

Agenda

Canterbury Chief Executives Forum

Date: Monday 4 May 2020

Time: 9:00 am – 10.30am

Venue: Videoconference – link in the calendar invitation sent by Naomi Smith, Selwyn

Attendees: Chief Executives:

Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Stuart Duncan (Waimate), Stefanie Rixecker (acting CE, Environment Canterbury), Fergus Power (Waitaki).

In attendance:

David Bromell, Louise Beker (Secretariat)

Apologies:

Time	Item	Paper	Person
9:00	1. Welcome, introductions and apologies		Chair
	2. Confirmation of Agenda		Chair
	3. Minutes from the previous meeting	✓	Chair
	3.1. Confirmation of Minutes, 27 January 2020		
	3.2. Action points		
	FOR DISCUSSION AND DECISION		
9:05	4. Refining Canterbury priorities for infrastructure investment	✓	David Bromell
9:20	5. Climate change regional risk assessment <i>These papers are withheld under the Local Government Official Information and Meetings Act 1987 Ss. 7(2)(c),(f) pending consideration by the Canterbury Mayoral Forum by 30 June 2020 and the Government's release of related reports on a national risk assessment later in 2020.</i>	✓	Stefanie Rixecker
9:40	6. Appointment of Chair, Policy Forum	✓	Chair
	FOR INFORMATION: to be taken as read and received en bloc unless any member asks for an item to be discussed when we confirm the agenda (item 2.)		
10:05	7. CWMS update	✓	Stefanie Rixecker
10:15	8. Approval to transition the Canterbury Drinking Water Reference Group convenor role	✓	
10:20	9. Regional forums report	✓	Hamish Dobbie Bede Carran
10:25	10. General business		
10:30	Meeting close.		
	Next meetings: Monday 27 July 2020, 9:00 am		

Canterbury Chief Executives Forum

Confirmed

Minutes

Date:	27 January 2020	
Venue:	Selwyn District Council	
Attendance:	<p>Jim Palmer (Waimakariri, Chair), Angela Oosthuizen (Kaikōura), Bede Carran (Timaru), Bill Bayfield (Environment Canterbury), David Ward (Selwyn), Dawn Baxendale (Christchurch), Hamish Dobbie (Hurunui), Hamish Riach (Ashburton), Suzette van Aswegen (Mackenzie), Stuart Duncan (Waimate)</p> <p><i>In attendance:</i></p> <p>Stefanie Rixecker – for item 7</p> <p>Caroline Hart (Environment Canterbury) – for item 9</p> <p><i>Secretariat:</i></p> <p>Simon Fraser, David Bromell</p>	
Apologies:	Fergus Power (Waitaki)	
AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1.	<p>Welcome, attendance and apologies</p> <p>Jim Palmer welcomed all to the meeting.</p> <p>Apologies were noted from Fergus Power.</p>	
2.	<p>Confirmation of agenda</p> <p>Agenda for the meeting was confirmed with four items for general business:</p> <ul style="list-style-type: none"> • Christchurch major projects – Dawn Baxendale • Biosecurity Advisory Groups – Bill Bayfield • Waste minimisation issues – Bill Bayfield • Secretariat changes – Simon/David 	
3.	<p>Minutes from the previous meeting</p> <p>Minutes from the previous meeting were confirmed, with all actions completed or underway.</p>	

<p>4.</p>	<p>Mayor’s plan for Canterbury workshop</p> <p>David Bromell spoke to this item. Details of the Mayoral Forum workshop on 3 February to develop a new regional strategy were discussed, including:</p> <ul style="list-style-type: none"> • noting that the framework was discussed by CEs in November and subsequently agreed by the Mayoral Forum, with all Mayors indicating they would like to be involved • Carl Pavletich has been engaged as the facilitator for the workshop • an initial longlist of 20 priorities has been drawn up as a starting point • engagement with key stakeholders will occur following the workshop • the only pre-reading required for the workshop is for attendees to re-read the Canterbury regional overview (Aug 2019). <p>Chief Executives provided feedback on the longlist of 20 priorities with some minor changes suggested. Chief Executives also noted the need to ensure buy-in of councils to the new strategy, and to keep attendees focused on the key outcomes (including impact, common agreement, and financial viability).</p> <p>Resolved</p> <p>That the Canterbury Chief Executives Forum:</p> <ol style="list-style-type: none"> 1. endorse the proposed outline for the workshop on 3 February 2020 2. agree that engagement with Ngāi Tahu occurs following the workshop on 3 February. 	<p>Secretariat to circulate longlist of priorities and reminder for pre-reading prior to the workshop – COMPLETE</p>
<p>5.</p>	<p>Regional submissions – guidelines</p> <p>David Bromell spoke to this item. This item followed on from discussion at the previous meeting in November on the process for drafting regional submissions. A set of guidelines for drafting regional submissions for the Mayoral Forum was approved.</p> <p>Resolved</p> <p>That the Canterbury Chief Executives Forum:</p> <ol style="list-style-type: none"> 1. approve the attached guidelines for preparing regional submissions 	<p>Secretariat to circulate approved guidelines to members of the Policy Forum and publish them on the Mayoral Forum website – COMPLETE</p>

