

11. This paper proposes to write to the Minister of Tourism and the Chief Executive of Tourism New Zealand to urge the Government, as part of the Tourism Restart initiative, to abolish freedom camping for non-residents.

¹ <https://www.stuff.co.nz/travel/news/121466053/petition-seeking-freedom-camping-ban-withdrawn-after-organiser-is-threatened>

Date: 22 May 2020

Presented by: Jenny Hughey, Environment Canterbury

Canterbury Water Management Strategy quarterly update

Purpose

1. This paper provides the Canterbury Mayoral Forum with an update on region-wide progress towards implementing the Canterbury Water Management Strategy (CWMS) for February to April 2020.

Recommendations

That the Canterbury Mayoral Forum:

1. receive the report.

Impacts of COVID-19 pandemic on freshwater management

2. Under Alert Level 4: hearings on Plan Change 7, Farm Environment Plan audits, site visits, zone committee meetings, workshops and field trips, and catchment group site visits were postponed until further notice. Teams focused on quality assurance and supporting projects that could be carried out remotely, such as assessing applications for biodiversity projects. Where possible, staff have been remotely supporting landowners who are able to progress projects on their own land. Teams have been identifying and prioritising work that could be progressed through the recovery Alert Levels.
3. Under Alert Level 4: Essential Services, territorial authorities continued to operate and maintain drinking water and wastewater services. Environment Canterbury continued with compliance monitoring programmes for high-risk activities as they relate to human, aquatic and animal health, and sampling/analysing of water quality for safe human activities, including drinking water.
4. On 20 April the Government announced that New Zealand would move to Alert Level 3 from 28 April, for a minimum two-week period. At Alert Level 3, Essential Services work continues. Territorial authorities resume high priority operations activities, developer services and meter reading, and active construction sites reopen where safe work practices and physical distancing can be maintained. For Environment Canterbury, priority field work can resume.

Regional and zone committee updates

5. Following the Government's announcement of the four-level COVID-19 alert system on 21 March, all meetings, workshops and field trips for zone committees and the regional committee were postponed until further notice. The Water Shed conference – a two-day regional symposium for zone committee members – scheduled for early June has also been postponed.
6. During Alert Level 4, zone facilitators have been checking in with members. At this time, the capacity of territorial authorities and members to engage varies widely across the region. Where they are able to engage, members have continued to hold online meetings, provide advice on Immediate Steps projects and develop 'shovel-ready' projects in their zone or across the region.
7. In the months of February and March, Zone Committees continued to focus on community engagement by supporting catchment groups and projects that partner with community groups. Committees were also setting their priorities and actions for 2020, electing their chairs/deputy-chairs and getting started on priority projects.
8. From February to 25 March, Environment Canterbury zone teams continued to deliver on key projects by supporting zone committees, working on Immediate Steps projects, working with catchment groups, landowners and industry to implement good management practices and trialling erosion and sediment control practices.
9. The Regional Committee held its last meeting on 11 February 2020 and discussed its priorities for 2020. This included continuing to:
 - review its work programme following the Fit for the Future project
 - develop advice on recreation and amenity targets and improving the effectiveness of fish screens
 - monitor and report on progress to achieve the CWMS targets by providing advice on the biennial CWMS targets progress report.
10. The Committee is scheduled to meet in June 2020 and will need to review priorities and adapt to changes in line with COVID-19 recovery.

CWMS implementation update

Fit for the Future implementation

11. The Joint Working Group set up by the Operations Forum in September 2019 has:
 - undertaken a stocktake of current work by all councils towards meeting the CWMS 2025 goals
 - completed a gap analysis to identify further actions required
 - developed a draft regional work programme to enable progress towards 2025 goals through the development of councils' Long-Term Plans 2021–2031 (LTPs).

12. Region-wide emerging issues were identified including:
 - a need for more effort in compliance, monitoring and enforcement
 - a greater focus on biodiversity outcomes monitoring and reporting
 - opportunities for councils to share approaches and share resources
 - addressing scale and complexities of issues, recognising the size of rating bases and capacities of councils.
13. In response to these identified issues, the regional work programme contains actions for Territorial Authorities and Environment Canterbury to consider in their LTP processes.
14. The findings of the Joint Working Group and a high-level regional work programme was to be presented at the May meetings of the Chief Executive and Mayoral Forums. However, following the COVID-19 Alert Level 4 restrictions, the final engagement with territorial authorities was only partially completed.
15. Environment Canterbury staff have finalised this high-level regional work programme. This advice will still form valuable input to LTPs for both territorial authorities and the regional council and will be provided to territorial authorities as a reference document. It will be provided to the Mayoral Forum as part of the advice on the Essential Freshwater Package once this is released.

