

# Agenda

## Canterbury Mayoral Forum

**Date:** Friday 7 December 2018

**Time:** 9:00 am to 12:00 noon

**Venue:** Commodore Airport Hotel

**Attendees:** **Mayors/Chair:** Damon Odey (acting Chair), Winston Gray, Winton Dalley, David Ayers, Sam Broughton, Donna Favel, Graham Smith, Craig Rowley, Gary Kircher,  
**Chief Executives:** Angela Oosthuizen, Hamish Dobbie, Jim Palmer, Karleen Edwards, David Ward, Hamish Riach, Bede Carran, Suzette van Aswegen, Stuart Duncan, Fergus Power, Bill Bayfield

**In attendance:** Lisa Tumahai, Kaiwhakahaere, Te Rūnanga o Ngāi Tahu  
Hugh Logan (Chair, CWMS Regional Committee) - for item 5  
Helen Wyn (Senior Regional Official)  
Joanna Norris, ChristchurchNZ

**Secretariat:** Simon Fraser, Warren Gilbertson  
Louise McDonald (minutes)

**Apologies:** Lianne Dalziel, Steve Lowndes

Time	Item	Paper	Person
9:00	1. Welcome, introductions and apologies		Chair
	2. Confirmation of Agenda	✓	
	3. Minutes from the previous meeting	✓	
	3.1. Confirmation of Minutes, 7 September 2018		
	3.2. Action points		
	<b>CREDS STOCKTAKE</b>		
9:10	4. Brief summary from work programme leads on progress in 2018 and priorities for 2019:		
	<b>4.1. integrated regional transport planning and investment</b>		Winton Dalley
	<b>4.2. digital connectivity</b>		Damon Odey
	4.3. (freshwater management – agenda items 5, 11)		
	4.4. (value-added production – agenda item 6)		
	<b>4.5. education and training for a skilled workforce</b>		David Ayers
	<b>4.6. newcomer and migrant settlement</b>		Donna Favel
	4.7. (regional visitor strategy – agenda item 10)		
	<b>FOR DISCUSSION AND DECISION</b>		
9:45	5. CWMS – Fit for the Future	✓	Bill Bayfield Hugh Logan
10:15	6. Value-added production roadmap	✓	Craig Rowley
10:35	<i>Morning tea</i>		
10:50	7. CREDS indicators and reporting	✓	Simon Fraser
11:00	8. Three Waters	✓	Jim Palmer
11:10	9. 2019 meeting schedule and work programme	✓	Jim Palmer
	<b>FOR INFORMATION / VERBAL UPDATES</b>		
11:20	10. South Island destination management plan		Sam Broughton
11:30	11. CWMS quarterly update (taken as read)	✓	Bill Bayfield
11:35	12. Chief Executives Forum report	✓	Jim Palmer
	12.1 3-year work programme	✓	
	12.2 CREDS quarterly project report	✓	
	12.3 Provincial Growth Fund	✓	
11:50	13. General business		

**Next meetings:** Thursday 31 January – Friday 1 February 2019

# **Minutes from a meeting of the Canterbury Mayoral Forum held in the Council Chamber, Environment Canterbury, 2000 Tuam Street, Christchurch on Friday 7 September 2018 at 9.00 am**

## **Present**

### **Members:**

Ashburton District Council	Mayor Donna Favel Hamish Riach
Christchurch City Council Environment Canterbury	Mayor Lianne Dalziel (Chair) Chair Steve Lowndes Bill Bayfield
Hurunui District Council	Mayor Winton Dalley Hamish Dobbie
Kaikōura District Council	Deputy Mayor Julie Howden Angela Oosthuizen
Mackenzie District Council	Mayor Graham Smith Paul Morris (for Suzette van Aswegen)
Selwyn District Council	Deputy Mayor Malcolm Lyall Murray Washington (for David Ward)
Waimakariri District Council	Mayor David Ayers Jim Palmer
Waimate District Council Waitaki District Council	Mayor Craig Rowley Gary Kircher Fergus Power

### **In Attendance:**

Helen Wyn (Senior Regional Official – Department of Internal Affairs)  
Joanna Norris (ChristchurchNZ) – item 5  
Tim Loftus (ChristchurchNZ) – item 6  
Hon Dr Megan Woods – item 12

### **Secretariat**

David Bromell, Simon Fraser, Warren Gilbertson and Louise McDonald (minutes)

## **1. Welcome**

Mayor Dalziel welcomed members to the Mayoral Forum.

Apologies were accepted from Mayors Sam Broughton and Damon Odey, and Chief Executives David Ward, Suzette van Aswegen, Stuart Duncan, Bede Carran and Karleen Edwards.

For lateness: Fergus Power

## **2. Confirmation of Agenda**

The following matters, not on the agenda, were raised for discussion at item 11 General Business:

- South Island lantern festival
- date of next meeting.

### **3. Minutes of Canterbury Mayoral Forum Meeting: 25 May 2018**

The minutes of the meeting held on 25 May 2018 were confirmed and the action points were noted.

#### **4. 3 Waters**

##### **4a Stocktake of 3 Waters in Canterbury**

The Chair Mayor Dalziel invited Environment Canterbury Chair Lowndes to chair the meeting for the items on 3 Waters.

Steve Lowndes thanked Stefanie Rixecker and Bede Carran for their work on providing the information in the report. He invited Jim Palmer to speak to the report.

Jim Palmer highlighted the key points of the report and acknowledged that getting consistent numbers across the region was a challenge. He confirmed that some of the numbers needed to be checked and any amendments will be circulated.

It was requested that the discrepancies with some of the figures in the report by Beca, on behalf of the Department of Internal Affairs, be investigated.

It was noted that this report is still a draft and will remain confidential at this point.

#### **Resolved**

##### **That the Canterbury Mayoral Forum:**

- 1. receive the 3 Waters Canterbury stocktake;**
- 2. note that this stocktake paper should be read alongside agenda item 4b:3 Waters: *Next Steps for Canterbury***
- 3. request the Chief Executives Forum to undertake further analysis on the capital expenditure data and circulate an amended stocktake paper.**

Chair Lowndes / Mayor Ayers  
CARRIED

##### **4b 3 Waters: Next steps for Canterbury**

Jim Palmer introduced this report that included an invitation for the Forum to identify common interests in the regulation and delivery of 3 Waters in Canterbury.

The following comments were provided:

- the link to subdivision planning and consents
- the need for central government to understand the range and complexity of issues involved, including rural water schemes
- need to identify what the problem is before rushing to a 'solution'; e.g. setting up another body
- acknowledge that the Ministry of Health is the national regulator of drinking water quality
- the need for models that will deliver on the concerns of central government.

It was noted that the final bullet point of paragraph 19 (p 34 of the agenda papers) is incorrect – Drinking Water Assessors report to the Ministry of Health, not to District Health Boards.

Resolved

**That the Canterbury Mayoral Forum:**

- 1. note that initial findings of the Government’s 3 Waters review will be reported to the Cabinet Economic Development Committee in October 20187 to inform Budgets 2019 and 2020, with detailed design of options planned for 2019**
- 2. note the preliminary position of Local Government New Zealand (paragraphs 5 to 8 of the report)**
- 3. request Mayors David Ayers, Lianne Dalziel and Craig Rowley to work with Chief Executives and the Secretariat to shape and refine a Mayoral Forum response to proposals emerging from the Government’s 3 Waters review.**

Mayor Dalley / Mayor Smith  
CARRIED

The sub-group of Mayors will keep everyone informed.

Mayor Dalziel returned to the chair.

**5 Canterbury Regional Economic Development Strategy (CREDS) economic indicators report**

Joanna Norris presented *the Economic Indicators Report – August 2018* produced by ChristchurchNZ for the Canterbury Mayoral Forum.

Ms Norris and her team were thanked for the range and quality of the information in the report. It was suggested future reports include data on local employment for school leavers; the areas within the region with employment shortages; and the areas with labour shortages. ChristchurchNZ was also asked to work with the secretariat to identify additional indicators in relation to agriculture and value-added production.

**6. The Canterbury Story**

Joanna Norris introduced Tim Loftus, General Manager Marketing, Brand and Communications, ChristchurchNZ.

Mr Loftus spoke to a PowerPoint presentation *The Canterbury Story* and explained that this was designed to attract and retain talent and business to the region. This included residents, businesses, investors, students and visitors.

The Canterbury Story will be focussed, distinctive storytelling with a consistent look, feel and tone. It will provide a functional online tool for regional activation and enhance stakeholder engagement.

The timeline for this project includes stakeholder engagement planned for November 2018.

Mr Loftus was thanked for his presentation.

The meeting adjourned between 10.32 and 10.49 am

## **7. Canterbury Water Management Strategy update**

Steve Lowndes presented this report and explained that the Fit for the Future project was a refresh rather than a reset.

In addition to the report he advised that Plan Change 5 to the Land and Water Regional Plan would be presented to the October 2018 meeting of Environment Canterbury, to be made operative 1 November 2018. This will be a milestone for the Canterbury Water Management Strategy.

The issue of the new information that the Waimakariri River does not provide a barrier to nitrates from north of the river to deep aquifers south of the river, as previously believed, was raised. It was noted that both the Waimakariri and Christchurch West Melton Zone Committees are concerned and are following this issue.

This discussion raised the matter of how zone committees liaise with territorial authorities and provide input into Long Term and Annual Plans, particularly for cross-boundary issues.

### **Resolved**

**That the Canterbury Mayoral Forum:**

- 1. receive the Canterbury Water Management Strategy update; and**
- 2. note that on 23 August 2018, the Canterbury Regional Council appointed Dr Hugh Logan to the role of Regional Water Management Committee chair.**

Chair Lowndes / Mayor Rowley  
CARRIED

### **Air Quality**

Steve Lowndes took the opportunity to update the Forum on the progress occurring in Canterbury airsheds in meeting the National Environment Standards this winter (six of eight airsheds met targets; Christchurch City had just one exceedance; Timaru exceedances reduced from 15 in 2017 to 8 in 2018).

## **8. Environment Canterbury representation review**

Steve Lowndes presented this report and sought broad support from the Mayoral Forum on securing permanent representation for Ngāi Tahu as mana whenua, at the regional council table.

A letter dated 6 September 2018 from Lisa Tumahai, Kaiwhakahaere, Te Rūnanga o Ngāi Tahu was tabled. This letter confirmed that Te Rūnanga o Ngāi Tahu and Environment Canterbury were working together to advance a local bill through Parliament to achieve permanent Ngāi Tahu representation on the council.

### **Resolved**

**That the Canterbury Mayoral Forum:**

- 1. receive the Environment Canterbury Representation Review Update**

- 2. agree to support Te Rūnanga o Ngāi Tahu and Environment Canterbury's joint proposal to secure permanent representation for Ngāi Tahu on the Canterbury Regional Council.**

Chair Lowndes / Deputy Mayor Lyall  
CARRIED

## **9. Chief Executives Forum**

Jim Palmer presented this report.

Helen Wyn encouraged members to lodge expressions of interest and applications to the Provincial Growth Fund. She recommended including in these proposals indications of Mayoral Forum support and information on any cash or in-kind contributions being provided by the applicant/s.

### **Resolved**

**That the Canterbury Mayoral Forum:**

- 1. receive the Chief Executives Forum report**
- 2. note progress in implementing the three-year work programme and the Canterbury Regional Economic Development Strategy**
- 3. note expressions of interest and applications made to date from Canterbury to the Provincial Growth Fund.**

Mayor Favel / Deputy Mayor Lyall  
CARRIED

## **10. Updates**

### **South Island destination management plan**

David Bromell advised that revised draft Terms of Reference were circulated on 7 September 2018 to all South Island Mayors and Chairs.

### **Relationship with Nagano Prefecture**

David Bromell reported on a meeting he attended with Mayor Ayers and David Ward on Friday 17 August 2018 with a visiting delegation from the Nagano Prefectural Government and Icheda-cho (district).

## **11. General Business**

### **Local Government NZ National Council composition**

Mayor Dalziel advised that the composition of the LGNZ National Council will be discussed by LGNZ zones. She suggested that Canterbury, as the largest region, should be represented on the National Council.

Mayor Ayers, a member of the LGNZ Governance and Strategy Advisory group, offered to receive information on this from Forum members.

### **South Island Lantern Festival**

Mayor Dalziel reported that 2019 is the China/New Zealand Year of Tourism and all South Island Mayors will be invited to a South Island Lantern Festival Forum in Christchurch on 22

February 2018. Arrangements will take account of the Canterbury earthquakes anniversary that day.

### **Artists of Canterbury**

Mayor Dalziel circulated copies of a booklet *Artists of Canterbury* produced by Arts Canterbury Inc.

### **Ashburton District Futsal Extravaganza**

Mayor Favel provided information about a futsal (5-a-side indoor football) event to be held on Ashburton on 13 & 14 October. This will be an opportunity to welcome newcomers to the district.

### **Next Meeting**

Due to members being invited to the Canterbury Earthquake Symposium on 29 and 30 November it was agreed that the next meetings of the Mayoral Forum will be held on Thursday 6 and Friday 7 December 2018.

## **12. Discussion with Hon Dr Megan Woods**

The Hon Dr Megan Woods, Minister of Energy and Resources; Minister for Greater Christchurch Regeneration; Minister for Government Digital Services; Minister of Research, Science and Innovation; and Minister Responsible for the Earthquake Commission was welcomed to the meeting.

Minister Woods spoke particularly to the recently announced Business Partnerships Agenda, and her research, science and innovation portfolio. She endorsed the importance of fast broadband in rural Canterbury and acknowledged the role of the agritech sector and the need for strong regions. The Crown Research Institutes provide a strong network and interesting work is being undertaken by Callaghan Innovation linking science with broader social objectives.

## **CLOSURE**

Mayor Lianne Dalziel thanked the Minister for her attendance and closed the meeting at 12.00 pm.

The meeting was followed (12:00–1:13 pm) by a presentation to Canterbury MPs on the Mayoral Forum's priorities and progress in implementing the triennial agreement and the Canterbury Regional Economic Development Strategy in this local government term. The following MPs attended: Hon Dr Megan Woods, Hon Eugenie Sage, Hon Jacqui Dean, Hon Ruth Dyson, Dr Duncan Webb and Jo Luxton. MPs present invited the Mayoral Forum to keep them informed about:

- Canterbury applications to the Provincial Growth Fund and 1 billion Trees programme
- the Forum's policy advocacy with central government
- progress in developing a South Island visitor destination management plan
- regional perspectives on the regulation and delivery of 3 Waters.

**Date:** 7 December 2018

**Presented by:** Bill Bayfield, Environment Canterbury

Hugh Logan, Chair, CWMS Regional Committee

## **Update on CWMS Fit for the Future Project**

### **Purpose**

1. This paper updates the Canterbury Mayoral Forum on the progress of the Canterbury Water Management Strategy (CWMS) Fit for the Future project, and seeks interim views on the set of key issues outlined in this paper.

### **Recommendations**

**That the Canterbury Mayoral Forum:**

- 1. note the set of strategic and emerging issues that have been raised during the course of engagement on the Fit for the Future project.**

### **Key points**

1. The CWMS Fit for the Future project has gone through its first full iteration of engagement with Task Groups, the Goals Working Group, groups and individuals with an interest in the project<sup>1</sup>, and the Regional Water Management Committee. The Regional Committee has reviewed the draft goals produced by this process, and this has been built on by the Task Groups in their second round of advice. A second round of engagement is underway.
2. The engagement so far has generated a draft set of CWMS goals for 2025 and 2030, and some key implementation themes, and raised a number of strategic issues.
3. Appendix 1 sets out a table of the draft goals as sent to the Regional Committee. The draft goals still require refinement.
4. There are also a set of strategic and emerging issues, and implementation issues, that have arisen from the goals development and engagement process and which are discussed below and attached.
5. Fish and Game, who have not participated in the project, will meet with a subgroup of the Mayoral Forum on 6 December to discuss their concerns.

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<sup>1</sup> Zone Committees, Te Paiherenga, territorial authorities, district health boards, central government agencies, and sector and community groups.

## **Background**

6. The Canterbury Mayoral Forum has asked for advice on what the 2025 and 2030 goals should be for the ten target areas of the CWMS, and complementary advice on what is needed to support delivery of the Strategy. The CWMS Fit for the Future project is developing this advice.
7. The approach for doing this includes:
  - while the Mayoral Forum considered that the CWMS framework is basically sound, the success statement that helps provide context for the Strategy's target areas and goals could be refreshed
  - the establishment of six Task Groups to focus on the ten target areas
  - a Goals Working Group to consider how the draft goals work together, and to provide coordinated advice to the Regional Water Management Committee, including on mechanisms required to support delivery of the goals
  - working with territorial authorities, Zone Committees, sector and community groups, district health boards, and Ngāi Tahu on the draft goals and supporting actions, and seeking central government input
  - reflecting the collaborative ethos of the CWMS through bringing together a range of interests and perspectives to develop the draft goals and supporting actions
  - using the Regional Committee to provide the advice to the Mayoral Forum.

## **Process of goals development so far**

8. Five of the six Task Groups have had two workshops. Material based on the Task Groups and Goals Working Group discussions was sent to a range of groups with an interest in the Fit for the Future project during a first round of engagement. These groups include Zone Committees, Te Paiherenga, community and sector groups, district health boards, and territorial authorities. The views of central government agencies have been sought.
9. The second round of Task Group meetings was completed on 19 October. The Goals Working Group met most recently on 31 October to consider the material that should go to the groups with an interest in the project in the second round of engagement.
10. The Regional Committee had a first substantive discussion on 9 October and will meet again on 11 December when it will consider the outcome of the second round of engagement.

## **Fish and Game meeting Mayoral Forum Subgroup**

11. Fish and Game and Forest and Bird have not participated in the project to date. This is due to concerns they have about the project's scope and process. They do not want to 'legitimise the process through their participation'.
12. Fish and Game governors supported by their staff will meet a subgroup of the Mayoral Forum on 6 December to raise their concerns. These are likely to be around their perceptions that:
  - the implementation of the CWMS has not reflected the first order priorities<sup>2</sup>
  - the collaborative process (through the Zone Committees) is not balanced and has a biased weighting for economic factors against the first order priorities and recreation and amenity uses of water.

## **Draft Goals**

13. Appendix 1 contains a set of draft goals for 2025 and 2030 under each of the CWMS's target areas. These are the set of draft goals that were considered by the Regional Committee. They are very much a work in progress, as the reflections of the Regional Committee and the outcome of the second round of engagement have yet to be incorporated.

## **Strategic and Emerging Issues**

14. While much of the focus of the engagements has been on the development of draft goals and advice on what is needed to support delivery of the Strategy, a number of strategic and emerging issues have also been raised. Table 1 below is based on what has been heard during the engagement process, and the issues need considering in the context of continuing to make the CWMS resilient.