<p>6.</p>	<p>Regional land transport plan development and national infrastructure</p> <p>Lorraine Johns and Ben Wong (ECan) spoke to the first part of this item on the process for developing a new Regional Land Transport Plan (RLTP). The RLTP is to be developed by the Regional Transport Committee (RTC) to signal regional funding priorities that are in line with the Government Policy Statement on Land Transport. Timeframes for the development of the RLTP include public consultation starting in December 2020, and final RLTP submitted to NZTA by April 2021.</p> <p>Discussion focused on:</p> <ul style="list-style-type: none"> • how Canterbury as a region stays ‘ahead of the game’ to ensure we get the maximum amount of government funding • the risk that increased funding for rail and transfer of funding from rural NZ to urban centres is likely to displace available funding for roading in the South Island • appreciation for engaging with CEs and Mayors early, and to keep them involved during development • ensuring a balance between urban and rural priorities, and making sure we tell the appropriate story to support these – what’s critical for us individually and regionally, then linking that to what central government is looking for • the importance of the RLTP articulating a clear strategic direction tied to an economic case, rather than cobbling together each TA’s priorities • resilience as a priority, particularly in light of the Rangitata flooding in December • encouraging NZTA to focus on the economic value of goods carried, not just volume of vehicles, especially on state highways in rural areas • ensuring staff capacity and capability to support development of the 2021 RLTP, which must deliver more than ‘business as usual’. <p>Chief Executives requested that a co-ordinated strategic approach is taken, coordinated between the RTC, Mayoral Forum and Chief Executives Forum through the Secretariat. Chief Executives want to ensure that the whole process lifts above BAU to achieve our desired outcomes for regional transport planning and investment.</p> <p>Resolved</p> <p>That the Canterbury Chief Executives Forum:</p> <ol style="list-style-type: none"> 1. note that preparation of the Regional Land Transport Plan 2021-2031 is underway 2. endorse the approach outlined in this paper to preparing the Plan 3. agree that Dawn Baxendale, Bill Bayfield and (if available) Bede Carran and Hamish Riach participate in the RTC workshop on 27 February. 	<p>Secretariat to circulate link to NZTA 10-year plan to CEs – COMPLETE</p>
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<p>8.</p>	<p>Three Waters update Simon Fraser spoke to this item. It was noted that many councils have had challenges in gaining approval for new Water Safety Plans under the new framework introduced in 2019. Christchurch City noted they are nearing approval in the next few months and offered to share lessons learnt from the process with other Canterbury councils. Bill Bayfield noted Stefanie Rixecker’s contribution as Chair of the Drinking Water Reference Group, but that the work of this group is moving to a phase that is more appropriately led by the Territorial Authorities. It was suggested that Helen Beaumont from Christchurch City could be appointed as Chair. Dawn Baxendale agreed to convey the request to Helen and if she had capacity to take on the role.</p> <p>Resolved That the Canterbury Chief Executives Forum:</p> <ol style="list-style-type: none"> 1. note that consultation on the Taumata Arowai – Water Services Regulator Bill closes on 4 March 2020 2. agree that a regional submission on the Taumata Arowai – Water Services Regulator Bill not be made 3. note that Canterbury council staff are holding a workshop on Three Waters service delivery arrangements in February 2020. 	<p>Dawn Baxendale to advise availability of Helen Beaumont to chair Canterbury Drinking Water Reference Group – COMPLETE</p>
<p>9.</p>	<p>CWMS quarterly update This item was taken as read. Bill Bayfield noted that Hugh Logan’s appointment as Chair of the CWMS regional committee was due for renewal, and that he had indicated he would like to continue in the role. Caroline Hart noted the progress being made by the Fit for the Future working group and passed on her thanks for the time and engagement from council staff to support the project.</p> <p>Resolved That the Canterbury Chief Executives Forum:</p> <ol style="list-style-type: none"> 1. recommend to the Mayoral Forum that Hugh Logan be reappointed to the role of Chair of the Regional Water Management Committee. 	
<p>10.</p>	<p>Triennial Agreement – check-in on progress Jim Palmer reminded CEs that they were required to present the draft Triennial Agreement for 2020-2022 to their council for ratification before 1 March 2020. Five councils had already done so, with the remaining councils scheduled to do so in February.</p>	<p>All to ensure their councils ratify the Triennial Agreement before 1 March 2020 – COMPLETE</p>