Zone committee review

16. As part of the Fit for the Future project, the Mayoral Forum has commissioned advice on how zone committees might be supported to move from a focus on the regional planning framework to an emphasis on delivery through establishing clear work programmes.
17. The Mayoral Forum has provided strong direction regarding its ongoing commitment to the CWMS as the regional strategic framework to progress freshwater management and implement central government policy direction. The Mayoral Forum has also reaffirmed the approach Canterbury has taken in collaborating with communities on freshwater management and has endorsed an ongoing role for zone committees in this collaborative process.
18. With the Mayoral Forum reprioritising its work to support the regional recovery from COVID-19, there is an opportunity to accelerate work to reorient and position our zone committees to support efforts around regional recovery from COVID-19.
19. To ensure that Canterbury is well positioned and ready to engage in the central government-led initiatives, the following accelerated process of working in partnership is recommended:
 - develop a revised terms of reference for zone committees
 - determine priorities to be progressed by each zone committee for conveyance to joint committees through a joint letter from the relevant territorial authority and

Environment Canterbury that articulates the desired direction of focus for the Zone Committee

20. The revised terms of reference for each zone committee, and clear direction for the zone committee focus, would ideally be completed by mid-June for confirmation by respective councils by the end of the financial year (end of June).

RMA planning and implementation

21. Formal consultation on Plan Change 7 to the Land and Water Regional Plan was held in mid-2019, and 558 submissions were received. On Monday 23 March the independent hearing commissioners released Minute 3, notifying all parties of a delay to the timetable for lodging evidence and commencement of the public hearing. The Section 42A Report for Plan Change 7 and Plan Change 2 to the Waimakariri River Regional Plan was released on Environment Canterbury's public website on Friday 27 March, and submitters were notified.
22. A decision on when evidence will need to be lodged and the commencement date for the hearing will be made in May 2020. Waimakariri Zone Committee has been briefed on the delayed hearing and the Section 42A report. A meeting to brief the OTOP Zone Committee is scheduled.
23. Plan Change 1 to the Hurunui and Waiau River Regional Plan (HWRRP) was notified in May 2019, and hearings held in late 2019. Council accepted the recommendations of the Independent Hearing Panel on 12 March.
24. The appeal period on Plan Change 1 to the HWRRP closed on 14 April and no appeals were received. Amuri Irrigation was notified the week of Monday April 20 that the rules are beyond challenge, and a Deed of Undertaking requiring an application to surrender 38t of Nitrogen from the Amuri Irrigation consents would be triggered. Once the nitrogen load has been surrendered, the plan change can be made operative.

Central government policy

25. Following the impact of COVID-19, the Government is focused on dealing with the health and economic effects of the pandemic and planning for staged recovery.
26. Further announcements on the **Three Waters review** and associated pieces of work were expected at the end of March (a new Water Services Bill that will implement the new drinking water regulatory system) and mid-year (new National Environmental Standards for Sources of Human Drinking Water and Wastewater Discharges and Overflows).
27. Further announcements on the **Action Plan for Healthy Waterways** (including the National Policy Statement for Freshwater Management, National Environmental Standard, and Stock Exclusion regulations) are also expected mid-year. The Ministry for the Environment (MFE) has requested assistance from regional councils to assist with reviewing changes proposed to the National Environmental Standard for Freshwater.

28. The independent advisory panel established to undertake the comprehensive **review of the resource management system** is scheduled to provide a report on its recommendations to the Minister for the Environment in mid-2020.
29. The latest in the series of reports on our environment *Our freshwater 2020* was released on 16 April 2020, building on the statistics and stories in the previous reports *Our freshwater 2017* and *Environment Aotearoa 2019*.
30. *Our freshwater 2020* explores four main issues:
 - Issue 1: Our native freshwater species and ecosystems are under threat
 - Issue 2: Water is polluted in urban, farming, and forestry areas
 - Issue 3: Changing water flows affect our freshwater
 - Issue 4: Climate change is affecting freshwater in Aotearoa New Zealand.
31. The report repeats the issue of limited available data, and/or investment in environmental data, identified in previous reports in this series. The report also closes with a section *Towards a better understanding of our environment* which discusses the most significant knowledge gaps and how they could be addressed to ensure we “know enough to act”. These include:
 - addressing inconsistencies in data collection and management
 - listening to the voice of Te Ao Maori
 - prioritising what we need most
 - better use of technology, citizen science, improved research and modelling.