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<sup>2</sup> Environment, customary use, community supplies and stock water

**Table 1 Strategic and Emerging Issues**

Issue from engagement	Discussion
<p><b>Social capital</b> - there has been a considerable attitudinal change since the start of the CWMS but further gains must be made – the social capital gains that have been made are fragile. There has been a suggestion that there could be a target area for the social capital improvements as the result of the collaborative approach taken in the CWMS. Others have asked how these improvements can be maintained and enhanced.</p>	<p>One of the strengths of the CWMS has been growing social capital between different Canterbury water interests. Buy-in by all of those with an interest in CWMS outcomes is important. Future action taken with respect to the CWMS must also include ensuring that social capital is maintained and strengthened.</p> <p>There are alternatives to a new target area. Actions taken to maintain and build social capital include better communication on what is happening, whether goals are being met and what actions will be taken if they are not; ensuring that all values are considered equally in plans and implementation actions; and addressing areas of perceived lack of progress and perceived imbalanced influence over strategy outcomes and plans. All CWMS partners will have a role to play in this.</p>
<p><b>CWMS outcomes</b> – there is a concern/lack of trust/scepticism about whether the implementation of the CWMS so far has sufficiently considered cultural, social and environmental systems, and whether the first order priorities in the CWMS have received as much focus as they should. This is one contributor to the perceived fragility of social capital.</p>	<p>This can possibly be addressed through a combination of:</p> <ul style="list-style-type: none"> <li>- clear goals that are all achievable</li> <li>- open and transparent reporting on the goals</li> <li>- addressing planning and implementation shortcomings when monitoring and reporting shows that goals may not be achieved</li> <li>- a clear implementation pathway that includes roles, responsibilities and funding, and involves buy-in by all arms of government, sector groups, Ngāi Tahu and community groups</li> <li>- a programme of information and education about what is working and what is not</li> <li>- a greater sense of ownership by all groups in the CWMS outcomes and related planning process.</li> </ul>

Issue from engagement	Discussion
<p><b>Mahinga kai</b> – for iwi the greatest concern about the CWMS is whether it is leading to gains that allow them to carry out traditional mahinga kai cultural practices. This concern is expressed across a number of target areas.</p>	<p>This touches on a number of related issues:</p> <ul style="list-style-type: none"> <li>- the speed with which waterways of significance to iwi can be improved, and how expectations are met</li> <li>- a perception that, in some parts of the region, cultural values have not been adequately reflected in planning processes</li> <li>- a concern that while some parts of the region have programmes for improving mahinga kai, others do not.</li> </ul>
<p><b>Climate change</b> - There has been considerable mention of the importance of recognising climate change and its implications for water management, but few 'hard' suggestions for how this should happen.</p>	<p>There is a need for all goals to recognise climate change. This is complex, it will affect a number of goals including recreational and environmental, economic, irrigated land area, energy etc. It may affect limits in plans.</p> <p>Each target area is going to need to address climate change when goals are set. There might be a challenge to do this based on current information.</p>
<p><b>Resilience</b> -related to the above, there was a general theme that the CWMS needed to recognise environmental and economic resilience (especially climate change, flooding, storms, earthquakes and economic diversity respectively)</p>	<p>Climate change, flooding and storms are all to a greater or lesser extent linked to climate change and variability and should be considered as per above.</p>

Issue from engagement	Discussion
<p><b>Mātauranga Māori and science/monitoring</b>– new measurement systems must fully integrate Mātauranga Māori and scientific methodologies and understandings. This also includes the incorporation of Tikanga Māori in monitoring systems.</p> <p>Some groups have noted that there are a number of areas where further information will be needed to measure proposed goals.</p> <p>Community confidence in the CWMS will be assisted by knowing that the outcomes sought are being achieved.</p> <p>There should be an independent auditor and reporter on the progress of the CWMS.</p> <p>The quality of monitoring and statutory and non-statutory action taken to respond to monitoring information was a consistent theme.</p>	<p>There will be a need to address information and knowledge, including monitoring, in implementation programmes. Some of the goals will require further information and data collection and analysis.</p> <p>There are proposed goals in the Kaitiakitanga target area dealing with Mātauranga Māori reporting.</p>
<p><b>Achievability of goals</b> – questions as to whether all goals realistically achievable. For example, the irrigated land goal, some of the ecosystem health and biodiversity goals given environmental lag times.</p>	<p>Analysis is still being carried out on the draft goals, and will be provided to the Regional Committee, the Chief Executives’ Forum and the Mayoral Forum during early 2019.</p>
<p><b>Urban</b> – while drinking water has received some attention, the impacts of urban stormwater and wastewater (including septic tanks) is not sufficiently addressed. There are concerns about urban/rural equity.</p>	<p>There are a number of goals proposed for drinking water.</p> <p>Separate goals for urban contaminants have been proposed in the Environmental Limits target area.</p>

Issue from engagement	Discussion
<p><b>Cultural expression of the targets and goals</b> – can the goals be expressed in a meaningful way for tangata whenua – do they speak to ki uta ki tai?</p>	<p>Ki uta ki tai is a focus in the CWMS 2020 Kaitiakitanga goal - integrated ki uta ki tai environmental management philosophies into zonal and regional management planning. A draft goal for braided rivers incorporates ki uta ki tai.</p> <p>There are a couple of options (which are not mutually exclusive) for giving further recognition to ki uta ki tai. One is to develop some form of overarching statement for the goals that recognises ki uta ki tai and possibly also integrated catchment management. The second is to develop a clear implementation plan for the Kaitiakitanga goal.</p>
<p><b>Communication</b> – a number of groups have raised the issue of needing to communicate various aspects of the CWMS. This includes that there is a need to inform the public in a better way about the efforts being made and the successes that exist, as well as the areas where progress is not being made (and why).</p>	<p>Communication will be a key work programme area in the future.</p> <p>Communication and education should be part of an overall strategy designed to achieve behaviour change in water management.</p>

## Changes to 2040 targets

15. There have also been some suggestions for additions to or modifications of the 2040 targets. These are set out in Appendix 2.
16. There are some tactical considerations about whether or not to adjust the 2040 targets. On the one hand making some adjustments to reflect what has been learned during the 10 years of the CWMS might be justified. On the other hand, changes to the 2040 targets risks scope creep of the Fit for the Future project, which was instigated to 'fill the gaps' by arriving at 2025 and 2030 goals, and complementary advice on what is needed to support delivery of the CWMS. Expanding the scope of the Fit for the Future project runs the risk of opening up for discussion other elements of the CWMS in a process and timeframe that was not designed for it. It also runs the risk of 'orphaning' existing targets and goals.
17. The issues that the suggestions in Appendix 2 raise do however need to be addressed in some way. There are a number of options, including ensuring an issue is addressed in a work programme within an existing target area, or thinking about how the issue might be addressed within the current set of targets and goals.

## **Emerging thoughts on implementation**

18. The Task Groups and Goals Working Group have also identified a number of issues that will need to be considered as work programmes and implementation efforts for the CWMS are developed. Some of these are set out in Appendix 3.
19. Some of these matters overlap to a degree with the strategic and emerging issues that have arisen from the engagement process. They are still in development as the second round of engagement is still underway.

## **Cost, compliance and communication**

### **Risk assessment and legal compliance**

20. The major risk lies in the confidence that groups have in the CWMS and the implementation activities that are being carried out to support delivery of the CWMS goals. Confidence in the CWMS is vital. If groups become disengaged the CWMS outcomes are less likely to be met, and the success of the CWMS is important for the reputation of the CWMS partners, and to maintain the sustained effort required to address intergenerational legacy freshwater challenges.
21. The engagement process is an important way to mitigate this risk.

### **Significance and engagement**

22. An outline of the consultation process and key stakeholders is set out above. The CWMS is important for relationships with Ngāi Tahu and other key community and sectoral stakeholders.

## **Next Steps**

23. The second round of engagement with Zone Committees, Ngāi Tahu, territorial authorities, district health boards, central government agencies, and sector and community groups is underway and will finish on 5 December.
24. Following that, there will be an opportunity for Te Rōpū Tuia, the Regional Water Management Committee and the Goals Working Group to consider the results of the engagement. The Mayoral Forum will consider an interim report on 1 February 2019, and a final report in May 2019.

**Date:** 7 December 2018

**Presented by:** Warren Gilbertson, CREDS Project Manager

## **CREDS project - Improving Productivity and High Value Manufacturing projects**

### **Purpose**

1. This paper:
  - reports back on the outputs of stage one of the Improving Productivity and High Value Manufacturing projects
  - outlines a roadmap pathway (focusing on four priority areas) to be known as the *Canterbury Food and Fibre Industry Innovations Gateway to 2050* initiative
  - proposes an action plan outlining next step activities, resourcing and timeline for implementation.

### **Recommendations**

**That the Canterbury Mayoral Forum:**

1. **notes and accepts the *Canterbury Agriculture: Improving Productivity and High Value Manufacturing CREDS Project: stage one executive summary***
2. **agree that the action plan is implemented immediately.**

### **Background**

2. The Canterbury Mayoral Forum, through the project steering committee, appointed a project team led by David Rendall to undertake stage one of the multi-year Improving Productivity and High Value Manufacturing projects. The steering committee comprises of Lead Mayor Craig Rowley, Bill Lee (University of Canterbury) and Anna Elphick (ChristchurchNZ).
3. The purpose of stage one was to lay a practical foundation for the Mayoral Forum to see how they can lead, support and enable the Canterbury community to work together to unlock opportunities across the value chain in the food and fibre industry, from-farm gate to international markets.
4. This stage is now complete, with a summary of the report attached. A copy of the full stage one report can be supplied to Mayoral Forum members on request.

5. A regional workshop was held at Lincoln on 17 October 2018, where the findings and key outcomes from a number of case studies and district workshops were reviewed and largely validated. The stage one report reflects the direction of the regional workshop and the subsequent review of the report by the steering committee.
6. A key output of stage one has been the development of a roadmap pathway (focusing on four priority areas) to be known as the *Canterbury Food and Fibre Industry Innovations Gateway to 2050 initiative*. The priority areas are:
  - collaborative leadership
  - open information
  - integrated land use
  - talent and capability building.
7. The proposed action plan outlining next step activities, resourcing and timeline for implementation is as follows:

No	Action	Schedule and Responsibility
1.	Review and approve road map	7 December 2018 Mayoral Forum, with CREDS Project Manager and Stage One Coordinator
2.	Review project agreement and oversight arrangements	15 December 2018 CREDS Project Manager, Christchurch NZ and University of Canterbury
3.	Revise the remaining three-year work plan and key deliverables	22 December 2018 Steering committee with Stage One Project Coordinator
4.	Finalise the leadership programme including establishing implementation arrangements with the Committee for Canterbury.	31 January 2019 CREDS Project Manager and Stage One Coordinator
5.	Establish contract to deliver carbon farming seminars in four regional centres	20 December 2018 CREDS Project Manager and Stage One Coordinator
6.	Finalise partnership documents for establishing the centre of excellence for regional agricultural information generation and dissemination with the proposed implementing partner - the Lincoln Hub	31 January 2018 CREDS Project Manager, Stage One Coordinator and AERU/Agri-economics/Farm Management of Lincoln University
7.	Finalise procurement document for the preparation of a land policy centre (integrated land use) at the Lincoln Hub	31 January 2018 CREDS Project Manager, Stage One Coordinator and management of the Lincoln Hub.

## **Financial implications**

8. The proposed action plan is able to be implemented under the current Improving Productivity and High Value Manufacturing projects funding agreement with the Ministry of Business, Innovation and Employment.

## **Next steps**

9. If the Forum agrees with the action plan, the steering committee will develop and agree project terms of reference and project plans along with contract for services arrangements.

## **Attachments**

- Canterbury Agriculture: Improving Productivity and High Value Manufacturing CREDS Project: stage one executive summary.  
***N.B - Full report available on Canterbury Mayoral Forum website***

**Date:** 7 December 2018

**Presented by:** Simon Fraser, Regional Forums Secretariat

## **CREDS economic indicators reporting**

### **Purpose**

1. This paper:
  - reports back on economic indicators development requested by the Mayoral Forum on 7 September 2018
  - proposes to produce an annual, rather than bi-annual, economic indicators report for the Canterbury Regional Economic Development Strategy (CREDS).

### **Recommendations**

**That the Canterbury Mayoral Forum:**

1. **note that further work is required to develop an improved set of regional agricultural and value-added production data**
2. **acknowledge that there is no statistically reliable way to calculate and present employment and unemployment rates for Canterbury territorial authority areas other than Christchurch City**
3. **agree to publish its economic indicators report annually, in August.**

### **Key points**

2. Agriculture and value-added production:
  - data on the GDP contribution of agricultural production and processing is available as a potential measure of agricultural production in the region.
  - further work is required on developing an improved set of regional agricultural and value-added production data.
3. Labour market statistics:
  - the unemployment rate is a key economic indicator, but defining and measuring it is difficult and contentious
  - there is no statistically reliable way to calculate and present employment and unemployment rates for Canterbury territorial authority areas other than Christchurch City

- we can build a picture of employment and unemployment at a sub-regional level from various sources but should avoid false precision by trying to reduce this to a single measure; e.g. a percentage of the working-age population.
4. Frequency of publication:
    - the report recommends publishing the economic indicators report annually in August.

## **Background**

5. Since December 2015, the Canterbury Development Corporation / ChristchurchNZ has produced an economic indicators report for the Canterbury Mayoral Forum, to inform the ongoing development and implementation of the CREDS.
6. Reports have been produced in December 2015, June 2016, February 2017, August 2017 and August 2018. They are published on the Mayoral Forum's website at <http://canterburymayors.org.nz/creds/>
7. Joanna Norris, Chief Executive of ChristchurchNZ, presented the August 2018 report to the Mayoral Forum at its meeting on 7 September 2018. In the discussion, the Forum asked the secretariat to work with ChristchurchNZ to explore the feasibility of additional indicators on:
  - agriculture and value-added production
  - sub-regional employment and unemployment.

## **Agriculture and value-added production**

8. The current indicator shows the percentage of jobs in Canterbury and New Zealand by sector.
9. The multi-year project on value-added production led by ChristchurchNZ and the University of Canterbury has identified access to open data on agriculture and value-added production as a priority. It proved difficult for the project team to access region-level data, and particularly GIS-based data that can be captured, analysed, managed and presented spatially/geographically.
10. The tables below detail the value added agricultural production data available for Canterbury from Statistics New Zealand and Infometrics. Data is available for the GDP contribution of agricultural production and processing.
11. However, data on the contribution of agriculture to the wider economy through suppliers into the production and processing sectors is more limited, including logistics, manufacturing and services. Further work is required to evaluate options and cost of developing an improved set of regional agricultural and value-added production data.

12. At this stage, we recommend the Canterbury Mayoral Forum monitor the GDP contribution of agricultural production and processing on an annual basis.

Variable	Frequency	Source
Employee Count	Annual	Business Demography Statistics, Statistics New Zealand
Geographic Units (Number of Businesses)	Annual	Business Demography Statistics, Statistics New Zealand
Primary Industries GDP Canterbury	Annual	Regional Economic Profile, Infometrics
Process and Manufacturing Industries GDP Canterbury	Annual	Regional Economic Profile, Infometrics
Employee number breakdown as a % of business units	Annual	Regional Economic Profile, Infometrics

## Sub-regional data on employment and unemployment

13. This section explains various labour market data sources available, and why we cannot construct an indicator of employment and unemployment for Canterbury territorial authority areas.
14. Sources of information on the labour market include:
- the Census of Population and Dwellings
  - the quarterly Household Labour Force Survey (HLFS)
  - Work and Income data on benefit receipt – specifically, Jobseeker Support–Work Ready
  - other survey and anecdotal evidence on labour cost and difficulty finding skilled and unskilled labour.

### Census of Population and Dwellings

15. The Census is usually held five-yearly. While data are reported at the regional council and territorial authority area, the Census provides a snapshot at a point in time only; i.e. on Census day.

### Household Labour Force Survey (HLFS)

16. Employment and unemployment statistics count and describe people in New Zealand who are in paid employment, unemployed, and not in the labour force. The national employment/unemployment rate is derived quarterly by Statistics New Zealand from the HLFS. The official unemployment rate is the only suitable measure for analysing trends over time and making international comparisons.

- The target population is the non-institutionalised population 15 years and over, who usually live in New Zealand.
  - The HLFS sample is based on primary sampling units (PSUs), which have an average of 70 occupied and under-construction dwellings.
  - PSUs are stratified by five dimensions: region, urban/rural status, high Not-in-the-workforce status, groups based on New Zealand Deprivation Index values, and territorial authority (in that order).
  - The HLFS aims to interview 15,000 households across the country, which equates to roughly 30,000 individuals. Households stay in the survey for two years – each quarter, one-eighth of the households in the sample are rotated out and replaced by a new set of households.
  - The information obtained relates to the week immediately before the interview.
  - ‘People employed’ is defined as having worked for one hour or more for pay or profit in the context of an employee/employer relationship or self-employment; having worked without pay for one hour or more in work that contributed directly to a farm, business, or professional practice operation owned or operated by a relative; having had a job but in that week was not at work due to: their own illness or injury, personal or family responsibilities, bad weather or mechanical breakdown, direct involvement in an industrial dispute, or leave or holiday.
  - The HLFS provides some data on labour under-utilisation in addition to the ‘unemployed’.
  - Youth not in employment, education or training (NEET) are defined as young people aged 15–24 years who are unemployed (part of the labour force) and not engaged in education or training, and those not in the labour force, and not engaged in education or training due to multiple reasons.
  - Data are rounded and cells with estimates of less than 1,000 are suppressed because they are subject to sampling errors too great for most practical purposes.
17. With a sample size of 15,000 households across New Zealand, data from the HLFS can be disaggregated to regional council level. Within Canterbury, Statistics New Zealand can also (for a fee of around \$600) produce estimates of employment and unemployment for Christchurch City, because Christchurch City comprises 62 per cent of Canterbury’s usually resident population.
18. There is, however, no statistically reliable method to calculate employment and unemployment rates from HLFS data for other territorial authority areas in Canterbury. This is even more the case when trying to estimate the labour force status of population groups at sub-regional level, e.g. the unemployment rate of Pacific peoples within a territorial authority area.

## Benefit receipt

19. The Ministry of Social Development publishes quarterly data on main benefit receipt by working-age people aged 18–64 years for New Zealand as a whole, for Work and Income regions, regional council areas and territorial authority areas.<sup>1</sup>
20. Benefit receipt is not a comprehensive indicator of unemployment because not everyone who is looking for work applies for, or is eligible to receive, a Jobseeker benefit.
21. The number of **registered job seekers** is no longer produced as part of the official statistical system. Historically, it had limited use or value as a labour market indicator.<sup>2</sup>
22. Changes to benefits that came into effect in July 2013 mean that time-trend analysis is hazardous – three new benefits replaced most of the previous benefits. Further, in June 2018, reporting was changed to 2017 regional council and territorial authority boundaries from the 2001 boundaries used in earlier quarters. For this reason, the Ministry cautions against the comparison of June 2018 data with data from earlier quarters.

## Timing differences

23. Benefit ‘fact sheets’ report counts of people receiving welfare assistance at the end of the month. The HLFSS unemployment and under-utilisation statistics are quarterly averages. This creates a significant timing difference when there are substantial seasonal rises in unemployment; for example, in the December quarter when more students enter the labour force.
24. HLFSS data are seasonally adjusted for the country as a whole; regional council data are not seasonally adjusted.

## Other sources of official labour market information<sup>3</sup>

25. Statistics New Zealand’s Quarterly Employment Survey does not yield regional or sub-regional information.
26. Statistics New Zealand’s Labour Cost Index provides information on movement in salary and wage rates by sector, industry and occupation, but not at regional or territorial authority area levels.