11.	<p>Monitoring reports</p> <p>These items were taken as read. David Bromell talked to a proposal to identify mobile blackspots in Canterbury and requested the support of council field staff to collect information for the project. Chief Executives agreed that the request should be made through the Engineering Managers working group as a contact point for councils.</p> <p>Chief Executives noted some concerns about the South Island Destination Management Plan beyond stage one.</p>	<p>Secretariat to make request through Engineering Managers working group to assist with the mobile blackspots project – COMPLETE</p>
12.	<p>Mayoral Forum agenda – 28 February</p> <p>David Bromell noted that Hon Dr Megan Woods had been invited to the Mayoral Forum working dinner on 27 February, with her attendance still to be confirmed. No further feedback was received on the draft agenda.</p>	
13.	<p>General business</p> <p><i>Christchurch major projects</i></p> <p>Dawn Baxendale updated CEs on recent progress on the investment case and development of a funding plan for the new Christchurch Stadium. She noted her council will be engaging further on this with other councils in the near future.</p> <p><i>Biosecurity Advisory Groups</i></p> <p>Bill Bayfield noted that nominations for council representatives on the new Biosecurity Advisory Groups had been confirmed and will be approved by ECan councillors in February. Nominees are:</p> <ul style="list-style-type: none"> • Northern – Cr Vince Daly (Hurunui) • Christchurch/Banks Peninsula – Cr Jeff Bland (Selwyn) • Mid-Canterbury – Cr Bob Mugford (Selwyn) • Southern – Cr Anne Munro (Mackenzie) <p><i>Waste minimisation issues</i></p> <p>Bill Bayfield updated CEs on recent waste minimisation issues in the region.</p> <p><i>Secretariat changes</i></p> <p>Simon Fraser noted that this would be his last CEs Forum meeting, having resigned from his role in the regional forums' secretariat. CEs thanked Simon for his work over the last two years.</p>	
	<p>The meeting closed at 12:26pm</p>	

Priority Order	CIP INFRASTRUCTURE PROJECTS - SUBMITTED WITH CMF LETTERS OF SUPPORT, 14 APRIL 2020		Est. COUNCIL/OTHER FUNDING	REQUESTED FUNDING \$M	TOTAL PROJECT COST \$M
1	ECAN	A co-ordinated package of flood protection works across Canterbury region. Nine projects in total (individual detail below). TOTAL:	2.20	24.00	26.20
	CHRISTCHURCH	Marshland Road bridge and intersection improvements on a major commuter route into the city from Waimakariri District	2.40	7.10	9.50
		Halswell Junction Road extension to improve access to and from the Hornby freight hub	2.50	7.50	10.00
		Port Hills Road Guardrails and Pedestrian Safety Improvements (Evans Pass and Dyers Road) – the main route for over-dimension and over-weight vehicles and vehicles containing hazardous substances travelling to Lyttelton Port	10.50	13.50	24.00
		Major Cycleway Routes (South Express and Nor'West Arc)	54.15	18.05	72.20
		Otakaro Avon River Corridor: Avon Floodplain Management Implementation and Waikākāriki – Horseshoe Lake	92.70	92.70	185.40
		Future-proof water supply resilience (backflow prevention device)	0.00	23.30	23.30
		Future proof drinking-water resilience (smart water monitoring and re-zoning)	1.50	98.50	100.00
		Smart Christchurch Programme		10.40	10.40
		Canterbury Multi-Use Arena		473.00	473.00
	Canterbury Museum and Robert McDougall Gallery.		195.20	195.20	
1	ASHBURTON	Constructing a second (urban) bridge over the Ashburton River to relieve pressure on the SH1 bridge and improve network resilience	7.00	28.00	35.00
2		Accelerating construction of the Ashburton District Council Civic Centre and Library project.	31.60	20.00	51.60
3		Upgrading the Methven drinking water supply	0.80	6.10	6.90
4		Constructing an Ashburton relief sewer to address level-of-service issues in the current network (surcharging / overflows) and provide for future servicing of development areas around the perimeter of Ashburton urban area	4.00	9.40	13.40
5		Improved safety of inter-regional freight and tourist routes through carriageway widening and strengthening (Inland Scenic Route Route 72; Thompsons Track; Mayfield Westerfield Road)		12.25	12.25
6		Relocating rail shunting from central Ashburton to the Ashburton Business Estate to improve freight handling and increase rail freight load, remove heavy traffic from the SH1 entrance within the Ashburton Town Boundary and between Ashburton and Rolleston		16.40	16.40
1	HURUNUI	Drinking water service delivery improvements (protozoa compliance and pipe replacement)		33.50	33.50
2		Replacement of wastewater pipes at the end of their useful life or in poor condition		4.00	4.00
3		Part-funding of the Conical Hill flyline at Hanmer Springs.	0.40	1.70	2.10
4		Footpath renewals		2.00	2.00
5		Part-funding of the planned rebuild of the Amberley community swimming pool	1.00	1.00	2.00
6		Soldiers Block Redevelopment		7.60	7.60
1	KAIKOURA	Three Waters infrastructure repairs and upgrades	0.80	7.46	8.26
1		Part-funding of replacement of the Glen Alton Bridge in the Clarence Valley – destroyed in the November 2016 earthquake	12.00	0.06	12.06
2		Kaikōura Aquatic Centre	2.50	1.40	3.90
2		Mayfair Arts & Culture Centre construction		4.10	4.10
		Kaikōura active travel enhancements – a package of works that will create or enhance pedestrian or cycling opportunities in the Kaikōura community and further develop the tourist experience.		2.05	2.05
1	SELWYN	District-wide roading package of reconstruction, rehabilitation and re-seal repairs to catch up on deterioration of its roading network from increasing use from all traffic types.		12.00	12.00