Date: 22 May 2020

Presented by: Craig Rowley, lead Mayor value-added production

Progress report: Food, Fibre and Innovation

Purpose

1. This paper provides a progress report on the Food, Fibre and Innovation Programme (FFIP) delivered by ChristchurchNZ and the University of Canterbury on contract to the Mayoral Forum.

Recommendations

That the Canterbury Mayoral Forum:

1. **note work underway to strengthen the primary sector and manufacturing in Canterbury, as a contribution to regional recovery from COVID-19**
2. **direct the secretariat to work with ChristchurchNZ to post a story or stories on the Mayoral Forum website about the Food, Fibre and Innovation Programme and its contribution to regional recovery.**

Background

2. The Mayoral Forum has a multi-year contract with the Ministry of Business, Innovation and Employment (MBIE) to identify and promote opportunities for value-added primary production (delivered by ChristchurchNZ) and high-value manufacturing (delivered by the University of Canterbury). I provided an introduction to the project and priorities for 2020 to the meeting on 28 February 2020.
3. In April, I received a progress report from ChristchurchNZ and discussed this with the programme lead in a videoconference on 28 April.
4. Developing the region's existing strengths in primary production and manufacturing is critical to our recovery from COVID-19, given the interruption of international tourism and international education.

Talent and capability building

5. ChristchurchNZ has worked with food, fibre and agritech industry leaders to identify the sector's current labour needs, and skills and training that are needed post-COVID. Findings are being shared with the Tertiary Education Commission (TEC), the Ministry of Social Development (MSD), the Ministry for Primary Industries (MPI) and the Ministry

of Business, Innovation and Employment (MBIE). The secretariat can provide a copy of the report on request.

6. An industry survey is being sent to selected Food and Fibre Chief Executives on behalf of TEC, MSD and tertiary institutions to identify opportunities for short-, medium- and long-term opportunities to upskill and meet the needs of our future economy. Follow-up workshops are planned from July 2020.
7. A University of Canterbury Mini Challenge was held in March, before lockdown, with teams competing to develop an online event and marketing campaign to promote career opportunities for science, technology, engineering and mathematics (STEM) students in food, fibre and agritech. Read more in this [NZ Engineering News article](#).
8. ChristchurchNZ is:
 - facilitating the interim Canterbury Regional Skills Leadership Group that is looking, among other things, at migrant substitution
 - linking Work & Income clients to the food and fibre sector
 - building a website to promote education and training pathways to careers in food and fibre.
9. TEC co-funded a series of videos on Ngāi Tahu Farming, New Zealand Merino, Wedderspoon Honey, and Plant & Food Research, with an additional video to come on Synlait Milk. The videos will go on the Careers New Zealand website and have also been uploaded to the Canterbury Story website:
(<https://www.canterburystory.co.nz/pages/assets?tags=Video>).
10. On 28 November 2019, ChristchurchNZ had met with the food producers and manufacturers group in Timaru to discuss the Food, Fibre and Innovation programme, talent pipelines and opportunities for value-add.

Innovation

11. The University of Canterbury has recently developed a database that provides information on all regional innovation companies, providers and support organisations. This database will be hosted and updated by ChristchurchNZ.
12. Preparations are underway for a Food, Fibre and Agritech Challenge that will run between September 2020 and February 2021 – in partnership with and funded by AgResearch, KiwiNet, Vodafone and others. ChristchurchNZ will hold four 'idea generation events' between June and September to prepare for the Challenge, including one funded by Education New Zealand.
13. A data and insights tool developed by Agribusiness and Economics Research, Lincoln University, is being discussed with PGG, Ngāi Tahu Farms, Environment Canterbury, NZ Trade & Enterprise, agribusiness client managers at BNZ and Westpac and Aronga

Whanokē (University of Canterbury). This will include analysis of global market demand and help inform decisions about land use.

Business attraction

14. ChristchurchNZ is working with Lincoln University's Energy Demonstration Farm, with a view to attracting a national energy business to Canterbury. They are also talking to national value-added manufacturers to attract expansion in the region post-COVID.