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<sup>1</sup> See the Ministry of Social Development’s *Information on Quarterly Welfare Assistance Tier 1 Statistics*, <https://www.msd.govt.nz/documents/about-msd-and-our-work/publications-resources/statistics/benefit/2018/bfs-t1-stats-information.docx>

<sup>2</sup> See further: <https://www.stats.govt.nz/assets/Reports/Guide-to-unemployment-statistics-third-edition/guide-unemployment-statistics-third-edition.pdf>

<sup>3</sup> <https://www.stats.govt.nz/information-releases/labour-market-statistics-march-2018-quarter>

## **Quarterly Survey of Business Opinion (QSBO)**

27. The New Zealand Institute of Economic Research (NZIER) has conducted the QSBO since 1961. The survey samples manufacturers, builders, architects, wholesalers and retailers, and service sector firms. Firms are surveyed about both their recent experience and expectations for the next three to six months, including difficulty finding skilled and unskilled labour. The reports are available only to NZIER members.
28. Employers' associations/chambers of commerce and industry associations may also have survey and anecdotal information on difficulty finding skilled and unskilled labour.

## **Timing of CREDS indicators report**

29. Since 2015, the Mayoral Forum has contracted ChristchurchNZ (formerly the Canterbury Development Corporation) to produce an economic indicators report twice each year. During 2016–17, this was designed to inform workshops with the Mayoral Forum's reference group for the Canterbury Regional Economic Development Strategy (CREDS) in February and August each year.
30. For 2018, the Mayoral Forum agreed to invite reference group members and other guests to working dinners on particular CREDS work programmes or projects. We produced an indicators report only in August 2018.
31. Producing the report in August means we have access to data as at 30 June 2018, and to tertiary education enrolment statistics for the previous year. Much of the data we use is only available on an annual basis.
32. We recommend that the Mayoral Forum continue to publish its economic indicators report annually (not bi-annually), in August.

## **Financial implications**

33. Since 2015, the Mayoral Forum has made a modest contribution of \$2,000 per year to ChristchurchNZ (formerly the Canterbury Development Corporation) to produce a bi-annual CREDS economic indicators report. This is funded by Environment Canterbury from its budget for regional forums secretariat support.
34. In 2017, the Mayoral Forum obtained funding from the Regional Growth Programme (\$10,000) to design a template to enable more efficient production of the indicators report, and to develop additional indicators.
35. Where possible, we will continue to develop additional indicators, so recommend continuing to contribute the sum of \$2,000 per year to ChristchurchNZ for its assistance with producing an annual economic indicators report.

## **Communication**

36. We publish the economic indicators report on the Mayoral Forum's website at <http://canterburymayors.org.nz/creds/>

## **Next steps**

37. If the Forum agrees, the Secretariat will work with ChristchurchNZ to develop and publish the next economic indicators report in August 2019. This will become part of the briefing package for incoming Mayors following local body elections in October 2019.

**Date:** 7 December 2018

**Presented by:** Jim Palmer, Chair, Chief Executives Forum

## **Three Waters update**

### **Purpose**

1. This paper provides an update on the outcomes of central government's Three Waters review announced in November 2018, as well as LGNZ's position statement on the Three Waters review.

### **Recommendations**

**That the Canterbury Mayoral Forum:**

1. **note central government's intended work programme for the Three Waters review**
2. **note that the Secretariat will convene a meeting with the delegated sub-group of Mayors early in 2019 to discuss how Canterbury might engage with and respond to the Three Waters work programme and upcoming decisions.**

### **Key points**

2. Central government have announced the outcomes so far of its review of Three Waters. Decisions in key areas are yet to be made, however Ministers are clear that there is a strong case for change.
3. Three Waters reform will be progressed over the next 18 months, including:
  - drinking water and environmental regulation policy proposals will be progressed by June 2019
  - service delivery proposals will be progressed later in 2019.
4. Ministers have committed to working with key stakeholders, including Local Government, as policy proposals continue to be developed

### **Background**

5. The Three Waters Review began in mid-2017, to look at how to improve the regulation and supply arrangements of drinking water, wastewater and stormwater to better support New Zealand's prosperity, health, safety and environment. Most three waters assets and services are owned and delivered by local councils.

6. At the last Mayoral Forum meeting in September, a stocktake of Three Waters across Canterbury and potential next steps were discussed. It was agreed that a sub-set of Mayors (Mayors Ayers, Dalziel and Rowley) would work with Chief Executives to finalise a Canterbury Mayoral Forum position once direction from central government became clearer.

### **Three Waters review and Cabinet paper**

7. In mid-November 2018, Local Government Minister Nanaia Mahuta and Health Minister David Clark announced work to overhaul three waters regulation as part of the Three Waters review.
8. The programme is focused on collaborating with the local government sector, the water sector and other stakeholders to meet the three waters challenges facing it. These include funding pressures, rising environmental standards, climate change, seasonal pressure from tourism, and the recommendations of the Havelock North Inquiry.
9. The Cabinet paper<sup>1</sup> released in November outlines the outcomes of the Three Waters review so far, including issues and challenges identified with Three Waters management, key themes and workstreams for the review going forward, and next steps for decision making over the next 18 months.

### **Issues and challenges with Three Waters management**

10. The Three Waters review so far has identified a number of issues and challenges with the management and delivery of water services. Some of these challenges are universal across each of the Three Waters, these being:
  - ***funding and financing to maintain and upgrade infrastructure:*** many councils are struggling to keep pace with maintaining infrastructure to the level required, particularly in light of community aspirations, population growth, debt levels, and resilience against natural events.
  - ***capability:*** specialist knowledge required to effectively deliver and manage water services is in high demand. Many smaller rural and provincial councils in particular face a greater struggle to access and retain specialist skills.
  - ***regulation is weak across the system:*** consumers cannot be certain that drinking water is safe to drink or that good environmental outcomes are being achieved. There is much variation across the system, with varying degrees of inadequate stewardship, compliance, monitoring, and enforcement practices nationwide.

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<sup>1</sup> [https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-documents/\\$file/Cab-Paper-November-2018.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-documents/$file/Cab-Paper-November-2018.pdf)

## Key themes and workstreams

11. Ministers have identified key outcomes that will be the focus of the Three Waters review over the coming 18 months, being delivered across three workstreams. The workstreams will include:

- **Regulatory arrangements for drinking water and wastewater:** the immediate priority for the review is the detailed policy work on the overarching shape and form of regulatory arrangements for drinking water and wastewater.
- **Service delivery and economic regulation:** this is part of a longer ongoing conversation with local government and the water and infrastructure sectors. Options for further investigation are identified, with indications of a preference, for further discussion.
- **Engagement:** central government, through the cross-agency project team, is working with councils, iwi/Māori and stakeholders with an interest in three waters services to engage on options for the shape and form of the regulatory arrangements, and to inform the ongoing conversation relating to service delivery and economic regulation.

12. The above work streams will be underpinned by key outcomes for reforms. The outcomes that were agreed are:

- existing three waters assets and services must remain in public ownership, with safeguards to protect public ownership of this essential infrastructure
- a sustainable three waters system that operates in the long-term interests of consumers, communities, tangata whenua, and New Zealand
- drinking water that is safe, acceptable and reliable
- environmental performance of wastewater and stormwater realises the aspirations of communities in which they are situated, including tangata whenua
- three waters services are delivered in a way that is efficient, effective, resilient and accountable, with transparent information about performance, and prices consumers can afford
- regulatory stewardship of the three waters system is fit for purpose and provides assurance that these outcomes are being achieved and safeguarded.

## Central Government's next steps

13. The Government's proposed work programme for three waters reform over the next 18 months was agreed by Cabinet. Detailed policy decisions will be sought in tranches throughout 2019, on the following timetable:

- In **June 2019**, the Ministers of Local Government, Health, and Environment will report back to Cabinet with detailed policy proposals for regulation of the three waters in:

- *drinking water*: system-wide reform of regulation of drinking water, along with a new risk management regime for sources of drinking water. This will include any decisions on whether mandatory residual treatment of drinking water (such as chlorination) will be required
  - *wastewater*: targeted change to environmental regulation of wastewater, aimed at lifting its environmental performance within the existing framework of the Resource Management Act 1991
  - *wastewater and stormwater*: measures to give greater transparency to the operation of wastewater and stormwater systems, and to promote better practice
  - *regulatory institutional arrangements*: the institutions (regulatory bodies) that would give effect to the above reforms, and oversight and stewardship arrangements for drinking water and environmental regulation.
- In **late 2019**, the Minister of Local Government will report back to Cabinet with detailed policy proposals for service delivery arrangements. These decisions will be informed by ongoing engagement with local government and other stakeholders about reform options, based on (but not limited to) the following high-level options:
    - regulatory reforms only, with voluntary, sector-led reforms to service delivery arrangements
    - a three waters fund to support voluntary service delivery improvements
    - an aggregated system of dedicated, publicly-owned, drinking water and wastewater providers.
  - In **late 2019**, the Minister of Commerce and Consumer Affairs and the Minister of Local Government will report back to Cabinet with any desired policy proposals for the economic regulation of three waters services. These proposals will be dependent on decisions about service delivery arrangements.
  - Finally, in **late 2019**, the Ministers of Local Government, Health, Environment, and Commerce and Consumer Affairs will report to Cabinet on proposals to improve oversight and stewardship across the three waters system. These proposals will take account of decisions on service delivery arrangements and economic regulation, as well as previous decisions on oversight and stewardship to support drinking water and environmental regulation.
14. Cabinet has agreed that, in terms of sequencing, it is important that decisions on service delivery are made after decisions on regulation. This will give local government and other stakeholders the opportunity to engage on the options in light of the proposed new regulatory environment.

## LGNZ response to Three Waters

15. Prior to the release of the Three Waters Cabinet paper, LGNZ released its position statement on Three Waters<sup>2</sup>. The position statement focuses on four key principles:
- **Fix drinking water first:** focusing on hard line, outcomes-based standards with associated legislative requirements that councils must meet, as well as a stronger role for the drinking water regulator (either remaining as the Ministry of Health or a new independent regulator)
  - **Let existing regulations run their course:** allowing regional councils to continue working towards giving effect to requirements under the National Policy Statement for Freshwater Management by 2025, as currently prescribed
  - **Take mandatory aggregation off the table:** focus on generating an outcome-focused and risk-based approach without jumping prematurely to a solution, while allowing local communities to retain decision making on structuring assets
  - **Incentives matter:** supporting councils, particularly small rural councils, who may not be able to meet new standards.
16. LGNZ also made a media release following the release of the Three Waters Cabinet paper, welcoming the Government's focus on drinking water reforms, but urging officials not to shut the door on innovation by pursuing a policy of mandatory aggregation as a silver bullet fix<sup>3</sup>.

## Next steps

17. Early in the new year, the Secretariat will convene a meeting with the delegated sub-group of Mayors, along with Chief Executives, early in 2019 to discuss how Canterbury might engage with and respond to the Three Waters work programme and upcoming decision points. Key items of discussion could include:
- a response to the key outcomes and work programme proposed by Central government
  - a position on drinking water reform and proposed risk-based framework, including whether mandatory treatment should be mandatory or not
  - views on the high-level service delivery options proposed.

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<sup>2</sup> <http://www.lgnz.co.nz/assets/Uploads/LG-position-statement-on-three-waters.pdf>

<sup>3</sup> <http://www.lgnz.co.nz/news-and-media/2018-media-releases/lgnz-welcomes-drinking-water-reform-not-silver-bullet-policy-making/>

**Date:** 7 December 2018

**Presented by:** Jim Palmer, Chair, Chief Executives Forum

## **Mayoral Forum work programme 2019**

### **Purpose**

1. This paper invites the Mayoral Forum to discuss and approve its work programme for 2019.

### **Recommendations**

**That the Canterbury Mayoral Forum:**

1. **approve the timeline for:**
  - **the CWMS Fit for the Future project**
  - **preparation of a briefing to incoming Mayors/Chair, a draft triennial agreement and a three-year work programme**
  - **planning to refresh the Canterbury Regional Economic Development Strategy for the 2019–22 local government term.**

### **Background**

2. Local body elections will be held on Saturday 12 October 2019.
3. In 2016, the Mayoral Forum, with support from the Chief Executives Forum and the secretariat, prepared prior to local body elections:
  - a briefing to incoming Mayors/Chair
  - a draft Canterbury local authorities' triennial agreement
  - a draft three-year work programme.
4. The triennial agreement and three-year work programme were then discussed and finalised by the Mayoral Forum in its first meeting post-elections.
5. The Chief Executives Forum recommends that the Mayoral Forum follow a similar process in 2019.
6. The Local Government Act 2002 s.15 stipulates that: 'Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement under this section covering the period until the next triennial general election of members.'

## Regional forums schedule

7. The regional forums meeting schedule for 2019 is appended.
8. The Mayoral Forum is scheduled to meet on the following Fridays in 2019: 1 February, 24 May, 9 August and 29 November.
9. This suggests the following milestones if the Mayoral Forum agrees to follow a similar process to 2016:

1 Feb 2019	<p>Mayoral Forum:</p> <ul style="list-style-type: none"> <li>• receives and provides feedback on an interim report on the CWMS Fit for the Future project</li> </ul>
24 May 2019	<p>Mayoral Forum:</p> <ul style="list-style-type: none"> <li>• receives a final report on the CWMS Fit for the Future project and approves intermediary targets for 2025 and 2030</li> <li>• provides feedback on initial drafts of a: <ul style="list-style-type: none"> <li>○ briefing to incoming Mayors/Chair</li> <li>○ triennial agreement</li> <li>○ three-year work programme</li> </ul> </li> </ul>
9 Aug 2019	<p>Mayoral Forum:</p> <ul style="list-style-type: none"> <li>• approves a final draft briefing to incoming Mayors/Chair</li> <li>• approves a draft triennial agreement</li> <li>• approves a draft three-year work programme</li> <li>• discusses a draft process and timeframe to refresh the CREDS for the 2019–22 local government term</li> </ul>
29 Nov 2019	<p>Mayoral Forum:</p> <ul style="list-style-type: none"> <li>• elects a chairperson</li> <li>• receives the briefing to incoming Mayors/Chair</li> <li>• discusses and approves a triennial agreement for consideration by member councils by 1 March 2020</li> <li>• adopts a three-year work programme</li> <li>• determines lead Mayors for existing CREDS work programmes</li> <li>• agrees a process and timeframe to refresh the CREDS.</li> </ul>

## Attachments

- Regional forums meeting schedule 2019

## Canterbury regional forums meeting schedule 2019

Date	Time	Forum	Venue
Monday 21 January	9:00–12:00	Chief Executives Forum	Selwyn District Council
Thursday 31 January	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00 – 21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 1 February	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
Wednesday 6 February		<i>Waitangi Day</i>	
Friday 8 February		<i>LGNZ National Council</i>	
	10:00–15:00	Planning Managers Group	Lincoln Events Centre
Friday 15 February		<i>LGNZ Regional</i>	
	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
	afternoon	CCC/ECan Forum (water, etc.)	
Monday 18 February		<i>LGNZ CE Forum</i>	
Monday 18 – Tuesday 19 February		<i>SOLGM JLT Risk Management Forum</i>	<i>Wellington</i>
Friday 22 February		<i>LGNZ Metro</i>	
		Canterbury earthquake anniversary South Island Lantern Forum	Christchurch Christchurch
Monday 25 February	12:30–14:30	Corporate Forum	Selwyn District Council
	12:30–14:30	Operations Forum	Selwyn District Council
Thursday 28 February		<i>LGNZ Localism</i>	
Thursday 7 – Friday 8 March		<i>LGNZ Rural &amp; Provincial</i>	
Monday 18 – Tuesday 19 March		<i>LGNZ Zone 5–6</i>	

<b>Date</b>	<b>Time</b>	<b>Forum</b>	<b>Venue</b>
Friday 15 March	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Friday 22 March		<i>LGNZ National Council</i>	
Thursday 28 – Friday 29 March		<i>SOLGM Finance Managers Forum</i>	<i>Wellington</i>
Thursday 11 April		<i>SOLGM Chief Executives Forum</i> <i>SOLGM Gala Dinner and Marketplace</i>	<i>Auckland</i>
Thursday 11 – Saturday 13 April		<i>LGNZ Community Boards Conference</i>	<i>New Plymouth</i>
Friday 12 April	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
	12:30–15:00	Policy Forum	Environment Canterbury
Friday 19 – Monday 22 April		<i>Easter</i>	
Thursday 25 April		<i>ANZAC Day</i>	
Friday 3 May		<i>LGNZ Regional</i>	
Monday 6 May	9:00–12:00	Chief Executives Forum	Selwyn District Council
Friday 10 May		<i>LGNZ Metro</i>	
	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Friday 17 May		<i>LGNZ National Council</i>	
Thursday 23 May	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00–21:00	Mayoral Forum working dinner	Coimmodore Airport Hotel
Friday 24 May	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
Monday 3 June		<i>Queen's Birthday observed</i>	
Thursday 6 – Friday 7 June		<i>LGNZ Rural &amp; Provincial</i>	
Friday 7 June	afternoon	CCC/ECan Forum (water, etc.)	

<b>Date</b>	<b>Time</b>	<b>Forum</b>	<b>Venue</b>
Monday 10 June	12:30–14:30	Corporate Forum	Selwyn District Council
	12:30–14:30	Operations Forum	Selwyn District Council
Thursday 13 – Friday 14 June		<i>SOLGM Future Workforce Forum</i>	<i>Wellington</i>
Friday 14 June	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
	10:00–15:00	Planning Managers Group	Lincoln Events Centre
Monday 17 June		<i>LGNZ CE Forum</i>	
Thursday 27– Friday 28 June		<i>SOLGM Climate Change Forum</i>	<i>Christchurch</i>
Friday 5 July	12:30–3:00	Policy Forum	Selwyn District Council
Sunday 7 July		<i>LGNZ National Council / AGM</i>	
Monday 8 – Tuesday 9 July		<i>LGNZ Conference</i>	
Friday 12 July	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Monday 22 July	9:00–12:00	Chief Executives Forum	Selwyn District Council
Thursday 8 August	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00–21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 9 August	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
Friday 16 August		<i>LGNZ Metro</i>	
	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Friday 30 August		<i>LGNZ Regional</i>	
Friday 6 September	10:00–15:00	Planning Managers Group	Lincoln Events Centre
Monday 9 September		<i>LGNZ CE Forum</i>	
Friday 13 September	afternoon	CCC/ECan Forum (water, etc.)	

<b>Date</b>	<b>Time</b>	<b>Forum</b>	<b>Venue</b>
Monday 16 September	12:30–14:30	Corporate Forum	Selwyn District Council
	12:30–14:30	Operations Forum	Selwyn District Council
Friday 27 September		<i>LGNZ National Council</i>	
Friday 11 October	12:30–15:00	Policy Forum	Selwyn District Council
Saturday 12 October		<b>Polling Day</b>	
Monday 28 October		<i>Labour Day</i>	
Friday 1 November		<i>LGNZ Metro</i>	
Monday 4 November	9:00–12:00	Chief Executives Forum	Selwyn District Council
Friday 8 November		<i>LGNZ Regional</i>	
	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Monday 11 November		<i>LGNZ Zone 5–6</i>	
Friday 15 November		<i>Canterbury Anniversary / Show Day</i>	
Thursday 21 – Friday 22 November		<i>LGNZ Rural &amp; Provincial</i>	
Thursday 28 November	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00–21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 29 November	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
Thursday 5 – Friday 6 December		<i>LGNZ National Council Strategy Day and meeting</i>	
Friday 6 December	10:00–15:00	Planning Managers Group – <i>if required</i>	Lincoln Events Centre
	12:00–2:30	Hold for Joint meeting of Policy, Corporate and Operations Forums – <i>if required</i>	Selwyn District Council
Friday 13 December	9:00–12:00	Greater Christchurch Partnership Group	

**Date:** 7 December 2018

**Presented by:** Bill Bayfield, Environment Canterbury

## **Canterbury Water Management Strategy update**

### **Purpose**

1. This paper provides the Canterbury Mayoral Forum with an update on region-wide progress towards implementing the Canterbury Water Management Strategy (CWMS) for August – November 2018.