1	TIMARU	Pareora drinking water pipeline upgrade and renewal		23.90	23.90
2		New membrane filtration plant for the Downlands rural water supply scheme at Richardson Rd and replacement of 9km of 450mm diameter treated water pipeline from this new water treatment plant to Cave.		25.30	25.30
3		Theatre Royal Upgrade and new Heritage Facility – to provide a fit-for-purpose facility for local and touring performing arts and other shows, and for the exhibition and education component of the South Canterbury Museum and touring heritage exhibitions.		11.80	23.20
				11.40	
1	WAIMAKARIRI	Replacement of the Skew Bridge with a wider structure as well as realigning the approach curves	3.00	9.00	12.00
2		Kaiapoi stormwater and flood prevention works – constructing a series of pump stations with storage to mitigate stormwater and flooding issues in the urban portions of Kaiapoi and surrounds.	9.00	9.00	18.00
3		Drinking water upgrades to meet Drinking Water Standards and improve the reliability and resilience of the district’s drinking water infrastructure	3.00	9.00	12.00
4		Rangiora West Route improvements, including new roundabouts, intersection improvements, carriageway widening and speed thresholds	4.05	12.15	16.20
1	WAITAKI	Water supply - Oamaru	0.00	15.50	15.50
2		Habour - Oamaru	0.00	12.50	12.50
3		Water Supply – District capacity upgrades	0.00	17.00	17.00
4		Transport – Kakanui Bridge	0.00	7.20	7.20
5		Airport - Oamaru	0.00	6.50	6.50
1	WAIMATE	Waimate District Council Water Treatment Plant Upgrades - Various rural schemes		7.60	7.60
2		Waimate District Council Sewer Renewals - Accelerated programme		3.80	3.80
	WHEELS TO WAIPARA CYCLEWAY	65km recreational off-road scenic cycle trail extending from the Waimakariri River to the Waipara wine region, following a primarily coastal route around Pegasus Bay.		10.00	10.00
	SUPPORT FOR WOODEND BYPASS, SH1 (NZTA)	Bypass of Woodend has been contemplated for more than 20 years and, in recent years, the bypass route has been designated in the Waimakariri District Council’s District Plan. This followed years of engagement between the Council, the Woodend community and NZTA and its predecessors.			
	CIP - RURAL BROADBAND INITIATIVE - PHASE 2	Accelerated rollout of the Rural Broadband Initiative phase 2.			
			245.10	1323.92	1569.02

Canterbury Chief Executives Forum Item 6a

Date: 4 May 2020

Presented by: Jim Palmer, Chair

Appointment of Chair, Canterbury Policy Forum

Purpose

1. This paper proposes the appointment of a chief executive as chair of the Canterbury Policy Forum.

Recommendations

That the Canterbury Chief Executives Forum:

1. **congratulate David Ward on his re-appointment as chief executive of the Selwyn District Council**
2. **appoint David Ward as chair of the Canterbury Policy Forum for the remainder of 2020**
3. **direct the secretariat to advise the Policy Forum of the appointment.**

Background

2. The Chief Executives Forum appointed Bill Bayfield as chair of the Policy Forum for 2020 in November 2019. Bill concluded his employment at Environment Canterbury on 1 May 2020.
3. Bede Carran chairs the Corporate Forum, and Hamish Dobbie the Operations Forum.
4. Appoints are made annually and chairs are eligible for reappointment (but do not have to resign or die in order to be relieved of the responsibility).