Cost, compliance and communication

Financial implications

15. The Mayoral Forum has a multi-year contract (to a total of \$1.45M) with the Ministry of Business, Innovation and Employment to foster value-added production and high-value manufacturing in Canterbury. This work is sub-contracted to ChristchurchNZ (\$1M over five years – to October 2022) and the University of Canterbury (\$0.45M over four years – to February 2021).
16. Project management is provided by the secretariat.

Communication

17. I recommend that we direct the secretariat to work with ChristchurchNZ to post a story or stories on the Mayoral Forum website about the FFIP and the part this might play in regional recovery from COVID-19.

Date: 22 May 2020

Presented by: Craig Rowley, lead Mayor digital connectivity

Mobile blackspot mapping and prioritisation

Purpose

1. This paper reports progress on the project to identify and prioritise mobile blackspots on Canterbury highways.

Recommendations

That the Canterbury Mayoral Forum:

1. **note that Environment Canterbury, acting as fundholder for the Canterbury Mayoral Forum, has contracted BECA to deliver a mobile blackspot mapping and prioritisation project**
2. **note that this project will wrap up the Forum's contract with the Ministry of Business, Innovation and Employment for digital connectivity projects.**

Background

2. We have an outstanding balance of \$50,000 from a May 2018 grant of \$145,000 from the Ministry of Business, Innovation and Employment (MBIE) for digital connectivity projects.
3. At the Mayoral Forum meeting on 28 February 2020, I proposed a mobile blackspot mapping project to complete the digital connectivity contract with MBIE.

Contracted supplier

4. Following a competitive tendering process, the secretariat has contracted BECA to deliver the project, with a final report due on 10 August 2020. Deliverables include:
 - geodatabase of mobile blackspots for GIS mapping by Canterbury Maps
 - prioritisation assessment criteria developed with the secretariat, based on stakeholder engagement and agreed by the Mayoral Forum
 - maps identifying the 'top 10' blackspots in the region, as a basis for Mayoral Forum advocacy with telcos and Crown Infrastructure Partners.

Cost, compliance and communication

Financial implications

5. The contract cost is \$50,000 (excl. GST); i.e. the balance of the MBIE grant.

Risk assessment and legal compliance

6. The contract will be managed by the secretariat. Expected completion date and delivery of deliverables is 10 August 2020, pending any COVID-19 alert constraints.

Communication

7. As part of firming up the project delivery plan with BECA, the secretariat will report back to me on communications to support BECA's delivery; e.g. with chief executives, the Canterbury Engineering Managers Group and Environment Canterbury's Chief Operating Officer.

12 May 2020

John Thorburn
Chief Executive, Entrada Travel Group
info@entradatravelgroup.com

Dear John

Support for InterCity as an essential national transport network

The Canterbury Mayoral Forum agreed at its meeting on 8 May 2020 to provide a high-level letter of support to your request for interim government assistance to maintain the InterCity network.

Forum members are the mayors of the ten territorial authorities in Canterbury (Kaikōura to Waitaki) and the chair of the regional council.

Our objectives for this local government term include land transport services that improve road safety and move people and freight efficiently while reducing greenhouse gas emissions. Coach services have a role to play in achieving those objectives. We note that every week, you operate 88 coach services to and from Canterbury region, carrying over 120,000 passengers each year.

As a region, Canterbury has been hit hard by the closure of the border in response to the COVID-19 pandemic and an end to international tourism for the time being. We want to reactivate domestic tourism as quickly as possible, as part of our region's recovery. We would, therefore, be disappointed to see disruption or loss of long-distance coach services. This is all the more important given disruption to regional air transport schedules.

We wish you well in your negotiations with the Government.

Yours sincerely



Sam Broughton
Chair, Canterbury Mayoral Forum

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

*Ashburton District Council • Canterbury Regional Council • Christchurch City Council • Hurunui District Council
Kaikōura District Council • Mackenzie District Council • Selywn District Council • Timaru District Council
Waimakariri District Council • Waimate District Council • Waitaki District Council*

12 May 2020

Peter Chapman: peterc334@hotmail.com

Andrew Crawford, Sounds Air Chief Executive and Director: info@soundsair.com

CC: Stuart Smith, Member of Parliament for Kaikōura: stuart.smith@parliament.govt.nz

Dear Peter and Andrew

Support for Sounds Air

Peter, this letter responds to your email sent to Lianne Dalziel, Mayor of Christchurch City about support for Sounds Air as an essential service. Lianne raised it with the Canterbury Mayoral Forum when it met on Friday 8 May.