### **Recommendations**

#### **That the Mayoral Forum:**

1. **report progress towards implementing the CWMS in each district and across the region and discuss current challenges and opportunities.**

### **Regional and Zone Committee updates**

2. Zone managers, facilitators and staff in territorial authorities have summarised the current focus for the CWMS Zone and Regional Committees. The table is included in Appendix 1. Additional updates, if any, to be provided verbally.

### **Environment Canterbury updates**

3. Currently, there are 922 consents with fish screen conditions. The **fish screen improvement campaign for 2018-19** will initially focus on about 50 consents with a fish screen condition, selected with input from Iwi, the Department of Conservation and Fish & Game. These consents are located mainly at large intakes, or environmentally significant or sensitive sites. This campaign will focus on working with consent holders to upgrade their screens to current best practice as well as engaging with industry.
4. **A recent analysis of surface water quality trends in Canterbury** by an external contractor (Caroline Fraser and Ton Snelder from Land, Water, People – LWP) show improvements in the physical and chemical water quality in streams and rivers of Canterbury. This is positive and indicates our plans and on the ground action by the wider community are having a beneficial impact on water quality.

5. Macroinvertebrate community index (MCI) is a broader measure of ecosystem health than pure water quality. It measures species of macroinvertebrates (e.g. insects, snails, worms) living on the stream bed. **Preliminary results show more sites with degrading MCI scores** than improving scores. Macroinvertebrates respond to many different factors (e.g. flows, temperature, habitat, water quality, sedimentation of the streambed), and it is expected that some sites will take a long time to improve.
6. Although water quality has improved at some sites, it may not have improved enough to be ecologically significant. Overall ecosystem health is complex and influenced by a wide range of factors, not just water quality alone.
7. **The Hekeao/Hinds River Project was launched on 23 September.** This project is part of the Hekeao/Hinds Managed Aquifer Recharge (MAR) project under the governance of the Ashburton Zone Committee. The project involves diverting up to 200 l/s from the Rangitata Diversion Race (consented Ashburton District Council stock water) to a constructed recharge race in the floodplain of the south Hinds River. This will recharge the connected groundwater system, support a local wetland and the down-gradient Hekeao/Hinds River system (with the Mayfield community water supply as a nearby beneficiary). As the site is also home to three lizard species, including two “at risk” skink species, a lizard management plan has also been actioned involving predator control, lizard surveys and salvage, enhancing habitat and food supply.
8. The independent hearing panel decision has been released on **Plan Change 5 (PC5)**. Eight appeals were received. Environment Canterbury accepted that there was an error of law in relation to the irrigation proxy modelling and the High Court has made an amendment to reinstate the exception for travelling and sprayline irrigators on medium soils. A working group has been established to address remaining concerns and issues, and how Good Management Practices will be implemented. The working group held its first meeting on 30 October. PC5 will likely be made operative in February 2019.
9. Zone Committees have been seeking new applications for membership as part of the **Refresh Process** that applies to all Committees. New members will be starting in 2019.

## Community feedback

### In the news since August 2018

10. All works for the **Whakaora Te Ahuriri project** (to ensure the future of mahinga kai in the Ahuriri Lagoon and downstream Huritini/Halswell River) are on track for implementation and budget. A design of the constructed wetland, method for a Mātauranga Maori monitoring programme, applied research methodology, and communications action plan have all been completed, and applications for resource consents have been submitted. Currently, tenders for engineering, earthworks, and planting are being put out to market, with works anticipated to be delivered in 2019.
11. The Government is taking new steps through its **Freshwater Essential programme** to improve national water quality noticeably within five years. The three key objectives for Government over the next two years are to stop further degradation and loss, reverse past damage, and address water allocation issues.

12. Advisory groups (encompassing Ministry representatives, Māori interests, science and technical experts, industry leaders, regional council chief executives) are being set up to test proposals and provide input on options. The work programme over the next few months to April 2019 focuses on identifying at-risk catchments and potential interventions, developing a future policy framework including developing policy for a Freshwater NES, and looking at NPS amendments.
13. During August, Water New Zealand ran a series of workshops throughout the country providing an update on the **Three Waters Review** to its membership. Local Government Minister Nanaia Mahuta also spoke to the Water NZ Conference in Hamilton in September. A summary of the on-going Three Waters work programme announced in November has been supplied for agenda item 8 of today's meeting.
14. Environment Canterbury has **adjusted the compliance requirements for farms impacted by Mycoplasma bovis** and will work with farmers and farm auditors on a case-by-case basis. Environment Canterbury has asked affected farms to contact their local zone team for help and additional information.
15. As part of a bigger strategic plan by a number of agencies to address tourism pressures across the entire Waitaki and Mackenzie basins, DOC will install new toilet facilities at their Ahuriri River campsite. This is one of the results of the ongoing discussions between DOC and Omarama residents to help manage **freedom camping** pressures at the site.
16. Initial work on the **70km restoration project stretching from the Waimakariri Gorge to the coast** will be undertaken in autumn when native plants are setting seed. It will involve the mechanical disturbance of a weed-covered surface to facilitate natural plant recruitment.
17. **Hunter Downs Water Ltd** announced in late September that it did not have enough buy-in from landowners in its command area between the Waitaki River and Timaru. The company is looking to secure the water consent by working with Meridian Energy, which had helped the company gain consent more than 10 years ago. The company will discuss the plans for Wainono Lagoon with Environment Canterbury and the community in the near future.
18. Amuri Irrigation, which irrigates more than 28,000 hectares in the Amuri Basin, has offered to buy the resource consents held by **Hurunui Water Project**. The HWP board is considering the offer; the proposal will need 75 percent shareholder support to proceed.
19. The Intergovernmental Panel on Climate Change **Special Report on Global Warming of 1.5 °C** released in early October, is the most comprehensive analysis of the steps required to limit warming to 1.5°C to date. Although New Zealand has a high proportion of renewable energy, a key issue is the need for methane reduction, which means New Zealand can no longer delay reductions in agricultural emissions.

20. Water-related topics in the media include, irrigators being reminded to water within their property boundaries to minimise water waste, risk to drivers and damage to roads; the CHWM Zone Committee engaging with the community about water quality at the 'Stormwater Superhero' stand at the 'Meet in the Middle' event on 7 October; Selwyn's Snake Creek having its second round of what will become annual wildlife monitoring; a two-week water shortage direction for the Opihi River and its tributaries - which includes the Opuha River and Lake Opuha - taking effect on 16 October; the Christchurch City Council releasing the independent report reviewing the issues around the vulnerability of Christchurch's drinking water wells on 17 October.

## Current challenges and opportunities

21. For verbal discussion.

## Meetings and events

22. A summary of issues arising at recent meetings and events:

Date/Location	Event	Relevance to CWMS/Event summary
1 – 2 August Auckland	Green Light or Light Green? The Government's environmental reforms. Environmental Defence Society (EDS) Conference	Conference focused on Government's policies under a focused spotlight, including changes to the RMA, freshwater management and climate change.
19 – 21 September 2018 Hamilton	Water New Zealand Conference and Expo	Water NZ's 60 <sup>th</sup> conference included a celebration of history and forward-looking action. Brings together 3-waters professionals to share experiences and knowledge.
24 October 2018 Lincoln University	Water in Canterbury – our vital resource	Forum topics include: ownership, allocation and use of water; balancing the different values and desires of those often-competing interests, whilst also protecting our water resources for eternity.
25 October 2018 Canterbury University	Stormwater information event	CHWM Zone Committee's October meeting was held at Canterbury University and showcase innovative stormwater management solutions.
29 October - 2 November 2018 Canberra	What's in Our Water 2018 Symposium	The latest research on all aspects regarding emerging contaminants and their many degradation products.
10-14 December 2018 Nelson	New Zealand Freshwater Sciences Society Conference	The Society celebrates its 50 <sup>th</sup> annual conference. The theme of the conference is "Ka mua, ka muri: Looking back, moving forward".

## Progress reports and publications

23. Banks Peninsula Water Zone Committee member Gina Waibl describes rules and safety requirements around taking of potable water from surface and groundwater sources from springs on Banks Peninsula. <https://www.ecan.govt.nz/get-involved/news-and-events/zone-news/banks-peninsula/taking-water-from-springs/>
24. The community was encouraged to give feedback on the updated water management recommendations for the Orari Temuka Opihi Pareora (OTOP) water zone during consultation which has closed. The updated recommendations focus on two key topics: river flow and allocation recommendations (including minimum flows) for the Opihi and Temuka River catchments; and nutrient management regimes for high nitrate concentration areas in Fairlie Basin, Rangitata Orton and Levels Plains. The Committee expects to finalise the Zone Implementation Programme Addendum (ZIPA) by the end of the year. <https://www.ecan.govt.nz/get-involved/news-and-events/zone-news/orari-temuka-opihi-pareroa/otop-updated-water-recommendations-available/>
25. Waimakariri Water Zone Committee sought feedback on a set of challenging, but achievable goals aiming to improve Waimakariri's streams and rivers. The Committee worked closely with community and stakeholders when putting together the draft recommendations for the ZIPA. The Committee plans to finalise the ZIPA's recommendations in November. <https://www.ecan.govt.nz/get-involved/news-and-events/zone-news/waimakariri/starting-a-journey-to-improve-waimakariris-waterways/>

## Appendix 1: Zone Committee Focus: Overview – October 2018

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<b>Kaikōura</b>	<p>The Zone Committee is focussed on the “<b>Fit for Future</b>” project and revised targets. A clearer understanding of these is evident and results in a more constructive input.</p> <p><b>IMS funding and projects</b> are being reviewed to ensure the best results are achieved from the money spent.</p>	<ul style="list-style-type: none"> <li>• A wetland partly protected by the owner has been identified as one of the last remaining coastal scarf wetlands in the northern South Island. This has been identified as a new BIG ROCK project due to its significance. LTP wetland funding will be utilised to ensure its protection, provide additional plants and weed control.</li> <li>• An adjacent QEII wetland, alongside the area mentioned above, will complete the protection of the entire wetland area.</li> </ul>
<b>Hurunui-Waiiau</b>	<p>The Zone Committee continues to focus on: implementing the <b>minimum flow</b> rates in Hurunui and Waiiau Rivers and through the <b>environmental enhancement package</b> from Amuri Irrigation Scheme; <b>Good Management Practice</b> by developing a targeted plan change to permit dryland farming.</p> <p>More direct support is being provided to the North Canterbury Zone teams direct support for Hurunui Waiiau with the appointment of a locally based Hurunui Waiiau Zone Lead and a North Canterbury Delivery Manager.</p>	<ul style="list-style-type: none"> <li>• Ensuring irrigation companies complete Farm Environment Plan audits</li> <li>• Hurunui District LandCare Group is developing information on Good Management Practice</li> <li>• Consultation underway for a plan change to fix the 10% rule to enable dryland farmers continuity</li> </ul>
<b>Waimakariri</b>	<p>Continues to focus on <b>RMA Planning</b>: consultation has just ended on the draft ZIP addendum forming the basis of water quality and quantity limits for the sub-regional plan and <b>implementing</b> the Waimakariri Land and Water Solutions Programme.</p>	<ul style="list-style-type: none"> <li>• The finalised ZIPA will be presented to Environment Canterbury and Waimakariri District Council in December. The formal RMA plan change to Waimakariri section 8 of the Canterbury Land and Water Regional Plan is due for notification mid-2019.</li> </ul>

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<b>Christchurch-West Melton</b>	<p><b>Stormwater:</b> Is involved in several events to raise awareness of issues facing water quality from stormwater discharges.</p> <p>Continues to <b>work with neighbouring zone:</b> Contributing to Waimakariri Zone Committee's work on nutrient loads.</p>	<ul style="list-style-type: none"> <li>• The Zone Committee's October meeting was held at Canterbury University and involved a discussion of stormwater management solutions, and a visit to the University's rain garden.</li> <li>• The Zone Committee fronted the 'Stormwater Superhero' stand at the 'Meet in the Middle' event on 7 October</li> <li>• The Zone Committee continue to work on practical dryland projects by the Waimakariri River and have provided feedback on the Waimakariri draft ZIPA.</li> </ul>
<b>Banks Peninsula</b>	<p>Work continues on <b>Forestry sites</b> as the Committee monitors the requirements of the NES. Talks have been held with industry, so they are aware of the new requirements and when resource consent may be needed.</p> <p>The Zone Committee has developed a <b>three-year action plan</b> that identifies specific actions to help deliver the priorities in the Zone Implementation Plan (ZIP).</p>	<ul style="list-style-type: none"> <li>• The Committee is supporting the Banks Peninsula Conservation Trust which is hosting a workshop to explore the creation of biodiversity hub on the Port Hills.</li> <li>• The Committee has also allocated Immediate Steps Funding to numerous biodiversity projects including two projects which were launched in September with community planting days.</li> <li>• The joint project between Wairewa Rūnanga and the Banks Peninsula Zone Committee to stabilise the banks of streams in the Wairewa catchment has started.</li> </ul>
<b>Selwyn-Waihora</b>	<p>The Committee is focusing on <b>projects</b> including the restoration and enhancement of Snake Creek and Coes Ford, Near River Recharge, and improving biodiversity throughout the catchment. It is also <b>building stronger relationships</b> with Te Waihora Co-Governors, rūnanga and young people.</p>	<ul style="list-style-type: none"> <li>• Swimmable Selwyn at Coes Ford with a water quality update to the Zone committee which will inform actions on the ground over summer.</li> <li>• Progressing wetland/wet pasture work with landowners around Te Waihora</li> <li>• Mudfish protection project at Haldon Pastures with landowners, engineers, contractors and consent applications</li> <li>• Water monitoring and RSC within the compliance/monitoring space</li> <li>• Setting up a working group to focus on what else can be done to look after the Selwyn-Waikirikiriri River.</li> </ul>

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<b>Ashburton</b>	<p>The Zone Committee is considering whether to recommend a <b>consent review process</b> for consents linked to the Ashburton River/Hakatere, with the aim of bringing minimum flow requirements in line with the Ashburton River/Hakatere Flow Plan. This will be discussed at the 27 November Committee workshop to progress this decision. A peer review of the science modelling and analysis of existing consents is currently underway to inform the workshop.</p>	<ul style="list-style-type: none"> <li>• Ashburton River springs survey resumed in October with a three-month extension of the original survey work, as well as initiation of landowner projects.</li> <li>• Development of an access strategy for the Ashburton River mouth will get underway with community and stakeholder consultation over summer.</li> <li>• The Hinds Drains Community Monitoring Project has released an update on nitrate concentrations in the catchment's waterways. A field trip is planned for industry partners to visit landowners undertaking measures to improve water quality and biodiversity values.</li> <li>• The Hinds River Recharge site was officially opened in late September with 600 native plantings and the first release of water.</li> </ul>
<b>Orari-Temuka-Opihi-Pareora</b>	<p>Consultation on flow and allocation in the Opihi and Temuka catchments and managing nutrients in hotspots has ended. The <b>finalised ZIPA</b> is due to be presented to ECan and Timaru, Waimate and Mackenzie District Councils by the end of the year.</p>	<ul style="list-style-type: none"> <li>• The zone team continues to work closely with the community groups and TAs in areas such as Saltwater Creek and Washdyke.</li> <li>• Biodiversity work is focusing on protection of bat habitat.</li> <li>• Ongoing discussion with Opuha Water and the OEFrag group to ensure all organisations have access to the necessary information to support the process of seeking Water Shortage Directions</li> <li>• We are finalising a refined work programme to enable better, measurable delivery of zone priorities.</li> </ul>
<b>Upper Waitaki</b>	<p>The Upper Waitaki committee prepared educational posters and signs to inform the public of the value of the area and the work of the Zone Committee. The summer "<b>Love your lakes</b>" campaign will run again this year. Immediate Steps funding and work by the zone delivery team has seen <b>relationships improve</b> within the area.</p>	<ul style="list-style-type: none"> <li>• A focus on increasing the compliance presence in the Mackenzie will be supported with an additional compliance officer based in the area for 2 to 3 days per week.</li> <li>• The committee and zone team continue to work closely with community groups in areas such as Omarama Stream, Willow Burn and Twaddles Swamp.</li> <li>• We are finalising a refined work programme for the zone that will engage more integrated working practices for the team, and enable better, measurable delivery of zone priorities</li> </ul>

CWMS Committee	Focus of the Zone Committee Work Programme	Highlights of practical work underway
<b>Lower Waitaki</b>	<p>A key priority for the Zone Committee is the restoration of <b>Wainono Lagoon</b> and whether that would include augmentation of the Wainono via augmentation and other actions in the ZIPA for improving Wainono.</p> <p>The Committee's biodiversity focus has included the protection of <b>Grey Scrub</b> which is threatened by land use intensification and pests.</p>	<ul style="list-style-type: none"> <li>• Continues to work closely with the community, with activities such as the planting day at Black Hole, and supporting the Hakataramea Sustainability Collective.</li> <li>• We are finalising a refined work programme to enable better, measurable delivery of zone priorities.</li> </ul>
<b>Regional</b>	<p><b>Monitoring progress:</b> Tracking the implementation of the CWMS across the Canterbury region</p> <p><b>Recreation and Amenity:</b> Research project on recreational data</p> <p><b>CWMS Targets:</b> Fit for Future Project</p>	<ul style="list-style-type: none"> <li>• Regional Committee continues to provide advice on:</li> <li>• the introduction of Good Management Practice and the auditing of Farm Environment Plans</li> <li>• "swimmability" of rivers and lakes around the region including the use of the LAWA site for up-to-date information</li> <li>• commissioning of further research on recreational use of rivers and lakes in the region</li> <li>• impact of the Government's withdrawal of funding for irrigation projects on the CWMS targets</li> <li>• whether the CWMS Targets are fit for the future</li> </ul>

**Date:** 7 December 2018

**Presented by:** Jim Palmer, Chair, Chief Executives Forum

## **Regional forums report**

### **Purpose**

1. This paper reports on the work of the Chief Executives, Policy, Corporate and Operations Forums since September 2018.

### **Recommendations**

**That the Canterbury Mayoral Forum:**

1. **note that Jim Palmer, Bill Bayfield, David Ward and Bede Carran will continue as Chairs for 2019 of the Chief Executives, Policy, Corporate and Operations Forums respectively.**
2. **note that Chief Executives agreed to amend reporting lines for the Natural Hazards working group from the Operations Forum to the Policy Forum.**
3. **note that Compliance, Monitoring and Enforcement responsibilities for councils and improving Biodiversity outcomes across Canterbury have been proposed for discussion at the Mayoral Forum's February 2019 meeting.**

### **Chief Executives Forum**

2. The Chief Executives Forum met on 5 November. At this meeting, Chief Executives confirmed the current Chairs for the regional forums will continue in their roles for 2019. These are:
  - Chief Executives – Jim Palmer (Waimakariri)
  - Policy – Bill Bayfield (Environment Canterbury)
  - Corporate – David Ward (Selwyn)
  - Operations - Bede Carran (Timaru)
3. Other items on the agenda for this meeting included:
  - an update on the regional approach to Natural Hazards management. The Natural Hazards working group were seeking increased resources to accelerate delivery of a number of milestones within the Natural Hazards work programme, with Chief Executives requesting more details for further consideration.