Policy Forum terms of reference

5. Terms of reference stipulate that the Chief Executives Forum appoint a chair from its members, to enable a direct connection between the Policy Forum and the Chief Executives Forum.
6. The customary practice has been for a Policy Forum to nominate a Chief Executive member to the Chief Executives Forum for appointment as chair. The Policy Forum did not meet as scheduled on Friday 3 April, so this conversation has not occurred.

7. Current members of the Policy Forum are:

Ashburton District Council	Toni Durham
Christchurch City Council	Brendan Anstiss
Environment Canterbury	Katherine Trought
Hurunui District Council	Judith Batchelor
Kaikōura District Council	Matt Hoggard
Mackenzie District Council	Katherine Hill
Selwyn District Council	David Ward / Murray Washington
Timaru District Council	Mark Low
Waimakariri District Council	Simon Markham
Waimate District Council	Carolyn Johns
Waitaki District Council	Mike Searle
Canterbury Planning Managers Group chair	Geoff Meadows, Waimakariri
Climate Change Working Group chair	Stefanie Rixecker, acting CE, ECan
Te Rūnanga o Ngāi Tahu	Ronnie Cooper

8. Only one current member of the Forum is a chief executive (David Ward). I therefore recommend that he be appointed chair of the Policy Forum for the remainder of 2020.

Communication

9. The secretariat will communicate the appointment of a chair to members of the Policy Forum, noting that due to COVID-19 we were not able to follow our customary practice of discussing the nomination of a chair at a prior Policy Forum meeting.

Attachments

- Canterbury Policy Forum terms of reference.

Terms of Reference

Canterbury Policy Forum

*As agreed by CRSPF on 18 October 2013 and
endorsed by the Chief Executives Forum on 18 November 2013.
Amended 12 August 2016.*

Background and purpose

- 1 The Canterbury Mayoral Forum has endorsed a proposal by the Region's Chief Executive Forum that a Regional Strategy and Policy Forum be established to:
 - ensure a strong local government "voice" on issues affecting Canterbury
 - reduce duplication of policy effort and, as a result, work more effectively and efficiently together
 - provide support to smaller councils when assessing national and regional policy initiatives
 - facilitate communication and engagement with Ngāi Tahu
 - practice working together in ways that support innovation, collaboration and joint initiatives.
- 2 The Forum will tend to focus on the larger strategic issues facing the region in light of ongoing Government policy development and matters of regional significance affecting local government and communities.
- 3 It is acknowledged that there are considerable differences in the size and capacity of Canterbury Councils and that can impact on their ability to contribute to the Forum and that sometimes it is inefficient for people to travel to meet.
- 4 For the Forum to be effective and efficient there needs to be:
 - an ongoing clear resolve at a senior level within each Council to participate in the Forum, that is communicated to relevant staff within each organisation, and includes a commitment to respond to requests and issues within agreed timeframes
 - a key representative/contact (with an alternate) for each organisation who is responsible for ensuring ongoing participation and as issues/topics arise for identifying the appropriate person within each agency that will contribute/participate
 - the chair to have a direct connection with the Chief Executives forum
 - a secretariat/convening agency, acknowledged as such
 - a drop box/shared workspace for e-doc distribution/joint document preparation.

Scope

- 5 Matters subject to the Forum's consideration will include:
 - national policy initiatives and announcements – providing analysis and jointly prepared submissions, where appropriate. This work needs to align with national policy development, such as via LGNZ, SOLGM, IPWA, etc.
 - regional opportunities/initiatives in the strategy, policy and planning sphere
 - regional growth opportunities, including identification of areas where influence at a national level might be valuable
 - implementation of joint initiatives agreed by the Mayors and/or CEs Forum.

Membership and operation of the Forum

- 6 All Canterbury Councils are invited to participate in the Forum. Participating Councils shall nominate a Forum member and an alternate.
- 7 The Forum members should meet in person at least quarterly, and via a conference call monthly to:
 - identify emerging issues
 - allocate responsibility for co-ordinating responses, including forming sub-groups
 - monitor progress of legislation, regional responses and opportunities for influence
 - agree key regional policy positions and develop (or commission the development of) submissions on behalf of the Canterbury Mayoral Forum.
- 8 The Forum should also maintain regular electronic exchanges to consider issues and monitor progress and to exchange ideas, policy positions and submissions.
- 9 The Forum may allocate an issue(s) to a sub-group(s) of the Forum, which may include other Council staff, or another appropriate collaborative grouping among councils, to consider and develop a response(s). Sub-group(s) should periodically update the Forum.
- 10 It is acknowledged that not all Councils will be able to, or need to, contribute resources to considering every issue, but it is expected that every Council will ensure its representative is available to participate in each Forum meeting.
- 11 The Forum will actively engage with Ngāi Tahu Strategy and Influence staff, with agendas being shared and invitations extended to attend meetings. The Forum may also invite other agencies to participate in its consideration of strategy and policy issues, as the Forum considers appropriate.
- 12 Annually the region's CEO Forum shall appoint a Chair from its membership to be the Chair of the Canterbury Regional Strategy and Policy Forum. The Chair is eligible for reappointment.
- 13 Support for the Forum will be provided by the Secretariat of the Canterbury Mayoral Forum.