Canterbury Mayoral Forum members are the mayors of the ten territorial authorities in Canterbury (Kaikōura to Waitaki) and the chair of the regional council.

Our objectives for this local government term include regional transport services that move people and freight efficiently within, to and from our region. Sounds Air makes a significant contribution to inter-regional connectivity, particularly at a time when Air New Zealand's regional flight schedules are necessarily under review.

Andrew and Stuart, please use this letter of support to help make the case for Sounds Air as an essential service that merits government support while we work towards economic and social recovery from the COVID-19 lockdown.

We wish you well in your negotiations with the Government.

Yours sincerely



Sam Broughton
Chair, Canterbury Mayoral Forum

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Waimakariri District Council • Waimate District Council • Waitaki District Council*

Date: 22 May 2020

Presented by: Jim Palmer, Chair, Chief Executives Forum

Chief Executives Forum report

Purpose

1. This paper provides an update on the Provincial Growth Fund and reports on the work of regional forums since February 2020 and progress in implementing the three-year work programme.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive the Chief Executives Forum report**
2. **note the update on repurposing the Provincial Growth Fund and opportunities this presents.**

Update on Provincial Growth Fund (PGF)

These paragraphs are withheld under the Local Government Official Information and Meetings Act 1987, s. 7(c) pending confirmation and public release by central government of detailed information about the 'reset' of the Provincial Growth Fund.

Climate change steering group

10. The Climate Change Steering Group will have met by videoconference on 20 May 2020 for a briefing from Stefanie Rixecker on the climate change regional risk assessment, before this comes to the Mayoral Forum on 12 June.

Chief Executives Forum

11. The Chief Executives Forum met by videoconference on 4 May 2020. Key agenda items were:
 - reviewing Canterbury councils' proposals for infrastructure investment
 - reviewing reports on the Canterbury climate change regional risk assessment (agenda item 5)
 - opportunities to adopt a common methodology for council carbon footprint assessments

- the direction of central government's Three Waters reforms – particularly in relation to drinking-water provision (agenda item 6)
- regional and sub-regional co-ordination of COVID recovery planning for Canterbury (agenda item 8)
- appointment of David Ward (Chief Executive, Selwyn District Council) as chair of the Canterbury Policy Forum, to replace Bill Bayfield who concluded his employment as Chief Executive of Environment Canterbury on 1 May.

Corporate, Operations and Policy Forums

12. The Operations and Corporate Forums met on 16 March 2020. The Policy Forum meeting scheduled for 3 April 2020 was cancelled in response to the COVID-19 crisis.

Operations Forum (chair Hamish Dobbie)

13. At its meeting on 16 March, the Operations Forum:

- agreed to park work on co-ordination of Waste Minimisation Plans until 2023 to align with the collective review of these Plans every six years
- agreed to share advice and lessons learned in implementing drinking water safety plans, and draw on the Drinking Water Reference Group for technical input
- discussed a water service delivery for Canterbury and agreed to invite the Department of Internal Affairs to initiate a conversation with the West Coast about one service delivery provider for Canterbury and the West Coast
- agreed to adopt a shared approach aligned to best practice for adaptation to climate change in 30-year Infrastructure Plans
- discussed with Environment Canterbury's CWMS team a draft regional work programme to implement the Fit for the Future review.

Corporate Forum (chair Bede Carran)

14. At its meeting on 16 March, the Corporate Forum:

- discussed the Mayoral Forum's draft Plan for Canterbury and endorsed in particular that the number of heavy trucks carrying long-distance freight on our roads is a problem, and that 3 Waters is a serious issue for Canterbury councils
- agreed to work with the Climate Change Working Group to encourage and support a consistent approach and methodology to assessing council carbon footprints
- agreed that Chief Information Officers will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement/licensing cycles and investment intentions – to inform planning to move towards a common platform by 2030

- agreed to revisit the EY report on shared valuation and rating services at the next meeting on 15 June
- agreed that the Finance Managers Group will investigate and report back on pros and cons of a Local Authority Shared Service for vehicle fleet management.