- the Natural Hazards working group also requested to change reporting lines from the Operations to Policy Forum due to better alignment of their work programme, which was agreed. An updated Regional Forums diagram is attached.
- a report on biodiversity in the Canterbury region, including work underway to improve biodiversity outcomes and greater collaboration across councils and other groups. A briefing will be on this will be presented at the February 2019 Mayoral Forum meeting.
- a report from the Public Records Act Executive Sponsors working group on public records maturity across Canterbury councils, showing that Canterbury councils are doing well but improvements can be made across the region.
- updates on CREDS implementation, Three Waters, and the Canterbury Water Management Strategy (CWMS) and 'Fit for the Future' project.

## Policy Forum

4. The Policy Forum met on 19 October. Agenda items included:
  - a presentation on central government's Wellbeing approach and development of wellbeing indicators
  - an update on Biodiversity in the Canterbury region, including providing support for a refresh of the Canterbury biodiversity strategy
  - a presentation on the Greater Christchurch Partnership and urban development
  - an update on regional policy training workshops and the CWMS 'fit for the future' project
  - updates from the Planning Managers, Climate Change, and Compliance, Monitoring and Enforcement working groups
5. The Compliance, Monitoring and Enforcement working group are currently developing a 'lifting our game' presentation alongside the Ministry for the Environment for elected members of councils. The presentation is to improve elected members understanding of the compliance, monitoring and enforcement roles of their councils. The Compliance, Monitoring and Enforcement working group will be bringing this presentation to the Mayoral Forum's February 2019 meeting before taking it out to councils.
6. The Climate Change Working Group has completed a regional submission to the Productivity Commission's draft report on transitioning to a low emissions economy. The working group has developed a work programme focusing on knowledge implications for Canterbury and strategies for managing associated threats and opportunities. All but three councils are represented on the working group.
7. With the strong signals from central government through the Zero Carbon Bill, Interim Climate Change Committee, and the investigation into insurability, the working group and Policy Forum are considering if further engagement with the Chief Executives and Mayoral Forums might be warranted.

## Corporate Forum

8. A well-attended Corporate Forum met on 8 October. The main agenda item was opportunities for shared services:
  - Environment Canterbury is developing its *digital strategy* (this was subsequently to presented to Chief Information Officers on 9 October 2018)
  - David Ward (Chair, Corporate Forum) will progress discussion on scope and priority actions for *co-ordinated business continuity planning*
  - Christchurch City will present its *climate change energy plan* to the Corporate Forum on 25 February 2019
  - the Forum will consider *co-ordinated procurement strategies* at its February 2019 meeting – Environment Canterbury and Christchurch City will share their procurement strategies
  - options to collaborate on a combined searchable *legal advice database* will be discussed at the Corporate Forum's May 2019 meeting
  - the Corporate Forum agreed to invite the Operations Forum to assess the value of establishing a shared *Land Information Memoranda database*
  - *shared cyber security* – Chief information Officers will report back to the Corporate Forum's February 2019 meeting on the Association of Local Government Information Management (ALGIM) annual conference in November 2018, with further information on cyber risk mitigation insurance
  - Christchurch City will share its *risk management framework and policy* at the Forum's next meeting in February 2019.
  - Further proposals for developing a *shared database of LGOIMA (Local Government Official Information and Meetings Act 1987) requests and responses* and a *Canterbury councils' app* to 'push' information to ratepayers will also be explored.

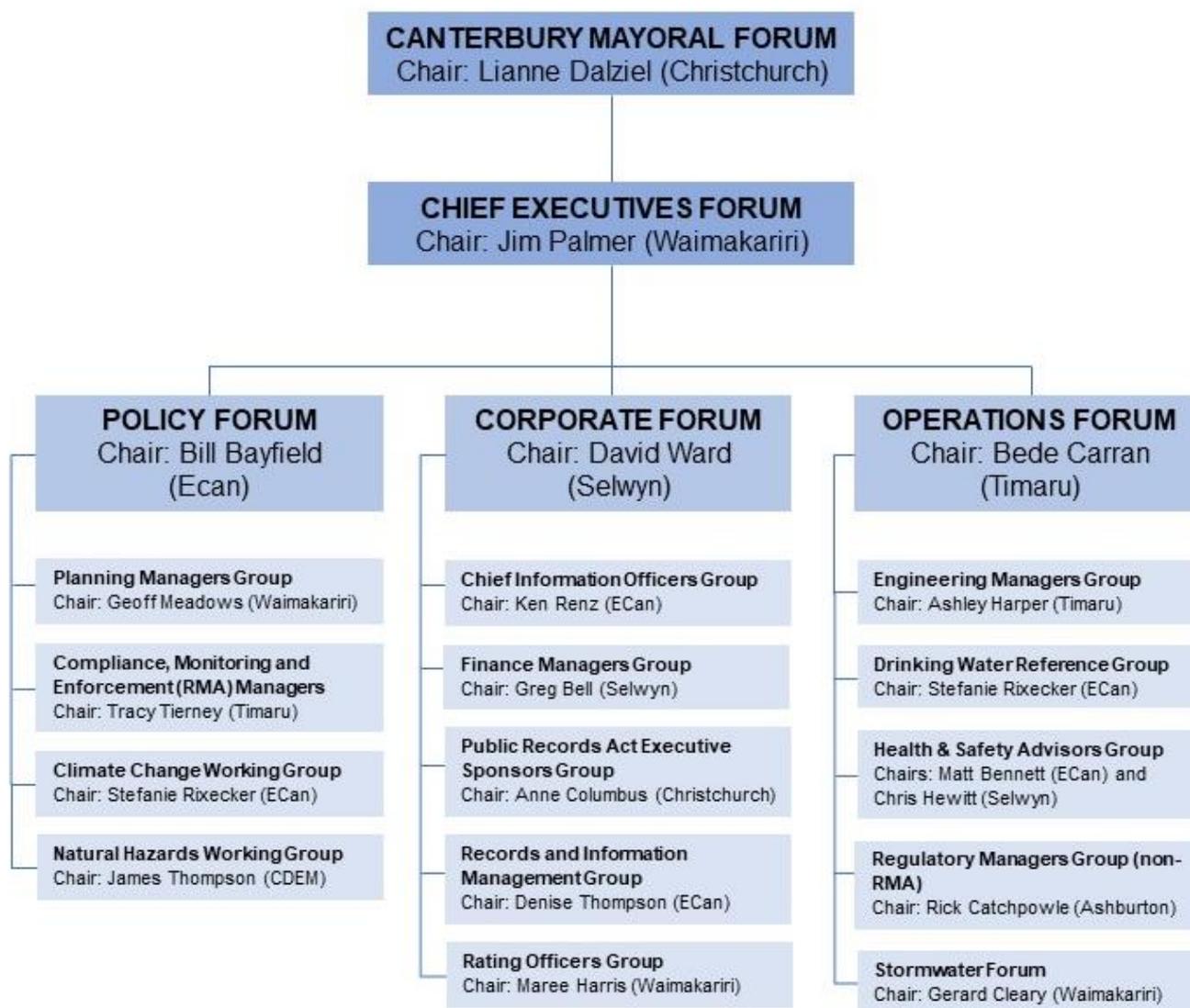
## Operations Forum

9. The Operations Forum met on 8 October. Agenda items included:
  - receiving a presentation from Gareth James (General Manager – South Island, Waste Management NZ Ltd) on waste minimisation and the future of recycling in New Zealand
  - further discussions on the 3 Waters review, including receiving updates from discussions at the Chief Executives and Mayoral Forums, how to improve consistency of reporting across councils, and progress on the central government review being reported to Cabinet later this year
  - updates from the Drinking Water Reference group, Engineering Managers, Health and Safety Advisory group, Natural Hazards working group, Regulatory Managers, and Stormwater Forum.

10. The Operations Forum will discuss how with Waste Managers Technical Officers Group could contribute to the Operations Forum on an ongoing basis. The Waste Managers group does not currently report into the regional forums structure, reporting to the Canterbury Waste Joint Standing Committee.

Appendix 1 – Canterbury Regional Forums structure (as at November 2018)

**CANTERBURY REGIONAL FORUMS AND WORKING GROUPS  
NOVEMBER 2018**



<b>REGIONAL FORUMS SECRETARIAT (hosted by Environment Canterbury)</b>		
Dr David Bromell	Principal Advisor	027 839 2708
Simon Fraser	Senior Advisor	027 613 2635
Warren Gilbertson	CREDS Project Manager	027 613 1082
<a href="mailto:secretariat@canterburymayors.org.nz">secretariat@canterburymayors.org.nz</a>		<a href="http://canterburymayors.org.nz/">http://canterburymayors.org.nz/</a>

## Mayoral Forum three-year work programme 2017–19 – as at 29 November 2018 (updates in red)

### Key to acronyms

ADC	Ashburton District Council	CMF	Canterbury Mayoral Forum	DoC	Department of Conservation	NZTA	NZ Transport Agency
CCC	Christchurch City Council	CNZ	ChristchurchNZ	ECan	Environment Canterbury	RTC	Regional Transport Committee
CECC	Canterbury Employer's Chamber of Commerce	COF	Canterbury Operations Forum	LGNZ	Local Government New Zealand	SDC	Selwyn District Council
CEF	Chief Executives Forum	CPF	Canterbury Policy Forum	MBIE	Ministry of Business, Innovation & Employment	TDC	Timaru District Council
CEMG	Canterbury Engineering Managers Group	CREDS	Canterbury Regional Economic Devlpt Strategy	NES	National Environmental Standard	UC	University of Canterbury
CIAL	Christchurch International Airport Ltd	CWMS	Canterbury Water Management Strategy	NPS	National Policy Statement	WMK	Waimakariri District Council

WHAT	DUE	TASK	SPONSOR	LEAD	STATUS / NEXT STEPS
<b>CANTERBURY REGIONAL ECONOMIC DEVELOPMENT STRATEGY</b>					
<b>1. Integrated regional transport planning and infrastructure investment.</b>					
<i>Objective – Integrated transport planning across modes (air, rail, shipping and road transport) that:</i>					
<ul style="list-style-type: none"> <li>prioritises a resilient transport network</li> <li>enables the efficient movement of people and freight into, out of and within the Canterbury region</li> <li>improves social connectedness and wellbeing, supports visitor strategies and improves road safety.</li> </ul>					
a. Strategic policy analysis and advice, regional transport	30 Sep 2018	<ul style="list-style-type: none"> <li>accelerate progress on the four work programme priorities</li> <li>co-ordinate a stocktake of the resilience of the roading network in Canterbury</li> </ul>	Winton Dalley	ECan	<ul style="list-style-type: none"> <li>funding agreement signed</li> <li>Darren Fidler appointed from 25 Sep 2017 for 12 months, funded by Regional Growth Programme (now employed on a permanent basis)</li> <li>monitoring indicators agreed with RTC – published quarterly on ECan website</li> <li>resilience stocktake – write-up in progress</li> <li>freight modal shift phase 1 (scale of opportunity) complete</li> <li>freight model shift phase 2 (assessment of opportunity and development of action plan) continuing</li> <li>engagement with South Island RTCs and NZTA well advanced re. understanding visitor flows, and will align with Mayoral Forum's work on the development of a South Island destination management plan</li> <li>The RTC will continue to explore how to fully implement the GPS, with it now being unlikely that the signalled second stage GPS will be produced</li> </ul>
<b>2. Digital connectivity: extension and uptake of fast broadband in rural areas</b>					
<i>Objective – A fully connected Canterbury, so the whole region can achieve the best possible results in health, education, social connectedness, economic growth and the environment</i>					
a. Mobile and broadband coverage mapping and analysis	30 June 2019	<ul style="list-style-type: none"> <li>identify and GIS map remaining gaps in mobile and broadband coverage</li> <li>work with stakeholders to analyse coverage gaps for economic and social significance</li> <li>support lead Mayor's advocacy for solutions</li> </ul>	Damon Odey	TDC	<ul style="list-style-type: none"> <li>initial project scoping 28 Jul 2017</li> <li>preparation of business case and funding agreement Aug 2017</li> <li>funding agreement received Dec 2017</li> <li>project scope agreed with lead Mayor</li> <li>contract awarded and work underway although progress is slow on account of an embargo on any release of Crown Infrastructure Partners broadband data / planned coverage until Ministers ratify new PGF digital connectivity initiatives – expected early December</li> </ul>

WHAT	DUE	TASK	SPONSOR	LEAD	STATUS / NEXT STEPS
b. Promote uptake and use of digital technology	31 Dec 2018	<ul style="list-style-type: none"> <li>identify and publicise uptake and use of digital technology to improve productivity in rural Canterbury</li> </ul>	Damon Odey	TDC	<ul style="list-style-type: none"> <li>initial project scoping 28 July 2017</li> <li>preparation of business case and funding agreement August 2017</li> <li>funding agreement received Dec 2017</li> <li>contract awarded and work underway – sources and publication outlets/portals confirmed</li> <li>digital hero case studies to be completed by 6 December (up to 55 in total)</li> </ul>
<b>3. Freshwater management and irrigation infrastructure</b> <i>Objective – Development of water infrastructure and environmental restoration initiatives to achieve the Canterbury Water Management Strategy vision: To enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework</i>					
a. Continue to monitor implementation of the CWMS	Ongoing	<ul style="list-style-type: none"> <li>CWMS report quarterly to CMF</li> </ul>	CMF	ECan	<ul style="list-style-type: none"> <li>ongoing</li> <li>CWMS Targets Progress Report 2017 approved by CMF Aug 2017; published Sep 2017</li> <li>agenda item 11</li> </ul>
b. Refresh the CWMS	30 Apr 2019	<ul style="list-style-type: none"> <li>ensure the CWMS is fit for the future needs of the region <ul style="list-style-type: none"> <li>identify what is required to maintain and build momentum for implementation of the strategy and ensure it can and will be delivered</li> <li>develop intermediary goals for 2025 and 2030 to ensure that the CWMS continues to provide meaningful guidance for action</li> </ul> </li> </ul>	CMF	ECan	<ul style="list-style-type: none"> <li>as agreed by the Mayoral Forum on 25 May 2018 – report due April 2019; interim reporting via quarterly updates to CMF</li> <li>agenda item 5</li> </ul>
<b>4. Education and training for a skilled workforce</b> <i>Objectives:</i> <ul style="list-style-type: none"> <li>business, education and local government sectors are aligned, working together to make Canterbury a great place to study, live and work</li> <li>Canterbury has an appropriately skilled and educated workforce</li> <li>education and training institutions deliver an integrated education programme that maximises benefits to the institutions and to Canterbury</li> </ul>					
a. Youth transitions	31 Dec 2018	<ul style="list-style-type: none"> <li>facilitate, in partnership with MSD and MoE, expansion (with evaluation) of programmes piloted by Aoraki Development in South Canterbury to support youth transitions to further education, training and employment</li> </ul>	David Ayers	Aoraki Development	<ul style="list-style-type: none"> <li>initial scoping with MSD July 2017</li> <li>negotiation of funding agreement with MSD underway August 2017, with additional funding offered by MSD Southern for web and app development</li> <li>contract signed with MSD Dec 2017</li> <li>project update provided to CMF 25 May 2018</li> <li>significant commitment to date from schools, businesses, mentors and students</li> <li>website design underway for launch in November 2018</li> <li>operational funding for 2018/19 confirmed from MSD Southern</li> <li>Year one outcomes and achievement report – refer CREDS Project Update report</li> <li>nationwide exposure of this project in September issue of Education gazette – refer CREDS Project Update report</li> </ul>
b. Job Ready Programme	30 June 2019	<ul style="list-style-type: none"> <li>Expand the programme to South Canterbury (40 students per year, for 2 years)</li> </ul>	David Ayers	CNZ	<ul style="list-style-type: none"> <li>for discussion with ChristchurchNZ and preparation of business case and funding agreement August 2017</li> <li>funding confirmed October 2017 – project broadened to all of region, targeting graduates at NZQF L7+</li> <li>contract let to ChristchurchNZ</li> <li>first interim report to 30 June 2018 received – 38 international students have been placed in regional Canterbury to date</li> </ul>
c. Canterbury story	31 Dec 2018	<ul style="list-style-type: none"> <li>further develop 'the Canterbury story' – validation nationally and internationally</li> <li>production of a video</li> <li>fund-raising for ongoing assets library development, hosting and use</li> </ul>	David Ayers / Jim Palmer	Secretariat / CNZ	<ul style="list-style-type: none"> <li>for discussion with ChristchurchNZ and preparation of business case and funding agreement August 2017</li> <li>Jim Palmer and David Bromell working with ChristchurchNZ (steering and working</li> </ul>

WHAT	DUE	TASK	SPONSOR	LEAD	STATUS / NEXT STEPS
					<ul style="list-style-type: none"> <li>groups respectively) to progress Christchurch and Canterbury stories</li> <li>funding agreement received Dec 2017</li> <li>project scope and contract agreed with ChristchurchNZ</li> <li>ChristchurchNZ presented an update to the Mayoral Forum on 7 September</li> <li>Stakeholder engagement plan has been confirmed for roll out across the region. Key points of focus are the development of the functional toolkit that serves as a resource for business and agencies, and the proactive education and training for regional business.</li> </ul>
<b>5. Newcomer and migrant settlement: Skilled workers, cohesive communities</b> <i>Objectives – Skilled workers, cohesive communities: newcomers and migrants are attracted to Canterbury and feel welcomed and supported to settle quickly and well, contribute in the workforce and call Canterbury home.</i>					
a. Welcoming Communities	31 Dec 2018	<ul style="list-style-type: none"> <li>participate in Immigration New Zealand pilot programme, Welcoming Communities</li> </ul>	Donna Favel Sam Broughton	ADC with SDC	<ul style="list-style-type: none"> <li>funding agreement signed Jun 2017</li> <li>programme co-ordinator employed Sep 2017</li> <li>framework for each district's Welcoming Plan development agreed by Governance Group</li> <li>combined district Advisory Group and separate district Steering Groups formed and engaged</li> <li>ongoing detailed project scoping, design and research</li> <li>design and roll out of community engagement processes and activities including region-wide website design for Welcoming Communities Canterbury</li> <li>survey/feedback analysis and consolidation, and peer review of draft Welcoming Plan sections complete</li> <li>drafting, completion and submission of separate district Welcoming Plans to Immigration NZ (30 April)</li> <li>Ashburton District's Welcoming Plan launched Jul 2018</li> <li>Welcoming Communities Canterbury website up at <a href="https://www.welcomingcommunitiescanterbury.com/">https://www.welcomingcommunitiescanterbury.com/</a></li> <li>Selwyn District's Welcoming Plan launched Aug 2018</li> </ul>
b. Policy development	31 May 2018	<ul style="list-style-type: none"> <li>develop constructive policy options that have potential to work for Canterbury and the South Island without compounding Auckland challenges</li> </ul>	Lianne Dalziel	Secretariat with ADC, CECC, CNZ	<ul style="list-style-type: none"> <li>policy framework developed with CECC and CNZ</li> <li>policy framework circulated to Mayors, CEs and Policy Forum for comment</li> <li>CECC hosted Minister of Immigration 23 Apr 2018</li> <li>engagement with officials occurred in June 2018</li> <li>in July 2018, Ministers declined to meet with a Canterbury deputation at this time</li> <li>discussion paper published on Mayoral Forum website</li> </ul>
<b>6. Value-added production</b> <i>Objective – Planning and consenting processes, and infrastructure managed by local government enable value-added production in Canterbury</i>					
a. Improve productivity (demand side)	30 Sep 2022	<ul style="list-style-type: none"> <li>investigate new value-add, market opportunities that Canterbury is placed to take advantage of – e.g. niche markets, particularly in China and SE Asia</li> </ul>	Craig Rowley	CNZ	<ul style="list-style-type: none"> <li>for discussion with ChristchurchNZ and preparation of business case and funding agreement August 2017</li> </ul>