Decision Making and Representation

- 14 The Forum will seek to make decisions by consensus. Issues can be forwarded to the Chief Executive Forum if consensus cannot be reached on significant issues.
- 15 In respect of national submissions all Councils agreeing to a submission will be named as part of the Canterbury Mayoral Forum submission. This does not preclude a Council from making a separate submission. The Forum needs to develop a timetable and mechanism that enables timely sign-off of submissions.
- 16 From time to time, Forum member(s) may be required to present findings and submissions to the Chief Executive and Mayoral Forums, as well as help represent the region at meetings of Select Committees and other decision-making bodies.

Changes to the Terms of Reference

- 17 The Forum may recommend changes to the Terms of Reference to the Chief Executive Forum.

Date: 4 May 2020

Presented by: Stefanie Rixecker, Environment Canterbury

Canterbury Water Management Strategy update

Purpose

1. This paper provides the Canterbury Chief Executives Forum with an update on region-wide progress towards implementing the Canterbury Water Management Strategy (CWMS) for February to April 2020.

Recommendations

That the Canterbury Chief Executives Forum:

1. receive the report.

Impacts of COVID-19 pandemic on freshwater management

2. Under Alert Level 4: hearings on Plan Change 7, Farm Environment Plan audits, site visits, zone committee meetings, workshops and field trips, and catchment group site visits were postponed until further notice. Teams focused on quality assurance and supporting projects that could be carried out remotely, such as assessing applications for biodiversity projects. Where possible, staff have been remotely supporting landowners who are able to progress projects on their own land. Teams have been identifying and prioritising work that could be progressed through the recovery Alert Levels.
3. Under Alert Level 4: Essential Services, territorial authorities continued to operate and maintain drinking water and wastewater services. Environment Canterbury continued with compliance monitoring programmes for high-risk activities as they relate to human, aquatic and animal health, and sampling/analysing of water quality for safe human activities, including drinking water.
4. On 20 April the Government announced that New Zealand would move to Alert Level 3 from 28 April, for a minimum two-week period. At Alert Level 3, Essential Services work continues. Territorial authorities resume high priority operations activities, developer services and meter reading, and active construction sites reopen where safe work practices and physical distancing can be maintained. For Environment Canterbury, priority field work can resume.

Regional and zone committee updates

5. Following the Government's announcement of the four-level COVID-19 alert system on 21 March, all meetings, workshops and field trips for zone committees and the regional committee were postponed until further notice. The Water Shed conference – a two-day regional symposium for zone committee members – scheduled for early June has also been postponed.
6. During Alert Level 4, zone facilitators have been checking in with members. At this time, the capacity of territorial authorities and members to engage varies widely across the region. Where they are able to engage, members have continued to hold online meetings, provide advice on Immediate Steps projects and develop 'shovel-ready' projects in their zone or across the region.
7. In the months of February and March, Zone Committees continued to focus on community engagement by supporting catchment groups and projects that partner with community groups. Committees were also setting their priorities and actions for 2020, electing their chairs/deputy-chairs and getting started on priority projects.
8. From February to 25 March, Environment Canterbury zone teams continued to deliver on key projects by supporting zone committees, working on Immediate Steps projects, working with catchment groups, landowners and industry to implement good management practices and trialling erosion and sediment control practices.
9. The Regional Committee held its last meeting on 11 February 2020 and discussed its priorities for 2020. This included continuing to:
 - review its work programme following the Fit for the Future project
 - develop advice on recreation and amenity targets and improving the effectiveness of fish screens
 - monitor and report on progress to achieve the CWMS targets by providing advice on the biennial CWMS targets progress report.
10. The Committee is scheduled to meet in June 2020 and will need to review priorities and adapt to changes in line with COVID-19 recovery.

CWMS implementation update

Fit for the Future implementation

11. The Joint Working Group set up by the Operations Forum in September 2019 has:
 - undertaken a stocktake of current work by all councils towards meeting the CWMS 2025 goals
 - completed a gap analysis to identify further actions required
 - developed a draft regional work programme to enable progress towards 2025 goals through the development of councils' Long-Term Plans 2021–2031 (LTPs).