Next meetings

15. Scheduled forum meetings for the next quarter are:

12 June	Mayoral Forum (climate change and 3 Waters)
15 Jun	Corporate Forum / Operations Forum
3 Jul	Policy Forum
27 Jul	Chief Executives Forum
20-21 Aug	Mayoral Forum

Attachment

- 11.1. Three-year work programme

11.1 Three-year work programme 2020–22 (please read the status/next steps column)

as at 14 May 2020

WHAT	TASK	SPONSOR	LEAD	DUE	STATUS / NEXT STEPS
MAYORAL FORUM'S PLAN FOR CANTERBURY					
1. Plan for Canterbury	Develop a Plan for Canterbury for the 2020-2022 local government term, to replace the CREDS	Mayoral Forum	CMF/Secretariat	30 June 2020	<ul style="list-style-type: none"> On hold due to COVID-19, but vision, objectives and priority issues are informing Mayoral Forum actions and advocacy in COVID response and recovery
2. Continue to monitor implementation of the CWMS	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Mayoral Forum	Jenny Hughey	30 Sep 2022	<ul style="list-style-type: none"> COF discussed Fit for the Future implementation work programme with ECan CWMS team on 16 March 2020 Agenda item 6
3. CREDS 2016–2019 continuing work programmes	To see through the completion of remaining projects from the 2016-2019 CREDS work programme: <ul style="list-style-type: none"> mobile and broadband coverage mapping and analysis promote uptake and use of digital technology Food, Fibre and Innovation youth transitions Canterbury Story South Island Destination Management plan 	Mayoral Forum	Secretariat	1 March 2020	<ul style="list-style-type: none"> Agenda item 7, Food, Fibre and Innovation Agenda item 8, Mobile blackspots New videos (FFIP) have been added to the Canterbury Story media library, and this has been promoted on the new Mayoral Forum website
Other Mayoral Forum items to be added as necessary to implement the Plan for Canterbury 2020–22.					
CANTERBURY CHIEF EXECUTIVES FORUM					
4. Review regional forums terms of reference	Three-yearly review of terms of reference for Chief Executives Forum, Policy Forum, Corporate Forum, Operations Forum	CEs Forum	Jim Palmer	30 Sep 2020	<ul style="list-style-type: none"> Scheduled for July 2020
5. A consistent Canterbury story	Develop an agreed collective positioning story and investment proposition that we consistently communicate in and for Christchurch and Canterbury	CEs Forum	Jim Palmer		<ul style="list-style-type: none"> Agenda item 5, engagement with Ministers on Essential Freshwater and 3 Waters Agenda item 3, Co-ordination of COVID recovery
6. Three Waters response	Build a collaborative response to central government's Three Waters review, including: <ul style="list-style-type: none"> build consensus on strategic intent – where we want to get to, in relation to national direction and developments identify key risks, challenges and barriers recommend priority actions for CEF consideration 	CEs Forum	COF/DWRG/CEMG	31 Dec 2020	<ul style="list-style-type: none"> Three Waters on the agenda for 12 June Agenda item 5, Engagement with Ministers on Essential Freshwater and 3 Waters
CANTERBURY POLICY FORUM					
7. Collaboration on 2021 LTPs	Facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)	Policy Forum	David Ward / CCF	31 Mar 2020	
8. Support each other to have a strong regional voice	Support a 'one strong voice for Canterbury' through the shared development of regional submissions and advocacy as requested by the Mayoral Forum and/or Chief Executives Forum on central government regulation and policy	Policy Forum		31 Dec 2020	
9. Regional training workshops	Design and deliver two workshops during 2020 <ul style="list-style-type: none"> report template design – with Toni Durham (Ashburton) use of 2018 Census data – with Simon Markham (Waimakariri) 	Policy Forum	Secretariat	31 Dec 2020	<ul style="list-style-type: none"> Workshop on report templates at Ashburton District Council postponed due to COVID
10. Mana Whakahono a Rohe	Share information and develop a common understanding across Canterbury councils of Mana Whakahono a Rohe iwi/rūnanga participation agreements	Policy Forum		31 Dec 2020	
11. Review of Canterbury Regional Policy Statement	Facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement	Policy Forum		30 June 2021	