WHAT	DUE	TASK	SPONSOR	LEAD	STATUS / NEXT STEPS
		<ul style="list-style-type: none"> <li>consult and engage with South Island economic development agencies on creating a virtual economic policy unit/function, to support economic development strategy and implementation across the South Island</li> </ul>			<ul style="list-style-type: none"> <li>funding agreement received Dec 2017</li> <li>project scoped and agreed with MBIE and ChristchurchNZ</li> <li>contract agreed with ChristchurchNZ and work underway</li> <li>contract for stage 1 research awarded; first report completed along with all district workshops</li> <li>regional workshop to validate draft Roadmap and / or change future direction / opportunities, was held at Lincoln on 17 October. Final draft report including Roadmap (outlining opportunities and next steps) has been reviewed by Steering Group in November.</li> <li>agenda item 6</li> </ul>
b. High-value manufacturing (supply side)	30 Sep 2021	<ul style="list-style-type: none"> <li>Co-ordinate across the Canterbury Tertiary Alliance and with the Lincoln Hub, CRIs, Callaghan Innovation and NZ Trade and Enterprise to connect industry needs to research and accelerate knowledge translation to high-value production and manufacturing for export</li> </ul>	Craig Rowley	UC	<ul style="list-style-type: none"> <li>Preparation of business case and funding agreement August 2017</li> <li>funding agreement received Dec 2017</li> <li>project scoped and agreed with MBIE and UC</li> <li>contract let with UC and work underway</li> <li>contract for stage 1 research awarded; first report completed along with all district workshops</li> <li>regional workshop to validate draft Roadmap and / or change future direction / opportunities, was held at Lincoln on 17 October. Final draft report including Roadmap (outlining opportunities and next steps) has been reviewed by Steering Group in November.</li> <li>agenda item 6</li> </ul>
<b>7. Regional visitor strategy</b> <i>Objective – Grow sustainable tourism that focuses on the high-end market, encourages a wider seasonal ‘spread’, disperses visitors across the region and South Island, and keeps them here longer.</i>					

WHAT	DUE	TASK	SPONSOR	LEAD	STATUS / NEXT STEPS
a. Business case for rail passenger services south of Christchurch	31 Dec 2018	<ul style="list-style-type: none"> <li>work with KiwiRail on assessment of the business case for reintroducing rail passenger services south of Christchurch</li> </ul>	Damon Odey	Aoraki Development	<ul style="list-style-type: none"> <li>initial project scoping 28 July 2017</li> <li>preparation of business case and funding agreement August 2017</li> <li>funding confirmed October 2017</li> <li>project discussed with KiwiRail and MoT Nov 2017</li> <li>workshop held with KiwiRail, MBIE, NZTA, MoT and Treasury March 2018; scope refined; looking for a promoter to organise rail journeys to sports fixtures and other major events – KiwiRail will not themselves develop this service but happy to work with charter service operators</li> <li>media story ran in Press 20 April 2018</li> <li>project refined with agreement from MBIE – contract awarded for research on potential demand and work underway</li> <li>Research is evidencing market interest in a tourism route linking Christchurch to Dunedin focused around cycle tourism, visiting cruise ships, and visitors looking to complete a 'South Island loop' linking up with popular tourist destinations</li> <li>Meeting with Dunedin Rail Services. They are open to opportunity (on the basis that it is commercially viable and is positive for Dunedin and Otago) and will assist consultants with validation research</li> <li>Stage one report, with options and recommendations, received. Agreement to proceed to stage two has been agreed by the project manager with reference to the Project Mayor Sponsor.</li> </ul>
b. South Island destination management plan	31 Dec 2019	<ul style="list-style-type: none"> <li>invite South Island Mayors and Chairs to work together to develop a South Island destination management plan</li> <li>design and implement project; seek funding from the Provincial Growth Fund for development of the plan, then agreed priorities for central government partnership in infrastructure investment</li> </ul>	Sam Broughton	Secretariat with CNZ, MBIE, NZTA, DoC, Tourism NZ	<ul style="list-style-type: none"> <li>support in principle from all South Island Mayors</li> <li>all-of-government support offered by MBIE, NZTA, DoC and Tourism NZ</li> <li>terms of reference and RFP agreed by Inter-regional Steering Group</li> <li>application to Provincial Growth Fund was considered 21 November. Verbal acknowledgement received, awaiting written confirmation.</li> <li>inter-regional steering group meeting was held 21 November in Wellington. Follow-up actions underway.</li> <li>agenda item 10</li> </ul>
<b>INFRASTRUCTURE, LOCAL PUBLIC SERVICES AND REGULATORY FUNCTIONS (Chief Executives Forum)</b>					
<b>8. Infrastructure</b>					
a. Strategic assessment of 3 Waters	tbc	<p>Picks up and supersedes earlier work initiated in 2016</p> <ul style="list-style-type: none"> <li>stocktake current state of 3 Waters management across the region, building on existing work by the Drinking Water Reference Group and Stormwater Forum</li> <li>build consensus on strategic intent – where we want to get to, in relation to national direction and developments</li> <li>identify key risks, challenges and barriers</li> <li>recommend priority actions for CEF consideration</li> </ul>	CEF / Bede Carran	COF	<ul style="list-style-type: none"> <li>(re-)commissioned by CEF 12 Feb 2018</li> <li>CEF agreed 30 Apr 2018 to extend the terms of reference of the Canterbury Drinking Water Reference Group to lead work on 3 Waters</li> <li>CMF highlighted as a priority May 2018 and wrote to Minister of Health urging release of Government Response to the Havelock North Drinking Water Inquiry</li> <li>reported to and discussed by CEF 6 Aug 2018 and CMF 7 Sep</li> <li>agenda item 8</li> </ul>
<b>9. Collaboration and shared services</b>					

WHAT	DUE	TASK	SPONSOR	LEAD	STATUS / NEXT STEPS
a. Natural hazard risk management	Ongoing	<ul style="list-style-type: none"> <li>monitor natural hazards management reform (including climate change impacts, mitigation and adaptation) and possible emergence of an NPS in 2018</li> <li>prioritise tasks and project leads by Dec 2016 and report progress by May 2017</li> <li>report annually to CEF</li> </ul>	CEF	Bill Bayfield	<ul style="list-style-type: none"> <li>regional approach to risk signed off by all councils in May 2016</li> <li>reported to CEF 8 May 2017</li> <li>group is incorporated in and reports quarterly to COF</li> <li>report to CEF by 31 May 2018 – postponed to November 2018</li> </ul>
b. Procurement of business inputs, e.g. insurance, digital transformation and 'infrastructure as a service'	Ongoing	<ul style="list-style-type: none"> <li>identify shared insurance/brokerage options</li> <li>commission a technology working group with Spark, CCL and Revera and refine terms of reference to scope opportunities for a collaborative platform (mobility, networking, cloud services, service management, technology leadership) to deliver better local services ('infrastructure as a service')</li> </ul>	CEF	Jim Palmer Hamish Dobbie	<ul style="list-style-type: none"> <li>awaiting outcome of LGNZ review of risk management and insurance arrangements – in abeyance as at 31 July 2017</li> <li>technology working group met to agree terms of reference 7 Oct 2016; reported to CEF 31 Oct 2016; met 4 Aug 2017</li> <li>reported to CEF 30 Oct 2017; to report back by June 2018</li> <li>postponed to November 2018</li> <li>report received by CEF 5 November, to be continued by Finance managers working group under CCF.</li> </ul>
<b>10. Performance of regulatory functions</b>					
a. Engineering services and common standards	Ongoing	<ul style="list-style-type: none"> <li>investigate opportunities to increase consistency of engineering standards across the region (Engineering Codes of Practice), in order to: <ul style="list-style-type: none"> <li>improve consistency across the region, particularly in relation to subdivisions</li> <li>help contain contract prices (more consistent specifications aid designers and contractors)</li> <li>reduce administrative effort/cost of maintaining the standards</li> <li>share knowledge, systems and resources between councils.</li> </ul> </li> </ul>	COF	Wayne Barnett / CEMG	<ul style="list-style-type: none"> <li>CEMG discussed 11 Oct 2016</li> <li>CEF discussed 31 July 2017 and will take up with COF Oct 2017 for report to CEF 30 Oct 2017</li> <li>commissioning clarified at COF 16 Oct 2017</li> <li>reported to CEF 30 Apr 2018: CEMG has commissioned an appraisal of Canterbury engineering (subdivision) standards April 2018</li> <li>CEMG received consultation report Sept 2018</li> <li>CEMG to report back to COF and CEF first half 2019</li> </ul>

ITEMS THAT ARE COMPLETE OR ESTABLISHED AS CONTINUING WORK PROGRAMMES					
CREDS implementation management	Ongoing	<ul style="list-style-type: none"> <li>provide contract management across all work programmes</li> <li>support lead Mayors with CREDS implementation</li> <li>monitoring and reporting</li> </ul>	Lianne Dalziel	ECan	<ul style="list-style-type: none"> <li>funding agreement signed</li> <li>Warren Gilbertson appointed from 8 Jan 2018</li> <li>PGF application seeking funding to extend term of Project Manager's contract expiry date beyond 31 March 2019, has been considered by MBIE, awaiting written confirmation.</li> </ul>
CREDS monitoring	Ongoing	<ul style="list-style-type: none"> <li>design a reporting template to improve communication and impact assessment further develop CREDS outcome indicators (with MBIE, MSD and MoE)</li> </ul>	Lianne Dalziel	Secretariat / ChristchurchNZ	<ul style="list-style-type: none"> <li>template designed and ready for 24 Aug report 2017</li> <li>preparation of business case and funding agreement August 2017</li> <li>funding confirmed and received</li> <li>project substantially complete; transport indicators to be developed for Feb 2018 report</li> <li>agreed with ChristchurchNZ to produce this report in Jun and Nov 2018, with added transport indicators</li> <li><b>design complete</b></li> <li><b>continuing work programme</b></li> </ul>
Canterbury Drinking Water Reference Group	Ongoing	<ul style="list-style-type: none"> <li>in response to the Havelock North drinking water contamination incident: report on the vulnerability of drinking water supply in Canterbury, note contingency plans and recommend any amendments to current practice as may be required</li> </ul>	COF	Bill Bayfield	<ul style="list-style-type: none"> <li>interim report to CEF 31 Oct 2016</li> <li>progress report to CEF 3 Feb 2017</li> <li>reported to CMF 26 May 2017</li> <li>submitted to Inquiry 21 July 2017</li> <li>reporting to COF from 2018</li> <li>to report to CMF by 31 May 2018</li> <li><b>continuing work programme</b></li> </ul>
Stormwater management planning and consenting	Ongoing	<ul style="list-style-type: none"> <li>CEF established a regional stormwater forum in 2014 to improve environmental and community outcomes from urban stormwater network discharges</li> </ul>	COF	Regional Stormwater Forum	<ul style="list-style-type: none"> <li>reported to CEF 31 Oct 2016</li> <li>reported to CEF 24 Feb 2017</li> <li>reported to CEF 31 July 2017</li> <li>group incorporated into and reporting quarterly to COF</li> <li><b>continuing work programme</b></li> </ul>
Contaminated land shared services	Ongoing	<ul style="list-style-type: none"> <li>deliver contaminated land technical support shared services to all councils</li> <li>monitor development of NES</li> <li>report progress by May 2017</li> </ul>	CPF	Bill Bayfield	<ul style="list-style-type: none"> <li>funding model likely to be reviewed as a result of report to CEAG Oct 2016</li> <li>ECan submitted on the draft NES 14 Oct 2016</li> <li>reported to CEF Feb 2018 and revised funding model agreed</li> <li><b>continuing work programme</b></li> </ul>
Refresh and relaunch the CREDS	30 June 2017	<ul style="list-style-type: none"> <li>re-visit and revise priority actions for 2016</li> <li>identify opportunities to align and integrate the Strategy with the Christchurch Economic Development Strategy</li> </ul>	CMF	Lead Mayors	<ul style="list-style-type: none"> <li>lead Mayors agreed 27 Jan 2017</li> <li>workshop with CREDS reference group 23 Feb 2017</li> <li>funding proposals submitted to Regional Growth Programme Apr 2017</li> <li>refreshed CREDS launched 23 June 2017</li> <li><b>complete</b></li> </ul>
Long-Term Plan working group	Jun 2018	<ul style="list-style-type: none"> <li>identify opportunities to work together in developing 2018–28 Long-Term Plans (e.g. population analysis, infrastructure strategies, financial strategies, levels of service, consistency of presentation) – building on collaboration on 2015–25 LTPs</li> </ul>	CPF	David Ward	<ul style="list-style-type: none"> <li>working group met 22 Nov 2016 and reported progress to CPF 2 Dec 2016</li> <li>reported to CEF 3 Feb 2017</li> <li>reported to CEF 8 May 2017</li> <li>reported to CEF 31 July 2017</li> <li><b>complete</b></li> </ul>

Build on Canterbury Maps shared service	Ongoing	<ul style="list-style-type: none"> <li>continue bi-annual survey to inform future development and improvements from users</li> <li>improve data sharing and update methods for TAs and other partners contributing data to combined datasets</li> <li>build of 3D tools to enhance user experience by September 2017</li> <li>build an all-of-Canterbury e-Plan application to include all regional and district plans</li> <li>build property search tool – phase II by June 2017</li> <li>identify and develop TA-specific applications</li> </ul>	CEF	Bill Bayfield	<ul style="list-style-type: none"> <li>this work programme is well established as 'business as usual' and now reports quarterly via Chief Information Officers to the CCF</li> <li><b>continuing work programme</b></li> </ul>
Health and safety collaboration	Ongoing	<ul style="list-style-type: none"> <li>re-constitute the 'virtual team' as a regional working group reporting to CEF</li> <li>the existing team to prepare terms of reference for consideration by CEF</li> </ul>	CEF	David Ward	<ul style="list-style-type: none"> <li>interim report to CEF 31 Oct 2016</li> <li>ToR agreed by CEF 3 Feb 2017</li> <li>reported to CEF 8 May 2017</li> <li>reported to CEF 31 July 2017</li> <li><b>continuing work programme</b></li> </ul>
Valuation and rating services	30 Jun 2018	<ul style="list-style-type: none"> <li>establish a valuation and rating programme management group to develop and lead a programme of work to further evaluate opportunities for shared valuation and rating services and progress them</li> </ul>	CEF	David Ward / Bede Carran	<ul style="list-style-type: none"> <li>initial investigation (Ernst &amp; Young) reported to CEF 29 August 2016 and funding approved for stage 2</li> <li>reported to CEF 31 Oct 2016, 3 Feb 2017, 31 July 2017, 30 Oct 2017, 12 Feb 2018, 30 April 2018</li> <li>CEF agreed 30 Apr 2018 not to proceed with expanding an existing system or introducing a new system; Rating Officers Group (ROG) to take a collaborative approach to enhance valuation and rating services and mitigate identified risks</li> <li>Mayoral Forum agreed May 2018 that ROG report to Corporate Forum</li> <li><b>continuing work programme</b></li> </ul>
Public Records Act (PRA) Information and Records Management	Ongoing	<ul style="list-style-type: none"> <li>establish a regional PRA Executive Sponsors Working Group to facilitate regional leadership and support for strategic information and records management across the Canterbury region <ul style="list-style-type: none"> <li>establish working group structure and administration, and finalise draft ToR for report to CCF by 12 March</li> <li>final ToR approved by CEF 30 April 2018</li> </ul> </li> <li>raise the profile of PRA obligations across CMF and CEF</li> <li>by 31 July 2018, develop a continuing work programme for 2018–19 for information and records management by Canterbury councils</li> </ul>	CCF	David Ward	<ul style="list-style-type: none"> <li>proposal and draft terms of reference discussed and endorsed by CCF 29 Jan 2018 and CEF 12 Feb 2018</li> <li>working group established and meetings underway</li> <li>final terms of reference approved by CEF 30 Apr 2018</li> <li><b>now a continuing work programme</b></li> </ul>
Building control and regulatory co-ordination	Ongoing	<ul style="list-style-type: none"> <li>investigate and progress joint processing and shared resourcing standards, and shared regulatory provision (including food and alcohol licensing)</li> </ul>	COF	Hamish Dobbie / Andrew Dalziel	<ul style="list-style-type: none"> <li>this is being progressed in the north and south of the region, with MBIE</li> <li>MBIE has discontinued this project</li> <li>CEF reviewed 31 July 2017 and will discuss with Operations Forum in Oct 2017 for report to CEF 30 Oct 2017</li> <li>CEF agreed 30 Oct 2017 to establish a working group of senior regulatory managers (RMA) reporting to the Policy Forum</li> <li>Compliance, Monitoring and Enforcement working group met 2 Feb 2018 and reported to CPF (non-RMA regulatory managers report to COF)</li> <li><b>now a continuing work programme</b></li> </ul>

# CANTERBURY REGIONAL ECONOMIC DEVELOPMENT STRATEGY

## CANTERBURY MAYORAL FORUM

### PROGRESS REPORT: November 2018

VISION .... A STRONG REGIONAL ECONOMY WITH RESILIENT, CONNECTED COMMUNITIES AND A BETTER QUALITY OF LIFE FOR ALL

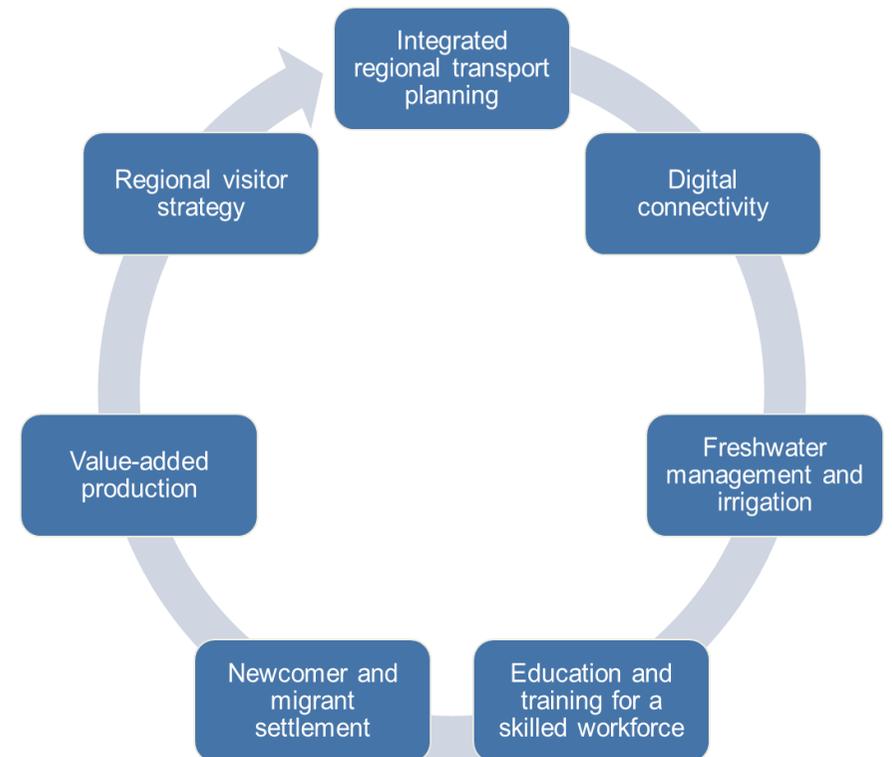
#### Objectives: 2017 - 19

- Position the Canterbury region for long-term, sustainable prosperity
- Complete/progress earthquake recovery and rebuild in greater Christchurch and in North Canterbury, attract and retain businesses, capital, skilled workers, students and visitors
- Strengthen and capitalise on interdependencies between the Christchurch and Canterbury economies.