12. Region-wide emerging issues were identified including:
 - a need for more effort in compliance, monitoring and enforcement
 - a greater focus on biodiversity outcomes monitoring and reporting
 - opportunities for councils to share approaches and share resources
 - addressing scale and complexities of issues, recognising the size of rating bases and capacities of councils.
13. In response to these identified issues, the regional work programme contains actions for Territorial Authorities and Environment Canterbury to consider in their LTP processes.
14. The findings of the Joint Working Group and a high-level regional work programme was to be presented at the May meetings of the Chief Executive and Mayoral Forums. However, following the COVID-19 Alert Level 4 restrictions, the final engagement with territorial authorities was only partially completed.
15. Environment Canterbury staff have finalised this high-level regional work programme. This advice will still form valuable input to LTPs for both territorial authorities and the regional council and will be provided to territorial authorities as a reference document. It will be provided to the Mayoral Forum as part of the advice on the Essential Freshwater Package once this is released.

Zone committee review

16. As part of the Fit for the Future project, the Mayoral Forum has commissioned advice on how zone committees might be supported to move from a focus on the regional planning framework to an emphasis on delivery through establishing clear work programmes.
17. The Mayoral Forum has provided strong direction regarding its ongoing commitment to the CWMS as the regional strategic framework to progress freshwater management and implement central government policy direction. The Mayoral Forum has also reaffirmed the approach Canterbury has taken in collaborating with communities on freshwater management and has endorsed an ongoing role for zone committees in this collaborative process.
18. With the Mayoral Forum reprioritising its work to support the regional recovery from COVID-19, there is an opportunity to accelerate work to reorient and position our zone committees to support efforts around regional recovery from COVID-19.
19. To ensure that Canterbury is well positioned and ready to engage in the central government-led initiatives, the following accelerated process of working in partnership is recommended:
 - develop a revised terms of reference for zone committees
 - determine priorities to be progressed by each zone committee for conveyance to joint committees through a 'letter of partnership'.

20. The revised terms of reference for each zone committee, and clear direction for the zone committee focus, would ideally be completed by mid-June for confirmation by respective councils by the end of the financial year (end of June).

RMA planning and implementation

21. Formal consultation on Plan Change 7 to the Land and Water Regional Plan was held in mid-2019, and 558 submissions were received. On Monday 23 March the independent hearing commissioners released Minute 3, notifying all parties of a delay to the timetable for lodging evidence and commencement of the public hearing. The Section 42A Report for Plan Change 7 and Plan Change 2 to the Waimakariri River Regional Plan was released on Environment Canterbury's public website on Friday 27 March, and submitters were notified.
22. A decision on when evidence will need to be lodged and the commencement date for the hearing will be made in May 2020. Waimakariri Zone Committee has been briefed on the delayed hearing and the Section 42A report. A meeting to brief the OTOP Zone Committee is scheduled.
23. Plan Change 1 to the Hurunui and Waiau River Regional Plan (HWRRP) was notified in May 2019, and hearings held in late 2019. Council accepted the recommendations of the Independent Hearing Panel on 12 March.
24. The appeal period on Plan Change 1 to the HWRRP closed on 14 April and no appeals were received. Amuri Irrigation was notified the week of Monday April 20 that the rules are beyond challenge, and a Deed of Undertaking requiring an application to surrender 38t of Nitrogen from the Amuri Irrigation consents would be triggered. Once the nitrogen load has been surrendered, the plan change can be made operative.

Central government policy

25. Following the impact of COVID-19, the Government is focused on dealing with the health and economic effects of the pandemic and planning for staged recovery.
26. Further announcements on the **Three Waters review** and associated pieces of work were expected at the end of March (a new Water Services Bill that will implement the new drinking water regulatory system) and mid-year (new National Environmental Standards for Sources of Human Drinking Water and Wastewater Discharges and Overflows).
27. Further announcements on the **Action Plan for Healthy Waterways** (including the National Policy Statement for Freshwater Management, National Environmental Standard, and Stock Exclusion regulations) are also expected mid-year. The Ministry for the Environment (MFE) has requested assistance from regional councils to assist with reviewing changes proposed to the National Environmental Standard for Freshwater.