CANTERBURY CORPORATE FORUM					
12. IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan <ul style="list-style-type: none"> Conduct a stocktake of where everyone is at. Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, commitment and understanding of what it might mean over time for procurement and renewal cycles 	Corporate Forum	CIOs	30 Jun 2020 30 Nov 2020	<ul style="list-style-type: none"> CCF agreed 16 March 2020 that CIOs will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement / licensing cycles and investment intentions to inform planning to move towards a common platform by 2030 – see CEF report, agenda item 11
13. Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning <ul style="list-style-type: none"> Develop a proposal for consideration by member councils 	Corporate Forum	CFMG	30 Nov 2020	<ul style="list-style-type: none"> CCF agreed 16 March 2020 that CFMG will investigate the option of a LASS for vehicle fleet management – see CEF report, agenda item 11
14. Resource sharing	Facilitate resource sharing (staff capacity and capability) on a 'gifts and gains' basis – it won't always be a direct 'trade'; e.g. engineers, accreditation, planners, building inspectors ...; leveraging off moving to common systems and IT platforms where possible	Corporate Forum	CCF	30 Sep 2022	
CANTERBURY OPERATIONS FORUM					
15. Co-ordination of waste minimisation plans	Align renewal of waste minimisation plans to provide a consistent approach to waste management across the region and improve efficiencies. <ul style="list-style-type: none"> Develop a proposal for consideration by member councils. 	Operations Forum	COF	31 Dec 2020	<ul style="list-style-type: none"> COF agreed 16 March 2020 to park this until 2023 – see CEF report, agenda item 11
16. Road engineering to improve road safety	Engage with other roading agencies to align with best practice in designing and managing road engineering assets	Operations Forum	CEMG	31 Dec 2020	
17. Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region	Operations Forum	DWRG		<ul style="list-style-type: none"> COF agreed 16 March 2020 to share advice and lessons learned in implementing drinking water safety plans, and draw on the Drinking Water Reference Group for technical input 3 Waters on the agenda for 12 June
18. Shared approach to managing infrastructure	Develop a shared approach aligned to best practice for adaptation to climate change in 30-year Infrastructure Plans	Operations Forum	CEMG	31 Dec 2020	<ul style="list-style-type: none"> COF agreed 16 March 2020 to action this

Key to acronyms

CEF Chief Executives Forum

CEMG Canterbury Engineering Managers Group

CFMG Canterbury Finance Managers Group

CIOs Chief Information Officers Group

CMF Canterbury Mayoral Forum

COF Canterbury Operations Forum

CPF Canterbury Policy Forum

CREDS Canterbury Regional Development Strategy

CWMS Canterbury Water Management Strategy

DWRG Drinking Water Reference Group

ECan Environment Canterbury

Agenda

Canterbury Mayoral Forum

Date: Friday 12 June 2020

Time: 11:00 am to 3:00 pm (morning tea available from 10:30 am)

Venue: Commodore Airport Hotel, 449 Memorial Avenue, Christchurch

Attendees: Mayors/Chair:

Sam Broughton (Selwyn, Chair), Neil Brown (Ashburton), Lianne Dalziel (Christchurch), Marie Black (Hurunui), Craig Mackle (Kaikōura), Graham Smith (Mackenzie), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)

Chief Executives:

Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Fergus Power (Waitaki), Stefanie Rixecker (acting, Environment Canterbury).

In attendance:

Dr Rod Carr (Chairperson, Climate Change Commission) – agenda items 4–5
David Bromell (Secretariat)

Apologies: Lisa Tumahai (Deputy Chairperson, Climate Change Commission)

Time	Item	Page	Person
11:00	1. Welcome, introductions and apologies	–	Chair
	2. Confirmation of Agenda	1	Chair
	3. Minutes from the previous meeting	2	Chair
	3.1. Confirmation of minutes of meeting held on 22 May 2020		
	3.2. Action points		
	FOR DISCUSSION AND DECISION		
11:05	4. Climate change – regional risk assessment and discussion with Dr Rod Carr	XX	Chair / Stefanie Rixecker
12:30	<i>Lunch break</i>		
1:30	5. Three Waters reforms	XX	Jim Palmer
	5.1. Letter to Ministers proposing an infrastructure alliance framework for water	XX	
	6. August meeting arrangements	–	Chair
	• Thursday 20 August: working dinner – invite an Opposition spokesperson?		
	• Friday 21 August – invite Hon Dr Megan Woods, then lunch with Canterbury MPs?		
2:45	7. General business		
	7.1.		
3:00	<i>Meeting close.</i>		

Next meetings: 20-21 August 2020