#### The story of the CREDS

Advocating on economic and social development opportunities for Canterbury was a commitment in the Canterbury Local Authorities' Triennial Agreement for 2013–16. This commitment has been re-affirmed in the Triennial Agreement for 2017–19.

Key drivers are demographic trends, particularly the region's ageing population, and a sense of urgency about positioning the region's underlying economy for when earthquake recovery and rebuild cease to inflate economic activity and employment.



## **Seven priority work programmes**

In February 2017, the Mayoral Forum and CREDS reference group re-affirmed the relevance and strategic importance of the seven CREDS work programmes initiated in 2015.

### **INFRASTRUCTURE, REGULATION AND INVESTMENT**

- 1. Integrated regional transport planning and infrastructure investment**
- 2. Digital connectivity: extension and uptake of fast broadband in rural areas**
- 3. Freshwater management and irrigation infrastructure.**

### **HUMAN AND SOCIAL CAPITAL**

- 4. Education and training for a skilled workforce**
- 5. Newcomer and migrant settlement: skilled workers, cohesive communities.**

### **WORKING WITH INDUSTRY**

- 6. Value-added production**
- 7. Regional visitor strategy**

Please note that all updated information since the last CREDS Progress Update (September 2018) is highlighted in red.

**Project overview: 13 total projects, 12 projects have commenced, 1 project completed, 0 projects parked, 1 project yet to commence.**

**Indicator:**



On Track



Some issues but not critical



Substantive issues with remedial action required.

PROJECT	LEAD AGENCY / AMOUNT	KEY OUTCOMES / DELIVERABLES	UPDATE AND NEXT STEPS (UPCOMING MILESTONES)	INDICATOR	RECOMMENDED ACTION
<p><b>1. REGIONAL TRANSPORT</b></p> <p>Strategic policy analysis and advice to accelerate progress on work programme priorities and co-ordinate a stocktake of the resilience of the roading network in Canterbury</p> <p><b>Timeline</b> <b>30 September 2018</b></p>	<p><b>Environment Canterbury</b></p> <p><b>\$100,000</b></p>	<p>The CREDS Regional transport work programme objective is to ensure that integrated transport planning occurs across all modes (air, rail, shipping and road transport) that:</p> <ul style="list-style-type: none"> <li>prioritises a resilient transport network</li> <li>enables the efficient movement of people and freight into, out of and within the Canterbury region</li> <li>improves social connectedness and wellbeing, supports visitor strategies and improves road safety.</li> </ul>	<ul style="list-style-type: none"> <li>Darren Fidler appointed Sep 2017</li> <li>Monitoring indicators agreed with Regional Transport Committee (RTC) and are now published quarterly on the Environment Canterbury website <a href="https://www.ecan.govt.nz/your-region/living-here/transport/regional-transport-planning/regional-land-transport-scorecard/">https://www.ecan.govt.nz/your-region/living-here/transport/regional-transport-planning/regional-land-transport-scorecard/</a></li> <li>Freight modal shift phase 1 (scale of opportunity) complete.</li> <li>Freight modal shift phase 2 (assessment of opportunity and development of action plan) continuing, delivered by a Stantec led consortium. Project elements completed include industry engagement (25+ stakeholders), issues and opportunities documented, environmental cost of each mode in NZ analysed, case studies for further analysis developed with project completion due December 2018. Project co-funded across South Island regional councils.</li> <li>Resilience stocktake – collaboration with NZTA, NIWA, Lifelines group, AF8 group and local authorities has identified a number of options for understanding the level of exposure to hazards and the consequence of this exposure across Canterbury. Working with NZTA and local authorities to establish the most appropriate way in which to collate this information for the transport networks in the region (options include use of Canterbury Maps, NZTA MapHUB, RiskScape).</li> <li>The RTC will continue to explore how to fully implement the GPS, with it now being unlikely that the signalled</li> </ul>		<p>Not required.</p>

			<p>second stage GPS will be produced. Considerations include the balance of transport activities across the region and the fit with the strategic priorities in the GPS, as well as taking advantage of a Targeted Enhanced Funding Assistance Rate from NZTA (NZTA funding 75.5% of investment totals compared to the standard 51%).</p> <ul style="list-style-type: none"> <li>NZTA has taken up South Island RTC Chairs tourism initiative, and work is complete on a visitor flows study undertaken by an independent researcher – see <a href="https://www.nzta.govt.nz/assets/resources/650/650-understanding-current-and-forecast-visitor-flows-to-the-south-island.pdf">https://www.nzta.govt.nz/assets/resources/650/650-understanding-current-and-forecast-visitor-flows-to-the-south-island.pdf</a>. This work will be aligned with the Mayoral Forum’s work on a South Island Destination Management Plan.</li> </ul>		
<p><b>2. YOUTH TRANSITIONS</b></p> <p>Expand pilot programmes developed by Aoraki Development to support youth transitions to further education, training and employment in South Canterbury and Ashburton</p> <p><b>Timeline</b> <b>31 December 2018</b></p>	<p><b>Aoraki Development</b></p> <p><b>\$130,000 plus up to \$100,000 for web/app</b></p>	<p>The CREDS Education and training work programme objectives are:</p> <ul style="list-style-type: none"> <li>business, education and local government sectors are aligned, working together to make Canterbury a great place to study, live and work</li> <li>Canterbury has an appropriately skilled and educated workforce</li> <li>education and training institutions deliver an integrated education programme that maximises benefits to the institutions and to Canterbury.</li> </ul> <p>Funding has been used to engage a contractor for 12 months to facilitate and co-ordinate (in partnership with MSD and MoE) an expansion (with evaluation) of programmes piloted in Timaru to at least one other centre, working with the region’s businesses, Aoraki Development and other economic development agencies in</p>	<ul style="list-style-type: none"> <li>Contract with Ministry of Social Development agreed December 2017. Milestone reporting occurs directly between fundholder Ministry of Social Development and supplier Aoraki Development.</li> </ul> <p><b>Year One Achievements</b></p> <ul style="list-style-type: none"> <li>Significant commitment to date from schools – 4,815 interactions with students (yr 9 -13 students, parents, teachers and careers advisors).</li> <li>208 businesses committed – across variety of local businesses and industry sectors.</li> <li>25 yr 12/13 students now with transition plan with 20 matched with fully inducted mentors. Working with remaining five Waimate High School students to match with Waimate based mentors.</li> <li>Recent event highlight – 650 students from 9 South Canterbury secondary schools attended an Employment Expo in Temuka.</li> <li>Nationwide exposure of this project in the September issue of the Education Gazette – refer “Career Pathways” article.</li> <li>Activity to date has resulted in gateway placements, work experience, dual pathways, internship, part &amp; full-time employment.</li> </ul>		Not required.

		Canterbury, secondary schools, tertiary education organisations, chambers of commerce, and businesses, and leveraging MSD's existing work with Te Rūnanga o Ngāi Tahu on NEET issues.	<ul style="list-style-type: none"> <li>Valued relationships established with Ara, Ministry of Social Development, Ministry of Education, and Skills.</li> </ul> <p><b>Year Ahead</b></p> <ul style="list-style-type: none"> <li>Rollout into Ashburton progressing with Mayor and two secondary schools.</li> <li>Operational funding recently extended for 2018/19 year by Ministry of Social Development.</li> <li>MyNextMove website development almost complete with soft launch to selective group of students/parents and career advisors in November. Benefits include: <ul style="list-style-type: none"> <li>personalised logins &amp; transition plans</li> <li>local business and industry info and connections</li> <li>events calendar and survey capability</li> <li>data collection &amp; monitoring i.e. Ministry of Social Development, Ministry of Education, TEC</li> <li>mobile interactive.</li> </ul> </li> </ul>		
<p><b>3. CONTRACT MANAGEMENT – CREDS PROJECT MANAGER</b></p> <p>Provide contract and project management across all work programmes and support lead Mayors with CREDS implementation</p> <p><b>Timeline</b> <b>31 March 2019</b></p>	<p><b>Environment Canterbury</b></p> <p><b>\$150,000</b></p>	<p>Key outcomes:</p> <ul style="list-style-type: none"> <li>Provide contract and project management across all Canterbury Mayoral Forum work programmes and</li> <li>Support lead Mayors with CREDS implementation.</li> </ul>	<ul style="list-style-type: none"> <li>CREDS Project Manager commenced role on 8 January 2018.</li> <li>PGF Application seeking funding to extend term of Project Manager's contract expiry date beyond 31 March 2019, has been verbally confirmed by MBIE – awaiting written confirmation.</li> </ul>		Not required.

<p><b>4. INDICATORS MONITORING REPORTING</b></p> <p>Develop outcomes / indicators and create a publication design that can be maintained and updated for further publications</p> <p><b>Timeline</b> <b>31 December 2017</b></p>	<p>Christchurch NZ</p> <p><b>\$10,000</b></p>	<p>This funding will be used to achieve the following:</p> <ul style="list-style-type: none"> <li>further develop indicators for CREDS work programmes, specifically for Regional transport (with NZTA)</li> <li>design a template for more effective presentation and communication of CREDS indicators.</li> </ul>	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		<p>Not required.</p>
<p><b>5. DIGITAL CONNECTIVITY: 4G MOBILE AND BROADBAND MAPPING and UPTAKE PROJECTS</b></p> <p>a. Mapping remaining coverage gaps in rural Canterbury</p> <p>b. Analysing gaps for economic / social assessment</p> <p>c. Promoting benefits to businesses through take up of digital technology – by way of case studies published through various media channels</p> <p>d. Supporting lead Mayor with advocacy / facilitation</p> <p><b>Timeline</b> <b>31 December 2019</b></p>	<p>Timaru District Council</p>	<p>Rural Canterbury generates much of the prosperity for the region but has suffered from a ‘digital divide’ between town and country. Fast broadband and addressing mobile ‘black spots’ are critical to the economic and social development of our region. For Canterbury to be fully connected, the following needs to be put in place:</p> <ul style="list-style-type: none"> <li>infrastructure – an integrated, resilient network that provides fast broadband and mobile phone coverage to every farm and community in Canterbury</li> <li>retail packages that are fit for purpose and affordable</li> <li>uptake and use of digital technologies and online services to increase economic productivity and improve social and environmental outcomes.</li> </ul>	<ul style="list-style-type: none"> <li>Funding Agreement between ECan (acting on behalf of the Canterbury Mayoral Forum) and MBIE signed.</li> <li><b>A. Mapping remaining coverage gaps in rural Canterbury</b></li> <li>Contract awarded to SQUIZ Limited – project manager (Chris Connell) is well known to Timaru District Council and is also an appointee to the Ministerial Advisory Group for the Digital Economy and Digital Inclusion alongside Mayor Damon Odey. Project scope and approach methodology confirmed.</li> <li><b>Crown Infrastructure Partners (CIP) are due to announce the next round of Rural Broadband Initiative (RBI2) extensions and roll-out. (We understand Cabinet has approved funding and is awaiting media release by responsible Ministers). Up to this point, CIP and sector providers have not been openly sharing information – nor are they required to do so. This limits the ability for new sector entrants such as Wireless Internet Service Providers (WISP’s) or other commercial service providers to make commercial viability decisions to deploy capital and resources to new areas. On announcement of the new extensions and rollouts, we will be able to obtain all the updated datasets from CIP, Spark, Vodafone etc. to identify those areas in Canterbury which require some other form of connectivity.</b></li> </ul>		<p>Not required.</p>

			<ul style="list-style-type: none"> <li>• As members of the Ministerial Advisory Group, Mayor Odey and the project manager continue to advocate for the region with the Minister, MBIE officials, CIP, Rural Connectivity Group, Chorus, SPARK – a key priority being to advocate for the requirement of the sector having to make data and information readily available.</li> </ul> <p><b>B. Promotion of benefits to businesses through take up of digital technology</b></p> <ul style="list-style-type: none"> <li>• Contract for Services signed with former STUFF South Canterbury editor Stuart Oldham.</li> <li>• First interim report received. Key matters for noting:</li> </ul> <p><b>Sources</b></p> <ul style="list-style-type: none"> <li>• There is broad support for this project from key sources in the rural and business sectors. Among others, Industry groups including Young Farmers, Irrigation NZ, Federated Farmers, TUANZ, regional economic development agencies, Chambers of Commerce, WISP’s and Lincoln University have indicated a willingness to assist.</li> </ul> <p><b>Publication support</b></p> <ul style="list-style-type: none"> <li>• There is in-principle support to publish work associated with the project from the following multi-platform media organisations: <ul style="list-style-type: none"> <li>○ Stuff (principally Timaru Herald. The Press (TBC)</li> <li>○ Allied Press (Rural Life, Timaru Courier, Ashburton Courier, Oamaru Mail, The News North Canterbury)</li> <li>○ Ashburton Guardian (Dairy Focus, Guardian Farming, Selwyn App, Timaru App, Oamaru App)</li> </ul> </li> <li>• Kaikoura Star (now owned by Greymouth Star) wants to use copy for advertising features)</li> <li>• Rural News.</li> </ul> <p>Storyline / case study material will be available to all Councils for publication on their websites and media channels.</p>		
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			<p>There is also an opportunity to publish the stories to a stand-alone website, supported by a social media campaign.</p> <p><b>Next steps</b></p> <ul style="list-style-type: none"> <li>Complete all “digital hero” case studies / stories. Up to 50 – 55 stories will be completed profiling business case studies throughout the Canterbury region by 6 December.</li> </ul> <p><b>Digital Connectivity – Waimate Proposal</b></p> <ul style="list-style-type: none"> <li>The Mayoral Forum will recall that this proposal was put forward to Minister Curran with the response to rewrite it and submit it to MBIE as part of the Provincial Growth Fund process. We are aware that the proposal has received favorable support from MBIE indicating that it “sufficiently meets the primary and secondary objectives of the PGF” and requesting additional information as part of the Application stage. This information refers to elaboration of three technical points relating to Alpine Energy. (The secretariat is providing assistance to Alpine Energy to progress this).</li> </ul>		
<p><b>6. JOB READY – PROGRAMME EXPANSION</b></p> <p>Expand programme to match and mentor international students trained in New Zealand to employment in export-facing businesses – all of region, focusing on South Canterbury and graduates at NQF L7+</p> <p><b>Timeline</b> <b>30 June 2019</b></p>	<p><b>Christchurch NZ</b></p> <p><b>\$40,000</b></p>	<p>The CREDS Education and training work programme objectives are:</p> <ul style="list-style-type: none"> <li>business, education and local government sectors are aligned, working together to make Canterbury a great place to study, live and work</li> <li>Canterbury has an appropriately skilled and educated workforce</li> <li>education and training institutions deliver an integrated education programme that maximises benefits to the institutions and to Canterbury.</li> </ul> <p>This funding will be used to expand the Job Ready Programme in Timaru (40 students per year, for two years).</p>	<p>Contract for Services with Christchurch NZ signed 23 February 2018.</p> <p>First interim report received. Key matters for noting:</p> <p><b>KPI's</b></p> <ul style="list-style-type: none"> <li>160 students have completed the Job Ready Programme by end of first as at 30 June 2018. From those 160, 55 are in internships with 80 in paid employment.</li> <li>38 International Students have been placed in regional Canterbury as part of the CREDS Funding Agreement (KPI target is 40). However, there remain two unfilled opportunities (as of 30 June) so target may be met. Christchurch NZ remain confident it will be able to make up the shortfall in the second year of the contract.</li> </ul> <p><b>Key Learnings</b></p> <ul style="list-style-type: none"> <li><b>Collaboration with universities</b> - trialled seminars at tertiary in collaboration with careers services at Lincoln University. Highly successful and planning on more at Lincoln/Ara and University of Canterbury (UC).</li> </ul>		<p>Not required.</p>

			<ul style="list-style-type: none"><li>• <b>Business capability</b> - SME's in the region consistently not capable of engaging with tertiary and young graduates. When engaging one on one through the Job Ready Programme, they learn to become capable.</li><li>• <b>South Canterbury SME's</b> - While placements were achieved in Fonterra and Oceania through the Chamber relationship, Christchurch NZ weren't able to gain a foothold in the SME market in a region with low unemployment.</li></ul> <p><b>Changes to implement</b></p> <ul style="list-style-type: none"><li>• General - moving from Job-Ready to Talent Hub involving 1) Internship Programme similar to Job-Ready 2) Business Capability Building 3) Student Capability Workshops and Seminars 4) Tertiary Capability Consulting and 5) a Digital Platform.</li><li>• South Canterbury - need to spend more time gaining the trust and advocacy of member and regional organisations in order to create a lasting talent pipeline between the public tertiaries and SME's in the region.</li></ul> <p><b>Media</b></p> <ul style="list-style-type: none"><li>• Media release on an international student who supported a local business to commercialize product in the China market. The release includes a video on the Job Ready Programme and the business's CEO telling other businesses about the value of working with international graduates and the benefits of Christchurch City's Internship Programme.</li></ul> <p><a href="https://www.christchurchnz.org.nz/news/intern-helps-christchurch-company-crack-china-market/">https://www.christchurchnz.org.nz/news/intern-helps-christchurch-company-crack-china-market/</a></p>		
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<p><b>7. IMPROVING PRODUCTIVITY</b></p> <p>a. Investigate new value-add market opportunities that the region is well placed to take advantage of, to improve productivity and create higher living standards; e.g. niche markets, particularly in China / South East Asia, and</p> <p>b. consult and engage with South Island economic development agencies on creating a virtual economic policy unit/function, to support economic development strategy and implementation across the South Island</p> <p><b>Timeline</b> <b>30 September 2022</b></p>	<p><b>Christchurch NZ</b></p> <p><b>\$1,000,000</b></p>	<p>A specific objective for the Value-added production work programme is that planning and consenting processes, and infrastructure managed by local government enable value-added production in Canterbury; i.e. focusing on what local government can contribute to value-added production.</p> <p>The funding will be used to:</p> <ul style="list-style-type: none"> <li>investigate further the global demand side of regional value-add opportunities, to improve productivity and create higher living standards. N.B. this is not engaging with CRIs or Public Research Organisations around commercialisation or supply side initiatives, which is the domain of the Lincoln Hub and other entities, but rather an outward-looking investigation of niche market opportunities for the region, particularly in China / SE Asia.</li> <li>consult and engage with other South Island EDAs, councils and Mayoral Forums – with central government mandate and support – for the creation of a virtual economic policy unit/function, to support economic development strategy and implementation across the South Island. There are some critical common issues where the South Island is best viewed as a single market (e.g., tourism, transport, infrastructure, water). Three joint South Island EDA sessions</li> </ul>	<ul style="list-style-type: none"> <li>Funding Agreement between ECan (acting on behalf of the Canterbury Mayoral Forum) and MBIE signed.</li> <li>Project scope descriptions and deliverables within the MBIE Funding Agreement, have been redrafted with input from ChristchurchNZ and University of Canterbury as the key organisations driving the delivery of these projects. Contract for Services scope and deliverables agreed with ChristchurchNZ and University of Canterbury.</li> <li>As the project duration is over a four – five-year duration, the project scope has been redrafted to ensure that the project working groups are not constrained with regard to exploring opportunities around different products and markets.</li> <li>The Steering Groups will be convened by Mayor Rowley. Following an open RFP process, David Rendall &amp; Associates have been awarded the contract for Stage I of the project. (Contract for Services signed).</li> <li>First Inception Report completed. Project brief and approach methodology confirmed. Monthly meetings between Working Group and consultants confirmed – first meeting held 19 June.</li> <li>All District Workshops now completed. Purpose of workshops is to Identify key challenges and opportunities to increase sustainable productivity and value add in the agriculture (including agri tech) sector. Workshops were well attended with valuable input from participants. We acknowledge the participation and leadership of Mayors attending these events.</li> <li><b>Regional Workshop to validate draft Roadmap and / or change future direction / opportunities, was held at Lincoln on 17 October. Final draft report including Roadmap (outlining opportunities and next steps) has been reviewed by the Steering Group with a Summary and decision paper to be presented to the Mayoral Forum at their next meeting on 7 December.</b></li> <li><b>Summary and decision paper outlines the following:</b> <ul style="list-style-type: none"> <li><b>reports back on the outputs of Stage One of the Improving productivity and High value</b></li> </ul> </li> </ul>		<p>Not required.</p>
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		<p>were held last year – this proposal builds on that, and on the experience of the Mayoral Forum in creating the Canterbury Policy Forum in 2013.</p>	<p>manufacturing projects (refer Executive Summary).</p> <ul style="list-style-type: none"> <li>○ outlines a Roadmap pathway (focusing on four priority areas) to be known as the “Canterbury Food and Fibre Industry Innovations Gateway to 2050” initiative.</li> <li>○ proposes an action plan outlining next step activities, resourcing and timeline for implementation.</li> </ul> <p>• <b>A copy of the full report for Stage One is available on request.</b></p>		
<p><b>8. HIGH VALUE MANUFACTURING</b></p> <p>Work across the Canterbury Tertiary Alliance and with the Lincoln Hub, CRIs and Callaghan Innovation to connect industry needs to research and accelerate knowledge translation to high-value production and manufacturing for export</p> <p>Timeline – June 2017 to June 2018</p> <p><b>Timeline</b> <b>30 September 2021</b></p>	<p><b>University of Canterbury</b></p> <p><b>\$450,000</b></p>	<p>A specific objective for the Value-added production work programme is that planning and consenting processes, and infrastructure managed by local government enable value-added production in Canterbury; i.e. focusing on what local government can contribute to value-added production.</p> <p>This investment will part-fund a co-ordination position (based at the University of Canterbury), to work across the Canterbury Tertiary Alliance (Canterbury University, Lincoln University (including the Lincoln Hub) and Ara Institute) and with CRIs as appropriate to connect industry needs to research and to accelerate knowledge translation to high-value production and manufacturing for export.</p>	<ul style="list-style-type: none"> <li>• Refer “Improving Productivity”.</li> <li>• <b>A copy of the full report for Stage One is available on request.</b></li> </ul>		<p>Not required.</p>