28. The independent advisory panel established to undertake the comprehensive **review of the resource management system** is scheduled to provide a report on its recommendations to the Minister for the Environment in mid-2020.
29. The latest in the series of reports on our environment *Our freshwater 2020* was released on 16 April 2020, building on the statistics and stories in the previous reports *Our freshwater 2017* and *Environment Aotearoa 2019*.
30. *Our freshwater 2020* explores four main issues:
 - Issue 1: Our native freshwater species and ecosystems are under threat
 - Issue 2: Water is polluted in urban, farming, and forestry areas
 - Issue 3: Changing water flows affect our freshwater
 - Issue 4: Climate change is affecting freshwater in Aotearoa New Zealand.
31. The report repeats the issue of limited available data, and/or investment in environmental data, identified in previous reports in this series. The report also closes with a section *Towards a better understanding of our environment* which discusses the most significant knowledge gaps and how they could be addressed to ensure we “know enough to act”. These include:
 - addressing inconsistencies in data collection and management
 - listening to the voice of Te Ao Maori
 - prioritising what we need most
 - better use of technology, citizen science, improved research and modelling.

Canterbury Chief Executives Forum Item 8

Date: 4 May 2020

Presented by: Stefanie Rixecker, Director Science, Environment Canterbury
Canterbury Drinking Water Reference Group

Canterbury Drinking Water Reference Group – change of Convenor

Purpose

1. This paper invites the Canterbury Chief Executives Forum to confirm Helen Beaumont as convenor of the Canterbury Drinking Water Reference Group.

Recommendations

That the Canterbury Chief Executives Forum:

- 1. approve the immediate transition of the Canterbury Drinking Water Reference Group convenor role from Stefanie Rixecker of Environment Canterbury to Helen Beaumont of Christchurch City Council.**

Background

2. In light of the Government Inquiry into the Havelock North drinking water contamination incident in 2016, the Canterbury Chief Executives Forum set up the Canterbury Drinking Water Reference Group. The reference group comprises representatives from all Canterbury territorial authorities, Environment Canterbury and the Canterbury District Health Board. Stefanie Rixecker, Director Science at Environment Canterbury, has been the convenor of this group since it was formed in 2016.
3. The Government Inquiry led to a 3 Waters review of the state of drinking water, wastewater and stormwater systems across New Zealand, and the intention to establish a new centrally located drinking water regulator. The regulator is currently being established and will soon be responsible for overseeing the entire drinking water regulatory system for New Zealand.
4. With this imminent change to the way drinking water is regulated, it is an opportune time for the convenor role to be transferred to a territorial authority in Canterbury. Christchurch City Council's Head of Three Waters and Waste, Helen Beaumont, has agreed to take the convenor role. This is supported by the Canterbury Drinking Water Reference Group members.

Canterbury Chief Executives Forum

Item 9

Date: 4 May 2020

Presented by: Hamish Dobbie, Bede Carran, David Bromell

Regional forums update

Purpose

1. This report summarises outcomes from regional forum meetings since the Chief Executives Forum last met on 27 January 2020.

Recommendations

That the Canterbury Chief Executives Forum:

1. **receive the report on regional forum meetings between February and April 2020.**

Background

2. The Operations and Corporate Forums met on 16 March 2020. The Policy Forum meeting scheduled for 3 April 2020 was cancelled by the Chair in response to the COVID-19 crisis.

Operations Forum (chair Hamish Dobbie)

3. At its meeting on 16 March, the Operations Forum:
 - agreed to park work on co-ordination of Waste Minimisation Plans until 2023 to align with the collective review of these Plans every six years
 - agreed to share advice and lessons learned in implementing drinking water safety plans, and draw on the Drinking Water Reference Group for technical input
 - discussed a water service delivery for Canterbury and agreed to invite the Department of Internal Affairs to initiate a conversation with the West Coast about one service delivery provider for Canterbury and the West Coast
 - agreed to adopt a shared approach aligned to best practice for adaptation to climate change in 30-year Infrastructure Plans
 - discussed with Environment Canterbury's CWMS team a draft regional work programme to implement the Fit for the Future review.

Corporate Forum (chair Bede Carran)

4. At the meeting on 16 March, the Forum:

- discussed the Mayoral Forum's draft Plan for Canterbury and endorsed in particular that the number of heavy trucks carrying long-distance freight on our roads is a problem, and that 3 Waters is a serious issue for Canterbury councils
- agreed to work with the Climate Change Working Group to encourage and support a consistent approach and methodology to assessing council carbon footprints
- agreed that Chief Information Officers will conduct a stocktake of Canterbury councils' IT platforms, applications and procurement/licensing cycles and investment intentions – to inform planning to move towards a common platform by 2030
- agreed to revisit the EY report on shared valuation and rating services at the next meeting on 15 June
- agreed that the Finance Managers Group will investigate and report back on pros and cons of a Local Authority Shared Service for vehicle fleet management.

Next meetings

5. Scheduled forum meetings for the next quarter are:

21-22 May	Mayoral Forum
15 June	Corporate Forum / Operations Forum
3 July	Policy Forum
27 July	Chief Executives Forum