<p><b>9. VISITOR STRATEGY</b></p> <p>Work with KiwiRail and other relevant agencies to develop a robust assessment of the business case for reintroducing tourism passenger services south of Christchurch – and to support the regional visitor strategy</p> <p><b>Timeline</b> <b>31 December 2018</b></p>	<p><b>Timaru District Council / KiwiRail</b></p> <p><b>\$50,000</b></p>	<p>A specific objective for the Visitor strategy work programme is to grow sustainable tourism that focuses on the high-end market, encourages a wider seasonal ‘spread’, disperses visitors across the region and South Island, and keeps them here longer.</p> <p>This also relates to the CREDS Regional transport work programme, with its objective of integrated transport planning across modes (air, rail, shipping and road transport) that:</p> <ul style="list-style-type: none"> <li>• prioritises a resilient network</li> <li>• enables the efficient movement of people and freight into, out of and within the Canterbury region</li> <li>• improves social connectedness and wellbeing, supports visitor strategies and improves road safety.</li> </ul> <p>This funding will be used to engage a consultant to work with KiwiRail on an indicative business case for reintroducing tourism passenger services south of Christchurch (Christchurch–Invercargill rail corridor) with initial emphasis on the Christchurch–Dunedin sector.</p> <p>The business case will refer to and build on earlier work, including:</p> <ul style="list-style-type: none"> <li>• a report on National passenger rail network development (Kiwirail, 2010) undertaken by Boulter Consulting and</li> <li>• MBIE’s 2016 review of Tourism infrastructure – highlighting limitations including lack of long-</li> </ul>	<ul style="list-style-type: none"> <li>• Project scoping workshop on 8 March 2018 with KiwiRail, NZTA, Ministry of Transport, Treasury facilitated by MBIE. Key message: KiwiRail has advised that apart from the existing TransAlpine, TransCoastal and Northerner services, they are not in the businesses of developing new passenger routes where they take on the role of marketer, operator, and network provider i.e. carry the full end to end risk. KiwiRail will maintain the existing passenger service routes and will work with event managers and charter operators who are prepared to take on the financial risk of promoting an event and where KiwiRail’s role would be as a “service for hire” only i.e. provide the engine and passenger carriages, drivers etc, and the access to the rail network.</li> <li>• Project scope has needed to be reviewed a number of times pending buy-in from Kiwirail and MBIE on the final project scope. Following a closed RFP process, Visitor Solutions has since commenced project work. (Contract for Services signed). New project scope now confirmed – signed off with MBIE.</li> <li>• Despite reporting record passengers on its TransAlpine and Northerner services indicating that there is a growing segment of the visitor and travel market that prefers this slower mode of travel, KiwiRail has no intention of introducing additional scheduled passenger services without hard evidence that there is a market and a viable proposition. The new project scope will provide tangible evidence on whether there is a market for passenger rail services south of Christchurch, be it predominantly tourism driven and possibly at a scale which might support say, up to three return trips to Dunedin each week. On the basis that a market segment is confirmed, the next step is to research any barriers for putting an operation in place.</li> <li>• Research is evidencing market interest in a tourism route linking Christchurch to Dunedin focused around cycle tourism, visiting cruise ships, and visitors looking to complete a ‘South Island loop’ linking up with popular tourist destinations and existing transport infrastructure.</li> </ul>		<p>Not required.</p>
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distance passenger rail capacity.

- Project approach methodology was to undertake the project as a two staged approach which provides for a go / no go decision at the completion of stage one based on outcomes and evidence that a case for a commercial proposition actually exists.

**Stage One - Preliminary Conclusions**

**Based on available data the preliminary conclusions of the first stage of the project are:**

1. The concept of a South Canterbury tourist rail experience looks promising from a technical, operational and market demand perspective,
2. Dunedin Rail is a natural partner that brings significant benefits to the testing and potential implementation of the concept. Dunedin Rail is likely to be central to the concept's feasibility.
3. Timaru and Oamaru would be the two main rail stops on route between Christchurch and Dunedin,
4. The 'loop' approach to the concept potentially brings many other industry players into consideration (which could assist higher visitation on the Christchurch to Dunedin rail leg).
5. Implementation is likely to be dependent on the use of a Silver Fern Railcar, either RM30 or RM18 (both owned by KiwiRail). RM18 would need to be made operational.
6. Critically KiwiRail can facilitate or terminate the concept given its central role in any development.

**Recommendations**

**Stage One recommendations are that:**

1. Phase two of the study (preliminary business model and partnership discussions) be advanced. Key deliverables would include things such as:
  - a. Expanded discussions with potential partners such as Dunedin Rail,
  - b. A preliminary business plan with key assumptions,
  - c. An implementation plan,

			<ul style="list-style-type: none"> <li>d. A risk and mitigation assessment.</li> <li>e. A combined report (merging phases one and two together)</li> </ul> <ol style="list-style-type: none"> <li>2. Once completed the study should be presented to the potential partners and then depending on the outcome to KiwiRail for consideration.</li> <li>3. Should the concept be advanced to the next stage a full market analysis and business case should be completed.</li> </ol> <ul style="list-style-type: none"> <li>• Following a review of the Executive Summary, the recommendation to progress the project to stage two has been agreed by the Project manager with reference to the Project Mayor Sponsor.</li> <li>• Funding for the implementation of Stage Two has been budgeted for within the MBIE Funding Agreement.</li> <li>• In summary, progress to date is promising with a key outcome being that there is an operator (Dunedin Rail) willing to work with the Mayoral Forum to develop an indicative business case to encourage KiwiRail to partner with the Mayoral Forum and undertake a full business case to determine whether the operation is commercially feasible.</li> <li>• A copy of the full report for Stage One is available on request.</li> </ul>		
<p><b>10. CANTERBURY BRAND STORY</b></p> <p>Work with ChristchurchNZ to deliver a validated Canterbury story, integrated and aligned with the Christchurch story, the production of a promotional video for Canterbury story, and develop a network of committed funders for ongoing asset development</p>	<p>ChristchurchNZ</p> <p><b>\$110,000</b></p>	<p>Key outcomes:</p> <ul style="list-style-type: none"> <li>• promoting a shared, region-wide brand story</li> <li>• greater efficiencies by leveraging the marketing resources of the region as a whole</li> <li>• responding more powerfully as a region to increased competition from other place brands</li> <li>• helping to accelerate the transition from a traditional to a broader and more progressive</li> </ul>	<ul style="list-style-type: none"> <li>• Funding Agreement between ECan (acting on behalf of the Canterbury Mayoral Forum) and MBIE signed.</li> <li>• Project scope and draft Contract for Services now confirmed with ChristchurchNZ. Canterbury Employers Chamber of Commerce (CECC) has offered to work with the project team during the third phase of project – promotion and leveraging the brand with businesses.</li> <li>• Canterbury brand story will align and leverage off the Christchurch story process.</li> </ul> <p><b>Asset Library – Images and Video</b></p> <ul style="list-style-type: none"> <li>• The asset library project is progressing. This is where all Christchurch and Canterbury brand story images for all audiences will be housed.</li> </ul>		<p>Not required.</p>

<p><b>Timeline</b> <b>31 December 2018</b></p>		<p>economy</p> <ul style="list-style-type: none"> <li>enhancing the value of what the region produces through a Canterbury source-of-origin association (provenance marketing).</li> </ul> <p>Funding is for the following:</p> <ul style="list-style-type: none"> <li>development of media images and video production – particularly of Canterbury business / industry.</li> <li>video production to tell the story, in a style aligned to the video of the Christchurch story.</li> <li>Contracting a resource for 6 months to work and fundraise for the ongoing development and use of both the Christchurch and Canterbury brand stories to promote Canterbury as the preferred destination to work, live and invest.</li> </ul>	<ul style="list-style-type: none"> <li>The software Brand Kit is being used (can house imagery, video, presentations, infographics etc.) as per Canterbury Story requirements. This is the same software used by Tourism NZ, and EDA/RTO agencies.</li> <li>A number of video projects are being progressed within ChristchurchNZ including the Christchurch Narrative video. ChristchurchNZ is working to achieve significant cost efficiencies by filming the Christchurch and Canterbury brand story concurrently.</li> </ul> <p><b>First Cut Canterbury Brand Story</b></p> <ul style="list-style-type: none"> <li>ChristchurchNZ presented the first cut Canterbury brand story to the Mayoral Forum on 7 September.</li> <li>Preliminary discussions with NZ Story on the economic development position for the region. NZ Story toolkit model is the baseline inspiration for our Canterbury proposition, and ongoing collaboration with NZ Story is seen as essential to the success of the Canterbury regional economic growth plan.</li> <li>Alignment with Tourism NZ. There has been strong consideration into how the Canterbury story can be supported by and aligned with the Christchurch story to best capitalise on Tourism NZ investments overseas and the enhancement of the regional dispersal proposition.</li> <li>Stakeholder engagement plan has been confirmed for roll out across the region. Key points of focus are the development of the functional toolkit that serves as a resource for business and agencies across the region, and the proactive education and training for regional business.</li> </ul>		
<p><b>11. NZ AGRICULTURAL SHOW - INNOVATION PAVILION</b></p> <p>Work with NZ Agricultural Show (formerly Canterbury A&amp;P) to establish an Agri-science and Innovation Pavilion which is able to draw</p>	<p><b>NZ Agricultural Show</b></p> <p><b>\$35,000</b></p>	<p>Key objectives for Canterbury Mayoral Forum</p> <ul style="list-style-type: none"> <li>Grow the profile of Canterbury as a high-tech region by showcasing innovative technology initiatives promoting the region as the preferred place to work, live and invest.</li> </ul>	<ul style="list-style-type: none"> <li>Scope of project agreed with Canterbury A&amp;P event management.</li> <li>Business case approved by MBIE in March. Funding Agreement received with funding conditional on the confirmation of the other anchor tenants in the pavilion, and confirmation all funding required for delivery of the project is secured. <b>These conditions have now been met.</b></li> <li>Following consideration by ECan Executive to the resourcing of a key site within the Pavilion, it has been</li> </ul>		<p>Not required.</p>

<p>together a number of key industry stall holders to promote and showcase innovative technology initiatives and has the ability to grow the profile of Canterbury as a high-tech region. This becomes the opportunity to attract highly specialist individuals, business and investment into the region</p> <p><b>Timeline</b> <b>31 December 2018</b></p>		<ul style="list-style-type: none"> <li>Confirm industry partners and develop a programme of workshops, panel discussions, and best practice case studies, to showcase regional innovative technology initiatives stories over the three-day duration of the Show.</li> </ul>	<p>determined that this is not optimal forum to showcase ECan / Mayoral Forum key projects.</p> <ul style="list-style-type: none"> <li>Key pavilion site-holders confirmed include MPI, BLINC (formerly Lincoln Hub), Irrigation NZ and KPMG. BLINC promoting the innovation programme workshops to be held in the pavilion</li> <li>NZ Agricultural Show was held 15 – 17 November. Information and images of the Innovation Pavilion were provided to Mayoral Forum in an email (dated 15 November). In summary, the Pavilion was well attended – in particular the BLINC hosted two-day programme of workshops and panel discussions. In addition, recognition of the Mayoral Forum as a sponsor was acknowledged appropriately.</li> <li>A final report from the Event Manager is due before 21 December.</li> </ul>		
<p><b>12. SOUTH ISLAND EVENTS CALENDAR</b></p> <p>Development of an integrated and centralised event calendar accessed through a unique portal but available to all destination marketing and regional tourism organisations (RTO's) to promote all South Island major events</p> <p><b>Timeline</b> <b>31 March 2019</b></p>	<p>ChristchurchNZ / Christchurch Airport</p> <p><b>\$150,000</b></p>	<p>Key outcomes:</p> <ul style="list-style-type: none"> <li>Ensure that at a regional level, tourism initiatives, strategies and products can be planned around major events</li> <li>Inform infrastructure planning ensuring optimization of regional tourism marketing investments</li> <li>Encourage collaboration and partnerships between tourism marketing and economic development organisations throughout the South Island</li> <li>Development and implementation of an event by event planners, can be done in a coordinated manner and avoid competition occurring between major events happening on the same date.</li> </ul>	<ul style="list-style-type: none"> <li>Business case approved by MBIE in June and draft Funding Agreement received. Project scope and approach methodology now confirmed with Christchurch NZ. Contract for Services between Christchurch NZ and ECan (on behalf of the Mayoral Forum) confirmed and signed.</li> <li>Investigation into whether EventFinda could host and manage a shared event website has identified a number of issues which discount this option i.e. cost, coordination of events.</li> <li>This initiative is being incorporated into Christchurch NZ's internal project to develop a new on-line website for Christchurch NZ along with reviewing other digital on-line services and information it provides / will provide i.e. destination promotion with other South Island regional tourism organisations and work being done to develop a South Island Destination Management Plan.</li> <li>ChristchurchNZ's digital team has begun work undertaking the best way to create a digital platform that meets the project needs, functionality and cost.</li> <li>A position description has been created for a fixed-term contractor to manage the project from end to end – the</li> </ul>		<p>Progress has been slowed by reorganization within Christchurch NZ. However, with GM structure in place and project delegated to GM Marketing, Brand &amp; Communications, we expect better progress given the natural alignment to the prioritized digital communication review now underway at Christchurch NZ.</p>

			<p>goal is to advertise the role prior to Christmas. (Preferred skillset is an IT training consultant with a high level of stakeholder management experience, as the key part of this project will not be the build of the site, but in rolling out buy-in and training with the South Island Regional Tourism Organisations (RTO's) and Economic Development agencies).</p> <ul style="list-style-type: none"><li>• The preferred contractor will work in-house with ChristchurchNZ's Destination Development team given best fit in terms of engagement with the tourism and event sectors.</li><li>• A full project plan is being developed with completion by February 2019 including a high-level draft proposal for the software plan.</li></ul>		
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## NEW INITIATIVES UNDER DEVELOPMENT

<p><b>13. SOUTH ISLAND DESTINATION PLAN</b></p> <p>Development of a South Island visitor destination management plan that:</p> <ul style="list-style-type: none"> <li>recognises how domestic and international visitors flow through all our regions</li> <li>identifies the infrastructure and attractions we need to cater for current and projected visitor flows – including identifying opportunities to encourage high-value, low-impact tourism; improved visitor dispersal through our districts and regions; and a wider seasonal spread</li> <li>establishes agreed priorities for local and central government infrastructure investment, and</li> <li>ensures that tourism, and the infrastructure provided for tourists, benefits our communities and maintains a ‘social</li> </ul>	<p><b>Consultant yet to be appointed / Inter-regional Steering Group</b></p> <p><b>\$250,000</b></p>	<p>Key Outcomes:</p> <ul style="list-style-type: none"> <li>quantify and understand current and projected future visitor flows (domestic and international) and analyse markets, visitor itineraries, visitor spend, occupancy rates and the current range of visitor experiences and known gaps</li> <li>work with Regional Tourism Organisations (RTOs), District Tourism Organisations (DTOs), the Department of Conservation (DoC), Tourism New Zealand (TNZ) and the Tourism Industry Association (TIA) to review existing destination management plans and establish a set of core principles and objectives for a South Island plan that aligns with the Government’s development of a national tourism strategy</li> <li>understand visitor experience expectations</li> <li>understand resident expectations of visitor activity (‘social licence’) and environmental limits to tourism growth</li> <li>identify and prioritise current and projected future infrastructure needs to support sustainable tourism, in terms of both visitor and resident expectations</li> <li>form a strategic partnership with the Provincial Growth Fund for</li> </ul>	<ul style="list-style-type: none"> <li>Inter-regional Steering Group established - comprising nominated Mayors from South Island Mayoral Forums, Regional Tourism Organisations and central government (MBIE, Department of Conservation).</li> <li>Application seeking funding of up to \$250,000 completed and forwarded to MBIE for consideration. We have a verbal confirmation that the application has been approved and we await written confirmation along with any conditions.</li> <li>Terms of Reference and Request for Proposal documentation completed and signed off by Inter-regional Steering Group.</li> <li>The first face-face Destination Management Planning workshop was held on 21 November in Wellington. The workshop agenda focused on the process and approach methodology for developing the South Island Destination Management Plan with consideration to aligned strategic work already in place or underway by some regions / districts, and the Department of Conservation. Agreed next steps under action with key action being the RFP and procurement process.</li> </ul>		<p>Not required.</p>
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<p>licence to operate’.</p> <p><b>Timeline</b></p> <p><b>31 July 2019</b></p>		<p>prioritised infrastructure investment by local and central government</p> <ul style="list-style-type: none"> <li>• identify other opportunities to work together between regions and with central government to ensure that South Island tourism is socially, economically and environmentally sustainable.</li> </ul>			
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**Glossary**

MBIE	Ministry of Business, Innovation and Employment
MfE	Ministry for the Environment
MPI	Ministry for Primary Industries
NZTA	New Zealand Transport Agency
RTO	Regional Tourism Organisation
EDA	Economic Development Agencies